

Gift Acceptance

Seneca Fall Library solicits and accepts gifts that are consistent with its mission and that support its core programs and special projects. Donations and other forms of support will generally be accepted from individuals, partnerships, corporations, foundations, government agencies, or other entities according to the following terms:

Unrestricted gifts of cash:

Unrestricted gifts of cash will be accepted at any time. Gifts of \$250 or more will be acknowledged with a receipt suitable for tax purposes; gifts of less than \$250 will be acknowledged by the library.

Restricted gifts of cash:

Restricted gifts of cash will be accepted in one of the following circumstances:

- The gift restriction designates the donation for a fund or project previously established by the library Board of Trustees.
- The gift restriction is approved by formal action of the library Board of Trustees.

Gifts of books, videos and other library material:

The library will accept such gifts at such time that it has adequate storage space available. The library director or designee will determine if donated items are added to the library collection, offered for sale at library book sales, or disposed of in some other manner.

Gifts of Real Property, Personal Property or Securities:

May be accepted upon review and approval by the library Board of Trustees.

In-Kind Services:

May be accepted upon approval by the library Director. The Director should consult the library Board of Trustees if a donation of in-kind services might raise a public concern or may be inconsistent with the library's goals or mission.

History:

Approved by the Board of Trustees Jan. 12, 2015

Reviewed and approved without change by the Board of Trustees, Jan. 18, 2021