

To The University of the State of New York
The State Education Department
THE NEW YORK STATE LIBRARY
Division of Library Extension

Name of library Mynderse Library
Address of library 31 Fall Street, Seneca Falls, New York 13148
Telephone number Code 315, 568-8265
Population chartered to serve (1960 census) 7,439
Area which the library is chartered to serve:
Town Village City County School District
If the library is part of a library system, name the system Finger Lakes

Name of librarian (~~Mr.~~, Mrs., ~~Mrs.~~) Ethel Bishop
Name of president of library board (Mr., ~~Mr.~~, ~~Mrs.~~) Henry W. Koch

Number of registered branches None
Number of unregistered branches or deposit stations None
Number of bookmobiles operated None

	LIBRARY HOLDINGS ON DECEMBER 31	LIBRARY CIRCULATION (Period Jan. 1-Dec. 31)
Adult	Fiction 1b <u>4919</u>	<u>6740</u>
	Nonfiction 1c <u>5893</u>	<u>4315</u>
	Total 1d <u>10812</u>	3a <u>11055</u>
Juvenile	Fiction <u>1285</u>	<u>5554</u>
	Nonfiction <u>878</u>	<u>3455</u>
	Total 1e <u>2163</u>	3b <u>9009</u>
Total Books	1h <u>12975</u>	3h <u>20064</u>
Periodicals 2b <u>60</u>	4b <u>2415</u>	
Newspapers <u>5</u>	<u>50</u>	
Pamphlets 2c <u>1350</u>	4c <u>80</u>	
Films 2d	4d <u>20</u>	
Microfilm (titles) 2e	4e	
Microfilm (_____ reels)		
Phonograph records 2f	4f <u>349</u>	
Other materials 2g <u>30</u>	4g <u>120</u>	
Grand Total 2h <u>14420</u>	4h <u>23098</u>	

TRANSACTION NUMBERS

If the library uses a charging system involving a transaction number, indicate the total number of transactions for the year
and also enter under 'Circulation' at code 4h.

BOOK STOCK (Additions or withdrawals during the year)		
	Purchases and Gifts	Withdrawals
Adult 5a	<u>305</u>	5d <u>280</u>
Juvenile 5b	<u>174</u>	5e <u>68</u>
Total 5c	<u>479</u>	5f <u>348</u>

BUILDING
Library owns building
Library receives quarters rent free
Library receives utilities free

LIBRARY SERVICES	
Total materials borrowed on interlibrary loan 6a	<u>171</u>
Total materials lent on interlibrary loan 6b	<u>10</u>
Number of reference questions answered 6c	<u>900</u>
Number of books received in rotating collections 6d	<u>300</u>

REGISTRATION RECORD	
Adult 6e	<u>2052</u>
Juvenile 6f	<u>1865</u>
Total 6g	<u>3917</u>
Period of registration	<u>3 yrs.</u>
Fee for nonresident borrowers	<u>\$2.00</u>

	MAIN LIBRARY HOURS	
	WINTER	SUMMER
	From	To
Sunday		
Monday	2-5 & 7-9 p.m.	7-9 p.m.
Tuesday	2-5 & 7-9 p.m.	2-5 p.m.
Wednesday	2-5 & 7-9 p.m.	7-9 p.m.
Thursday	2-5 & 7-9 p.m.	2-5 p.m.
Friday	2-5 & 7-9 p.m.	7-9 p.m.
Saturday	2-5 p.m.	2-5 p.m.

	Total Hours per Week
Main library	<u>28</u>
Branch libraries	
Grand Total	<u>28</u>

PERSONNEL

1. PROFESSIONAL PERSONNEL	2. POSITIONS		3. TIME ALLOCATED TO POSITIONS DURING YEAR				4. SALARY RANGE		
	No. of positions	No. of positions filled	Hours filled per year	Do not write in this space	Hours vacant per year	Do not write in this space	Entering salary per year	Maximum salary per year	No. of annual increments
Based upon the classification system of the NYLA Personnel Committee				7a.....		8a.....			
Junior librarian									
Senior librarian I									
Senior librarian I (spec. service).....									
Senior librarian II.....									
Senior librarian II (spec. services).....									
Senior librarian III.....				7b.....		8b.....			
Senior librarian III (spec. services).....				7c.....		8c.....			
Asst. library director I.....									
Asst. library director II.....									
Asst. library director III.....				7d.....		8d.....			
Library director I.....									
Library director II.....									
Library director III.....									
Library director IV.....									
Library director V.....				7e.....		8e.....			
Grand total professional.....				7f.....		8f.....			

5. NONPROFESSIONAL PERSONNEL	6. POSITIONS		7. TIME ALLOCATED TO POSITIONS DURING YEAR				8. CURRENT ANNUAL SALARY
	No. of positions	No. of positions filled	Hours filled per year	Do not write in this space	Hours vacant per year	Do not write in this space	
Library trainee				9a.....		10a.....	Library Director \$.....
Library technician				9b.....		10b.....	
Clerical				9c.....		10c.....	
Pages				9d.....		10d.....	
Total nonprofessional				9e.....		10e.....	
Building maintenance and operation.....				9f.....		10f.....	
Grand total				9g.....		10g.....	
Volunteer help				9h.....			

8. Number of regularly scheduled working hours per week for full-time staff members

FINANCIAL REPORT - 1965

RECEIPTS

Code			LED Code	
LOCAL PUBLIC FUNDS:				
0091	COUNTY OF _____			
0092	TOWN OF <u>Seneca Falls</u>	\$200.00		
0093	VILLAGE OF _____			
0094	CITY OF _____			
0098	SCHOOL DISTRICT OF _____			
1110	TOTAL LOCAL PUBLIC FUNDS		(10)	\$200.00
1484	LIBRARY SYSTEM GRANT (CASH)	None		
3420	STATE AID - LIBRARY GRANT	"	(12)	
4145	FEDERAL AID - LIBRARY OPERATION.	"		
4146	FEDERAL AID - LIBRARY CONSTRUCTION	"		
1450	EARNINGS ON DEPOSITS AND INVESTMENTS	4,670.68		
1452	EARNINGS FROM TRUST FUNDS (Included in Code 1450)			
1485	GIFTS	1,983.35		
1487	FINES	273.64		
1416	INCOME FROM RENTAL COLLECTION	23.19		
1490	MISCELLANEOUS REVENUES	90.84		7,241.70
0202	SUBTOTAL			
1380	SERVICES PROVIDED FOR OTHER LIBRARIES	None		
1970	TRANSFER FROM OTHER FUNDS (SPECIFY)	"		
0273	CASH (Same as code 75 in 1964 Report)	6,375.69	(08)	
0274	INVESTMENTS	None		
0275	BALANCE ON JANUARY 1, 1965:			6,375.69
0019	TOTAL RECEIPTS AND BALANCE			13,617.39
	CODE 0019 minus CODE 4146		(19)	13,617.39

INVESTMENTS - Code (76)
December 31, 1965

DESCRIPTION	COST
Security Trust Co. of Rochester, N.Y.	\$

TOTAL \$ _____

System Finger Lakes Library System

Name of Library Mynderse Library

Location of Library Seneca Falls, New York

Code			DISBURSEMENTS (LED Code)
	<u>PERSONAL SERVICES</u>		
-141	LIBRARY STAFF	\$ 3,220.00	
-142	CUSTODIAL STAFF	520.00	
-610	EMPLOYEE BENEFITS		
		Subtotal	(38) \$ 3,740.00
	<u>LIBRARY MATERIALS - AIDABLE EXPENSES</u>		
-321	BOOKS	1,256.43	
-322	FILMS	0.00	
-323	PHONOGRAPH RECORDS	0.00	
-324	PERIODICALS	8.55	
-325	OTHER LIBRARY MATERIALS	0.00	
-434	AUDIOVISUAL AID RENTAL	0.00	
-471	BOOKBINDING	0.00	
		Subtotal	(28) 1,264.98
	<u>OTHER OPERATING EXPENSES</u>		
-334	LIBRARY SUPPLIES	184.59	
-410	INSURANCE	118.80	
-420	FUELS AND UTILITIES	703.49	
-430	RENTAL	0.00	
-460	CONTRACT OPERATION	0.00	
-510	SERVICES FROM OTHER LIBRARIES	0.00	
-480	MISCELLANEOUS EXPENSES	128.70	
		Subtotal	(48) 1,135.58
	<u>CAPITAL EXPENSES</u> (PAID DIRECTLY FROM OPERATING FUNDS)		
-200	EQUIPMENT	428.25	
-910	LAND	0.00	
-920	BUILDING	0.00	
		Subtotal	(58) 428.25
	<u>TOTAL OPERATING AND CAPITAL EXPENSES</u>		(61) 6,568.81
-810	<u>TRANSFER TO CAPITAL FUND</u>		6,613.54
-064	<u>TRANSFER TO OTHER (IDENTIFY)</u>		None
	<u>TOTAL DISBURSEMENTS</u>		(62) 13,182.35
	CASH on Dec. 31, 1965	435.04	(75)
	INVESTMENTS on Dec. 31, 1965	None	(76)
	<u>BALANCE ON DECEMBER 31, 1965</u>		Subtotal (77) 435.04
	<u>TOTAL DISBURSEMENTS AND BALANCE</u>		(88) \$13,617.39

I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS IS A TRUE AND ACCURATE REPORT BASED ON THE CALENDAR YEAR 1965.

Date May 10, 1966

Ethel Bishop, Librarian
SIGNATURE OF LIBRARIAN, BOARD TREASURER
(OR OTHER AUTHORIZED REPRESENTATIVE)

CAPITAL FUND REPORT - 1965

Receipts

Expenditures

	<u>Code</u>	
From Securities Issued:		
Bonds	6470	\$ _____
Capital Notes	6472	_____
Bond Anticipation Notes	6626	_____
Other (Specify) _____	6627	_____
_____		_____
Premium on Securities Issued	6851	_____
Accrued Interest	6852	_____
_____		_____
Earnings on Investments	5850	_____
_____		_____
Federal Grant	4146	_____
_____		_____
Gifts and Donations	1486	_____
_____		_____
Transfer from Other Funds (Specify):		
_____	5471	_____
_____		_____
_____		_____
Other (Specify):		
_____	1490	_____
_____		_____
_____		_____
TOTAL RECEIPTS		\$ _____
Balance at Beginning of Year:		
Cash		\$ _____
Investments		_____
Total		\$ _____
Total Receipts and Balance		\$ _____

	<u>Code</u>	
Construction Costs:		
General Construction	931	\$ _____
Heating and Ventilating	932	_____
Plumbing	933	_____
Electrical	934	_____
Other	935	_____
Total		\$ _____
Incidental Construction Costs:		
Architect	443	\$ _____
Site Acquisition	910	_____
Equipment (See Instructions)	200	_____
Other	400	_____
Total		\$ _____
Total Construction Costs		\$ _____
Other Expenditures:		
Purchase of Buildings	920	\$ _____
Interest on Bond Anticipation Notes	724	_____
Books and Library Materials	300	_____
Transfer to Other Funds	085	_____
Total		\$ _____
Redemption of Bond Anticipation Notes	080	\$ _____
TOTAL EXPENDITURES		\$ _____
Balance at End of Year:		
Cash		\$ _____
Investments		_____
Total		\$ _____
Total Expenditures and Balance		\$ _____

