

2490566010
MICHAEL CARAHER
MYNDERSE LIBRARY
31 FALL STREET
SENECA FALLS, NY 13148
SENECA FALLS

ANNUAL LIBRARY REPORT

THE YEAR ENDING DECEMBER 31, 1985

OFFICIAL COPY
TO BE SENT TO
DIVISION OF LIBRARY
DEVELOPMENT
STATE LIBRARY
ALBANY, N. Y. 12230

Community Seneca Falls, New York 13148
Name of Library Mynderse Library
Street Address 31 Fall Street
Mailing Address (If different from above) _____
County Seneca Zip Code 13148 Tel.#(315) 568-8265
Population Chartered to Serve (LC) 7466
Director's Certification # _____ (Required for library
serving 7,500 or more.)
Area Chartered to Serve:
Village (x) Town () City () Sch. Dist. () Other ()
Type of Library:
Public () Association (x) Sch. Dist. () Other ()

Name of Director Michael Caraher
Name of President of Library Board Mrs. Joan Fogg
PUBLIC SERVICE OUTLETS:
of Registered & Unregistered Branches (PO-2) none
of Deposit Stations, Reading Centers, etc. (PO-3) none
Bookmobiles Operated (PO-4) none, # of Stops: Public
Service _____ School _____ Other (Specify) _____
Name of Library System Finger Lakes Library System

FOR LIBRARY DEVELOPMENT USE ONLY:

TAX VALUE (LF) _____

MAIN LIBRARY HOURS

	Winter (Dates: From To)					Summer (Dates: From To)				
	A.M.		P.M.		Total Hours	A.M.		P.M.		Total Hours
	From	To	From	To		From	To	From	To	
Sunday										
Monday			2:7	5:9	5			2:7	5:9	5
Tuesday			2:7	5:9	5			2:7	5:9	5
Wednesday	10	noon	2:7	5:9	7	10	noon	2:7	5:9	7
Thursday			2:7	5:9	5			2:7	5:9	5
Friday			2:7	5:9	5			2:7	5:9	5
Saturday			2	5	3			2	5	3
Total Main Hours					30	Total Main Hours				30
Total Branch Hours					0	Total Branch Hours				0
GRAND TOTAL HOURS (LG)					30	GRAND TOTAL HOURS				30

INTERLIBRARY AND AGENCY COOPERATION						NOTE: Libraries serving population of 5000 or more, must fill in the following:	
NUMBER OF:	Materials Borrowed on Interlibrary Loan				Loaned on Interlibrary Loan		
	By Specific Request		Bulk Loans to Augment Collection				
Books	LH	530	LO	481	mc	105	Number of Interlibrary Loan Requests Forwarded: To System <u>1197</u> To Other Libraries or Agencies <u>0</u> Total <u>1197</u> Number of Interlibrary Loan Requests Filled <u>1045</u> Number of Books Rented (do not include rental volumes later purchased by library) <u>0</u> Number of Audiovisual Materials Rented <u>0</u>
Serials	LI	8	lp		md		
Films, Filmstrips, Slides	LJ	466	LQ		me		
Recordings (discs and tapes)	LK	16	LR	400	mf		
Materials for the Blind	LL		ls		mg		
Other Nonbook Materials (see A-3)	LM	25	lt		mh		
TOTAL	ln	1045	lu	881	mi	105	

LIBRARY HOLDINGS AND CIRCULATION

BOOK STOCK

ADULT	Holdings - 12/31/84				Additions By Purchases & Gifts				Withdrawals				Holdings - 12/31/85				Circulation	
	Titles		Volumes		Titles		Volumes		Titles		Volumes		Titles		Volumes		Jan. 1-Dec. 31	
Fiction	aa	5226	ah	5282	ao	315	av	337	bc	3	bj	3	bq	5538	BX	5616	10548	
Nonfiction	ab	7503	ai	7761	ap	344	aw	390	bd	47	bk	52	br	7800	BY	8099	4912	
TOTAL	ac	12729	aj	13043	aq	659	ax	727	be	50	bl	55	bs	13338	bz	13715	15460	
JUVENILE																		
Fiction	ad	1377	ak	1399	ar	120	ay	120	bf	15	bm	15	bt	1482	ca	1504	5835	
Nonfiction	ae	1518	al	1575	as	84	az	86	bg	21	bn	21	bu	1581	cb	1640	1791	
TOTAL	af	2895	am	2974	at	204	ba	206	bh	36	bo	36	bv	3063	CC	3144	7626	
TOTAL BOOKS	ag	15624	an	16017	au	863	BB	933	bi	86	bp	91	bw	16401	CD	16859	ck 23086	

SERIALS COLLECTION

Periodicals	Holdings - 12/31/84		Purchases & Gifts		Withdrawals		Holdings - 12/31/85				Circulation Jan.1-Dec. 31	
	Bibliographic Volumes		Bibliographic Volumes		Bibliographic Volumes		Bibliogra phic Vols.		Current Sub. Titles			
	cp	350	cx	40	df	32	dn	358	dj	40		
Newspapers	cq	5	cy	6	dg	5	do	6	dk	6	871	
Other Serials	cr	0	cz	0	dh	0	dp	0	dl	0	0	
TOTAL	cs	355	da	46	di	37	do	364	dm	46	du	871

NONBOOK MATERIALS

AUDIO- VISUAL MATERIALS	Holdings - 12/31/84						Purchases & Gifts						Withdrawals						Holdings - 12/31/85						Circulation Jan. 1 - Dec. 31
	Physical						Physical						Physical						Physical						
	Items	Titles	Prints	Items	Titles	Prints	Items	Titles	Prints	Items	Titles	Prints	Items	Titles	Prints	Items	Titles	Prints	Items	Titles	Prints				
Films	dv	0	ea		ef		ek	0	ep		eu		ez	0	fe		fj		fo	0	ft		fy		76
Filmstrips	dw	0	eb		eg		el	0	eq		ev		fa	0	ff		fk		fp	0	fu		fz		0
Slides	dx	0	ec		eh		em	0	er		ew		fb	0	fg		fl		fq	0	fv		ga		0
Recordings	dy	0	ed		ei		en	0	es		ex		fc	0	fh		fm		fr	0	fw		gb		730
Video:																									
Cassettes	va	22	vc	19	ve	19	vg	15	vi	15	vk	15	vm	0	vo		vq		vs	37	vu	34	vw	34	263
Discs	vb	0	vd	0	vf	0	vh	0	vj	0	vl	0	vn	0	vp		vr		vt	0	vv	0	vx	0	0
TOTAL	dz	22	ee	19	ej	19	EO	15	et	15	ey	15	fd	0	fi		fn		FS	37	fx	34	gc	34	GH 1069

MATERIALS FOR BLIND																										
Talking Books	gi	0	gm		gq		gu	85	gy	52	hc	52	hg	0	hk		ho		hs	85	hw	52	ia	52	193	
Braille Material	gj	0	gn		gr		gv	0	gz	0	hd	0	hh	0	hl		hp		ht	0	hx	0	ib	0	0	
Other (Specify)	gk	0	go		gs		gw	0	ha	0	he	0	hi	0	hm		hq		hu	0	hy	0	ic	0	0	
TOTAL	gl	0	gp		gt		gx	85	hb	52	hf	52	hj	0	hn		hr		HV	85	hz	52	id	52	ih	193

OTHER NONBOOK MATERIALS

PHYSICAL ITEMS											
Holdings 12/31/84			Additions		Withdrawals		Holdings 12/31/85				
ij	58		it	0	jd	0	jn	58			0
ik			iu		je		jo				
il			iv		jf		jp				
im	3		iw	0	jg	0	jq	3			0
in			ix		jh		jr				
io	61		iy	4	ji	0	js	65			0
ip			iz		jj		jt				
iq	7		ja	0	jk	0	ju	7			0
ms	14		mt	10	mu	0	mv	24			0
ir			jb		jl		jv				
is	143		jc	14	jm	0	JW	157	kg		0
ka	143		kb	14	kc	0	kd	157	kh		0
ki	GRAND TOTAL CIRCULATION (CK + DU + GH + IH + KG)								KJ	25219	
	17502										

TOTAL UNCATALOGED PAPERBOUND BOOKS WHICH CIRCULATE 2189

MICROFORMS - Number of Titles represented by books (included in Code bw) 0
 Number of Titles represented by periodicals (included in Code dj) 0
 Number of physical units represented by microforms from Codes dk, dl, jw 0

List Information for Calendar Year 1986 Below

(If more sheets are needed, xerox this page; use as continuation page.)

Library Name Mynderse Library

Name of Director Michael Caraher

OFFICERS AND TRUSTEES ADDRESS LISTING

[illegible]

NUMBER OF TRUSTEES' MEETINGS HELD DURING THE 1985 CALENDAR YEAR six

Usual scheduled date and hour of meetings (for example:

Second Tuesday of the month at 8:00 p.m. or give specific dates) 1st Wednesday of every other month at

4:30 p.m.

Number of books loaned to institutions for circulation by the institution: Schools 0 Other 0
Number of books purchased exclusively for institutional use: Schools 0 Other 0
Number of periodical titles retained in backfiles for the following periods:
Indefinitely 11; over 5 years but not indefinitely 0; up to and including 5 years 29
Number of photocopies supplied at library's expense in lieu of circulation (kj) 0
Number of reference questions answered 608
Is the library a Federal documents depository? Yes () Year established _____ No (x)
Is the library a State documents depository? Yes () Year established _____ No (x)
Do you maintain registration files? Yes (x) No ()

LIBRARY PERSONNEL - 1985 - LIBRARIAN SERIES*

Title	Positions Filled 12-31-85								Salary Range			Education		
	(1) 1985 Positions Budgeted	(2) Full-Time		(3) Part-Time		FTE (4) Part-Time		(5) ø Total	Be- gin- ning	Max- i- mum	In- cre- ment	Bach. De- gree	Grad. Degree	
		Female	Male	Female	Male	Female	Male						In Libn- ship Etc.	Other Than Libn- ship
Lib. Dir. V														
Lib. Dir. IV														
Lib. Dir. III														
Lib. Dir. II														
Lib. Dir. I														
Ass't Lib. Dir. III														
Ass't Lib. Dir. II														
Ass't Lib. Dir. I														
Libn. (Dept. Head) IV														
Libn. (Specialized Services) IV														
Libn. IV														
Libn. (Dept. Head) III														
Libn. (Ass't Dept. Head) III														
Libn. (Specialized Services) III														
Libn. (Specialized Services) II														
Libn. (Specialized Services) I														
Libn. Trainee														
Lib. Assistant														
Other (Specify)														
TOTAL														

LIBRARY TECHNICIAN SERIES*

Library Technician													1			1
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*See page 8 of instructions.

øColumn 5 = Total of Column 2, plus
Total of Column 4.

Number of hours a full-time staff member works per week 30

Current annual salary - 1986. Library Director \$ 13,200

LIBRARY PERSONNEL - 1985 - SUPPORT SERIES *

TITLE	(1) 1985 Positions Budgeted	Positions Filled 12-31-85							Salary Range		
		(2) Full-Time		(3) Part-Time		FTE (4) Part-Time		(5) Total	Be- ginning	Maximum	In- crement
		Female	Male	Female	Male	Female	Male				
CLERICAL STAFF SERIES											
Chief Library Clerk _____											
Principal Library Clerk _____											
Senior Library Clerk _____											
Library Clerk _____	.5			1		.6		.6			
Senior Library Typist _____											
Typist _____											
Page _____											
Other (Specify) _____											
Subtotal	.5			1		.6		.6			
OTHER SUPPORT STAFF											
Specify _____											

Subtotal											
BINDERY STAFF											
Specify _____											

Subtotal											
BUILDING MAINTENANCE AND OPERATION STAFF											
Janitors _____	.5				1		.5	.5			
Guards _____											
Others (Specify) _____											
Subtotal	.5				1		.5	.5			
TOTAL SUPPORT STAFF	1			1	1	.6	.5	1.1			
								0			
VOLUNTEERS											

*See pages 8 and 9 of instructions.
 øColumn 5 = Total of Col. 2 plus Tot. of Col. 4.

CALENDAR YEAR - 1985

NAME OF LIBRARY <u>Mynderse Linnary</u>					CONGRESSIONAL DISTRICT <u>29</u>	
CAPITAL OUTLAY			SERVICES			TOTALS
Construction	Bookmobile	Equipment	Books	Operating	Other (Specify)	
Requested:	Requested:	Requested:	Requested:	Requested:	Requested:	Total Requested:
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ <u>0</u> _____
Received:	Received:	Received:	Received:	Received:	Received:	Total Received:
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ <u>0</u> _____
Name of Government Unit to which Application Submitted: <u>none</u>						Entitlement Period <u>0</u>

Use separate sheet for each government unit, i.e. town, village, county, etc.

The University of the State of New York
The State Education Department
Division of Library Development
Cultural Education Center - Room 10B41
Empire State Plaza
Albany, New York 12230

NAME OF LIBRARY OR SYSTEM Mynderse Library NAME OF DIRECTOR Michael Caraker
LOCATION Seneca Falls, NY NAME OF TREASURER Paul WIGSTEN

OPERATING FUND REPORT - 1985

OPERATING FUND RECEIPTS - Jan. 1 - Dec. 31 (Round to nearest whole dollar)

LOCAL PUBLIC FUNDS	Code	
County(ies) _____	002A	
Town(s) <u>Seneca Falls</u>	002B	<u>3,000</u>
Village(s) _____	002C	
City of _____	002D	
School District of _____	002E	
Other (Specify) _____	002F	
TOTAL LOCAL PUBLIC FUNDS	002	<u>3,000</u>

SYSTEM CASH GRANTS - Member Library		
Cash grants other than LLIA	L2760	<u>2817</u>
Cash derived from LLIA	L3840A1	<u>280</u>
TOTAL SYSTEM CASH GRANTS		<u>3,097</u>

STATE AID

MEMBER LIBRARY ONLY

Other than LLIA (Specify) _____
L3840A2 _____

SYSTEM HEADQUARTERS ONLY

Local Library Incentive Aid:		
* Kept for headquarters	L3840B1	_____
* Distributed to members	L3840B2	_____
* Total LLIA	L3840B	_____
Annual Aid	L3840C	_____
Central Library Development Aid	L3840D	_____
Central Book Aid	L3840E	_____
NYPL - The Research Libraries	L3840F	_____
Special Grants	L3840G	_____
Institution Library Grant	L3840H	_____
Coordinated Outreach Services	L3840J	_____
* Regional Automation	L3840K	_____
* Aid for State Operated		
Correctional Facilities	L3840L	_____
Other (Specify) _____	L3840M	_____
TOTAL STATE AID	L3840	<u>0</u>

OPERATING FUND RECEIPTS - Jan. 1 - Dec. 31 (cont'd)

FEDERAL AID - SYSTEM HEADQUARTERS ONLY

Library Operation

LSCA

Title I

L4840A

Title III

L4840B

Total LSCA

L4840C

ESEA

L4840D

Other (Specify Act and Title)

L4840E

TOTAL FEDERAL AID

L4840

0

CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS

NEW YORK STATE

Association Libraries

L2080

Not Than Free Association Libraries

010

TOTAL CONTRACTS

012

0

OTHER RECEIPTS

Gifts and Endowments

L2705

3386

Income from Investments

Interest and Earnings

L2401

4159

Endowment and Trust Fund

L2755

6131

Proceeds from Sale of Property

Property

L2660

ment

L2665

L2701

5

L2650

Sale of Scrap and Excess Materials

L2670

Sale of Instructional Supplies -

Unneeded Books

L2082

565

Library Charges - Fines and Rentals

L2410

Rental of Real Property

Rental of Real Property - Other

Governments

L2412

Equipment Rental

L2414

1274

Commissions

L2450

Insurance Recoveries

L2680

Other Compensation for Loss

L2690

Other (Specify) united way

L2770

9405

TOTAL OTHER RECEIPTS

009

24,925

TOTAL RECEIPTS

011

31,022

NAME

Mynderse Library

LOCATION

Seneca Falls, NYOPERATING FUND RECEIPTS - Jan. 1 - Dec. 31 (cont'd)BUDGET LOANS

TOTAL

013

0TRANSFERS

From Capital Fund Code 119510.9

L2850

From Other Funds (Specify)

017

TOTAL TRANSFERS0BALANCE - JANUARY 1, 1985

Cash

001A

61,299

Temporary Investments

001B

TOTAL BALANCE

001

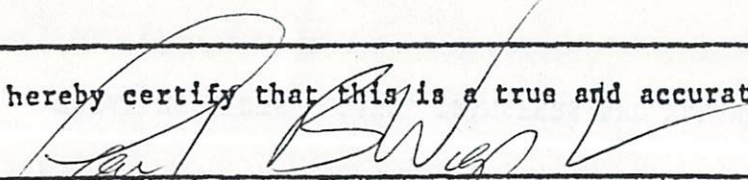
61,299

TOTAL RECEIPTS, LOANS, TRANSFERS AND BALANCE 018 (Must agree with Code 998)

92,321

CERTIFICATION

hereby certify that this is a true and accurate report.


Signature of Board President or Treasurer

Date 1/12/86

Michael Canahan
Signature of Director

Date 1/12/86

Fiscal Year 1/1 to 12/31

Date Last Audit Performed _____

Please check type of Audit: () City; () County; () State; () Private

Name of firm, if private _____

PLEASE BE SURE THAT ORIGINAL SIGNATURES OF THE BOARD PRESIDENT OR TREASURER, AND DIRECTOR APPEAR ON ALL COPIES
SUBMITTED TO LIBRARY DEVELOPMENT. PHOTOCOPIED SIGNATURES ARE NOT ACCEPTABLE AND WILL BE RETURNED.

NAME

Mynurse Library

LOCATION

Seneca Falls, NYOPERATING FUND DISBURSEMENTS Jan. 1 - Dec. 31 (Round to nearest whole dollar)PERSONNEL COSTSSALARIES

Certified Librarians Series

L7410.141

0

Support Series

Library Technician

L7410.142A 12,150

Clerical Staff

L7410.142B 2,814

Bindery Staff

L7410.142C

Building Staff

L7410.142D

Total Support Series

L7410.142

14,964

Other Support Staff

L7410.143

0

TOTAL SALARIES

L7410.1

14,964EMPLOYEE BENEFITS

State Retirement

L9010.0

Private Retirement

L9022.8

Social Security

L9030.8

1,055

Workmen's Compensation

L9040.8

120

Life Insurance

L9045.8

Unemployment Insurance

L9050.8

128

Disability Insurance

L9055.8

151

Hospital & Medical Insurance

L9060.8

TOTAL EMPLOYEE BENEFITS

L9199.0

1,454

TOTAL PERSONNEL COSTS

190

16,418LIBRARY MATERIALS AND BINDINGBOOKS

Microform

L7410.410A

Nonmicroform

L7410.410B 6228

TOTAL BOOKS

L7410.410

6228SERIALS

Periodicals

Microform

L7410.413A

Nonmicroform

L7410.413B 929

Total Periodicals

L7410.413C

929

Other Serials

Microform

L7410.413D

Nonmicroform

L7410.413E

Total Other Serials

L7410.413F

0

TOTAL SERIALS

L7410.413

929

OPERATING FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (cont'd)

AV MATERIALS

Films, filmstrips, slides	L7410.411	<u>534</u>		
Recordings (cassettes, discs, tapes)	L7410.412	<u>154</u>		
AV Rental	L7410.417	<u> </u>		
TOTAL AV MATERIALS	205		<u>688</u>	

OTHER NONBOOK MATERIALS

Materials for blind	L7410.414	<u>192</u>		
Itemized nonbook	L7410.415	<u> </u>		
Bookbinding	L7410.416	<u>200</u>		
Other Miscellaneous (Specify) _____	L7410.429	<u> </u>		
Total	415	<u>200</u>		
TOTAL OTHER NONBOOK	204		<u>392</u>	
TOTAL LIBRARY MATERIALS & BINDING	L7410.42			<u>8237</u>

**GRANTS TO MEMBER LIBRARIES -
SYSTEM HEADQUARTERS ONLY**

Cash Grants

Total paid from LLIA _____	L7410.490A		
Total paid from other System funds	L7410.490B	<u> </u>	
Total paid to central/cocentral libraries under Ed. Law 273.1.b.	L7410.490C	<u> </u>	
Total Cash Grants - Other than LLIA (.490B + .490C)	L7410.490	<u> </u>	

Book Grants	L7410.495	<u> </u>	
Other Grants	L7410.496	<u> </u>	
TOTAL GRANTS	L7410.49	<u> </u>	<u>0</u>

CAPITAL EXPENDITURES FROM OPERATING FUNDS

Bookmobile	L7410.201	<u>0</u>	
Other Vehicles	L7410.202	<u>0</u>	
All Other Equipment			
Audiovisual Equipment	L7410.203A	<u> </u>	
Other Equipment	L7410.203B	<u>694</u>	
Total All Other Equipment	L7410.203	<u>694</u>	
TOTAL CAPITAL EXPENDITURES	L7410.2		<u>694</u>
From Local Public Funds 71PF	<u> </u>		
From Other Funds 71OF	<u> </u>		
Total (Same as L7410.2)	<u> </u>		

NAME Mynders Library LOCATION Seneca Falls NY

OPERATING FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (cont'd)

OPERATION AND MAINTENANCE OF BUILDINGS

Fuel and Utilities	L7410.450	<u>2729</u>
Custodial Supplies	L7410.451	<u>134</u>
Repairs to Building & Building Equipment		
From Local Public Funds 72PF		<u>0</u>
From Other Funds 72OF		<u>759</u>
Total	L7410.452	<u>759</u>
Rental of Quarters	L7410.453	<u>0</u>
Insurance	L7410.454	<u>1084</u>

Building Service Contracts	L7410.469	<u>1273</u>
TOTAL OPERATION & MAINTENANCE OF BUILDINGS	L7410.46	<u>5978</u>

AUTOMOTIVE EXPENSES

Operation of Bookmobiles	L7410.470	<u> </u>
Operation of Other Vehicles	L7410.471	<u> </u>
Maintenance of Bookmobiles	L7410.472	<u> </u>
Maintenance of Other Vehicles	L7410.473	<u> </u>
TOTAL AUTOMOTIVE EXPENSES	L7410.47	<u>0</u>

MISCELLANEOUS EXPENSES

Office and Library Supplies	L7410.430	<u>571</u>
Telephone	L7410.431	<u>733</u>
TMX/Dataphone	L7410.432	<u> </u>
Postage and Freight	L7410.433	<u>270</u>
Publicity and Printing	L7410.434	<u> </u>
Travel	L7410.435	<u>111</u>
Membership Dues	L7410.438	<u> </u>
Rental, Repair, and Maintenance of Office Equipment	L7410.439	<u>310</u>
Professional Fees	L7410.437	<u> </u>
Contracts with Private Concerns for Processing	L7410.440	<u> </u>
Other (Specify) <u>Bank Serv chgs</u>	900	<u>49</u>
TOTAL MISCELLANEOUS EXPENSES	906	<u>2044</u>

CONTRACTS WITH PUBLIC LIBRARIES AND/OR

<u>PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</u>	L7410.436	<u>0</u>
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OPERATING FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (cont'd)

DEBT SERVICE

PRINCIPAL

—* Loans - Capital Purposes		L9710.6	
From Local Public Funds	73PF	_____	
From Other Funds	73OF	_____	
—* Loans - Budget		L9750.6	
From Local Public Funds	74PF	_____	
From Other Funds	74OF	_____	
TOTAL PRINCIPAL		L9899.6	_____

INTEREST

—* Loans - Capital Purposes		L9710.7	
From Local Public Funds	75PF	_____	
From Other Funds	75OF	_____	
—* Loans - Budget		L9750.7	
From Local Public Funds	76PF	_____	
From Other Funds	76OF	_____	
—* Loans - Short Term		L9770.7	
From Local Public Funds	77PF	_____	
From Other Funds	77OF	_____	
TOTAL INTEREST		L9899.7	_____
TOTAL DEBT SERVICE		L9899.0	_____

TOTAL OPERATING FUND DISBURSEMENT

911

33,371

TRANSFERS

TRANSFER TO CAPITAL FUND CODE H2810

From Local Public Funds	78PF	_____	
From Other Funds	78OF	_____	
—* Total		L9550.9	_____

TRANSFER TO OTHER FUNDS - IDENTIFY

L95___.9

TOTAL TRANSFERS

956

TOTAL DISBURSEMENTS AND TRANSFERS

915

BALANCE IN OPERATING FUND-December 31, 1985

Cash	999A	<u>58,950</u>	
Temporary Inv.	999B	_____	
Total			999

58,950

TOTAL DISBURSEMENT, TRANSFER AND BALANCE

998 (Must agree with Code 018)

92,321

CAPITAL FUND REPORT FOLLOWS: YES ☐

NO ☒

CAPITAL FUND REPORT - 1985

CAPITAL FUND RECEIPTS - Jan. 1 - Dec. 31 (Round to nearest whole dollar)

	Code	
REVENUES FROM LOCAL SOURCES		
Interest and Earnings	H2401	_____
Gifts and Donations	H2705	_____
Premiums and Accrued Interest on Borrowings	H2710	_____
Financing from Other Local Sources (Specify) _____	H2770	_____
TOTAL REVENUE FROM LOCAL SOURCES	H2799	_____
INTERFUND REVENUES		
Transfer from Operating Fund - Code 1.9550.9	H2810	_____
STATE AID FOR CAPITAL PROJECTS		
State Aid Received for Construction	H3893	_____
FEDERAL AID FOR CAPITAL PROJECTS		
LSCA Title II	H4893A	_____
Other (Specify) _____	H4893B	_____
TOTAL FEDERAL AID	H4893	_____
TOTAL REVENUES	H5000	=====
NONREVENUE RECEIPTS		
Advance from Other Funds	H5075	_____
Sale of Investments	H5085	_____
Other Nonrevenue Receipts (Specify) _____	H5095	_____
Obligations Issued		
Serial Bonds	H5710	_____
Installment Bonds	H5720	_____
Other Obligations (Specify) _____	H5785	_____
Bond Anticipation Notes	H5730	_____
Capital Notes	H5740	_____
Revenue Anticipation Notes	H5770	_____
TOTAL NONREVENUE RECEIPTS	H5999	=====
TOTAL CASH RECEIPTS	H6000	=====
CASH BALANCE - JANUARY 1, 1985	H8061	=====
TOTAL CASH RECEIPTS AND BALANCE	H8064	(Must agree with Code H8068) _____

CAPITAL FUND REPORT - 1985

CAPITAL FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (Round to nearest whole dollar)

PROJECT EXPENDITURES

Code

Construction			
General Construction	11890.393	_____	
Heating and Ventilating	11890.394	_____	
Plumbing	11890.395	_____	
Electrical	11890.396	_____	
Other	11890.399	_____	
Total Construction	741	_____	
Incidental Construction			
Architects' Commission & Expenses	11890.345	_____	
Site Acquisition	11890.391	_____	
Furniture and Equipment	11890.200	_____	
Other Incidental Costs	11890.340	_____	
Total Incidental Construction	742	_____	
Other Disbursements			
Purchase of Buildings	11890.392	_____	
Interest	11890.370	_____	
Books and Library Materials	11890.349	_____	
Total Other Disbursements	743	_____	
TOTAL PROJECT EXPENDITURES	744	_____	=====
TRANSFER TO OPERATING FUND -	119510.9		=====
Code L2850			

NONPROJECT EXPENDITURES

Redemption of Bond Anticipation Notes	119930.5	_____	
Redemption of Revenue Anticipation Notes	119970.5	_____	
Repayment of Advances from Other Funds	119975.5	_____	
Purchase of Investments	119985.5	_____	
Other (Specify) _____	119995.5	_____	
TOTAL NONPROJECT EXPENDITURES	119998.0	_____	=====

TOTAL DISBURSEMENTS AND TRANSFER

745

CASH BALANCE - DECEMBER 31, 1985

118067

TOTAL CASH DISBURSEMENTS AND BALANCE

118068

(Must agree with Code 118064) _____

THE USAGE OF MICROCOMPUTER EQUIPMENT
IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY: Mynderse Library LIBRARY SYSTEM: Finger Lakes Library System

PERSON COMPLETING FORM: Michael Caraher PHONE: (315) 568-8265
AREA CODE NUMBER

YOU ARE REQUIRED TO RETURN THIS FORM WITH THE ANNUAL REPORT

INSTRUCTIONS: This survey requests information on the quantities and usage of microcomputer equipment in public libraries in the state. Through the collection of this data, the Department can begin to develop a profile of the use of this type of equipment in libraries and begin to plan technical assistance activities in support of this usage. A separate survey form should be completed for each library facility (i.e., each branch should complete a form).

I. MICROCOMPUTER HARDWARE CURRENTLY IN USE

A. Enter the TOTAL NUMBER of microcomputers in use

If ZERO, you are not required to complete the remainder of this survey

1

B. Enter the NUMBER of microcomputers of each type currently in use.

MODEL	NUMBER IN USE	MODEL	NUMBER IN USE	MODEL	NUMBER IN USE
1. Adam	<input type="text"/>	13. Commodore PET	<input type="text"/>	25. OCLC M300	<input type="text"/>
2. Apple, Bell and Howell	<input type="text"/>	14. Other Commodore Micros	<input type="text"/>	26. TANDY 1000	<input type="text"/>
3. Apple IIc	<input type="text"/>			27. TANDY 2000	<input type="text"/>
4. Apple IIe	<input type="text" value="1"/>	15. COMPAQ Portable	<input type="text"/>	28. Televideo 806	<input type="text"/>
5. Apple II Plus	<input type="text"/>	16. DECMATE II	<input type="text"/>	29. TRS-80 Color Computer	<input type="text"/>
6. Apple III	<input type="text"/>	17. DEC RAINBOW 100	<input type="text"/>	30. TRS-80 Model II	<input type="text"/>
7. Macintosh	<input type="text"/>	18. Other DEC Micros	<input type="text"/>	31. TRS-80 Model III	<input type="text"/>
8. Other Apple Micros	<input type="text"/>			32. TRS-80 Model IV	<input type="text"/>
		19. IBM PC	<input type="text"/>	33. Other Micros (Please specify model)	
9. AT&T	<input type="text"/>	20. IBM PC jr.	<input type="text"/>		<input type="text"/>
10. Atari	<input type="text"/>	21. IBM PC AT	<input type="text"/>		<input type="text"/>
11. Commodore VIC 20	<input type="text"/>	22. IBM PC XT	<input type="text"/>		<input type="text"/>
12. Commodore 64	<input type="text"/>	23. Other IBM Micros	<input type="text"/>		<input type="text"/>
					<input type="text"/>
		24. Kaypro II	<input type="text"/>		

C. Enter the TOTAL NUMBER OF MODEMS in use with microcomputers. Please specify MODEL and baud rate:

0

D. Enter the TOTAL NUMBER OF PRINTERS in use with microcomputers.

1

II. MICROCOMPUTER SOFTWARE CURRENTLY IN USE

24

A. Enter the TOTAL NUMBER of software programs in use.

B. Check those applications listed below for which microcomputer software has been acquired* or developed locally.

SOFTWARE	ACQUIRED*	LOCALLY DEVELOPED	SOFTWARE	ACQUIRED*	LOCALLY DEVELOPED
1. Library Applications			g) Information and Referral		
a) Circulation Control	<input type="checkbox"/>	<input type="checkbox"/>	h) Indexes	<input type="checkbox"/>	<input type="checkbox"/>
b) Acquisitions	<input type="checkbox"/>	<input type="checkbox"/>	i) Interlibrary Loan	<input type="checkbox"/>	<input type="checkbox"/>
c) Public Access Catalog	<input type="checkbox"/>	<input type="checkbox"/>	j) Serials Control	<input type="checkbox"/>	<input type="checkbox"/>
d) Cataloging	<input checked="" type="checkbox"/>	<input type="checkbox"/>	k) Administrative Uses	<input type="checkbox"/>	<input type="checkbox"/>
e) Union Lists	<input type="checkbox"/>	<input type="checkbox"/>	1. Accounting/Bookkeeping	<input type="checkbox"/>	<input type="checkbox"/>
1. Monographs	<input type="checkbox"/>	<input type="checkbox"/>	2. Equipment Inventory	<input type="checkbox"/>	<input type="checkbox"/>
2. Newspapers	<input type="checkbox"/>	<input type="checkbox"/>	3. Word Processing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Serials	<input type="checkbox"/>	<input type="checkbox"/>	4. Mailing Lists	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Films	<input type="checkbox"/>	<input type="checkbox"/>	5. Electronic Mail	<input type="checkbox"/>	<input type="checkbox"/>
5. Videocassettes	<input type="checkbox"/>	<input type="checkbox"/>	l) Other (please describe):	<input type="checkbox"/>	<input type="checkbox"/>
6. Other (please describe)	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
f) Data Base Access (eg. BRS, Source, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
2. Public Service and/or Patron Use			f) Spreadsheets		
a) Computer Assisted Instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	g) Database Management	<input type="checkbox"/>	<input type="checkbox"/>
b) Computer Literacy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	h) Utility Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Skills Improvement (remedial, drill practice, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	i) Networking Programs	<input type="checkbox"/>	<input type="checkbox"/>
d) Fun and Games	<input checked="" type="checkbox"/>	<input type="checkbox"/>	j) Other (please describe):	<input type="checkbox"/>	<input type="checkbox"/>
e) Word Processing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
			_____	<input type="checkbox"/>	<input type="checkbox"/>

*ACQUIRED = any software purchased and/or donated from commercial vendors or other sources external to the library or library system.

III. PATRON ACCESS

A. Enter the total number of microcomputers available for public use

1. How many may be borrowed for home use?

2. How many patrons per month access microcomputer equipment?

3. Enter an X if there is a fee charged to the patron for equipment usage.

What is the amount of the fee, and what is it for? _____

B. Enter the total number of software programs available for public use

C. Enter an X if the library provides computer literacy training sessions for the public

1. How many patrons per month receive computer literacy training?

1

0

10

23

THE USE OF LIBRARY TECHNOLOGY
IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY: Mynderse Library LIBRARY SYSTEM: Finger Lakes Library System
PERSON COMPLETING FORM: Michael Caraher PHONE: (315) 568-8265
AREA CODE NUMBER

YOU ARE REQUIRED TO RETURN THIS FORM WITH THE ANNUAL REPORT

INSTRUCTIONS: This survey requests information on the use of computers in public libraries and library systems in the state. For the purpose of this survey, a computer is defined as any central processing unit, with either online or offline operations, and its related peripheral equipment. Contracted computer services are those which the library purchases from library networks, cooperative library organizations, commercial organizations, etc. A separate survey form should be completed for each library facility (i.e., each branch should complete a form).

- I. Does your library use computers in providing library services? ☐ YES ☒ NO
- II. Does your library use computers indirectly by contracting for computer services? ☐ YES ☒ NO

IF THE ANSWERS TO QUESTIONS I AND II ARE NO, YOU ARE NOT REQUIRED TO COMPLETE THE REMAINDER OF THIS SURVEY

- III. Does your library use an online bibliographic data base? ☐ YES ☐ NO
- Please enter an "X" to indicate which one(s):

OCLC ☐ MILCS ☐ RLIN ☐ UTLAS ☐ OTHER ☐ Please describe: _____

- IV. How many of the library's bibliographic records for monographs are in machine readable form?
- A. How many holdings do these machine readable bibliographic records for monographs represent?
- B. How many of the library's machine readable bibliographic records for monographs are in MARC format?
- C. How many of the library's bibliographic records for monographs are NOT in machine readable form?

- V. How many of the library's bibliographic records for serials are in machine readable form?
- A. How many holdings do these machine readable bibliographic records for serials represent?
- B. How many of the library's bibliographic records for serials are NOT in machine readable form?

For each computerized service or activity performed ONLINE enter "x" in column a,b or c depending on the type of computer used. For each computerized service or activity performed OFFLINE enter "x" in column d,e or f. For contracted services for any of the computerized services or activities performed enter "x" in column g.

Computerized Service	COMPUTER						Contracted Services (g)
	ONLINE			OFFLINE			
	Micro (a)	Mini (b)	Main Frame (c)	Micro (d)	Mini (e)	Main Frame (f)	
ACQUISITIONS							
PUBLIC ACCESS CATALOG							
COMPUTER OUTPUT MICROFILM (COM) CATALOG							
REFERENCE							
CIRCULATION							
INTERLIBRARY LOAN							
SERIALS CONTROL							
ADMINISTRATIVE USES							
CATALOGING							
OTHER: (please specify)							

DEFINITIONS:

Online

Equipment or devices under the control of the central processing unit. The input data enters the computer directly from the point of origin or the output data is transmitted directly to where it is used.

Offline

Equipment or devices not under the control of the central processing unit.

Bibliographic Record

A descriptive entry for a single title. Title is a term used to designate a publication which forms a separate whole, whether issued in one or several parts.

Holdings Record

An identifying entry for each copy, volume or item owned by the library which is attached to one bibliographic record. For the purposes of this survey, synonymous with a "local data record".

Machine Readable

Records entered in a format (usually on magnetic tape) which a computer can recognize directly.

Monograph

For the purposes of this survey, synonymous with a book. Bound volumes of periodicals and newspapers are not considered monographs.

Acquisitions

Ordering or purchasing books, periodicals and other library materials and equipment.

Public Access Catalog

A catalog of bibliographic records in machine readable form, permitting interactive access through terminals in direct, continuing communication with the computer. Access is typically through author, title, subject, book number or a combination of these.

COM Catalog

A library catalog generated by a microfilm printer that will take output directly from the computer.

Reference

Locating, researching, and supplying specific information for library patrons (includes data base services, information and referral files, special indexes, etc.)

Serials Control

All functions of acquiring, maintaining and recordkeeping on all serials.

Administrative Uses

Includes bookkeeping, billing, payable, personnel, financial records (i.e., budgets, inventory control, etc.)

THE USE OF LIBRARY TECHNOLOGY
IN NEW YORK STATE PUBLIC LIBRARIES

Page 3

NAME OF LIBRARY: Mynderse Library

VII. AUTOMATION COSTS (Please use estimates if specific data is unavailable)

A. EXPENDITURES

Please indicate how much your library spent on automation related activities this year in each category.

1. Personnel and Benefits _____
2. Equipment purchase _____
3. Software purchase _____
4. Equipment maintenance/repair _____
 - a. maintenance agreement _____
 - b. repairs _____
 - c. other (specify): _____
5. Telecommunications (phone, data lines, electronic mail, etc.) _____
6. Contracted services _____
 - a. bibliographic utility costs _____
 - b. database searches _____
 - c. other (specify): _____
7. Supplies _____
8. Other (specify): _____

(A)* TOTAL of 1-8 _____

B. RECEIPTS

Please indicate the source of the monies your library used to fund automation related activities this year.

1. Local Public Funds
 2. State Aid
 - Local Library Incentive Aid _____
 - Annual Aid _____
 - Central Library Development Aid _____
- (1) TOTAL _____

Special Grants
Coordinated Outreach
Regional Bibliographic Databases & Interlibrary
Resource Sharing
Aid for State Operated Correctional Facilities
Other (specify):

(2) TOTAL _____

3. Federal Aid
LSCA

Title I
Title III
Other (specify):

(3) TOTAL _____

4. Gifts and Endowments

(4) TOTAL _____

5. Other (specify):

(5) TOTAL _____

(B)* TOTAL of 1-5 _____

*The total of A should equal the total of B.