

Please read "Instructions for the Annual Report of Public Libraries 1984" before filling out any of this report.

ANNUAL LIBRARY REPORT
FOR THE YEAR ENDING DECEMBER 31, 1984

Community (LA) Seneca Falls, New York 13148

Name of Library Mynderse Library

Street Address 31 Fall Street

Mailing Address (If different from above) _____

County Seneca Zip Code 13148 Tel.#(315) 568-8265

Population Chartered to Serve **(LC) 7466

Area Chartered to Serve:

Village (x) Town () City () Sch. Dist. () Other ()

Type of Library:

Public () Association (x) Sch. Dist. () Other ()

** Refer to page 3 of instructions.

Name of Director Michael Caraher

Name of President of Library Board Mrs. Joan Fogg

PUBLIC SERVICE OUTLETS:

of Registered & Unregistered Branches (PO-2) none

of Deposit Stations, Reading Centers, etc. (PO-3) none

Bookmobiles Operated (PO-4) none # of Stops: Public Service _____ School _____ Other (Specify) _____

This library is a member of the Finger Lakes Library System.

MAIN LIBRARY HOURS

	Winter (Dates: From _____ To _____)					Summer (Dates: From _____ To _____)				
	A.M.		P.M.		Total Hours	A.M.		P.M.		Total Hours
	From	To	From	To		From	To	From	To	
Sunday										
Monday			2:7	5:9	5			2:7	5:9	5
Tuesday			2:7	5:9	5			2:7	5:9	5
Wednesday	10	noon	2:7	5:9	7	10	noon	2:7	5:9	7
Thursday			2:7	5:9	5			2:7	5:9	5
Friday			2:7	5:9	5			2:7	5:9	5
Saturday			2	5	3			2	5	3
Total Main Hours					30	Total Main Hours				30
Total Branch Hours					0	Total Branch Hours				0
GRAND TOTAL HOURS (LG)					30	GRAND TOTAL HOURS				30

MYNDERSE LIBRARY
31 Fall Street
Seneca Falls, N.Y. 13148

INTERLIBRARY AND AGENCY COOPERATION

NUMBER OF:

	Materials Borrowed on Interlibrary Loan				Loaned on Interlibrary Loan	
	By Specific Request		Bulk Loans to Augment Collection			
Books	LH	409	LO	545	mc	158
Serials	LI	26	lp		md	
Films, Filmstrips, Slides	LJ	298	LQ		me	
Recordings (discs and tapes)	LK	9	LR		mf	
Materials for the Blind	LL		ls		mg	
Other Itemized Nonbook Materials (see A-3)	LM	13	lt		mh	
TOTAL	ln	755	lu	545	mi	158

NOTE: Libraries serving population of 5000 or more, must fill in the following:

Number of Interlibrary Loan Requests Forwarded:
To System 830
To Other Libraries or Agencies 0
Total 830
Number of Interlibrary Loan Requests Filled 755
Number of Books Rented (do not include rental volumes later purchased by library) 0
Number of Audiovisual Materials Rented 0

LIBRARY HOLDINGS AND CIRCULATION

BOOK STOCK

	Holdings - 12/31/83				Additions By Purchases & Gifts - 1984				Withdrawals - 1984				Holdings - 12/31/84				Circulation Jan. 1-Dec. 31
	Titles		Volumes		Titles		Volumes		Titles		Volumes		Titles		Volumes		
ADULT																	
Fiction	aa	4952	ah	4999	ao	276	av	285	bc	2	bj	2	bq	5226	BX	5282	9043
Nonfiction	ab	7201	ai	7441	ap	304	aw	338	bd	2	bk	18	br	7503	BY	7761	4349
TOTAL	ac	12153	aj	12440	aq	580	ax	623	be	4	bl	20	bs	12729	bz	13043	13392
JUVENILE																	
Fiction	ad	1295	ak	1317	ar	98	ay	98	bf	16	bm	16	bt	1377	ca	1399	3916
Nonfiction	ae	1471	al	1527	as	51	az	52	bg	4	bn	4	bu	1518	cb	1575	1097
TOTAL	af	2766	am	2844	at	149	ba	150	bh	20	bo	20	bv	2895	CC	2974	5013
TOTAL BOOKS	ag	14919	an	15284	au	729	BB	773	bi	24	bp	40	bw	15624	CD	16017	CK 18405

SERIALS COLLECTION

	Holdings - 12/31/83		Purchases & Gifts - 1984		Withdrawals - 1984		Holdings - 12/31/84			Circulation Jan. 1 - Dec. 31	
	Bibliographic Volumes		Bibliographic Volumes		Bibliographic Volumes		Bibliogra phic Vols.		Current Sub. Titles		
Periodicals	cp	296	cx	64	df	10	dn	350	dj	36	865
Newspapers	cq	4	cy	5	dg	4	do	5	dk	5	0
Other Serials	cr	0	cz	0	dh	0	dp	0	dl	0	0
TOTAL	cs	300	da	69	di	14	do	355	dm	41	UU 865

NONBOOK MATERIALS

AUDIO-VISUAL MATERIALS	Holdings - 12/31/83			Purchases & Gifts - 1984			Withdrawals - 1984			Holdings - 12/31/84			Circulation Jan. 1 - Dec. 31
	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	
Films	dv 0	ea	ef	ek 0	ep	eu	ez 0	fe	fj	fo 0	ft	fy	79
Filmstrips	dw 0	eb	eg	el 0	eq	ev	fa 0	ff	fk	fp 0	fu	fz	0
Slides	dx 0	ec	eh	em 0	er	ew	fb 0	fg	fl	fq 0	fv	ga	0
Recordings	dy 0	ed	ei	en 0	es	ex	fc 0	fh	fm	fr 0	fw	gb	175
Video:													
Cassettes	va 0	vc	ve	vg 22	vi 19	vk 19	vm 0	vo	vq	vs 22	vu 19	vw 19	84
Discs	vb 0	vd	vf	vh 0	vj	vl	vn 0	vp	vr	vt 0	vv	vx	0
TOTAL	dz 0	ee	ej	EO 22	et 19	ey 19	fd 0	fi	fn	FS 22	fx 19	gc 19	GH 338

MATERIALS FOR BLIND

Talking Books	gi 0	gm	gq	gu 0	gy	hc	hg 0	hk	ho	hs 0	hw	ia	0
Braille Material	gj 0	gn	gr	gv 0	gz	hd	hh 0	hl	hp	ht 0	hx	ib	0
Other (Specify)	gk 0	go	gs	gw 0	ha	he	hi 0	hm	hq	hu 0	hy	ic	0
TOTAL	gl 0	gp	gt	gx 0	hb	hf	hj 0	hn	hr	HV 0	hz	id	IH 0

OTHER ITEMIZED NONBOOK

PHYSICAL ITEMS									
Holdings 12/31/83		Additions		Withdrawals		Holdings 12/31/84			
ij	58	it	0	jd	0	jn	58	0	
ik		iu		je		jo			
il		iv		jf		jp			
im	3	iw	0	jg	0	jq	3	0	
in		ix		jh		jr			
io	59	iy	2	ji	0	js	61	0	
ip		iz		jj		jt			
iq	7	ja	0	jk	0	ju	7	0	
ms	0	mt	14	mu	0	mv	14	0	
ir		jb		jl		jv			
is	127	jc	16	jm	0	JW	143	KG	0
ka	127	kb	16	kc	0	kd	143	kh	0
ki	16537	GRAND TOTAL CIRCULATION (CK + DU + GH + IH + KG)						KJ	19608

TOTAL UNCATALOGED PAPERBOUND BOOKS WHICH CIRCULATE 1644

MICROFORMS - Number of Titles represented by books (included in Code bw) 0
 Number of Titles represented by periodicals (included in Code dj) 0
 Number of physical units represented by microforms from Codes dk, dl, jw 0

(If more sheets are needed, xerox this page; use as continuation page.)

Name of Director Michael Caraher

[illegible]

Second Tuesday of the month at 8:00 p.m. or give specific dates) First Wednesday of every other month,
at 4:30 p.m.

Number of books loaned to institutions for circulation by the institution: Schools 0 Other 0

Number of books purchased exclusively for institutional use: Schools 0 Other 0

Number of periodical titles retained in backfiles for the following periods:

Indefinitely 7; over 5 years but not indefinitely 0; up to and including 5 years 29

Number of photocopies supplied at library's expense in lieu of circulation (kj) 0

Number of reference questions answered 306

Is the library a Federal documents depository? Yes () Year established _____ No (x)

Is the library a State documents depository? Yes () Year established _____ No (x)

Do you maintain registration files? Yes (x) No ()

LIBRARY PERSONNEL - 1984 - LIBRARIAN SERIES*

Title	Positions Filled 12-31-84								Salary Range			Education		
	(1) 1984 Positions Budgeted	(2) Full-Time		(3) Part-Time		FTE (4) Part-Time		(5) ∅ Total	Be- gin- ning	Max- i- mum	In- cre- ment	Bach. De- gree	Grad. Degree	
		Female	Male	Female	Male	Female	Male						In Libn- ship Etc.	Other Than Libn- ship
Lib. Dir. V														
Lib. Dir. IV														
Lib. Dir. III														
Lib. Dir. II														
Lib. Dir. I														
Ass't Lib. Dir. III														
Ass't Lib. Dir. II														
Ass't Lib. Dir. I														
Libn. (Dept. Head) IV														
Libn. (Specialized Services) IV														
Libn. IV														
Libn. (Dept. Head) III														
Libn. (Ass't Dept. Head) III														
Libn. (Specialized Services) III														
Libn. II														
Libn. (Specialized Services) II														
Libn. I														
Libn. Trainee														
Lib. Assistant														
Other (Specify)														
TOTAL														

LIBRARY TECHNICIAN SERIES*

Library Technician	1		1					1				1		1
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*See page 8 of instructions.

∅Column 5 = Total of Column 2, plus
Total of Column 4.Number of hours a full-time staff member works per week 30Current annual salary - 1985, Library Director \$ 12,000

LIBRARY PERSONNEL - 1984 - SUPPORT SERIES *

TITLE	(1) 1984 Positions Budgeted	Positions Filled 12-31-84						Salary Range			
		(2) Full-Time		(3) Part-Time		FTE (4) Part-Time		(5) Ø Total	Be- ginning	Maximum	In- crement
		Female	Male	Female	Male	Female	Male				
CLERICAL STAFF SERIES											
Chief Library Clerk											
Principal Library Clerk											
Senior Library Clerk											
Library Clerk	.5			1				0			
Senior Library Typist											
Typist											
Page											
Other (Specify)											
Subtotal	.5			1				0			
OTHER SUPPORT STAFF											
Specify											
Subtotal											
BINDERY STAFF											
Specify											
Subtotal											
BUILDING MAINTENANCE AND OPERATION STAFF											
Janitors	.5				1			0			
Guards											
Others (Specify)											
Subtotal	.5				1			0			
TOTAL SUPPORT STAFF	1.0			1	1			0			
VOLUNTEERS								0			

*See pages 8 and 9 of instructions.
 ØColumn 5 = Total of Col. 2 plus Tot. of Col. 4.

REVENUE SHARING REPORT FORM

CALENDAR YEAR - 1984

NAME OF LIBRARY <u>Mynderse Library</u>				CONGRESSIONAL DISTRICT <u>29</u>		
CAPITAL OUTLAY			SERVICES			TOTALS
Construction	Bookmobile	Equipment	Books	Operating	Other (Specify) _____	
Requested: \$ _____	Requested: \$ _____	Requested: \$ _____	Requested: \$ _____	Requested: \$ _____	Requested: \$ _____	Total Requested: \$ <u>0</u> _____
Received: \$ _____	Received: \$ _____	Received: \$ _____	Received: \$ _____	Received: \$ _____	Received: \$ _____	Total Received: \$ <u>0</u> _____
Name of Government Unit to which Application Submitted: <u>none</u>						Entitlement Period <u>none</u>

Use separate sheet for each government unit, i.e. town, village, county, etc.

The University of the State of New York
The State Education Department
Division of Library Development
Cultural Education Center - Room 10B41
Empire State Plaza
Albany, New York 12230

NAME OF LIBRARY OR SYSTEM Mynderse Library NAME OF DIRECTOR Michael Casaker
LOCATION 31 Fall Street, Seneca Falls, NY NAME OF TREASURER Paul B. WIGSTEN, Jr

OPERATING FUND REPORT - 1984

OPERATING FUND RECEIPTS - Jan. 1 - Dec. 31 (Round to nearest whole dollar)

LOCAL PUBLIC FUNDS

	Code	
County(ies) _____	002A	_____
Town(s) <u>Seneca Falls</u>	002B	<u>3,000</u>
Village(s) _____	002C	_____
City of _____	002D	_____
School District of _____	002E	_____
Other (Specify) _____	002F	_____
TOTAL LOCAL PUBLIC FUNDS	002	<u>3,000</u>

SYSTEM CASH GRANTS - Member Library

Cash grants other than LLIA	L2760	<u>2,342.70</u>
Cash derived from LLIA	L3840A1	_____
TOTAL SYSTEM CASH GRANTS		<u>2,342.70</u>

STATE AID

MEMBER LIBRARY ONLY

Other than LLIA	L3840A2	_____
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SYSTEM HEADQUARTERS ONLY

Local Library Incentive Aid:

* Kept for headquarters	L3840B1	_____
* Distributed to members	L3840B2	_____
* Total LLIA	L3840B	_____
Annual Aid	L3840C	_____
Central Library Development Aid	L3840D	_____
Central Book Aid	L3840E	_____
NYPL - The Research Libraries	L3840F	_____
Special Grants	L3840G	_____
Institution Library Grant	L3840H	_____
Coordinated Outreach Services	L3840J	_____
* Regional Automation	L3840K	_____
* Aid for State Operated		_____
Correctional Facilities	L3840L	_____
Other (Specify) _____	L3840M	_____
TOTAL STATE AID	L3840	<u>0</u>

OPERATING FUND RECEIPTS - Jan. 1 - Dec. 31 (cont'd)

FEDERAL AID - SYSTEM HEADQUARTERS ONLY

Library Operation

LSCA

Title I

L4840A

Title III

L4840B

Total LSCA

L4840C

ESEA

L4840D

Other (Specify Act and Title)

L4840E

TOTAL FEDERAL AID

L4840

0

CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS

IN NEW YORK STATE

Free Association Libraries

L2080

Other Than Free Association Libraries

010

TOTAL CONTRACTS

012

0

OTHER RECEIPTS

Gifts and Endowments

L2705

7,687.73

Income from Investments

Interest and Earnings

L2401

10,896.28

Endowment and Trust Fund

L2755

Proceeds from Sale of Property

Real Property

L2660

Equipment

L2665

Refunds

L2701

Sale of Scrap and Excess Materials

L2650

Sale of Instructional Supplies -

Unneeded Books

L2670

Library Charges - Fines and Rentals

L2082

418.60

Rental of Real Property

L2410

Rental of Real Property - Other

Governments

L2412

Equipment Rental

L2414

88.64

Commissions

L2450

Insurance Recoveries

L2680

Other Compensation for Loss

L2690

Other (Specify) United Way + Membership

L2770

12405

TOTAL OTHER RECEIPTS

009

31,496.25

TOTAL RECEIPTS

011

36,838.95

NAME Mynderse Library LOCATION 31 Fall St., Seneca Falls, N.Y.

OPERATING FUND RECEIPTS - Jan. 1 - Dec. 31 (cont'd)

BUDGET LOANS TOTAL 013 0

TRANSFERS

From Capital Fund Code H9510.9 L2850 _____
From Other Funds (Specify) 017 _____

TOTAL TRANSFERS 0

BALANCE - JANUARY 1, 1984

Cash 001A _____
Temporary Investments 001B _____
TOTAL BALANCE 001 57,835.05

TOTAL RECEIPTS, LOANS, TRANSFERS AND BALANCE 018 (Must agree with Code 998) ----- 94,674

CERTIFICATION

I hereby certify that this is a true and accurate report.

Paul B. Wight Treasurer
Signature of Board President or Treasurer

Date 1/26/85

Michael Canahan
Signature of Director

Date 1/26/85

Fiscal Year _____ to _____

Date Last Audit Performed _____

Please check type of Audit: () City; () County; () State; () Private

Name of firm , if private _____

PLEASE BE SURE THAT ORIGINAL SIGNATURES OF THE BOARD PRESIDENT OR TREASURER, AND DIRECTOR APPEAR ON ALL COPIES SUBMITTED TO LIBRARY DEVELOPMENT. PHOTOCOPIED SIGNATURES ARE NOT ACCEPTABLE AND WILL BE RETURNED.

NAME Mynderse Library LOCATION 31 Fall Street, Seneca Falls, NY
OPERATING FUND DISBURSEMENTS Jan. 1 - Dec. 31 (Round to nearest whole dollar)

PERSONNEL COSTS

SALARIES

Certified Librarians Series	L74 10.141	
Support Series		
Library Technician	L74 10.142A	<u>10,583.33</u>
Clerical Staff	L74 10.142B	<u>3,464.48</u>
Bindery Staff	L74 10.142C	
Building Staff	L74 10.142D	
Total Support Series	L74 10.142	<u>14,047.81</u>
Other Support Staff	L74 10.143	
TOTAL SALARIES	L74 10.1	<u>14,047.81</u>

EMPLOYEE BENEFITS

State Retirement	L9010.0	
Private Retirement	L9022.8	
Social Security	L9030.8	<u>985.92</u>
Workmen's Compensation	L9040.8	<u>112.00</u>
Life Insurance	L9045.8	<u>205.34</u>
Unemployment Insurance	L9050.8	<u>197.40</u>
Disability Insurance	L9055.8	
Hospital & Medical Insurance	L9060.8	
TOTAL EMPLOYEE BENEFITS	L9199.0	<u>1,500.66</u>
TOTAL PERSONNEL COSTS	190	<u>15,548.47</u>

LIBRARY MATERIALS AND BINDING

BOOKS

Microform	L74 10.410A	
Nonmicroform	L74 10.410B	<u>6,437.59</u>
TOTAL BOOKS	L74 10.410	<u>6,437.59</u>

SERIALS

Periodicals		
Microform	L74 10.413A	
Nonmicroform	L74 10.413B	<u>1,188.09</u>
Total Periodicals	L74 10.413C	<u>1,188.09</u>
Other Serials		
Microform	L74 10.413D	
Nonmicroform	L74 10.413E	
Total Other Serials	L74 10.413F	
TOTAL SERIALS	L74 10.413	<u>1,188.09</u>

OPERATING FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (cont'd)

AV MATERIALS

Films, filmstrips, slides	L7410.411	
Recordings (cassettes, discs, tapes)	L7410.412	<u>652.28</u>
AV Rental	L7410.417	
TOTAL AV MATERIALS	205	<u><u>652.28</u></u>

OTHER NONBOOK MATERIALS

Materials for blind	L7410.414	
Itemized nonbook	L7410.415	
Bookbinding	L7410.416	
Other Miscellaneous (Specify) _____		
	L7410.429	
Total	415	
TOTAL OTHER NONBOOK	204	<u>0</u>
TOTAL LIBRARY MATERIALS & BINDING	L7410.42	<u><u>8,277.96</u></u>

GRANTS TO MEMBER LIBRARIES -
SYSTEM HEADQUARTERS ONLY

Cash Grants

Total paid from LLIA _____	L7410.490A	
Total paid from other System funds	L7410.490B	
Total paid to central/cocentral		
libraries under Ed. Law 273.1.b.	L7410.490C	
Total Cash Grants - Other than		
LLIA (.490B + .490C)	L7410.490	

Book Grants	L7410.495	
Other Grants	L7410.496	
TOTAL GRANTS	L7410.49	<u>0</u>

CAPITAL EXPENDITURES FROM OPERATING FUNDS

Bookmobile	L7410.201	
Other Vehicles	L7410.202	
All Other Equipment		
Audiovisual Equipment	L7410.203A	<u>730.00</u>
Other Equipment	L7410.203B	<u>1,852.63</u>
Total All Other Equipment	L7410.203	
TOTAL CAPITAL EXPENDITURES	L7410.2	<u><u>2,582.63</u></u>

From Local Public Funds 71PF	
From Other Funds 71OF	
Total (Same as L7410.2)	

NAME Mynderse LibraryLOCATION 31 Fall St., Seneca Falls, N. Y.

OPERATING FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (cont'd)

OPERATION AND MAINTENANCE OF BUILDINGS

Fuel and Utilities	L7410.450	<u>2,865.86</u>
Custodial Supplies	L7410.451	<u> </u>
Repairs to Building & Building Equipment		
From Local Public Funds 72PF		
From Other Funds 72OF		
→ Total	L7410.452	<u> </u>
Rental of Quarters	L7410.453	<u> </u>
Insurance	L7410.454	<u>1,050.00</u>
Building Service Contracts	L7410.469	<u>1,250.00</u>
TOTAL OPERATION & MAINTENANCE OF BUILDINGS	L7410.46	<u>5,165.86</u>

AUTOMOTIVE EXPENSES

Operation of Bookmobiles	L7410.470	<u> </u>
Operation of Other Vehicles	L7410.471	<u> </u>
Maintenance of Bookmobiles	L7410.472	<u> </u>
Maintenance of Other Vehicles	L7410.473	<u> </u>
TOTAL AUTOMOTIVE EXPENSES	L7410.47	<u>0</u>

MISCELLANEOUS EXPENSES

Office and Library Supplies	L7410.430	<u>906.18</u>
Telephone	L7410.431	<u>565.16</u>
TWX/Dataphone	L7410.432	<u> </u>
Postage and Freight	L7410.433	<u>202.97</u>
Publicity and Printing	L7410.434	<u> </u>
Travel	L7410.435	<u> </u>
Membership Dues	L7410.438	<u> </u>
Rental, Repair, and Maintenance of Office Equipment	L7410.439	<u>95.72</u>
Professional Fees	L7410.437	<u> </u>
Contracts with Private Concerns for Processing	L7410.440	<u> </u>
Other (Specify)	900	<u>30.27</u>
TOTAL MISCELLANEOUS EXPENSES	906	<u>1800.30</u>

CONTRACTS WITH PUBLIC LIBRARIES AND/OR
PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE L7410.436

OPERATING FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (cont'd)

DEBT SERVICE

PRINCIPAL

-* Loans - Capital Purposes		L9710.6	_____
From Local Public Funds	73PF	_____	
From Other Funds	73OF	_____	
 -* Loans - Budget		L9750.6	_____
From Local Public Funds	74PF	_____	
From Other Funds	74OF	_____	
TOTAL PRINCIPAL		L9899.6	_____

INTEREST

-* Loans - Capital Purposes		L9710.7	_____
From Local Public Funds	75PF	_____	
From Other Funds	75OF	_____	
 -* Loans - Budget		L9750.7	_____
From Local Public Funds	76PF	_____	
From Other Funds	76OF	_____	
 -* Loans - Short Term		L9770.7	_____
From Local Public Funds	77PF	_____	
From Other Funds	77OF	_____	
TOTAL INTEREST		L9899.7	_____
TOTAL DEBT SERVICE		L9899.0	_____

TOTAL OPERATING FUND DISBURSEMENT 911

TRANSFERS

TRANSFER TO CAPITAL FUND CODE H2810

From Local Public Funds	78PF	_____	
From Other Funds	78OF	_____	
-* Total		L9550.9	_____

TRANSFER TO OTHER FUNDS - IDENTIFY

_____		L95___.9	_____
TOTAL TRANSFERS		956	_____

TOTAL DISBURSEMENTS AND TRANSFERS 915

BALANCE IN OPERATING FUND-December 31, 1984

Cash	999A	<u>761.11</u>	
Temporary Inv.	999B	<u>60,537.67</u>	
Total			999

TOTAL DISBURSEMENT, TRANSFER AND BALANCE 998 (Must agree with Code 018)

~~1,500.30~~ 33,375.22
5,196.13

_____ 33,375.22
_____ 0

61,298.78 94674

CAPITAL FUND REPORT FOLLOWS: YES ☐ NO ☐

NAME Mynderse LibraryLOCATION 31 Fall St., Seneca Falls, N.Y.

CAPITAL FUND REPORT - 1984

CAPITAL FUND RECEIPTS - Jan. 1 - Dec. 31 (Round to nearest whole dollar)

	<u>Code</u>	
REVENUES FROM LOCAL SOURCES		
Interest and Earnings	H2401	_____
Gifts and Donations	H2705	_____
Premiums and Accrued Interest on Borrowings	H2710	_____
Financing from Other Local Sources (Specify) _____	H2770	_____
TOTAL REVENUE FROM LOCAL SOURCES	H2799	_____
INTERFUND REVENUES		
Transfer from Operating Fund - Code L9550.9	H2810	_____
STATE AID FOR CAPITAL PROJECTS		
State Aid Received for Construction	H3893	_____
FEDERAL AID FOR CAPITAL PROJECTS		
LSCA Title II	H4893A	_____
Other (Specify) _____	H4893B	_____
TOTAL FEDERAL AID	H4893	_____
TOTAL REVENUES	H5000	_____
NONREVENUE RECEIPTS		
Advance from Other Funds	H5075	_____
Sale of Investments	H5085	_____
Other Nonrevenue Receipts (Specify) _____	H5095	_____
Obligations Issued		
Serial Bonds	H5710	_____
Installment Bonds	H5720	_____
Other Obligations (Specify) _____	H5785	_____
Bond Anticipation Notes	H5730	_____
Capital Notes	H5740	_____
Revenue Anticipation Notes	H5770	_____
TOTAL NONREVENUE RECEIPTS	H5999	_____
TOTAL CASH RECEIPTS	H6000	_____
CASH BALANCE - JANUARY 1, 1984	H8061	_____
TOTAL CASH RECEIPTS AND BALANCE	H8064	(Must agree with Code H8068) _____

CAPITAL FUND REPORT - 1984

CAPITAL FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (Round to nearest whole dollar)

PROJECT EXPENDITURES	Code		
Construction			
General Construction	H890.393	_____	
Heating and Ventilating	H890.394	_____	
Plumbing	H890.395	_____	
Electrical	H890.396	_____	
Other	H890.399	_____	
Total Construction	741	_____	
Incidental Construction			
Architects' Commission & Expenses	H890.345	_____	
Site Acquisition	H890.391	_____	
Furniture and Equipment	H890.200	_____	
Other Incidental Costs	H890.340	_____	
Total Incidental Construction	742	_____	
Other Disbursements			
Purchase of Buildings	H890.392	_____	
Interest	H890.370	_____	
Books and Library Materials	H890.349	_____	
Total Other Disbursements	743	_____	
TOTAL PROJECT EXPENDITURES	744	_____	=====
TRANSFER TO OPERATING FUND -	H9510.9		=====
Code L2850			
NONPROJECT EXPENDITURES			
Redemption of Bond Anticipation Notes	H9930.5	_____	
Redemption of Revenue Anticipation			
Notes	H9970.5	_____	
Repayment of Advances from			
Other Funds	H9975.5	_____	
Purchase of Investments	H9985.5	_____	
Other (Specify) _____	H9995.5	_____	
TOTAL NONPROJECT EXPENDITURES	H9998.0	_____	=====
TOTAL DISBURSEMENTS AND TRANSFER	745		=====
CASH BALANCE - DECEMBER 31, 1984	H8067		=====
TOTAL CASH DISBURSEMENTS AND BALANCE	H8068	(Must agree with Code H8064)	-----

THE USAGE OF MICROCOMPUTER EQUIPMENT
IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY: Mynderse Library LIBRARY SYSTEM: Finger Lakes Library System
PERSON COMPLETING FORM: Michael Caraher PHONE: (315) 568-8265
AREA CODE NUMBER

YOU ARE REQUIRED TO RETURN THIS FORM WITH THE ANNUAL REPORT

INSTRUCTIONS: This survey requests information on the quantities and usage of microcomputer equipment in public libraries in the state. Through the collection of this data, the Department can begin to develop a profile of the use of this type of equipment in libraries and begin to plan technical assistance activities in support of this usage. A separate survey form should be completed for each library facility (i.e., each branch should complete a form).

I. MICROCOMPUTER HARDWARE CURRENTLY IN USE

A. Enter the TOTAL NUMBER of microcomputers in use

1

If ZERO, you are not required to complete the remainder of this survey

B. Enter the NUMBER of microcomputers of each type currently in use.

MODEL	NUMBER IN USE	MODEL	NUMBER IN USE	MODEL	NUMBER IN USE
1. Adam		13. Commodore PET		25. OCLC M300 Workstation	
2. Apple, Bell and Howell		14. Other Commodore Micros		26. Osborne I	
3. Apple IIc		15. COMPAQ Portable		27. Sinclair X281	
4. Apple IIe	1	16. DECIMATE II		28. Televideo 806	
5. Apple II Plus		17. DEC RAINBOW 100		29. Texas Instruments TI99/4A	
6. Apple III		18. Other DEC Micros		30. Timex-Sinclair 1000	
7. Macintosh		19. IBM PC		31. TRS-80 Color Computer	
8. Other Apple Micros		20. IBM PC Jr.		32. TRS-80 Model III	
9. Atari 800		21. IBM PC AT		33. TRS-80 Model IV	
10. Other Atari Micros		22. IBM PC XT		34. Other TRS-80 Micros	
11. Commodore VIC 20		23. Other IBM Micros		35. Other Micros (Please specify model):	
12. Commodore 64		24. Kaypro II			

C. Enter the TOTAL NUMBER OF MODEMS in use with microcomputers. Please specify MODEL and baud rate:

0

D. Enter the TOTAL NUMBER OF PRINTERS in use with microcomputers

1

II. MICROCOMPUTER SOFTWARE CURRENTLY IN USE

10

A. Enter the TOTAL NUMBER of software programs in use.

B. Check those applications listed below for which microcomputer software has been acquired* or developed locally.

SOFTWARE	ACQUIRED*	LOCALLY DEVELOPED	SOFTWARE	ACQUIRED*	LOCALLY DEVELOPED
<u>1. Library Applications</u>			g) Information and Referral <input type="checkbox"/> <input type="checkbox"/>		
a) Circulation Control	<input type="checkbox"/>	<input type="checkbox"/>	h) Indexes	<input type="checkbox"/>	<input type="checkbox"/>
b) Acquisitions	<input type="checkbox"/>	<input type="checkbox"/>	i) Interlibrary Loan	<input type="checkbox"/>	<input type="checkbox"/>
c) Public Access Catalog	<input type="checkbox"/>	<input type="checkbox"/>	j) Serials Control	<input type="checkbox"/>	<input type="checkbox"/>
d) Cataloging	<input type="checkbox"/>	<input type="checkbox"/>	k) Administrative Uses	<input type="checkbox"/>	<input type="checkbox"/>
e) Union Lists	<input type="checkbox"/>	<input type="checkbox"/>	1. Accounting/Bookkeeping	<input type="checkbox"/>	<input type="checkbox"/>
1. Monographs	<input type="checkbox"/>	<input type="checkbox"/>	2. Equipment Inventory	<input type="checkbox"/>	<input type="checkbox"/>
2. Newspapers	<input type="checkbox"/>	<input type="checkbox"/>	3. Word Processing	<input type="checkbox"/>	<input type="checkbox"/>
3. Serials	<input type="checkbox"/>	<input type="checkbox"/>	4. Mailing Lists	<input type="checkbox"/>	<input type="checkbox"/>
4. Films	<input type="checkbox"/>	<input type="checkbox"/>	5. Electronic Mail	<input type="checkbox"/>	<input type="checkbox"/>
5. Videocassettes	<input type="checkbox"/>	<input type="checkbox"/>	l) Other (please describe):	<input type="checkbox"/>	<input type="checkbox"/>
6. Other (please describe)	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
f) Data Base Access (eg. BRS, Source, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
<u>2. Public Service and/or Patron Use</u>			f) Spreadsheets <input checked="" type="checkbox"/> <input type="checkbox"/>		
a) Computer Assisted Instruction	<input type="checkbox"/>	<input type="checkbox"/>	g) Database Management	<input type="checkbox"/>	<input type="checkbox"/>
b) Computer Literacy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	h) Utility Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Skills Improvement (remedial, drill practice, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	i) Networking Programs	<input type="checkbox"/>	<input type="checkbox"/>
d) Fun and Games	<input type="checkbox"/>	<input type="checkbox"/>	j) Other (please describe):	<input type="checkbox"/>	<input type="checkbox"/>
e) Word Processing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
			_____	<input type="checkbox"/>	<input type="checkbox"/>

*ACQUIRED = any software purchased and/or donated from commercial vendors or other sources external to the library or library system.

III. PATRON ACCESS

A. Enter the total number of microcomputers available for public use

1. How many may be borrowed for home use?

2. How many patrons per month access microcomputer equipment?

3. Enter an X if there is a fee charged to the patron for equipment usage.

What is the amount of the fee, and what is it for? _____

B. Enter the total number of software programs available for public use

C. Enter an X if the library provides computer literacy training sessions for the public

1. How many patrons per month receive computer literacy training?

1

0

30

10

THE USE OF LIBRARY TECHNOLOGY
IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY: Mynderse Library

LIBRARY SYSTEM: Finger Lakes Library System

PERSON COMPLETING FORM: Michael Caraher

PHONE: (315) 568-8265

AREA CODE

NUMBER

YOU ARE REQUIRED TO RETURN THIS FORM WITH THE ANNUAL REPORT

INSTRUCTIONS: This survey requests information on the use of computers in public libraries and library systems in the state. For the purpose of this survey, a computer is defined as any central processing unit, with either online or offline operations, and its related peripheral equipment. Contracted computer services are those which the library purchases from library networks, cooperative library organizations, commercial organizations, etc. A separate survey form should be completed for each library facility (i.e., each branch should complete a form).

- I. Does your library use computers in providing library services? ☐ YES ☒ NO
- II. Does your library use computers indirectly by contracting for computer services? ☐ YES ☒ NO

IF THE ANSWERS TO QUESTIONS I AND II ARE NO, YOU ARE NOT REQUIRED TO COMPLETE THE REMAINDER OF THIS SURVEY

- III. Does your library use an online bibliographic data base? ☐ YES ☐ NO

Please enter an "X" to indicate which one(s):

OCLC ☐ MILCS ☐ RLIN ☐ UTLAS ☐ OTHER ☐ Please describe: _____

- IV. How many of the library's bibliographic records for monographs are in machine readable form?
- A. How many holdings do these machine readable bibliographic records for monographs represent?
- B. How many of the library's machine readable bibliographic records for monographs are in MARC format?
- C. How many of the library's bibliographic records for monographs are NOT in machine readable form?

- V. How many of the library's bibliographic records for serials are in machine readable form?
- A. How many holdings do these machine readable bibliographic records for serials represent?
- B. How many of the library's bibliographic records for serials are NOT in machine readable form?

VI. For each computerized service or activity performed ONLINE enter "x" in column a,b or c depending on the type of computer used. For each computerized service or activity performed OFFLINE enter "x" in column d,e or f. For contracted services for any of the computerized services or activities performed enter "x" in column g.

Computerized Service	COMPUTER						Contracted Services (g)
	ONLINE			OFFLINE			
	Micro (a)	Mini (b)	Main Frame (c)	Micro (d)	Mini (e)	Main Frame (f)	
ACQUISITIONS							
PUBLIC ACCESS CATALOG							
COMPUTER OUTPUT MICROFILM (COM) CATALOG							
REFERENCE							
CIRCULATION							
INTERLIBRARY LOAN							
SERIALS CONTROL							
ADMINISTRATIVE USES							
CATALOGING							
OTHER: (please specify)							

DEFINITIONS:

Online	Equipment or devices under the control of the central processing unit. The input data enters the computer directly from the point of origin or the output data is transmitted directly to where it is used.
Offline	Equipment or devices not under the control of the central processing unit.
Bibliographic Record	A descriptive entry for a single title. Title is a term used to designate a publication which forms a separate whole, whether issued in one or several parts.
Holdings Record	An identifying entry for each copy, volume or item owned by the library which is attached to one bibliographic record. For the purposes of this survey, synonymous with a "local data record".
Machine Readable	Records entered in a format (usually on magnetic tape) which a computer can recognize directly.
Monograph	For the purposes of this survey, synonymous with a book. Bound volumes of periodicals and newspapers are not considered monographs.
Acquisitions	Ordering or purchasing books, periodicals and other library materials and equipment.
Public Access Catalog	A catalog of bibliographic records in machine readable form, permitting interactive access through terminals in direct, continuing communication with the computer. Access is typically through author, title, subject, book number or a combination of these.
COM Catalog	A library catalog generated by a microfilm printer that will take output directly from the computer.
Reference	Locating, researching, and supplying specific information for library patrons (includes data base services, information and referral files, special indexes, etc.)
Serials Control	All functions of acquiring, maintaining and recordkeeping on all serials.