

Seneca Falls Library Board Meeting Minutes

November 19, 2018 – 5:30 PM

Present: Marty Tombs, Mari Sandroni, Patricia Novak, Dan Emmo, Susan Sinicropi, Deb Jones, Marcy Neumire, Laurie Lorenzetti, Vince Sinicropi, Derek Dyson and Marie Leo.

Absent: Bob Kernan and Maggie Carson

Staff: Jenny Burnett and Lori Stoudt

1. Reports to the Board

a) President's Report

- i) Marty, Jenny and Deb Driscoll (Friends of the SFL coordinator) were able to attend the NYLA convention held Nov. 7-10.
- ii) New computers came for staff. These were paid for in June and received in November. Patron computers need to be replaced in 2019.
- iii) Bullet Aid is no longer available. We did receive more than budgeted for in 2018. Past amounts received were \$10,000 in 2018, \$10,000 in 2017, \$8000 in 2016, and larger amounts in earlier years.

b) Treasurer's Report

- i) See Comparative Statement of Financial Condition
- ii) Finance Committee will meet next week to discuss the 2019 Budget
- iii) Discussion on if the SFL should go fine-free. Most other libraries in system are fine-free or will go fine-free in 2019. Income loss of approximately \$2400 per year is to be expected. Notices will be sent if books are late or do not come back.

Motion to begin forgiveness of all fines as of January 1, 2019. Replacement fees are still in place with a letter going out to patron after six months. Deb made a motion to approve. Susan seconds. All were in favor.
- iv) The Friends of the Seneca Falls Library Fall Book Sale grossed \$1713.00
- v) Motion to go into Executive Session. Susan moves. Derek seconds. All approve.
Motion to go to the schools for an annual increase AND to accept proposal #2 for salaries. Deb made a motion to approve. Derek seconds. All were in favor.

c) Director's Report

- i) See November 2018 Library Director Report
- ii) Marty proposed a Christmas bonus of \$50 for part-time and \$100 for full-time employees. Vince made a motion to approve. Pat seconds. All were in favor.
- iii) A question of restricting parking during the Women's Walk (Jan. 19, 2019) was discussed. A decision was made that Jenny will put out signage "For Library Patrons Only" but no enforcement. She will also block off spaces for staff parking.
- iv) Discussion about the Overdrive digital services payment. FLLS would like SFL to voluntarily contribute \$1660.85 towards Overdrive system, reflecting our patron's use of the service. Vince moves to pay the amount requested. Derek seconds. All were in favor.

2. Committee Reports

a) Building and Grounds

- i) See Building and Grounds Report
- ii) Dan motions to hire Cranebrook Tree Service to remove dead chestnut tree. Pat seconded. All were in favor.

b) Policy and Ethics – none

c) Strategic Planning / Finance

- i) See Treasurer's Report

d) Audit – none

e) Personnel – none

f) Fundraising - none

Motion to approve committee reports. Dan moves. Laurie seconds. Motion passed.

Motion to approve minutes of October board meeting. Susan moves. Laurie seconds. Motion passed.

Next meeting: Monday, December 17, 2018 at 5:30 PM