

Seneca Falls Library Board of Trustees
Meeting Minutes

December 21, 2020 – 5:30 PM

Present: Marty Toombs, Susan Sinicropi, Dan Emmo, Bob Kernan, Maggie Carson, Marie Leo, Laurie Lorenzetti, Mari Sandroni, Pat Novak, Vince Sinicropi, Deb Jones and Chetta Brown

Absent: Marcy Neumire

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment / Correspondence/Guests – No public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
 - a.) President’s Report
 - i.) Reimbursement by DASNY grant for money spent in 2016 is expected to arrive in 6-8 weeks.
 - b.) Treasurer’s Report
 - i.) See November financial reports
 - c.) Director’s Report
 - i.) See December 2020 Library Director Report
 - ii.) FLLS is seeking a contribution for Overdrive based on patron usage. Motion to pay a contribution in the amount of \$1,182.75 to FLLS for Overdrive. Bob Kernan moves. Deb Jones seconds. All approve. Motion passed.
 - iii.) Bob Kernan suggested that all library policies be reviewed annually instead of the required five-year review.
- 4.) Committee Reports
 - a) Buildings and Grounds
 - i) See December 21, 2020 SFL Building and Grounds Report
 - ii) Proposal for Daikin to install needlepoint bipolar ionization units. The installation cost is \$7,735. Upon discussion, it was decided to postpone purchasing units until Dan speaks with Daikin to acquire additional information and to seek outside sources to fund the project.
 - b) Policy and Ethics – no report
 - c) Strategic Planning / Finance
 - i) Vince Sinicropi is going to try to make it into the library for year-end reviews and preparing financials for the accountant.
 - d) Audit – no report
 - e) Personnel
 - i) See Personnel Committee Report regarding Jenny Burnett’s Evaluation
 - f) Fundraising – no report
- 5.) Motion to approve committee reports. Pat Novak moves. Mari Sandroni seconds. All in favor. Motion passed.
- 6.) Approval of minutes of November board meeting and special meeting minutes as amended. Bob Kernan moves. Susan Sinicropi seconds. All in Favor. Motion passed.

Next meeting: January 18, 2020 at 5:30 PM.