**Seneca Falls Library Board Meeting**

12/11/17

**Present:** Martin Toombs, Marcy Neumire, Dan Emmo, Bob Kernan, Vince Sinicropi, Pat Novak, Maggie Carson, Derek Dyson, Sue Sinicropi, Deb Jones, Laurie Lorenzetti, and Mary Sandroni.

**Absent:** Joan Lynch

**Staff Present:** Meghan Molloy

**Guests:** None

1. Public Comment/Correspondence/Guests: None

2. Reports to the Board

a. President

I. We have received two quotes for the security system. We expect to have a third one shortly and will report back at the next meeting.

II. Marty has been doing research about possible signage for the front of the Library. There will be more information at the next meeting.

b. Treasurer- See Report

c. Director- See report

I. Our third annual Cookie Walk was a success. We found that doing the event on a Saturday night worked out well and we will be going with that from now on.

3. Committee Reports

a. Building and Grounds- See Report

b. Policy and Ethics

I. At the previous meeting the Board approved of the Persona non Grata policy and Code of Conduct policy pending advice from a lawyer. Scott Porter looked at them and made a few adjustments. Marty asked for the Board to accept the changes recommended by Scott. Pat Novak made a motion and Dan seconded it. All were in favor.

c. Strategic Planning/Finance

d. Audit

I. Vince has begun to train Lori on how to do reconciliations in Quickbooks.

e. Personnel- No report.

f. Fundraising-

I. Sue thanked the staff for their work on the Cookie Walk. A Fundraising Committee meeting will take place in the next month to discuss the plexiglass cover for the Giving Tree.

4. Motion to approve reports to the Board- Made by Mary Sandroni, seconded by Bob Kernan. Approved unanimously.

6. Approval of November Board minutes- Made by Sue Sinicropi, seconded by Mary Sandroni. Approved unanimously.

7. Motion to Adjourn- Made by Sue Sinicropi, seconded by Pat Novak. Approved unanimously.

Meeting adjourned at 6:05

Next meeting: Monday, January15, 5:30 pm