

Seneca Falls Library Board Meeting Minutes

October 15, 2018 – 5:30 PM

Present: Marty Toombs, Susan Sinicropi, Deb Jones, Laurie Lorenzetti, Vince Sinicropi, Dan Emmo, Maggie Carson, Mari Sandroni, Marie Leo, and Patricia Novak.

Absent: Marcy Neumire, Derek Dyson, Bob Kernan

Staff: Jenny Burnett and Lori Stoudt

1. Reports to the Board

a) President's Report

- i. Circulation desk quote for \$27,500. The project is dependent on getting a grant to pay for it. The desk would match the bookcases and would provide more space and storage by 5'. Two-day installation in 2019.
- ii. Marty attended the FLLS meeting last week. Speakers there recommend referendum funding and to ask for money every year.

b) Treasurer's Report

- i. Vince Sinicropi presented – See Balance Sheet and Profit and Loss Reports

c) Director's Report

- i. See October 2018 Library Director Report
- ii. The new 3-D printer has arrived and was demonstrated during the meeting. Jenny hopes to make it available to the public in December after a policy manual and staff training.
- iii. Proposed to offer patrons "Food for Fines" in December to support the House of Concern. The board gave consent.

2. Committee Reports

a) Building and Grounds

- i. See Buildings & Grounds Report

b) Policy and Ethics

- i. Sexual Harassment Prevention Policy – A New York State policy sample was provided for board review. The state policy will be modified for the library’s use. Motion for the Board to approve the policy. Deb moves. Mari seconds. Motion passed.

c) Strategic Planning / Finance – no report

d) Audit – No report

e) Personnel

- i. Motion to enter Executive Session to discuss employee pay for 2019. Susan moves. Mari seconds. Motion passed.

f) Fundraising

- i. Giving Tree update: \$9,400 income to date. All leaves are up. In honor of Ed Chase a gold leaf will be engraved, “Ed Chase For Years of Service”.
- ii. Cookie Walk & Holiday Bazaar on December 15th – A request was made for board members to donate cookies for the event.
- iii. Basket Raffle – A basket raffle fundraiser is under consideration. It would be held in the Spring 2019. Details to follow.

Other Business:

- a) The 2018 – 2019 Committee Membership list was distributed.
- b) Gift to Derek Dyson for death of brother. Board authorized Jenny to send. \$50.00 will be given to Derek for distribution as appropriate.

Motion to approve committee reports. Vince moves. Maggie seconds. Motion passed.

Motion to approve minutes of September board meeting. Mari moves. Susan seconds. Motion passed.

Next meeting: Monday, November 19, 2018 @ 5:30 PM