

Seneca Falls Library

Board of Trustees Minutes

January 16, 2017 5:30pm

Members Present: Martin Toombs, Mary Sandroni, Robert Kernan, Dan Emmo, Susan Sinicropi, Deb Jones, Vince Sinicropi, and Joan Lynch

Members Absent: Marcy Neumire

Staff Present: Meghan Molloy

Guests: None

1. Public Comment/Correspondence/Guests: None

2. Reports to the Board

a. President

- I. Board Membership- We currently have two vacated spaces on the Board and Dick Giovannini has expressed that he does not wish to be reelected to the Board after his term ends in June 2017. A Nominating Committee was formed with the following members: M. Toombs, D. Jones, R. Kernan, and S. Sinicropi.
- II. Personnel Committee- M. Sandroni will replace K. McNamara as Personnel Committee Chair.
- III. Long Range Plan- We will finish and send out a survey for member input in the next newsletter.
- IV. Ed Chase- Ed Chase's wife passed away. J. Lynch brought a card which the Board signed to offer condolences.

b. Treasurer

- I. November 2016
 - a. Total Assets-2988,367
 - b. Total Equity-2,988,367
 - c. Total Liabilities and Equity-2,988,367
 - d. Total Income-55,897
 - e. Total Expenses-377,770
 - f. Net Ordinary Income-71,664
 - g. Other Income and Expenses- -15,767

c. Director- See report for details. Rosen grants will be submitted on January 17, 2017. ITT made a \$1000 donation for a business membership. The Board will send a special 'Thank You' letter. The February Newsletter and the Director's plan for 2017 are attached to the report.

3. Committee Reports

a. Building and Grounds- See Report for details. Peerless cleaning services began serving the library on January 2nd. A water pump broke in the break room over Christmas weekend. The damages have been fixed and decisions regarding making an insurance claim will be made after the bills have been received.

b. Policy and Ethics-No Report

c. Strategic Planning/Finance-No Report

d. Audit-No report

e. Personnel- Next meeting will take place on January 23rd at 5:00 pm.

f. Fundraising- Next meeting will take place on February 13 at 5:30

4. Motion to approve reports to the Board- Made by Dan Emmo, seconded by Mary Sandroni. Approved unanimously.

5. Motion to accept Karen McNamara's resignation- Made by Bob Kernan, seconded by Sue Sinicropi. Approved unanimously.

6. Approval of minutes of December 19, 2016- Made by Sue Sinicropi, seconded by Mary Sandroni. Approved unanimously.

7. Motion to Adjourn- Made by Vince Sinicropi, seconded by Dan Emmo. Approved unanimously.

Next meeting: Monday, February 20, 5:30 pm