

Seneca Falls Library Board Meeting Minutes

April 15, 2019 – 5:30 PM

Present: Marty Toombs, Mari Sandroni, Laurie Lorenzetti, Maggie Carson, Dan Emmo, Bob Kernan, Susan Sinicropi and Pat Novak.

Absent: Vince Sinicropi, Derek Dyson, Marcy Neumire, Deb Jones, and Marie Leo

Staff: Jenny Burnett and Lori Stoudt

I) Reports to the Board

A) President Report

1.) 2014 SAM Grant Update – The grant must make its rounds to deciding bodies before being approved. Marty hopes to receive notification and the grants disbursement agreement in June 2019. Changes to the application: a.) Duct cleaning was removed from grant to keep the total under \$100,000. b.) Desk quote was increased from \$27,500 to \$30,800. c.) Electrical and Flooring quotes were added. Board hopes to begin parking lot work either this summer /fall or summer 2020. The decision on when to begin will be made after June 2019

B.) Treasurer's Report

1.) See Treasurer's Report with Comment Sheet

C.) Director's Report

1.) See April 2019 Library Director Report

2.) The Library failed a fire inspection due to a sprinkler issue. Marty approved \$1,200 without board approval because the fire suppression need was an emergency.

3.) Dr. Rodney Littlejohn paid for new casters for chairs in the conference room. These have been installed.

4.) The library in Ovid will have its Ribbon Cutting on May 11th.

5.) Jenny requested that board members review the 2019 Annual Report and submit changes.

6.) Jenny requested that the board vote on Tax Cap Waiver be moved forward from the August to the September 2019 meeting.

II.) Committee Reports

A.) Buildings and Grounds

1.) Brewer Septic completed their scoping and cleanout. The sewer pipes are okay. A bottleneck was located in the kitchen area going to Beryl Street that is slow because of a

rock pressing. Brewers solution to the problems is double-flushing in the employee restroom, a weekly flush, and scraping maintenance done every 5 years.

- B.) Policy and Ethics – No report
- C.) Strategic Planning / Finance – No report
- D.) Audit – No report
- E.) Personnel - No report
- F.) Fundraising – No report

Motion to approve committee reports. Mari moved. Pat seconded. All in favor.

III. Additional Business

- 1) Marty asked for a motion to reschedule the Annual Meeting from June 17 to June 24, 2019. Bob moved. Sue seconded. All in favor.
- 2) BOCES wants a board resolution approving the library working with BOCES for the Wayne County-Finger Lakes utilities bid. Motion to approve. Pat moved. Sue seconded. All in favor.

Motion to approve minutes of March board meeting. Bob moved. Mari seconded. All in favor.

Next meeting: Monday, May 20, 2019 at 5:30 PM.