

**Seneca Falls Library Board of Trustees**  
**Meeting Minutes**

March 15, 2021 – 5:30 PM

Present: Marty Toombs, Dan Emmo, Bob Kernan, Mari Sandroni, Laurie Lorenzetti, Marcy Neumire, Maggie Carson, Marie Leo, and Pat Novak

Absent: Deb Jones, Chetta Brown, Susan Sinicropi and Vince Sinicropi

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment / Correspondence/Guests – No public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
  - a.) President’s Report
    - i.) Information was sent to the Seneca Listserv for the FLLS.

- b.) Treasurer’s Report
      - i.) See February 2021 financial reports
      - ii.) Recommend transferring \$100,000 from the operating account to Morgan Stanley accounts. The money will go into two funds at \$50,000 each.

Motion to transfer \$100,000 from the operating account to the Morgan Stanley accounts. Bob Kernan moves. Marcy Neumire seconds. All in favor. Motion passed.

- c.) Director’s Report
      - i.) See March 2021 Library Director Report
      - ii.) The library will be changing over to Polaris Leap sometime in 2021. The staff has been in training.
      - iii.) A check was received by the library covering the time Jenny invested in census activities in September 2020.
      - iv.) Philip Withers who has long supported the library and the Withers Concert Series / Ying Quartet, has passed away. Jenny asked if the board would like to revote on hosting the Ying Quartet this year as the money was yet to arrive before his passing. The board decided to leave the concert on the schedule and present it in Mr. Wither’s honor.

- v.) See Community Annual Report

Community Annual Report - Motion to approve the Community Annual Report. Pat Novak moves. Laurie Lorenzetti seconds. All in favor. Motion passed.

- vi.) See Internet Safety policy

Motion to re-approve the Internet Safety policy. Bob Kernan moves. Dan Emmo seconds. All in favor. Motion passed.

- vii.) See Purchasing policy

Motion to re-approve the Purchasing policy. Laurie Lorenzetti moves. Mari Sandroni seconds. All in favor. Motion passed.

viii.) See letter from patron, Carol Skordy

ix.) Many board members' terms will expire in the next few years. Jenny encouraged present board members to begin approaching potential replacements for when their term is up.

4.) Committee Reports

- a) Buildings and Grounds - no report
- b) Policy and Ethics - no report
- c) Strategic Planning / Finance - no report
- d) Audit – no report
- e) Personnel - no report
- f) Fundraising – no report

5.) Motion to approve committee reports. Dan Emmo moves. Pat Novak seconds. All in favor. Motion passed.

6.) Approval of minutes of February 2021 board meeting. Mari Sandroni moves. Lauri Lorenzetti seconds. All in Favor. Motion passed.

7.) Other Business – The Governor's Open Meeting Law may change soon. If so, the board may soon have the option to meet in person. Board members are encouraged to let Marty know if they feel comfortable meeting in person at this time if that option is made available.

Next meeting: April 19, 2021 at 5:30 PM.