

Seneca Falls Board Meeting

May 15, 2017 5:30pm

Present: Martin Toombs, Mary Sandroni, Robert Kernan, Deborah Jones, Susan Sinicropi, Vince Sinicropi, Marcia Neumire, and Laurie Lorenzetti.

Absent: Joan Lynch

Staff Present: Meghan Molloy

Guests: None

1. Public Comment/Correspondence/Guests: None

2. Reports to the Board

A. Board President:

i. Next meeting is our Annual Meeting. The Nomination Committee will meet before then to discuss possible new members.

ii. Lodi moved into their new building. Their grand opening will take place on June 3rd at 2pm.

B. Treasurer: See Report

C. Director: See Report

3. Committee Reports

A. Buildings and Grounds- See Report

i. Dan has received bids for the painting and wallpapering job for the front hallway. Dan made a motion for the Board to approve an expenditure of up to \$1800.00 for the project. Sue Sinicropi made a motion and Deb Jones seconded it.

B. Strategic Planning- No report.

i. The committee will meet to make projections for 2018 in August. Marty will look into including more than financial considerations for the strategic plan per new library regulations.

C. Audit Committee

i. An extension has been filed for the 990 and it is expected to be completed next month. Tammy Demeurisse has left and is no longer doing our 990.

D. Personnel

- i. The committee reviewed the Employee Policy Manual based on commentary made by Board members.
- ii. "No Vaping" will be added to the section forbidding smoking.
- iii. Vince made a motion to strike the sentence regarding time and a half. Bob seconded it and it was approved unanimously.
- iv. Mary made a motion to pass the Employee Policy Manual with the changes taken into account. Dan seconded it and it was approved unanimously.
- vi. Meghan will make sure that all employees sign the new version of the Employee Policy Manual.

E. Fundraising

- i. The Donation Tree arrived and Sue showed it to the Board. Mark Robinette has agreed to do the engraving.
- ii. The committee met to discuss the marketing plan for the tree and will continue to develop these plans.

4. Motion to approve reports to the Board: Mary made a motion, Dan seconded, approved unanimously.
5. Motion to schedule the Annual Meeting for June 19, 2017: Bob made a motion, and Laurie seconded it, approved unanimously.
6. Motion to approve the minutes for April 17, 2017: Mary made a motion, Dan seconded it, approved unanimously.
7. Motion to adjourn: Marty made a motion, Mary seconded, unanimously approved.

Next meeting date: June 19 at 5:30pm