

**Seneca Falls Library – Board meeting minutes**  
**June 15, 2020 at 5:30 PM**  
**Conducted online via Zoom**

Roll Call: Present: Laurie Lorenzetti, Marie Leo, Susan Sinicropi, Pat Novak, Marty Toombs, Maggie Carson, Deb Jones, Bob Kernan, Dan Emmo, and Mari Sandroni

Absent: Vince Sinicropi and Marcy Neumire (attended for second part of the meeting)

Staff: Jenny Burnett and Lori Stoudt

ANNUAL MEETING

I. Motion to re-elect Marie Leo, Marcy Neumire, Susan Sinicropi, Vincent Sinicropi, Maggie Carson and Patricia Novak to three-year terms on the board. Mari Leo moves. Laurie Lorenzetti seconds. All approve. Motion passed.

II. Motion to add Conchetta Brown as a trustee member on the condition of her submitting paperwork (resume, volunteer application, conflict of interest form, and sexual harassment training certificate), review and approval of that paperwork by the board. Marie Leo moves. Susan Sinicropi seconds. All approve. Motion passed.

III. A letter of resignation from Derek Dysen was read. Motion for a resolution thanking Derek Dyson for his service to the board. Marie Leo moves. Bob Kernan seconded. All approve. Motion passed.

IV. Motion to elect officers for 2020-2021 with all remaining on their present committees. Susan Sinicropi moves. Pat Novak seconds. All approve. Motion passed.

V. Annual Conflict of Interest form. Marty Toombs will email each board member a Conflict of Interest form to be filled out by each board member and returned to Jenny Burnett to be kept in the library director's office.

End of Annual meeting.

## REGULAR MEETING

(First meeting of the year)

I. Public Comment / Correspondence / Guests – None

II. Check for Conflicts of Interest – No conflicts

III. Reports to the Board

A. President

- i. Curbside pickup services has begun and is going smoothly.
- ii. New desk – The library can go ahead and spend the SAM construction grant money. The price of the desk project has increased so that there is not enough money for the desk, parking lot and sign. The desk contractor wants half the money now and half on delivery. The project should be completed by the end of August.

Motion to approve signing contract with builder of desk. Deb Jones moves. Mari Sandroni seconds. All approves. Motion passed.

B. Treasurer

- i. Motion to approve signatories on library banking accounts. They would be the same individuals as present with no changes. Bob Kernan moved. Deb Jones seconded. All approve. Motion passed.
- ii. See Treasurer / Financial Reports as of May 31<sup>st</sup>.

C. Director

- i. See Library Director Report
- ii. New online programs are being offered this summer. Those that have been offered in May and June have been popular and well-attended.
- iii. The library has contracted with the Page Turner Adventures website
- iv. 120 devices using our Wifi in May
- v. Bookmobile

IV. Committee Reports

A. Buildings and Grounds

- i. See June 15, 2020 Building and Grounds Report
  - ii. Motion to approve the spending of \$1,757.55 to install fire and/or smoke detection and/or suppression devices as recommended by the fire inspector. Pat Novak moves. Susan Sinicropi seconds. All approve. Motion passed.
- B. Policy and Ethics - none
- C. Strategic Planning / Finance
- i. The committee will meeting in late August to work on the 2021 budget / three-year projection.
- D. Audit - none
- D. Personnel – none
- F. Fund Raising - none
- V. Motion to approve reports to board – Mari Sandroni moves. Dan Emmo seconds. All approve. Motion passed.
- VI. Motion to approve May board minutes – Sue Sinicropi moves. Pat Novak seconds. All approve. Motion passed.
- VII. Discussion about creating an Edward Chase memorial book collection. Jenny suggested that books be given name plates any signage be movable.

Next meeting: July 20, 2020 at 5:30 PM