

2400566010  
 MICHAEL CARAHER, DIRECTOR  
 MYNDERSE LIBRARY  
 31 FALL STREET  
 SENECA FALLS, NY 13148  
 T SENECA FALLS

ANNUAL LIBRARY REPORT

FOR THE YEAR ENDING DECEMBER 31, 1986

**OFFICIAL COPY**  
 TO BE SENT TO  
 DIVISION OF LIBRARY  
 DEVELOPMENT  
 STATE LIBRARY  
 ALBANY, N. Y. 12230

Community Seneca Falls, New York 13148  
 Name of Library Mynderse Library  
 Street Address 31 Fall Street  
 Mailing Address (If different from above) \_\_\_\_\_  
 County Seneca Zip Code 13148 Tel. # (315) 568-8265  
 Population Chartered to Serve (LC) 7466  
 Director's Certification # \_\_\_\_\_ Required for library  
 serving 7,500 or more  
 Area Chartered to Serve:  
 Village (X) Town ( ) Sch. Dist. ( ) Other ( )  
 Type of Library:  
 Public ( ) Association (X)

Name of Director Michael Caraher  
 Name of President of Library Board Edward E. Chase

PUBLIC SERVICE OUTLETS:

# of Registered & Unregistered Branches (PO-2) 0  
 # of Deposit Stations, Reading Centers, etc. (PO-3) 0  
 # Bookmobiles Operated (PO-4) 0, # of Stops:  
 Public Service \_\_\_\_\_ School \_\_\_\_\_ Other (Specify) \_\_\_\_\_

Name of Library System Finger Lakes Library System

FOR LIBRARY DEVELOPMENT USE ONLY:  
 TAX VALUE (LF) \_\_\_\_\_

MAIN LIBRARY HOURS

	Winter (Dates: From _____ To _____)					Summer (Dates: From _____ To _____)					
	A.M.		P.M.		Total Hours	A.M.		P.M.		Total Hours	
	From	To	From	To		From	To	From	To		
Sunday											
Monday			2:7	5:9	5			2:7	5:9	5	
Tuesday			2:7	5:9	5			2:7	5:9	5	
Wednesday	10	noon	2:7	5:9	7	10	noon	2:7	5:9	7	
Thursday			2:7	5:9	5			2:7	5:9	5	
Friday			2:7	5:9	5			2:7	5:9	5	
Saturday			2	5	3			2	5	3	
Total Main Hours					30	Total Main Hours					30
Total Branch Hours					0	Total Branch Hours					0
GRAND TOTAL HOURS (LG)					30	GRAND TOTAL HOURS					30

**INTERLIBRARY AND AGENCY COOPERATION**

NUMBER OF:	Materials Borrowed on Interlibrary Loan				Loaned on Interlibrary Loan	
	By Specific Request		Bulk Loans to Augment Collection			
Books	LH	591	LO	550	mc	85
Serials	LI	23	lp		md	
Films, Filmstrips, Slides	LJ	221	LQ	276	me	
Recordings (discs and tapes)	LK	11	LR	430	mf	
Materials for the Blind	LL		ls		mg	
Other Nonbook Materials (see A-3)	LM	12	lt		mh	
<b>TOTAL</b>	ln	<b>858</b>	lu	<b>1256</b>	mi	<b>85</b>

NOTE: Libraries serving population of 5000 or more, must fill in the following:

Number of Interlibrary Loan Requests Forwarded:	
To System	879
To Other Libraries or Agencies	0
<b>Total</b>	<b>879</b>
Number of Interlibrary Loan Requests Filled	858
Number of Books Rented (do not include rental volumes later purchased by library)	0
Number of Audiovisual Materials Rented	0

**LIBRARY HOLDINGS AND CIRCULATION**

**BOOK STOCK**

	Holdings - 12/31/85		Additions By Purchases & Gifts		Withdrawals		Holdings - 12/31/86		Circulation Jan. 1-Dec. 31									
	Titles	Volumes	Titles	Volumes	Titles	Volumes	Titles	Volumes										
<b>ADULT</b>																		
Fiction	aa	5538	ah	5616	ao	300	av	324	bc	0	bj	0	bq	5838	BX	5940	10964	
Nonfiction	ab	7800	ai	8099	ap	293	aw	326	bd	0	bk	25	br	8093	BY	8400		5248
<b>TOTAL</b>	ac	13338	aj	13715	aq	593	ax	650	be	0	bl	25	bs	13931	bz	14340		16212
<b>JUVENILE</b>																		
Fiction	ad	1482	ak	1504	ar	88	ay	88	bf	0	bm	0	bt	1570	ca	1592	6368	
Nonfiction	ae	1581	al	1640	as	61	az	62	bg	0	bn	0	bu	1642	cb	1702	1873	
<b>TOTAL</b>	af	3063	am	3144	at	149	ba	150	bh	0	bo	0	bv	3212	cc	3294	8241	
<b>TOTAL BOOKS</b>	ag	16401	an	16859	au	742	BB	800	bi	0	bp	25	bw	17143	CD	17634	ck 24453	

**SERIALS COLLECTION**

	Holdings - 12/31/85		Purchases & Gifts		Withdrawals		Holdings - 12/31/86		Circulation Jan. 1-Dec. 31			
	Bibliographic Volumes		Bibliographic Volumes		Bibliographic Volumes		Bibliographic Vols.	Current Sub. Titles				
Periodicals	cp	358	cx	50	df	84	dn	324	dj	50	1010	
Newspapers	cq	6	cy	6	dg	5	do	7	dk	6		0
Other Serials	cr	0	cz	0	dh	0	dp	0	dl	0		0
<b>TOTAL</b>	cs	364	da	56	di	89	dq	331	dm	56	du 1010	

**NONBOOK MATERIALS**

AUDIO-VISUAL MATERIALS	Holdings - 12/31/85						Purchases & Gifts			Withdrawals			Holdings - 12/31/86			Circulation Jan. 1 - Dec. 31								
	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints	Physical Items	Titles	Prints									
Films	dv	0	ea	ef	ek	0	ep	eu	ez	0	fe	fj	fo	0	ft	fy	55							
Filmstrips	dw	0	eb	eg	el	0	eq	ev	fa	0	ff	fk	fp	0	fu	fz		0						
Slides	dx	0	ec	eh	em	0	er	ew	fb	0	fg	fl	fq	0	fv	ga	0							
Recordings	dy	0	ed	ei	en	1	es	1	ex	1	fc	0	fh	fm	fr	1	fw	1	gb	1	763			
Video:																								
Cassettes	va	37	vc	34	ve	34	vg	0	vi		vk		vm	0	vo	vq	vs	37	vu	34	vw	34	1601	
Discs	vb	0	vd	0	vf	0	vh	0	vj		vl		vn	0	vp	vr	vt	0	vv	0	vx	0	0	
<b>TOTAL</b>	<b>dz</b>	<b>37</b>	<b>ee</b>	<b>34</b>	<b>ej</b>	<b>34</b>	<b>EO</b>	<b>1</b>	<b>et</b>	<b>1</b>	<b>ey</b>	<b>1</b>	<b>fd</b>	<b>0</b>	<b>fi</b>	<b>fn</b>	<b>FS</b>	<b>38</b>	<b>fx</b>	<b>35</b>	<b>gc</b>	<b>35</b>	<b>GH</b>	<b>2419</b>

**MATERIALS FOR BLIND**

Talking Books	gi	85	gm	52	gq	52	gu	136	gy	69	hc	69	hg	0	hk		ho	hs	221	hw	121	ia	121	676	
Braille Material	gj	0	gn	0	gr	0	gv	0	gz	0	hd	0	hh	0	hl		hp	ht	0	hx	0	ib	0	0	
Other (Specify)	gk	0	go	0	gs	0	gw	0	ha	0	he	0	hi	0	hm		hq	hu	0	hy	0	ic	0	0	
<b>TOTAL</b>	<b>gl</b>	<b>85</b>	<b>gp</b>	<b>52</b>	<b>gt</b>	<b>52</b>	<b>gx</b>	<b>136</b>	<b>hb</b>	<b>69</b>	<b>hf</b>	<b>69</b>	<b>hj</b>	<b>0</b>	<b>hn</b>		<b>hr</b>	<b>HV</b>	<b>221</b>	<b>hz</b>	<b>121</b>	<b>id</b>	<b>121</b>	<b>ih</b>	<b>676</b>

**OTHER NONBOOK MATERIALS**

	PHYSICAL ITEMS									
	Holdings 12/31/85	Additions	Withdrawals	Holdings 12/31/86						
Pamphlets	ij	58	it	0	jd	0	jn	58	0	
Documents	ik		iu		je		jo			
Catalogs	il		iv		jf		jp			
Manuscripts	im	3	iw	0	jg	0	jq	3	0	
Sheet Music	in		ix		jh		jr			
Maps	io	65	iy	10	ji	0	js	75	0	
Pictures & Photographs	ip		iz		jj		jt			
Framed Pictures	iq	7	ja	0	jk	0	ju	7	0	
Microcomputer Software	ms	24	mt	4	mu	0	mv	28	0	
Other (specify)	ir		jb		jl		jv			
<b>TOTAL</b>	<b>is</b>	<b>157</b>	<b>jc</b>	<b>14</b>	<b>jm</b>	<b>0</b>	<b>JW</b>	<b>171</b>	<b>kg</b>	<b>0</b>
<b>TOTAL NONBOOK</b>	<b>ka</b>	<b>157</b>	<b>kb</b>	<b>14</b>	<b>kc</b>	<b>0</b>	<b>kd</b>	<b>171</b>	<b>kh</b>	<b>0</b>
<b>GRAND TOTAL HOLDINGS (CD + DQ + FS + HV + JW)</b>	<b>ki</b>	<b>18395</b>	<b>GRAND TOTAL CIRCULATION (CK + DU + GH + IH + KG)</b>				<b>KJ</b>	<b>28558</b>		

TOTAL UNCATALOGGED PAPERBOUND BOOKS WHICH CIRCULATE 2150

MICROFORMS - Number of Titles represented by books (included in Code bw) 0  
 Number of Titles represented by periodicals (included in Code dj) 0  
 Number of physical units represented by microforms from Codes dk, dl, jw 0



Number of books loaned to institutions for circulation by the institution: Schools 0 Other 0

Number of books purchased exclusively for institutional use: Schools 0 Other 0

Number of periodical titles retained in backfiles for the following periods:

Indefinitely 11; over 5 years but not indefinitely 0; up to and including 5 years 39

Number of photocopies supplied at library's expense in lieu of circulation (kj) 0

Number of reference questions answered 723

Is the library a Federal documents depository? Yes ( ) Year established \_\_\_\_\_ No (X)

Is the library a State documents depository? Yes ( ) Year established \_\_\_\_\_ No (X)

Do you maintain registration files? Yes (X) No ( )

LIBRARY PERSONNEL - 1986 - LIBRARIAN SERIES\*

Title	Positions Filled 12/31/86								Salary Range			Education		
	(1) 1986 Positions Budgeted	(2) Full-Time		(3) Part-Time		FTE (4) Part-Time		(5) ∅ Total	Be- gin- ning	Max- i- mum	In- cre- ment	Bach. De- gree	Grad. Degree	
		Female	Male	Female	Male	Female	Male						In Libn- ship Etc.	Other Than Libn- ship
Lib. Dir. V														
Lib. Dir. IV														
Lib. Dir. III														
Lib. Dir. II														
Lib. Dir. I														
Ass't Lib. Dir. III														
Ass't Lib. Dir. II														
Ass't Lib. Dir. I														
Libn. (Dept. Head) IV														
Libn. (Specialized Services) IV														
Libn. IV														
Libn. (Dept. Head) III														
Libn. (Ass't Dept. Head) III														
Libn. (Specialized Services) III														
Libn. II														
Libn. (Specialized Services) II														
Libn. I														
Libn. Trainee														
Lib. Assistant														
Other (Specify)														
<b>TOTAL</b>														

LIBRARY TECHNICIAN SERIES\*

Library Technician	1		1									1		1
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\*See page 10 of instructions.

∅Column 5 = Total of Column 2, plus  
Total of Column 4.

Number of hours a full-time staff member works per week 30

Current annual salary - 1987. Library Director \$ 14,400

LIBRARY PERSONNEL - 1986 - SUPPORT SERIES\*

TITLE	(1) 1986 Positions Budgeted	Positions Filled 12-31-86						Salary Range			
		(2) Full-Time		(3) Part-Time		FTE(4) Part-Time		(5) ϕ Total	Be- ginning	Maximum	In- crement
		Female	Male	Female	Male	Female	Male				
<b>CLERICAL STAFF SERIES</b>											
Chief Library Clerk											
Principal Library Clerk											
Senior Library Clerk											
Library Clerk	.5			1		.6		.6			
Senior Library Typist											
Typist											
Page											
Other (Specify)											
Subtotal	.5			1		.6		.6			
<b>OTHER SUPPORT STAFF</b>											
Specify											
Subtotal											
<b>BINDERY STAFF</b>											
Specify											
Subtotal											
<b>BUILDING MAINTENANCE AND OPERATION STAFF</b>											
Janitors	.5					1		.5	.5		
Guards											
Others (Specify)											
Subtotal	.5					1		.5	.5		
<b>TOTAL SUPPORT STAFF</b>	<b>1.0</b>			<b>1</b>	<b>1</b>	<b>.6</b>	<b>.5</b>	<b>1.1</b>			
<b>VOLUNTEERS</b>								<b>0</b>			

\*See pages 10 and 11 of instructions.

ϕColumn 5 = Total of Col. 2 plus Tot. of Col. 4.

REVENUE SHARING REPORT FORM

CALENDAR YEAR - 1986

NAME OF LIBRARY <u>Mynderse Library</u> CONGRESSIONAL DISTRICT <u>29</u>						
CAPITAL OUTLAY			SERVICES			
Construction	Bookmobile	Equipment	Books	Operating	Other (Specify) _____	TOTALS
Requested: \$ _____	Requested: \$ _____	Requested: \$ _____	Requested: \$ _____	Requested: \$ _____	Requested: \$ _____	Total Requested: \$ <u>0</u>
Received: \$ _____	Received: \$ _____	Received: \$ _____	Received: \$ _____	Received: \$ _____	Received: \$ _____	Total Received: \$ <u>0</u>
Name of Government Unit to which Application Submitted: <u>none</u>						Entitlement Period <u>0</u>

Use separate sheet for each government unit, i.e. town, village, county, etc.



The University of the State of New York  
 The State Education Department  
 Division of Library Development  
 Cultural Education Center - Room 10B41  
 Empire State Plaza  
 Albany, New York 12230

NAME OF LIBRARY OR SYSTEM MYNDERSE LIBRARY NAME OF DIRECTOR Michael CARANER  
 LOCATION Seneca Falls, NY NAME OF TREASURER PAUL WIGSTEN

OPERATING FUND REPORT - 1986

OPERATING FUND RECEIPTS - Jan. 1 - Dec. 31 (Round to nearest whole dollar)

LOCAL PUBLIC FUNDS	Code		
County(ies) _____	002A		
Town(s) <u>Seneca Falls</u>	002B	<u>3000</u>	
Village(s) _____	002C		
City of _____	002D		
School District of <u>Seneca Falls</u>	002E	<u>750</u>	
Other (Specify) _____	002F		
TOTAL LOCAL PUBLIC FUNDS	002		<u>3,750</u>
<u>SYSTEM CASH GRANTS - MEMBER LIBRARY</u>			
Cash grants other than LLIA	L2760	<u>2653</u>	
Cash derived from LLIA	L3840A1	<u>304</u>	
TOTAL SYSTEM CASH GRANTS			<u>2,957</u>
<u>STATE AID</u>			
<u>MEMBER LIBRARY ONLY</u>			
Other than LLIA (Specify) _____	L3840A2		
<u>SYSTEM HEADQUARTERS ONLY</u>			
Local Library Incentive Aid:			
Kept for headquarters	L3840B1		
Distributed to members	L3840B2		
Total LLIA	L3840B		
Annual Aid	L3840C		
Central Library Development Aid	L3840D		
Central Book Aid	L3840E		
NYPL - The Research Libraries	L3840F		
Special Grants	L3840G		
Institution Library Grant	L3840H		
Coordinated Outreach Grant	L3840J		
Regional Automation			
Pub. Lib. Sys. Automation			
Total Automation	L3840K		
Correctional Facilities Aid	L3840L		
Other (Specify) _____	L3840M		
TOTAL STATE AID	L3840		<u>0</u>

FEDERAL AID - SYSTEM HEADQUARTERS ONLY

14840A	_____	Library Operation
14840B	_____	LSCA
14840C	_____	Title I
14840D	_____	Title III
14840E	_____	Total LSCA
14840F	_____	RSEA
14840G	_____	Other (Specify Act and Title)
14840H	_____	TOTAL FEDERAL AID

CONTRACTS WITH PUBLIC LIBRARY AND/OR PUBLIC LIBRARY SYSTEMS

12080	_____	Free Association Libraries
010	_____	Other Than Free Association Libraries
012	_____	TOTAL CONTRACTS

OTHER RECEIPTS

12705	4,926	Gifts and Endowments
12401	3,079	Income from Investments
12755	8,580	Interest and Earnings
12755	8,580	Endowment and Trust Fund
12660	_____	Proceeds from Sale of Property
12660	_____	Real Property
12665	_____	Equipment
12701	27	Refunds
12650	_____	Sale of Scrap and Excess Materials
12670	53	Sale of Instructional Supplies -
12670	53	Unneeded Books
12082	668	Library Charges - Fines and Rentals
12410	_____	Rental of Real Property
12410	_____	Rental of Real Property - Other
12412	_____	Governments
12414	1365	Equipment Rental
12450	_____	Commissions
12680	_____	Insurance Recoveries
12690	_____	Other Compensation for Loss
12770	9405	Other (Specify) <i>Unfilled way</i>
009	28,103	TOTAL OTHER RECEIPTS
011	34,810	TOTAL RECEIPTS

NAME Mynderse Library LOCATION Seneca Falls, NY

OPERATING FUND RECEIPTS - Jan. 1 - Dec. 31 (cont'd)

<u>BUDGET LOANS</u>	TOTAL	013	<u>0</u>
<u>TRANSFERS</u>			
From Capital Fund		L2850	<u>          </u>
(Same as H9510.9, Pg. F-10)			
From Other Funds (Specify)		017	<u>          </u>
<hr/>			
TOTAL TRANSFERS			<u>0</u>
<u>BALANCE - JANUARY 1, 1986</u>			
Cash		001A	<u>58,950</u>
Temporary Investments		001B	<u>          </u>
TOTAL BALANCE		001	<u>58,950</u>
TOTAL RECEIPTS, LOANS, TRANSFERS AND BALANCE		018	<u>93,760</u>
(Must agree with Code 998, Pg. F-8)			<u>          </u>

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CERTIFICATION

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I hereby certify that this is a true and accurate report.

\_\_\_\_\_  
Signature of Board President or Treasurer

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Director

Date \_\_\_\_\_

Fiscal Year \_\_\_\_\_ to \_\_\_\_\_

Date Last Audit Performed \_\_\_\_\_

Please check type of Audit: ( ) City; ( ) County; ( ) State; ( ) Private

Name of firm, if private \_\_\_\_\_

PLEASE BE SURE THAT ORIGINAL SIGNATURES OF THE BOARD PRESIDENT OR TREASURER, AND DIRECTOR APPEAR ON ALL COPIES  
SUBMITTED TO LIBRARY DEVELOPMENT. PHOTOCOPIED SIGNATURES ARE NOT ACCEPTABLE.

NAME

Myn derse Library

LOCATION

Seneca Falls, NY

OPERATING FUND DISBURSEMENTS Jan. 1 - Dec. 31 (Round to nearest whole dollar)

PERSONNEL COSTSSALARIES

Certified Librarians Series	L7410.141		<u>0</u>
Support Series			
Library Technician	L7410.142A	<u>13,400</u>	
Clerical Staff	L7410.142B	<u>3,180</u>	
Bindery Staff	L7410.142C		
Building Staff	L7410.142D		
Total Support Series	L7410.142		
Other Support Staff	L7410.143		
TOTAL SALARIES	L7410.1		<u>16,580</u>

EMPLOYEE BENEFITS

State Retirement	L9010.0		
Private Retirement	L9022.8		
Social Security	L9030.8	<u>1,184</u>	
Workmen's Compensation	L9040.8	<u>128</u>	
Life Insurance	L9045.8		
Unemployment Insurance	L9050.8	<u>132</u>	
Disability Insurance	L9055.8	<u>114</u>	
Hospital & Medical Insurance	L9060.8		
TOTAL EMPLOYEE BENEFITS	L9199.0		<u>1,560</u>

TOTAL PERSONNEL COSTS	190		<u>18,140</u>
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LIBRARY MATERIALS AND BINDINGBOOKS

Microform	L7410.410A		
Normicroform	L7410.410B	<u>6,141</u>	
TOTAL BOOKS	L7410.410		<u>6,141</u>

SERIALS

Periodicals			
Microform	L7410.413A		
Normicroform	L7410.413B	<u>1,070</u>	
Total Periodicals	L7410.413C		<u>1,070</u>

## Other Serials

Microform	L7410.413D		
Normicroform	L7410.413E		
Total Other Serials	L7410.413F	<u>0</u>	
TOTAL SERIALS	L7410.413		<u>1,070</u>

AV MATERIALS				
Films, filmstrips, slides	L7410.411			
Recordings (cassettes, tapes, discs; also video tapes and discs)	L7410.412	609		
AV Rental	L7410.417			
TOTAL AV MATERIALS			609	
OTHER NONBOOK MATERIALS				
Materials for Blind	L7410.414		0	
Itemized nonbook	L7410.415			
Bookbinding	L7410.416	98		
Other Miscellaneous (Specify)	L7410.429			
Total			98	
TOTAL OTHER NONBOOK				98
TOTAL LIBRARY MATERIALS & BINDING	L7410.42			7918
GRANTS TO MEMBER LIBRARIES - SYSTEM HEADQUARTERS ONLY				
Cash Grants				
Total paid from ILIA	L7410.490A			
Total paid from other System funds	L7410.490B			
Total paid to central/co-central libraries under Ed. Law 273.1.b	L7410.490C			
Total Cash Grants - Other than ILIA (.490B + .490C)	L7410.490			
Book Grants	L7410.495			
Other Grants	L7410.496			
TOTAL GRANTS	L7410.49			
CAPITAL EXPENDITURES FROM OPERATING FUNDS				
Bookmobile	L7410.201			
Other Vehicles	L7410.202			
All Other Equipment	L7410.203A			
Audiovisual Equipment	L7410.203B			
Other Equipment	L7410.203C			
Total All Other Equipment	L7410.203	308		
TOTAL CAPITAL EXPENDITURES	L7410.2			308
From Local Public Funds 71BF				
From Other Funds 71OF				
Total (Same as L7410.2)				

NAME Myndense LibraryLOCATION Seneca Falls, NY

## OPERATING FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (cont'd)

OPERATION AND MAINTENANCE OF BUILDINGS

Fuel and Utilities	L7410.450	<u>3237</u>	
Custodial Supplies	L7410.451	<u>0</u>	
Repairs to Buildings & Building Equipment			
From Local Public Funds 72PF		<u>0</u>	
From Other Funds 72OF		<u>351</u>	
Total	L7410.452	<u>351</u>	
Rental of Quarters	L7410.453	<u>0</u>	
Insurance	L7410.454	<u>1143</u>	
Building Service Contracts	L7410.469	<u>1150</u>	
TOTAL OPERATION & MAINTENANCE OF BUILDINGS	L7410.46		<u>5881</u>

AUTOMOTIVE EXPENSES

Operation of Bookmobiles	L7410.470	<u>          </u>	
Operation of Other Vehicles	L7410.471	<u>          </u>	
Maintenance of Bookmobiles	L7410.472	<u>          </u>	
Maintenance of Other Vehicles	L7410.473	<u>          </u>	
TOTAL AUTOMOTIVE EXPENSES	L7410.47		<u>0</u>

MISCELLANEOUS EXPENSES

Office and Library Supplies	L7410.430	<u>729</u>	
Telephone	L7410.431	<u>763</u>	
TWX/Dataphone	L7410.432	<u>          </u>	
Postage and Freight	L7410.433	<u>332</u>	
Publicity and Printing	L7410.434	<u>          </u>	
Travel	L7410.435	<u>172</u>	
Membership Dues	L7410.438	<u>          </u>	
Rental, Repair, and Maintenance of Office Equipment	L7410.439	<u>325</u>	
Professional Fees	L7410.437	<u>          </u>	
Contracts with Private Concerns for Processing	L7410.440	<u>          </u>	
Other (Specify)	900	<u>          </u>	
TOTAL MISCELLANEOUS EXPENSES	906		<u>2321</u>

CONTRACTS WITH PUBLIC LIBRARIES AND/OR  
PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE

L7410.436

0

OPERATING FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (cont'd)

DEBT SERVICE

PRINCIPAL

Loans - Capital Purposes		L9710.6	_____
From Local Public Funds	73PF		_____
From Other Funds	73OF		_____
Loans - Budget		L9750.6	_____
From Local Public Funds	74PF		_____
From Other Funds	74OF		_____
TOTAL PRINCIPAL		L9899.6	_____

INTEREST

Loans - Capital Purposes		L9710.7	_____
From Local Public Funds	75PF		_____
From Other Funds	75OF		_____
Loans - Budget		L9750.7	_____
From Local Public Funds	76PF		_____
From Other Funds	76OF		_____
Loans - Short Term		L9770.7	_____
From Local Public Funds	77PF		_____
From Other Funds	77OF		_____
TOTAL INTEREST		L9899.7	_____
TOTAL DEBT SERVICE		L9899.0	_____

TOTAL OPERATING FUND DISBURSEMENT 911 34,568

TRANSFERS

TRANSFERS TO CAPITAL FUND CODE H2810

From Local Public Funds	78PF	_____
From Other Funds	78OF	_____
Total		L9550.9

TRANSFER TO OTHER FUNDS - IDENTIFY

_____	L95	.9	_____
TOTAL TRANSFERS		956	_____

TOTAL DISBURSEMENTS AND TRANSFERS 915 0

BALANCE IN OPERATING FUNDS-December 31, 1986

Cash	999A	59192	
Temporary Inv.	999B	_____	
Total		999	_____

TOTAL DISBURSEMENT, TRANSFER AND BALANCE

CAPITAL FUND REPORT FOLLOWS: YES  NO

998 (Must agree with Code 018, Pg. F-3)

93,760



NAME Myndersa L. Grass

LOCATION Seneca Falls, NY

CAPITAL FUND REPORT - 1986

CAPITAL FUND RECEIPTS - Jan. 1 - Dec. 31 (Round to nearest whole dollar)

	<u>Code</u>		
<u>REVENUES FROM LOCAL SOURCES</u>			
Interest and Earnings	H2401	_____	
Gifts and Donations	H2705	_____	
Premiums and Accrued Interest on Borrowings	H2710	_____	
Financing from Other Local Sources (Specify) _____	H2770	_____	
TOTAL REVENUE FROM LOCAL SOURCES	H2799	_____	
<u>INTERFUND REVENUES</u>			
Transfer from Operating Fund - Code L9550.9	H2810	_____	
<u>STATE AID FOR CAPITAL PROJECTS</u>			
State Aid Received for Construction	H3893	_____	
<u>FEDERAL AID FOR CAPITAL PROJECTS</u>			
LSCA Title II	H4893A	_____	
Other (Specify) _____	H4893B	_____	
TOTAL FEDERAL AID	H4893	_____	
TOTAL REVENUES	H5000	_____	=====
<u>NONREVENUE RECEIPTS</u>			
Advance from Other Funds	H5075	_____	
Sale of Investments	H5085	_____	
Other Nonrevenue Receipts (Specify)	H5095	_____	
<u>Obligations Issued</u>			
Serial Bonds	H5710	_____	
Installment Bonds	H5720	_____	
Other Obligations (Specify)	H5785	_____	
Bond Anticipation Notes	H5730	_____	
Capital Notes	H5740	_____	
Revenue Anticipation Notes	H5770	_____	
TOTAL REVENUE RECEIPTS	H5999	_____	
TOTAL CASH RECEIPTS	H6000	_____	=====
<u>CASH BALANCE - JANUARY 1, 1986</u>			
	H8061	_____	
<u>TOTAL CASH RECEIPTS AND BALANCE</u>	H8064	_____	=====

(Must agree with Code H8068, Pg. F-10) \_\_\_\_\_

CAPITAL FUND REPORT - 1986

CAPITAL FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (Round to nearest whole dollar)

	<u>Code</u>		
<u>PROJECT EXPENDITURES</u>			
Construction			
General Construction	H890.393	_____	
Heating and Ventilating	H890.394	_____	
Plumbing	H890.395	_____	
Electrical	H890.396	_____	
Other	H890.399	_____	
Total Construction	741	_____	
Incidental Construction			
Architect's Commission & Expenses	H890.345	_____	
Site Acquisition	H890.391	_____	
Furniture and Equipment	H890.200	_____	
Other Incidental Costs	H890.340	_____	
Total Incidental Construction	742	_____	
Other Disbursements			
Purchase of Buildings	H890.392	_____	
Interest	H890.370	_____	
Books and Library Materials	H890.349	_____	
Total Other Disbursements	743	_____	
TOTAL PROJECT EXPENDITURES	744	_____	=====
<u>TRANSFER TO OPERATING FUND -</u>	H9510.9		=====
(Same as Code L2850, Pg. F-3)			
<u>NONPROJECT EXPENDITURES</u>			
Redemption of Bond Anticipation Notes	H9930.5	_____	
Redemption of Revenue Anticipation Notes	H9970.5	_____	
Repayment of Advances from Other Funds	H9975.5	_____	
Purchase of Investments	H9985.5	_____	
Other (Specify) _____	H9995.5	_____	
TOTAL NONPROJECT EXPENDITURES	H9998.0	_____	=====
<u>TOTAL DISBURSEMENTS AND TRANSFER</u>	745		=====
<u>CASH BALANCE - DECEMBER 31, 1986</u>	H8067		=====
<u>TOTAL CASH DISBURSEMENTS AND BALANCE</u>	H8068	(Must agree with Code H8064, Pg. F-9)	-----

THE USE OF LIBRARY TECHNOLOGY  
IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY Mynderse Library LIBRARY SYSTEM Finger Lakes Library System

PERSON COMPLETING FORM Michael Caraher PHONE (315) 568-8265

AREA CODE

NUMBER

YOU ARE REQUIRED TO RETURN THIS FORM WITH THE ANNUAL REPORT

**INSTRUCTIONS:** This survey requests information on the use of computers in public libraries and library systems in the state. For the purpose of this survey, a computer is defined as any central processing unit, with either online or offline operations, and its related peripheral equipment. Contracted computer services are those which the library purchases from library networks, cooperative library organizations, commercial organizations, etc. A separate survey form should be completed for each library facility (i.e., each branch should complete a form).

I. Does your library use computers in providing library services?  YES  NO

II. Does your library use computers indirectly by contracting for computer services?  YES  NO

IF THE ANSWERS TO QUESTIONS I AND II ARE NO, YOU ARE NOT REQUIRED TO COMPLETE THE REMAINDER OF THIS SURVEY

III. Does your library use an online bibliographic data base?  YES  NO

Please enter an "X" to indicate which one(s):

OCLC  MILC  RLIN  UTLAS  OTHER  Please describe: \_\_\_\_\_

IV. How many of the library's bibliographic records for monographs are in machine readable form?

A. How many holdings do these machine readable bibliographic records for monographs represent?

B. How many of the library's machine readable bibliographic records for monographs are in MARC format?

C. How many of the library's bibliographic records for monographs are NOT in machine readable form?

V. How many of the library's bibliographic records for serials are in machine readable form?

A. How many holdings do these machine readable bibliographic records for serials represent?

B. How many of the library's bibliographic records for serials are NOT in machine readable form?

VI. For each computerized service or activity performed ONLINE enter "x" in column a, b or c depending on the type of computer used. For each computerized service or activity performed OFFLINE enter "x" in column d, e or f. For contracted services for any of the computerized services or activities performed enter "x" in column g.

Computerized Service	COMPUTER						Contracted Services (g)
	ONLINE			OFFLINE			
	Micro (a)	Mini (b)	Main Frame (c)	Micro (d)	Mini (e)	Main Frame (f)	
ACQUISITIONS							
PUBLIC ACCESS CATALOG				X			
COMPUTER OUTPUT MICROFILM (COM) CATALOG							
REFERENCE							
CIRCULATION							
INTERLIBRARY LOAN							
SERIALS CONTROL							
ADMINISTRATIVE USES							
CATALOGING				X			
OTHER: (please specify)							

**DEFINITIONS:**

Online	Equipment or devices under the control of the central processing unit. The input data enters the computer directly from the point of origin or the output data is transmitted directly to where it is used.
Offline	Equipment or devices not under the control of the central processing unit.
Bibliographic Record	A descriptive entry for a single title. Title is a term used to designate a publication which forms a separate whole, whether issued in one or several parts.
Holdings Record	An identifying entry for each copy, volume or item owned by the library which is attached to one bibliographic record. For the purposes of this survey, synonymous with a "local data record".
Machine Readable	Records entered in a format (usually on magnetic tape) which a computer can recognize directly.
Monograph	For the purposes of this survey, synonymous with a book. Bound volumes of periodicals and newspapers are not considered monographs.
Acquisitions	Ordering or purchasing books, periodicals and other library materials and equipment.
Public Access Catalog	A catalog of bibliographic records in machine readable form, permitting interactive access through terminals in direct, continuing communication with the computer. Access is typically through author, title, subject, book number or a combination of these.
COM Catalog	A library catalog generated by a microfilm printer that will take output directly from the computer.
Reference	Locating, researching, and supplying specific information for library patrons (includes data base services, information and referral files, special inquiries, etc.)
Serials Control	All functions of acquiring, maintaining and recordkeeping on all serials.
Administrative Uses	Includes bookkeeping, billing, payable, personnel, financial records (i.e., budgets, inventory control, etc.)

THE USE OF LIBRARY TECHNOLOGY  
IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY: Mynderse Library

VII. AUTOMATION COSTS (Please use estimates if specific data is unavailable)

A. EXPENDITURES

Please indicate how much your library spent on automation related activities this year in each category.

- 1. Personnel and Benefits \_\_\_\_\_
- 2. Equipment purchase \_\_\_\_\_
- 3. Software purchase \_\_\_\_\_
- 4. Equipment maintenance/repair \_\_\_\_\_
  - a. maintenance agreement \_\_\_\_\_
  - b. repairs \_\_\_\_\_
  - c. other (specify): \_\_\_\_\_
- 5. Telecommunications (phone, data lines, electronic mail, etc.) \_\_\_\_\_
- 6. Contracted services \_\_\_\_\_
  - a. bibliographic utility costs \_\_\_\_\_
  - b. database searches \_\_\_\_\_
  - c. other (specify): \_\_\_\_\_
- 7. Supplies \_\_\_\_\_
- 8. Other (specify): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(A)\* TOTAL of 1-8 0

B. RECEIPTS

Please indicate the source of the monies your library used to fund automation related activities this year.

- 1. Local Public Funds \_\_\_\_\_
- 2. State Aid \_\_\_\_\_
  - Local Library Incentive Aid \_\_\_\_\_
  - Annual Aid \_\_\_\_\_
  - Central Library Development Aid \_\_\_\_\_

(1) TOTAL 0

Special Grants  
Coordinated Outreach  
Regional Bibliographic Databases & Interlibrary  
Resource Sharing  
Aid for State Operated Correctional Facilities  
Other (specify):  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(2) TOTAL . \_\_\_\_\_ 0 \_\_\_\_\_

3. Federal Aid

LSCA

Title I

Title III

Other (specify):  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(3) TOTAL \_\_\_\_\_ 0 \_\_\_\_\_

4. Gifts and Endowments

(4) TOTAL \_\_\_\_\_ 0 \_\_\_\_\_

5. Other (specify):  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(5) TOTAL \_\_\_\_\_ 0 \_\_\_\_\_

(B)\* TOTAL of 1-5 \_\_\_\_\_ 0 \_\_\_\_\_

\*The total of A should equal the total of B.

THE USAGE OF MICROCOMPUTER EQUIPMENT  
IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY: Mynderse Library LIBRARY SYSTEM: Finger Lakes Library System  
 PERSON COMPLETING FORM: Michael Caraher PHONE: ( 315 ) 568-8265  
 AREA CODE NUMBER

YOU ARE REQUIRED TO RETURN THIS FORM WITH THE ANNUAL REPORT

**INSTRUCTIONS:** This survey requests information on the quantities and usage of microcomputer equipment in public libraries in the state. Through the collection of this data, the Department can begin to develop a profile of the use of this type of equipment in libraries and begin to plan technical assistance activities in support of this usage. A separate survey form should be completed for each library facility (i.e., each branch should complete a form).

I. MICROCOMPUTER HARDWARE CURRENTLY IN USE

A. Enter the TOTAL NUMBER of microcomputers in use

If ZERO, you are not required to complete the remainder of this survey

2

B. Enter the NUMBER of microcomputers of each type currently in use.

MODEL	NUMBER IN USE	MODEL	NUMBER IN USE	MODEL	NUMBER IN USE
1. Adam	<input type="text"/>	13. Commodore PET	<input type="text"/>	25. OCLC M300	<input type="text"/>
2. Apple, Bell and Howell	<input type="text"/>	14. Other Commodore Micros	<input type="text"/>	26. TANDY 1000	<input type="text"/>
3. Apple IIc	<input type="text"/>			27. TANDY 2000	<input type="text"/>
4. Apple IIe	1	15. COMPAQ Portable	<input type="text"/>	28. Televideo 806	<input type="text"/>
5. Apple II Plus	<input type="text"/>	16. DECMATE II	<input type="text"/>	29. TRS-80 Color Computer	<input type="text"/>
6. Apple III	<input type="text"/>	17. DEC RAINBOW 100	<input type="text"/>	30. TRS-80 Model II	<input type="text"/>
7. Macintosh	<input type="text"/>	18. Other DEC Micros	<input type="text"/>	31. TRS-80 Model III	<input type="text"/>
8. Other Apple Micros	<input type="text"/>			32. TRS-80 Model IV	<input type="text"/>
		19. IBM PC (can be used only as a laser disc pub. access caty)	1	33. Other Micros (Please specify model)	
9. AT&T	<input type="text"/>	20. IBM PC jr.	<input type="text"/>		<input type="text"/>
10. Atari	<input type="text"/>	21. IBM PC AT	<input type="text"/>		<input type="text"/>
11. Commodore VIC 20	<input type="text"/>	22. IBM PC XT	<input type="text"/>		<input type="text"/>
12. Commodore 64	<input type="text"/>	23. Other IBM Micros	<input type="text"/>		<input type="text"/>
					<input type="text"/>
		24. Kaypro II	<input type="text"/>		<input type="text"/>

C. Enter the TOTAL NUMBER OF MODEMS in use with microcomputers. Please specify MODEL and baud rate:

0

D. Enter the TOTAL NUMBER OF PRINTERS in use with microcomputers.

1

II. MICROCOMPUTER SOFTWARE CURRENTLY IN USE

A. Enter the TOTAL NUMBER of software programs in use.  

B. Check those applications listed below for which microcomputer software has been acquired\* or developed locally.

SOFTWARE	ACQUIRED*	LOCALLY DEVELOPED		SOFTWARE	ACQUIRED*	LOCALLY DEVELOPED
<b>1. Library Applications</b>				<b>g) Information and Referral</b>		
a) Circulation Control	<input type="checkbox"/>	<input type="checkbox"/>		h) Indexes	<input type="checkbox"/>	<input type="checkbox"/>
b) Acquisitions	<input type="checkbox"/>	<input type="checkbox"/>		i) Interlibrary Loan	<input type="checkbox"/>	<input type="checkbox"/>
c) Public Access Catalog	<input type="checkbox"/>	<input type="checkbox"/>		j) Serials Control	<input type="checkbox"/>	<input type="checkbox"/>
d) Cataloging	<input checked="" type="checkbox"/>	<input type="checkbox"/>		k) Administrative Uses	<input type="checkbox"/>	<input type="checkbox"/>
e) Union Lists	<input type="checkbox"/>	<input type="checkbox"/>		1. Accounting/Bookkeeping	<input type="checkbox"/>	<input type="checkbox"/>
1. Monographs	<input type="checkbox"/>	<input type="checkbox"/>		2. Equipment Inventory	<input type="checkbox"/>	<input type="checkbox"/>
2. Newspapers	<input type="checkbox"/>	<input type="checkbox"/>		3. Word Processing	<input type="checkbox"/>	<input type="checkbox"/>
3. Serials	<input type="checkbox"/>	<input type="checkbox"/>		4. Mailing Lists	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Files	<input type="checkbox"/>	<input type="checkbox"/>		5. Electronic Mail	<input type="checkbox"/>	<input type="checkbox"/>
5. Videocassettes	<input type="checkbox"/>	<input type="checkbox"/>		l) Other (please describe):	<input type="checkbox"/>	<input type="checkbox"/>
6. Other (please describe)	<input type="checkbox"/>	<input type="checkbox"/>		_____	<input type="checkbox"/>	<input type="checkbox"/>
f) Data Base Access (eg. BRS, Source, etc.)	<input type="checkbox"/>	<input type="checkbox"/>		_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>2. Public Service and/or Patron Use</b>				<b>f) Spreadsheets</b>		
a) Computer Assisted Instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		g) Database Management	<input type="checkbox"/>	<input type="checkbox"/>
b) Computer Literacy	<input checked="" type="checkbox"/>	<input type="checkbox"/>		h) Utility Programs	<input type="checkbox"/>	<input type="checkbox"/>
c) Skills Improvement (remedial, drill practice, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		i) Networking Programs	<input type="checkbox"/>	<input type="checkbox"/>
d) Fun and Games	<input checked="" type="checkbox"/>	<input type="checkbox"/>		j) Other (please describe):	<input type="checkbox"/>	<input type="checkbox"/>
e) Word Processing	<input checked="" type="checkbox"/>	<input type="checkbox"/>		_____	<input type="checkbox"/>	<input type="checkbox"/>
				_____	<input type="checkbox"/>	<input type="checkbox"/>

\*ACQUIRED = any software purchased and/or donated from commercial vendors or other sources external to the library or library system.

III. PATRON ACCESS

A. Enter the total number of microcomputers available for public use

1. How many may be borrowed for home use?

2. How many patrons per month access microcomputer equipment?

3. Enter an X if there is a fee charged to the patron for equipment usage.  
What is the amount of the fee, and what is it for? \_\_\_\_\_

2
0
50

B. Enter the total number of software programs available for public use

C. Enter an X if the library provides computer literacy training sessions for the public

1. How many patrons per month receive computer literacy training?

27