

**Seneca Falls Library – Board meeting minutes**  
**July 20, 2020 at 5:30 PM**  
**Conducted online via Zoom**

Roll Call: Present: Laurie Lorenzetti, Marie Leo, Susan Sinicropi, Pat Novak, Marty Toombs, Maggie Carson, Vince Sinicropi, Deb Jones, Bob Kernan, Conchetta Brown, Dan Emmo, and Mari Sandroni

Absent: Laurie Lorenzetti

Staff: Jenny Burnett and Lori Stoudt

- I. Public Comment / Correspondence / Guests – None
- II. Check for Conflicts of Interest – No conflicts
- III. Reports to the Board
  - A. President
    - i. Insurances Generations Bank policy does not cover director and board fully, proposed keeping current policy from Gay and Son. All agreement to keeping additional board and director insurances.
    - ii. Circulation desk – Discussion about quotes. Thus far unable to get others to quote project. Lumber prices have gone up. Motion to approve contract with Joe Conte for \$40,000.00 to build the desk and have it delivered by Mid-October. Pat Novak moves. Sue Sinicropi seconded. Vote – All approved. Motion passed.
    - iii. HVAC filters discussed. MERV13 recommended by governor for public locations. Purchase of MERV13 filters for our current HVAC system will cost \$6,000.00. At the \$600.00 level the Board President will approve the purchase of the filters.
    - iv. Introduction of new Board of Trustee’s member Conchetta Brown.
  - B. Treasurer
    - i. See Financial Reports for June
    - ii. Membership is up
    - iii. Grants received in the past may not return until 2021
  - C. Director
    - i. See July2020 Library Report
    - ii. Re-opening – Jenny has been meeting with FLLS Directors and county officials about reopening the library. NYS has not given an implicit statement for libraries. The Library will be open by appointment only starting on August 3<sup>rd</sup> 2020, curbside services will continue through the desk reinstallation process at least. Reopening at recommend capacity will be

explored after the Circulation desk has been installed. Information will be posted on Facebook, the library's website and on the building's exterior doors.

- iii. Jenny will email all board members who need Sexual Harassment Training and/or Conflict of Interest Forms.

#### IV. Committee Reports

##### A. Buildings and Grounds

- i. See July Building and Grounds Report
- ii. Dan will follow up with Parking Lot quote from Ron Stuck at Seneca Pipe.

##### B. Policy and Ethics - none

##### C. Strategic Planning / Finance – none

##### D. Audit

- a. 990 filed and accepted.

##### E. Personnel – none

##### F. Fund Raising - none

- V. Motion to approve reports to board – Mari Sandroni moves. Vince Sinicropi seconded. Vote- All approved. Motion passed.

- VI. Approval of minutes of June Board Meeting – Motion to approve both sets of minutes. Deb Jones moves. Susan Sinicropi seconded. Vote – All approved. Motion passed.

Next meeting: August 17, 2020 at 5:30 PM