

Please read "Instructions for the Annual Report of Public Libraries 1979" before filling out any of this form.

ANNUAL LIBRARY REPORT
FOR THE YEAR ENDING DECEMBER 31, 1979

Community (1A) Seneca Falls, New York

Name of Director Nanina R. Pietrafesa

Name of Library Mynderse Library

Name of President of Library Board Mrs. Joan Fogg

Street Address 31 Fall Street

Mailing Address (if different from above)

No. of Registered Branches none

No. of Unregistered Branches or Deposit Stations none

No. of Bookmobiles Operated none

County (1b) Seneca Zip Code 13148 Tel. No. 315-568-8265

(include Area Code)

No. of Bookmobile Stops:

Public Service none School none

Other (specify) none

Population Chartered to Serve (LC) 7,794

Area Chartered to Serve:

Village ☒ Town ☐ City ☐ School District ☐ Other ☐

Type of Library:

Public ☐ Association ☒ School District ☐ Other ☐

If the Library is part of a Library System, name of System:

(mj) Finger Lakes Library System

Type & Area (LD) Full Valuation (LF)

Population Base (LE)

(Do not write in this space)

MAIN LIBRARY HOURS

	Winter (Dates: From To)					Summer (Dates: From To)				
	A.M.		P.M.		Total Hours	A.M.		P.M.		Total Hours
	From	To	From	To		From	To	From	To	
Sunday										
Monday			2	5; 7-9	5			2	5; 7-9	5
Tuesday			2	5; 7-9	5			2	5; 7-9	5
Wednesday	10	12 noon	2	5; 7-9	7	10	12 noon	2	5; 7-9	7
Thursday			2	5; 7-9	5			2	5; 7-9	5
Friday			2	5; 7-9	5			2	5; 7-9	5
Saturday			2	5	3			2	5	3
Total Main Hours					30	Total Main Hours				30
Total Branch Hours						Total Branch Hours				
GRAND TOTAL HOURS (1g)					30	GRAND TOTAL HOURS				30

INTERLIBRARY AND AGENCY COOPERATION						
NUMBER OF:	Materials Borrowed on Interlibrary Loan				Lent On Interlibrary Loan	
	By Specific Request		Bulk Loans To Augment Collection			
Books	lh	574	lo	318	mc	4
Serials	li	49	lp	0	md	
Films, Filmstrips, Slides	lj	275	lq	0	me	
Recordings (discs and tapes)	lk	7	lr	0	mf	
Materials for the Blind	ll		ls		mg	
Other Itemized Nonbook Materials (see A-3)	lm	23	lt	0	mh	
TOTAL	ln	928	lu	318	mi	4

NOTE: Libraries serving less than 5,000 do not need to answer the questions below.

Number of Interlibrary Loan Requests Forwarded:
 To System 637
 To Other Libraries or Agencies none
 Total ~~none~~ 637
 Number of Interlibrary Loan Requests Filled 584
 Number of Books Rented (do not include rental volumes later purchased by library) 150
 Number of Audiovisual Materials Rented none

LIBRARY HOLDINGS AND CIRCULATION

BOOK STOCK

	Holdings - 12/31/78		Additions By Purchases & Gifts - 1979		Withdrawals - 1979		Holdings - 12/31/79		Circulation (Jan.1-Dec.31)
	Titles	Volumes	Titles	Volumes	Titles	Volumes	Titles	Volumes	
ADULT									
Fiction	aa 5243	ah 5287	ao 199	av 199	bc 368	bj 368	bq 5074	bx 5118	8463
Nonfiction	ab 6232	ai 6350	ap 222	aw 234	bd 186	bk 192	br 6268	by 6392	3818
TOTAL	ac 11475	aj 11637	aq 421	ax 433	be 554	bl 560	bs 11342	bz 11510	
JUVENILE									
Fiction	ad 1170	ak 1192	ar 78	ay 78	bf 17	bm 17	bt 1218	ca 1218	3201
Nonfiction	ae 1121	al 1154	as 30	az 52	bg 25	bn 25	bu 1126	cb 1281	1671
TOTAL	af 2291	am 2346	at 108	ba 130	bh 42	bo 42	bv 2344	cc 2499	
TOTAL BOOKS	ag 13766	an 13983	au 529	bb 563	bi 596	bp 602	bw 13686	cd 14009	17153

SERIALS COLLECTION

	Holdings - 12/31/78		Purchases & Gifts - 1979		Withdrawals - 1979		Holdings - 12/31/79		Circulation (Jan.1-Dec.31)
	Bibliographic Volumes		Bibliographic Volumes		Bibliographic Volumes		Bibliographic Vols.	Current Sub. Titles	
Periodicals	cp 280		cx 2		df		dn 282	dj 65	589
Newspapers	cq 4		cy		dg		do 4	dk 4	
Other Serials	cr		cz		dh		dp	dl	
TOTAL	cs 284		da		di		DQ 286	dm 69	DU 589

NONBOOK MATERIALS

AUDIOVISUAL MATERIALS	Holdings - 12/31/78			Purchases & Gifts - 1979			Withdrawals - 1979			Holdings - 12/31/79			Circulation (Jan. 1-Dec. 31)
	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	
Films	dv 0	ea	ef	ek	ep	eu	ez	fe	fj	fo 0	ft 0	fy 0	296
Filmstrips	dw	eb	eg	el	eq	ev	fa	ff	fk	fp	fu	fz	
Slides	dx	ec	eh	em	er	ew	fb	fg	fl	fq	fv	ga	*
Recordings	dy 00	ed 0	ei 0	en	es	ex	fc	fh	fm	fr	fw	gb	4
TOTAL	dz 0	ee 0	ej 0	eo	et	ey	fd	fi	fn	FS 0	fx	gc	GH 300

MATERIALS FOR BLIND	Holdings - 12/31/78			Purchases & Gifts - 1979			Withdrawals - 1979			Holdings - 12/31/79			Circulation (Jan. 1-Dec. 31)
	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	
Talking Books	gi	gm	gq	gu	gy	hc	hg	hk	ho	hs	hw	ia	
Braille Material	gj	gn	gr	gv	gz	hd	hh	hl	hp	ht	hx	ib	
Other (specify)	gk	go	gs	gw	ha	he	hi	hm	hq	hu	hy	ic	
TOTAL	gl 0	gp	gt	gx	hb	hf	hj	hn	hr	HV 0	hz	id	IH 0

OTHER ITEMIZED NONBOOK	Holdings 12/31/78		Additions		Withdrawals		Holdings 12/31/79		Circulation (Jan. 1-Dec. 31)
	Physical	Items	Physical	Items	Physical	Items	Physical	Items	
Pamphlets	ij	187	it		jd		jn	187	22
Documents	ik		iu		je		jo		
Catalogs	il		iv		jf		jp		
Manuscripts	im	3	iw		ig		jq	3	
Sheet Music	in		ix		jh		jr		
Maps	io	87	iy	3	ji		js	90	
Pictures and Photographs	ip		iz		jj		jt		
Framed Pictures	iq	7	ja		jk		ju	7	
Other (specify) kits	ir	4	jb		jl		iv	4	
TOTAL	is	288	jc	3	jm	0	JW	291	KG 22
TOTAL NONBOOK	ka	288	kb	3	kc	0	kd	291	kh 322
GRAND TOTAL HOLDINGS (CD + DQ + FS + HV + JW)	KI	14586	GRAND TOTAL CIRCULATION (CK + DU + GH + IH + KG)				KJ	18064	

TOTAL UNCATALOGED PAPERBACK BOOKS WHICH CIRCULATE 800

MICROFORMS - Number of Titles represented by books (included in Code bw) none
 Number of Titles represented by periodicals (included in Code dj) none
 Number of physical units represented by microforms from Codes dk, dl, jw none

17134
930

Number of books loaned to institutions for circulation by the institution: Schools none Other none
Number of books purchased exclusively for institutional use: Schools none Other none
Number of periodical titles retained in backfiles for the following periods:
 indefinitely none; over 5 years but not indefinitely two; up to and including 5 years 40
Number of photocopies supplied at library's expense in lieu of circulation (kj) none
Number of reference questions answered fifteen
Is the library a Federal documents depository? Yes () Year established _____ No (X)
Is the library a State documents depository? Yes () Year established _____ No (X)
Do you maintain registration files? Yes (X) No ()

NUMBER OF TRUSTEES' MEETINGS HELD DURING THE 1979 CALENDAR YEAR six

Usual scheduled date and hour of meetings (for example: Second Tuesday of the month at 8:00 p.m., or give specific dates). 1st Wednesday every other month at 4:30 P.M.

LIBRARY PERSONNEL - 1979 - LIBRARIAN SERIES*

Title	1979 Positions Budgeted	Positions Filled 12/31/79						Total ⁵	Salary Range			Bach. De- gree	In Libn.- ship etc.	Other Than Libn. ship
		Full-Time ²		Part-Time ³		FTE ⁴ Part-Time			Be- gin- ning	Maxi- mum	In- cre- ment			
		Female	Male	Female	Male	Female	Male							
Lib. Dir. V														
Lib. Dir. IV														
Lib. Dir. III														
Lib. Dir. II														
Lib. Dir. I														
Ass't Lib. Dir. III														
Ass't Lib. Dir. II														
Ass't Lib. Dir. I														
Libn. (Dept. Head) IV														
Libn. (Specialized Services) IV														
Libn. IV														
Libn. (Dept. Head) III														
Libn. (Ass't Dept. Head) III														
Libn. (Specialized Services) III														
Libn. II														
Libn. (Specialized Services) II														
Libn. I	1	1						1				1	1	
Libn. Trainee														
Lib. Assistant														
Other [Specify]														
Total								1				1	1	
LIBRARY TECHNICIAN SERIES*														
Library Technician														

*See Instructions

Number of hours full-time staff
members work per week 30Current annual salary - 1980
Library Director \$ 7600

LIBRARY PERSONNEL - 1979 - SUPPORT SERIES

A-7

Title	1979 Positions Budgeted	Positions Filled 12/31/79						Total ⁵	Salary Range		
		Full-Time ²		Part-Time ³		FTE ⁴			Be- ginning	Maximum	In- crement
		Female	Male	Female	Male	Female	Male				
		CLERICAL STAFF SERIES									
Chief Library Clerk											
Principal Library Clerk											
Senior Library Clerk											
Library Clerk	.5			1		.5		.5			
Senior Library Typist											
Typist											
Page											
Other [Specify] _____											
Subtotal	.5			1		.5		.5			
		OTHER SUPPORT STAFF									
Specify _____											
Subtotal											
		BINDERY STAFF									
Specify _____											
Subtotal											
		BUILDING MAINTENANCE AND OPERATION STAFF									
Janitors											
Guards											
Others [Specify] _____											
Subtotal											
TOTAL SUPPORT STAFF	.5			1		.5		.5			
VOLUNTEERS								1			

REVENUE SHARING REPORT FORM

CALENDAR YEAR - 1979

NAME OF LIBRARY <u>Mynderse Library</u>					CONGRESSIONAL DISTRICT <u>23</u>	
CAPITAL OUTLAY			SERVICES			TOTALS
Construction	Bookmobile	Equipment	Books	Operating	Other (Specify)	
Requested:	Requested:	Requested:	Requested:	Requested:	Requested:	Total Requested:
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ <u>none</u>
Received:	Received:	Received:	Received:	Received:	Received:	Total Received:
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ <u>none</u>
Name of Government Unit to which Application Submitted: <u>none</u>						Entitlement Period _____

Use separate sheet for each government unit, i.e. town, village, county, etc.