**Seneca Falls Library Board Meeting Minutes**

August 20, 2018 – 5:30 PM

Present: Marty Toombs, Vince Sinicropi, Derek Dyson, Marie Leo, Dan Emmo, Mari Sandroni, Bob Kernan, Maggie Carson, and Patricia Novak.

Absent: Deb Jones, Laurie Lorenzetti, Marcy Neumire, and Susan Sinicropi

Staff: Jenny Burnett and Lori Stoudt

1.) Reports to the Board

 a.) Treasurer’s Report:

 i. See Treasurer’s Report

 b.) President’s Report

 i. See Interim Director’s Report

 ii. Motion to authorize Marty to request funds from the NY State construction grant for a changeable letter sign with Plexiglas for display along Cayuga Street. The sign would need approval from the Seneca Falls Heritage Preservation Commission. Pat moves. Maggie seconds. Motion approved.

 iii. Motion for Marty to sign the “Assurances: State Aid for Library Construction Program” application. Dan moves. Mari seconds. Motion passed.

 iv. Ed Chase thank you letter read

 c.) Director’s Report

 i. See August 2018 Director’s Report

ii. There was an issue with the security system sounding on Saturday. Jenny contacted Doyle Security Systems. The problem was a result of an AT&T tower outage.

iii. There is a plumbing issue in staff restroom. Dan Emmo has been taking care of the situation.

2.) Committee Reports

 a.) Buildings and Grounds – See Building & Grounds Report

 b.) Policy and Ethics – No Report

 c.) Strategic Planning/ Finance – No Report

 d.) Audit

 i. The Form 990 for 2017 has been submitted.

 e.) Personnel

 i. A Personnel Committee meeting to discuss staff paid time off and pay rates will be scheduled in the near future.

 f.) Fund Raising – No Report

Motion to approve committee reports – Pat moves. Vince seconded. Motion passed.

Motion to approve minutes of July Board meeting - Mari moves. Derek seconded. Motion passed.

Next meeting: Monday, September 17, 2018 at 5:30 pm.