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YOUR LIBRARY

Please read "Instructions for the Annual Report of Public Libraries 1972" before filling out any of this form.

ANNUAL LIBRARY REPORT
FOR THE YEAR ENDING DECEMBER 31, 1972

Community (1a) Seneca Falls, New York Name of Librarian (Mr., Mrs., Miss) Ethel Bishop

Name of Library Mynderse Library Name of President of Library Board (Mr., Mrs., Miss) Edward Chase

Street Address 31 Fall Street

Mailing Address (if different from above) _____ No. of Registered Branches none

County(1b) Seneca Zip Code 13148 Tel. No. 315-568-8265 No. of Unregistered Branches or Deposit Stations _____
(include Area Code) No. of Bookmobiles Operated none

Population Chartered to Serve(1c) 7,794 No. of Bookmobile Stops:
Area Chartered to Serve: Public Service _____ School _____
Village[X] Town[] City[] School District[] Other[] Other (specify) _____

Type of Library: Public[] Association[X] School District[] Other[] If the Library is part of a Library System, name of System:
(m) Finger Lakes Library System

Population Actually Served 7,794

Area Actually Served Village of Seneca Falls.

Type & Area(1d) _____ Full Valuation(1f) _____

Population Base(1e) _____

(Do not write in this space)

MAIN LIBRARY HOURS

	Winter (Dates: From <u>Sept. 1</u> To <u>July 1</u>)					Summer (Dates: From <u>July 1</u> To <u>Sept. 1.</u>)					
	A.M. P.M.		P.M.		Total Hours	A.M. P.M.		P.M.		Total Hours	
	From	To	From	To		From	To	From	To		
Sunday											
Monday	2	5	7	9	5			7	9	2	
Tuesday	2	5	7	9	5			7	9	2	
Wednesday	2	5	7	9	5			7	9	2	
Thursday	2	5	7	9	5			7	9	2	
Friday	2	5	7	9	5			7	9	2	
Saturday	2	5			3			2	5	3	
Total Main Hours					28	Total Main Hours					15
Total Branch Hours						Total Branch Hours					
GRAND TOTAL HOURS(1g)					28	GRAND TOTAL HOURS					15

INTERLIBRARY AND AGENCY COOPERATION

NUMBER OF:	Materials Borrowed on Interlibrary Loan				Lent On Interlibrary Loan	
	By Specific Request		Bulk Loans To Augment Collection			
Books	lh	157	lo	1969	mc	21
Serials	li	12	lp		md	1
Films, Filmstrips, Slides	lj	72	lq		me	
Recordings (discs and tapes)	lk	1	lr	140	mf	
Materials for the Blind	ll		ls		mg	
Other Itemized Nonbook Materials(see p.2)	lm	6	lt		mh	
TOTAL	ln	248	lu	2109	mi	22

NOTE: *Libraries serving less than 5,000 do not need to answer the questions below.*

Number of Interlibrary Loan Requests Forwarded:
 To System 152
 To Other Libraries or Agencies _____
 Total _____

Number of Interlibrary Loan Requests Filled 148

Number of Books Rented(do not include rental volumes later purchased by library) _____

Number of Audiovisual Materials Rented _____

LIBRARY HOLDINGS AND CIRCULATION

BOOK STOCK

	Holdings - 12/31/71		Additions By Purchases & Gifts - 1972		Withdrawals - 1972		Holdings - 12/31/72		Circulation (Jan.1-Dec.31)									
	Titles	Volumes	Titles	Volumes	Titles	Volumes	Titles	Volumes										
ADULT																		
Fiction	aa	5012	ah	5051	ao	219	av	223	bc	80	bj	80	bq	5151	bx	5194	7866	
Nonfiction	ab	5901	ai	5923	ap	193	aw	195	bd	132	bk	133	br	5962	by	5985		
TOTAL	ac	10913	aj	10974	aq	412	ax	418	be	212	bl	213	bs	11113	bz	11179		14229
JUVENILE																		
Fiction	ad	1095	ak	1116	ar	50	ay	50	bf	24	bm	24	bt	1121	ca	1142	5236	
Nonfiction	ae	920	al	942	as	99	az	99	bg	20	bn	20	bu	999	cb	1021		
TOTAL	af	2015	am	2058	at	149	ba	149	bh	44	bo	44	bv	2120	cc	2163		8215
TOTAL BOOKS	ag	12928	an	13032	au	561	bb	567	bi	256	bp	257	bw	13233	cd	13342	CK	23474

SERIALS COLLECTION

	Holdings - 12/31/71		Purchases & Gifts - 1972		Withdrawals - 1972		Holdings - 12/31/72		Circulation (Jan.1-Dec.31)			
	Bibliographic Volumes		Bibliographic Volumes		Bibliographic Volumes		Bibliographic Vols.	Current Sub. Titles				
Periodicals	cp	306	cx	68	df	64	dn	310	dj	52	2184	
Newspapers	cq	7	cy	0	dg	4	do	3	dk	3		
Other												
Serials	cr	23	cz	35	dh	0	dp	58	db	58	42	
TOTAL	cs	336	da	103	di	68	dq	371	dm	93	DU	2245

NONBOOK MATERIALS

AUDIOVISUAL MATERIALS	Holdings - 12/31/71			Purchases & Gifts-1972			Withdrawals - 1972			Holdings - 12/31/72			Circulation (Jan.1-Dec.31)
	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	
	dv	ea	ef	ek	ep	eu	ez	fe	fj	fo	ft	fy	
Films													
Film-strips	dw	eb	eg	el	eq	ev	fa	ff	fk	fp	fu	fz	
Slides	dx	ec	eh	em	er	ew	fb	fg	fl	fq	fv	ga	
Recordings	dy	ed	ei	en	es	ex	fc	fh	fm	fr	fw	gb	251
TOTAL	dz	ee	ej	eo	et	ey	fd	fi	fn	FS	fx	gc	GH 251
		150	150	150	-	-	-	3	3	3	147	147	147
		150	150	150	-	-	-	3	3	3	147	147	147

MATERIALS FOR BLIND	Holdings - 12/31/71			Purchases & Gifts-1972			Withdrawals - 1972			Holdings - 12/31/72			
	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	
	gi	gm	gq	gu	gy	hc	hg	hk	ho	hs	hw	ia	
Talking Books													
Braille Material	gj	gn	gr	gv	gz	hd	hh	hl	hp	ht	hx	ib	
Other (specify)	gk	go	gs	gw	ha	he	hi	hm	hq	hu	hy	ic	
TOTAL	gl	gp	qt	gx	hb	hf	hj	hn	hr	HV	hz	id	IH 0
	0									0			

OTHER ITEMIZED NONBOOK	Holdings 12/31/71	Additions	Withdrawals	Holdings 12/31/72
	Physical Items	Physical Items	Physical Items	Physical Items
Pamphlets	ij 1524	it 30	jd 53	jn 1501
Documents	ik	iu	je	jo 48
Catalogs	il 52	iv 34	jf 38	jp 48
Manuscripts	im	iw	yg	jq
Sheet Music	in	ix	yh	jr 8
Maps	io 14	iy 3	ji 9	js 8
Pictures and Photographs	ip	iz	jj	jt
Framed Pictures	iq 20	ja -	jk 5	ju 15
Other (specify)	ir 2	jb -	jl -	jv 2
TOTAL	is 1612	jc 67	jm 105	JW 1574
				KG 58
TOTAL NONBOOK	it 1762	jd 67	jn 108	jx 1721
				kh 309
GRAND TOTAL HOLDINGS (CD + DQ + FS + HV + JW)	KI 15,434	GRAND TOTAL CIRCULATION (CK + DU + GH + IH + KG)		KJ 26028

TOTAL UNCATALOGED PAPERBACK BOOKS WHICH CIRCULATE 564

Number of books loaned to institutions for circulation by the institution: Schools 30 Other _____
 Number of books purchased exclusively for institutional use: Schools _____ Other _____
 Number of periodical titles retained in backfiles for the following periods:
 indefinitely 1; over 5 years but not indefinitely 0; up to and including 5 years 52
 Number of photocopies supplied at library's expense in lieu of circulation (kj) 6
 Number of reference questions answered 40
 Is the library a Federal documents depository? Yes [] No [1] Year established _____
 Is the library a State documents depository? Yes [] No [2] Year established _____
 Do you maintain registration files? Yes [3] No []

LIBRARY TRUSTEES

List trustees for the calendar year 1973 below. Designate whether Mr., Mrs., or Miss.
 Please designate officers for 1973, if known.

NAME	HOME ADDRESS	OFFICE HELD	DATE OF EXPIRATION OF TERM
Mr. Edward Chase	1 Leland Drive	President	1973
Mr. Henry Koch	33 Cayuga Street	Vice President	1975
Mr. Raymond Winthrop	17 Leland Drive	Secretary	1973
Mr. Walter Sly	7 Oxford Place	Treasurer	1974
Mr. George Bantuvanis	Gould Hotel		1974
Mr. Warren Jones	54 Chapel Street		1974
Dr. George F. Paul	73 Cayuga Street		1975
Mr. Robert Tarnow	102 Troy Street		1975
Mr. William Kerr	7 Carol Ave.		1975

NUMBER OF TRUSTEES' MEETINGS HELD DURING THE 1972 CALENDAR YEAR 6

Usual scheduled date and hour of meetings (for example: Second Tuesday of the month at 8:00 p.m., or give specific dates).
Second Wednesday of the month. 5:15 p.m.

PERSONNEL

1. PROFESSIONAL PERSONNEL	2. POSITIONS		3. TIME ALLOCATED TO POSITIONS - 1972				4. SALARY RANGE - 1972		
Based upon the classification system of the NYLA Personnel Committee	No. of Positions	No. of Positions Filled	Hours Filled per year	Do not write in this space	Hours Vacant per year	Do not write in this space	Entering Salary per Year	Maximum Salary per Year	No. of Annual Increments
Junior librarian				7a.....		8a.....			
Senior librarian I									
Senior librarian I (spec. service)									
Senior librarian II									
Senior librarian II (spec. services)									
Senior librarian III				7b.....		8b.....			
Senior librarian III (spec. services)				7c.....		8c.....			
Asst. library director I									
Asst. library director II									
Asst. library director III				7d.....		8d.....			
Library director I									
Library director II									
Library director III									
Library director IV									
Library director V				7e.....		8e.....			
Grand Total Professional				7f.....		8f.....			
5. NONPROFESSIONAL PERSONNEL	6. POSITIONS		7. TIME ALLOCATED TO POSITIONS - 1972				8. CURRENT ANNUAL SALARY (1973)		
	No. of Positions	No. of Positions Filled	Hours Filled per year	Do not write in this space	Hours Vacant per year	Do not write in this space			
Library trainee				9a.....		10a.....			
Library technician	1	1	1500	9b.....		10b.....			Library Director \$.....
Clerical	2	2	1500	9c.....		10c.....			
Pages				9d.....		10d.....			
Total nonprofessional	3	3	3000	9e.....		10e.....			
Building maintenance and operation	1	1	350	9f.....		10f.....			
Grand Total	4	4	3350	9g.....		10g.....			
Volunteer help	2	2	460	9h.....		10h.....			

9. Number of regularly scheduled working hours per week for full-time staff members

OPERATING FUND RECEIPTS		DLD Code
	Code	Code
LOCAL PUBLIC FUNDS		
County of _____	0091 \$	
Town of <u>Seneca Falls</u>	0092	100.00
Village of _____	0093	
City of _____	0094	
School District of _____	0098	
TOTAL LOCAL PUBLIC FUNDS	1110	\$ 100.00 (10)
LIBRARY SYSTEM GRANT [Cash Only]	1484	(11)
STATE AID - LIBRARY GRANT TO NONSYSTEM LIBRARIES	3420	(12)
FEDERAL AID - LIBRARY OPERATION		
LSCA [Specify Title] _____	A	(13)
ESEA and Other [Specify Act and Title] _____	B	(14)
TOTAL FEDERAL AID - OPERATION	4145	-
FEDERAL AID - CONSTRUCTION	4146	-
CONTRACTS WITH OTHER LIBRARIES	1380	- (15)
LOANS	5620	
OTHER RECEIPTS		
Income from Deposits and Investments	1450	4,888.54
Income from Trust Funds	1452	7,397.61
Gifts and Endowments	1485	303.89
Fines	1487	25.60
Income from Rental Collection	1416	
Miscellaneous Revenues		
Proceeds from Sale of Investments		
Proceeds from Sale of Property		
Refunds		
Other Miscellaneous [Specify] _____		
Total Miscellaneous	1490	12,615.64
TOTAL OTHER RECEIPTS		12,615.64 (16)
TOTAL RECEIPTS		12,615.64 (09)
ADJUSTED TOTAL RECEIPTS [Code(09) minus Code 1380]	0202	(18)
TRANSFER FROM OTHER FUNDS [Specify] _____	1970	3,231.34
BALANCE ON JANUARY 1, 1972		
Cash	0273	3,231.34 (08)
Investments	0274	
TOTAL BALANCE [Same as DLD Code(77) in 1971 Report]	0275	15,846.98 (07)
TOTAL RECEIPTS, TRANSFER, AND BALANCE [Code(09) plus Codes 1970 and 0275]	0019	15,846.98
TOTAL OPERATING RECEIPTS, BALANCE, AND TRANSFER [Code 0019 minus Code 4146]		(19)

2949
 2516
 2516
 2516
 2516

SYSTEM Pinger Lakes Library 7NAME OF LIBRARY Hyndora LibraryLOCATION OF LIBRARY Sensee Falls, N.

OPERATING FUND DISBURSEMENTS

	Code		DLD
	L460		Code
OPERATING DISBURSEMENTS			
PERSONAL SERVICES			
Library Staff	-141	\$ 6,097.48	
Custodial Staff	-142	1,232.40	
Employee Benefits	-610	925.95	
TOTAL PERSONAL SERVICES		\$ 8,255.83	(38)
LIBRARY MATERIALS - AIDABLE EXPENSES			
Books	-321	1,408.18	
Serials	-324		
Nonbook			
Audiovisual Materials			
Films, Filmstrips, Slides	-322		
Recordings [Discs and Tapes]	-323		
Audiovisual Aid Rental	-434		
Total Audiovisual			
Other Nonbook			
Materials for the Blind			
Itemized Nonbook			
Total Other Nonbook	-325		
Bookbinding	-471		
TOTAL LIBRARY MATERIALS		1,408.18	(28)
OTHER OPERATING DISBURSEMENTS			
Library Supplies	-334	289.08	
Insurance	-410	398.00	
Fuels and Utilities	-420	1,145.23	
Rental of Quarters	-430	-	
Miscellaneous			
Rental, Repair, and Maintenance of			
Office Machines	A	-	
Automotive Expenses	B	-	
Travel	C	-	
Membership Dues	D	-	
Total A through D	-460	-	
Contracts with Libraries and Firms	-510	-	
Other Miscellaneous	-480	498.56	
TOTAL OTHER OPERATING		2,333.87	(48)
TOTAL OPERATING DISBURSEMENTS		11,997.88	(52)
CAPITAL DISBURSEMENTS			
(paid directly from Operating Funds)			
EQUIPMENT			
LAND	-200A	-	
BUILDING	-910A	467.69	
	-920A		
TOTAL CAPITAL DISBURSEMENTS		467.69	(58)
TOTAL OPERATING AND CAPITAL DISBURSEMENTS		12,465.57	(61)
[Code(52) plus Code(58)]			

(Continued)

SYSTEM Finger Lakes Library 8

NAME OF LIBRARY Hydoroce Librar.

LOCATION OF LIBRARY Seneca Falls, N.

OPERATING FUND DISBURSEMENTS (continued)

	Code L460		DL Code
<u>OTHER DISBURSEMENTS</u>			
TRANSFER TO CAPITAL FUND	-810	\$ _____	
TRANSFER TO OTHER [Specify] _____			
	-064	_____	
DEBT SERVICE - Principal	-717	_____	
" " - Interest	-727	_____	
TOTAL OTHER DISBURSEMENTS		\$ _____	(63)
TOTAL DISBURSEMENTS AND TRANSFER [Code(52) plus Codes(58) and (63)]		<u>12,465.57</u>	(62)
BALANCE ON DECEMBER 31, 1972 Describe Below			
CASH		<u>3,361.41</u>	(75)
INVESTMENTS		_____	(76)
TOTAL BALANCE		<u>3,361.41</u>	(77)
TOTAL DISBURSEMENTS, TRANSFER, AND BALANCE		\$ <u>15,846.98</u>	(88)

INVESTMENTS OF OPERATING FUND MONIES - Code(76)
December 31, 1972

DESCRIPTION	COST
	\$
TOTAL	\$ _____

Library owns building ----- yes [] no []
 Library receives quarters rent free -- yes [] no []
 Library receives utilities free ----- yes [] no []

I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS IS A TRUE AND ACCURATE REPORT BASED ON THE CALENDAR YEAR 1972.

Date _____

SIGNATURE OF LIBRARIAN, BOARD TREASURER
(OR OTHER AUTHORIZED REPRESENTATIVE)

CAPITAL FUND REPORT - 1972

(To be filled out only if the Library has a Capital Fund in addition to the Operating Fund)

		RECEIPTS			DISBURSEMENTS
		Code			Code
FROM SECURITIES ISSUED:			CONSTRUCTION		
Bonds	6470	\$ _____	General Construction	931	\$ _____
Capital Notes	6472	_____	Heating and Ventilating	932	_____
Bond Anticipation Notes	6626	_____	Plumbing	933	_____
Other Specify _____	6627	_____	Other	935	_____
Premium on Securities Issued	6851	_____	Total Construction		\$ _____
Accrued Interest	6852	_____			
EARNINGS ON INVESTMENTS	5850	_____	INCIDENTAL CONSTRUCTION		
FEDERAL GRANT			Architect	443	_____
LSCA Title II		_____	Site Acquisition	910B	_____
Appalachian Regional Development Act		_____	Equipment [See Instructions]	200B	_____
Total Federal Grant	4146A	_____	Other	400	_____
GIFTS AND DONATIONS	1486	_____	Total Incidental Construction		_____
TRANSFER FROM OTHER FUNDS [Specify]			TOTAL CONSTRUCTION COSTS		_____
_____	5471	_____	OTHER DISBURSEMENTS		
_____			Purchase of Buildings	920B	_____
OTHER [Specify] _____	1490A	_____	Interest on Bond Anticipation		
			Notes	724	_____
TOTAL RECEIPTS AND TRANSFER		\$ _____	Books and Library Materials	300	_____
BALANCE ON JANUARY 1, 1972			Transfer to Other Funds	085	_____
Cash		\$ _____	Total Other Disbursements		_____
Investments		_____	REDEMPTION OF BOND ANTICIPATION		
Total Balance	TB	\$ _____	NOTES	080	_____
			TOTAL DISBURSEMENTS AND TRANSFER		\$ _____
TOTAL RECEIPTS, TRANSFER, AND BALANCE		\$ _____	BALANCE ON DECEMBER 31, 1972		
			Cash		\$ _____
			Investments		_____
			Total Balance		\$ _____
			TOTAL DISBURSEMENTS, TRANSFER, AND BALANCE		\$ _____