

Seneca Falls Library

Board of Trustees Minutes

March 20, 2017 5:30 pm

Members Present: Martin Toombs, Mary Sandroni, Daniel Emmo, Susan Sinicropi, Vincent Sinicropi, Marcia Neumire, Joan Lynch, and Laurie Lorenzetti

Members Absent: Robert Kernan, Richard Giovaninni, and Deborah Jones

Staff Present: Meghan Molloy

Guests: None

1. Public Comment/Correspondence/Guests: None

2. Reports to the Board

a. President

- I. Survey Results- Marty has collected the results of the survey that was posted online as well as at the desk. He will send them to the board via email.
- II. Advocacy Day- Marty, Meghan, and Judy attended Library Advocacy Day in Albany on March 1st. Our goal is to restore the 4 million cut in library aid in the proposed budget.

b. Treasurer- No report.

c. Director- See Report.

I. 2016 Annual Library Report was approved by the Board. Sue Sinicropi made the motion to approve, Joan Lynch seconded, and it was accepted by all.

II. Our annual E-Contribution to the Library System is due. We had budgeted \$1700.00 for 2017. Marty made the motion and Joan seconded it. All were in favor.

3. Committee Reports

a. Buildings and Grounds- See Report.

I. Meghan will check when the last time the parking lot was sealed. Dan will solicit a bid for the next time it will be sealed.

II. The trees at the front of the building that have bowed will be trimmed down. We will not anchor them into the exterior walls with screws.

III. The new hose for the HVAC system was installed for \$500.00.

b. Policy Committee

I. Communication Policy Draft was presented. Marcy made a movement to accept it, Mary seconded it, and it was approved by all.

II. Next meeting we will address a bylaw amendment concerning the definition of a 'member' and another addressing the role of the Board Secretary.

4. Planning Committee- No report.

5. Audit Committee- No report.

6. Personnel- The committee has agreed upon final edits for the Personnel Handbook. Mary will email a copy to the Board and it will be voted on at the next meeting.

7. Fundraising- See report. Sue discussed the different types of donor trees available. Committee will discuss marketing tactics. Sue sought a motion to approve the purchases of "The Miki" tree. Vince made a motion, it was seconded by Joan, and all were in favor.

8. New member of the Board- Laurie Lorenzetti- Laurie Lorenzetti is nominated to fill Nancy Sinha's position expiring in 2019. Marty made the motion and Mary seconded it. All were in favor.

Marty made the motion to adjourn, Vince approved, Laurie seconded, and all were in favor.

Next meeting: Monday, April 17, 5:30 pm