

## Seneca Falls Library Board Meeting Minutes

September 16, 2019 – 5:30 PM

Present: Marty Toombs, Susan Sinicropi, Marie Leo, Mary Sandroni, Deb Jones, Dan Emmo, Bob Kernan, Laurie Lorenzetti, Marcy Neumire, Maggie Carson, and Vince Sinicropi

Absent: Pat Novak and Derek Dyson

Staff: Lori Stoudt and Tara Montoney

Regular Meeting:

### I.) United Way application for 2020-2021 grant

Tara Montoney reported that the Middle School Homework Club has been funded by the United Way of Seneca County in the past. Despite changes attempting to increase participation, the attendance numbers have progressively declined. The program was not effective last year and has run its course. Tara recommended that the library no longer offer this program. There are no other programs replace the Homework Club at this time.

As we do not have any programming that may be of interest to the United Way to fund and similar programs are already funded by other sources, the Board discussed the financial and long-term impact to the library of not seeking a United Way grant for the 2020-2021 cycle. (See "Recent United Way funding for Library" document). Part of the agreement to accepting United Way monies is that the Library cannot fundraise or otherwise campaign between September 15 – November 15 due to a black-out period. An alternate fundraiser during this time is now in the works.

Motion made to be an Unfunded Partner of United Way and to not seek funding via their 2020-2021 grant. Deb moved. Marcy seconded. Bob abstained from vote due to a conflict of interest. All others in favor. Motion passed.

### II.) Reports to the Board

#### A.) President's Report

- 1) FLLS annual meeting is coming up on October 18<sup>th</sup> – Marty will attend
- 2) All Board Members must complete the Sexual Harassment training by Oct 9<sup>th</sup>
- 3) The Friends of the Library book sale will be from October 16<sup>th</sup> – October 19<sup>th</sup>. They could use volunteer help, especially on Monday, October 21<sup>st</sup>.
- 4) An invoice to the school district was sent early and the check arrived last week

5) \$125,000 was moved to the interest-bearing savings account

B) Treasurer's Report

1) See August 2019 Treasurer's Reports

C) Director's Report

1) Jenny went on Maternity Leave beginning September 9<sup>th</sup>

2) See September 2019 Library Director Report

III.) Committee Reports

A) Buildings and Grounds

1) See Building & Grounds Report

2) Dan would like to streamline the window washing by having Peerless cleaning to do the windows instead of Reflections 'R Us.

3) Bret Tandle put in a new sink in the kitchen

B) Policy and Ethics

1) The FLLS Bed Bug Policy has been modified for the Seneca Falls Library's use so as to be proactive in the prevention of infestations. See SFL "Bed Bug Policy". FLLS has provided book cookers. The Library will provide zipper bags for suspicious books.

Motion to approve the Bed Bug Policy. Mari moved. Susan seconded. All in favor. Motion passed.

C) Strategic Planning / Finance

1) A 2020-2021 projection meeting will be scheduled soon

D) Audit – no report

E) Personnel

1) Mary suggested private donations be taken from Board members for a gift for Jenny. Marty will purchase the gift.

F) Fundraising – no report

IV.) Motion to approve committee reports. Mari moved. Vince seconded. All in favor. Reports approved.

V.) Motion to approve the minutes of the July and August board meeting. Mary moved. and Susan seconded. Minutes approved.

Next meeting: October 21, 2019 at 5:30 PM.