

Seneca Falls Library Board Meeting Minutes

February 18th 2019 – 5:30PM

Present: Vince Sinicropi, Bob Kernan, Marty Toombs, Marcy Neumire, Mary Sandroni, Dan Emmo, Laurie Lorenzetti, Susan Sinicropi, Pat Novak, Maggie Carson, Derek Dyson, Marie Leo

Absent: Deb Jones

Staff: Jenny Burnett

Meeting officially began at 5:29pm.

I) Reports to the Board

A) President Report

1.)

a.) Library Advocacy day being attended by Martin Toombs. Board members encouraged to fill out postcards for the day.

B) Treasurer's Report

1.) See Treasurer's report

2.) Plumber Bequest

2.A) Options were given on the bequest to move the money until more has been decided upon. Bob gave overviews of Morgan Stanley option, making .015 in interest or move the money to a liquid funds account at Generations Bank with a rate of .75% interest rate.

2.B.) Motion to move remainder of bequest to Generations Bank liquid funds account made by Pat, seconded by Dan. All voted to move the funds with the exception of Dan, Vince and Bob who abstained from the vote due to conflicts of interest.

C.) Director's Report

1.) See February 2019 Directors Report

2.) Director requested to have board approval to submit the annual report. A motion was made by Vince to submit the report and was seconded by Mary. The board voted unanimously to submit the report.

3.) The Director requested to have the kitchen flooring done by Church Creative at the same time as the Board room flooring. Vince motioned to have the flooring replaced and Pat seconded. The Board unanimously voted to replace the kitchen flooring.

4.) The Director requested to do the work on the flooring in the spring before summer programming. No vote was needed the Board members agreed having the flooring done before summer would work well for the Library.

D.) Buildings and grounds

See Buildings and Grounds Report

1. Peerless new employee for all nights at the library, has been working well
2. Cranebrook has completed tree removal
3. Carpet cleaning cancelled in lieu of new flooring coming in late spring
4. Dakin inspected and replaced belts
5. Fountain work almost complete Dan will be contacting Ferrera for tile work.
6. Attic/Light bulb and room clean out
 - a. Lowes or home depot – for bulbs and microwave proposed as avenues for disposal.

II.) Committee reports

A.) Policy – no report

B.) Policy & Ethics – no report

C.) Strategic plan – no report

D.) Audit – Vince reported we are in good shape for annual report, some classification changes, media changes, some shifting has taken place, but bottom line stayed the same. Everything is into accountants. Vince has not looked at January yet. Lori was commended for doing things well.

E.) Personnel – Reported by Mary. The committee is asking the personnel meeting folks to stay after to get the evaluation form for the library director, and set up meeting for the full evaluation.

F.) Fundraising – Susan reported only a thanks to Jenny for getting the leaf for Karen Kelly up promptly.

Motion to approve reports Bob moves. Sue seconds. All were in favor.

Motion to approve minutes of January board meeting. Bob moved to approve. Dan seconds. All were in favor.

Next meeting: Monday, March 18, 2019 at 5:30 PM.