

Seneca Falls Library Board Meeting Minutes

August 20, 2018 – 5:30 PM

Present: Marty Toombs, Vince Sinicropi, Derek Dyson, Marie Leo, Dan Emmo, Mari Sandroni, Bob Kernan, Maggie Carson, and Patricia Novak.

Absent: Deb Jones, Laurie Lorenzetti, Marcy Neumire, and Susan Sinicropi

Staff: Jenny Burnett and Lori Stoudt

1.) Reports to the Board

a.) Treasurer's Report:

- i. See Treasurer's Report

b.) President's Report

- i. See Interim Director's Report
- ii. Motion to authorize Marty to request funds from the NY State construction grant for a changeable letter sign with Plexiglas for display along Cayuga Street. The sign would need approval from the Seneca Falls Heritage Preservation Commission. Pat moves. Maggie seconds. Motion approved.
- iii. Motion for Marty to sign the "Assurances: State Aid for Library Construction Program" application. Dan moves. Mari seconds. Motion passed.
- iv. Ed Chase thank you letter read

c.) Director's Report

- i. See August 2018 Director's Report
- ii. There was an issue with the security system sounding on Saturday. Jenny contacted Doyle Security Systems. The problem was a result of an AT&T tower outage.
- iii. There is a plumbing issue in staff restroom. Dan Emmo has been taking care of the situation.

2.) Committee Reports

a.) Buildings and Grounds – See Building & Grounds Report

b.) Policy and Ethics – No Report

c.) Strategic Planning/ Finance – No Report

d.) Audit

i. The Form 990 for 2017 has been submitted.

e.) Personnel

i. A Personnel Committee meeting to discuss staff paid time off and pay rates will be scheduled in the near future.

f.) Fund Raising – No Report

Motion to approve committee reports – Pat moves. Vince seconded. Motion passed.

Motion to approve minutes of July Board meeting - Mari moves. Derek seconded. Motion passed.

Next meeting: Monday, September 17, 2018 at 5:30 pm.