0566010 AICHAEL CARAHER, DIRECTOR MYNDERSE LIBRARY 31 FALL STREET SENECA FALLS, NY 13148

\*V SENECA FALLS

ANNUAL LIBRARY REPORT

FOR THE YEAR

ENDING DECEMBER 31, 1988

Community Seneca Falls, New York 13148	Name of Director <u>Michael Caraher</u>
Name of Library Mynderse Library	Name of President of Library Board Edward E. Chase
Street Address 31 Fall Street	PUBLIC SERVICE OUTLETS:
Mailing Address (If different from above)	# of Registered & Unregistered Branches (PO-2) O
	# of Deposit Stations, Reading Centers, etc. (PO-3) O
County Senecazip Code 13148 Tel.#615)568-8265	# Bookmobiles Operated (PO-4) O , # of Stops: Public
Population Chartered to Serve (LC) 7466	Service School Other (Specify)
Is Director certified? Yes, No_X. If "Yes", Certi-	Name of Library System Finger Lakes Library System
fication #(Required for library serving 7,500+)	
Type of Library: Association (X) Public ( )	FOR LIBRARY DEVELOPMENT USE ONLY:
Area Chartered to Serve: Town ( ) Village (%) City ( )	TAX VALUE (LF)
School District ( ) County ( ) Other ( )	

#### MAIN LIBRARY HOURS

	Winter (Date	es: From	77 To	6/30	)	Summer (Dat	es: From	7/1 To	8/31 )	
	Λ.			.м.	Total	Α.	М.	Ρ.	м.	Total
	From	To	From	To	Hours	From	To	From	То	Hours
Sunday										
Honday			2;7	5:9	5			2:7	5;9	5
Tuesday			2;7	5:9	5			2:7	5:9	5_
Wednesday	10	noon	2;7	5:9	7	10	noon	2:7	5.9	7
Thursday			2:7	5:9	5			2:7	5:9	5
Friday			2:7	5:9	5			2:7	5:9	5
Saturday			2	5	3					<u> </u>
			Total Main	n Hours	30			Total	Main Hours	27
			Total Branch		0			Total B	ranch Hours	0
			ND TOTAL HO		- 30			GRAND TOTAL	L HOURS	27

		INTERLIBRAI	RY A	ND AGENCY COOPERAT	ION		NOTE: Libraries serving population of
	Mat	erials Borrowed	on	Interlibrary Loan	Loa	ned on	5000 or more, must fill in the
NUMBER OF:		By Specific	1	Bulk Loans to	Int	erlibrary	following:
	<u> </u>	Request	Au	gment Collection	L	Loan	-
Books	LH	725	LO	450	mc	124	
Serials	LI	21	1p		md		Number of Interlibrary Loan Requests Forwarded:
Films, Filmstrips,							To System 1046
Slides	LJ	189	LQ	336	me		To Other Libraries or Agencies O
Recordings (discs							TOTAL 1046
and tapes)	LK	27	LR	295 .	mf		Number of Interlibrary Loan Requests Filled 971
Materials for							
the Blind	LL		ls		mg		Number of Books Rented (do not include rental
Other Nonbook							volumes later purchased by library) O
Materials	l l		1 1		l í		
(see A-3)	LM	9	1t		mh		Number of Audiovisual Materials Rented O
TOTAL	ĺn	971	lu	1081	mi	124	

LIBRARY HOLDIN	GS A	ND CIRC	ULAI	CION								***********	ana (		ngtora:		
								воок	STOC	K							
	Hol	dings -	12/	31/87		Additi Purchase				Withdr	awa	ls	Но	ldings	- 12,	/31/88	Circulation
ADULT		Titles	Vo	lumes		Titles	V	olumes		Titles	1	<b>Volumes</b>		<b>litles</b>	Vol	umes	Jan. 1-Dec. 31
Fiction	aa	6103	ah	6217	ao	208	av	222	bc	19	Ъj	22	bq	6292	BX	6417	10707
Nonfiction	ab	8297	ai	8644	ap	200	aw	285	bd	72	bk	121	br	8425	BY	8808	4436
TOTAL	ac	14400	aj	14861	aq	408	ax	507	be	91	ь1	143	bs	14717	bz 1	5225	15143
JUVENILE Fiction	24	1614	216	1637		469		405	bf	11.6	h-	60	<b>h</b> e	4076		400	5022
Nonfiction	ad		ak	1755		168 57	ay	185 59	bg	<u>46</u> 34	bm bn	60 80	bt bu			<u> 1762                                   </u>	5922
TOTAL	ae		am	3392		225	ba	244	bh	80	bo	140	by			1734 3496	2068 7990
TOTAL BOOKS		17707		18253		633	BB	<del>- 557</del> -	bi	<u> </u>	bp			18769			ck 23133
	<del>daghi</del> n					SERIALS CO			OLLE	ction							
	Hol	ldings -	12/	31/87		Purchase	s & (	Gifts		Withd	raw	als	Но	ldings	- 12	/31/88	
		Bibliog				Bibliogra			E	ibliog				bliogra		Current	Circulation
	1	Volu	-	;		Volume	•		1	Vo1u	-		ph:	ic Vols	. Su	b. Titles	Jan.1-Dec. 31
Periodicals	СР	358			сх	6	8		df	38	8		dn		dil	68	1079
Newspapers	cq	5			CV		4		dg	<del></del>	3		do	6	dk	4	1 ó
Other Serials	cr	Ó			CZ		Ó	<del></del>	dh		6		dp O d1 O				0
TOTAL	cs	363			da	7	2		di	4	1	<del></del>	DO	394	DM	72	du 1079

										NO	NBO	OK MA	TER	[ALS								······································				
AUDIO-	Н	oldin	38	- 12/3	31/			Purcha	ase:	s & G	ift	В	T	1	Witl	idrawa	ıls		H	olding	, <b>9</b> -	- 12/3	1/	88	Cir	culation
VISUAL		sical					Ph	ysical			T		Phy	sica	1		T		Ph	ysical					Jar	1. I -
MATERIALS				tles				tems	Ti	tles	Pr	ints	Ite	ems	Ti	tles		ints	I	tems	T	itles	P	rints		Dec. 31
Films	dv		еa		ef		ek	0	ер		eu		ez	0	fe		fj		FO	0	ft		fy	<u>'</u>		26
Filmstrips	dw	0	eb		eg		el	0	eq		ev		fa	0	ff		fk		FP	0	fu		fz	:	]	Õ
Slides	dx	0	ec		eh		em	0	er		ew		fb	0	fg		fl		fq	0	fv		ge	1	1	ğ
Recordings	dy	1	ed	1	еi	1	en	0	es		еx		fc	0	fh		fm		FR	. 1	fw	1	gt	1	7	491
Video:		= 0					П	•									1						Τ		1	3059
Cassettes	va	58	νc		ve				vi	_16		16	νm	_ 0	vo		vq		vs	. 74	vu	71	VW	71	1	
Elscs	νЬ	0	νd		vf		vh		νj		v1	0	VΠ	0	VΡ		vr		VT		vv	0	V2	d 0	1	U
TOTAL	dz	59	lee	56	еj	56	EO	16	et	16	еy	16	fd	0	fi		fn		FS	75	fx	72	go	72	GH	3585
MATERIALS FOR BLIND Talking			<u> </u>	1	1	1			1		<u> </u>				<del></del>		1						<del></del>	1		
Books	gi	267	Q	143	100	143	<b> </b>	97	ду	52	hc	52	hg	0	hk		ho		HS	364	۱	105	١.,	195	1	040
Braille	<del>2* </del>	207	1811		1gy	4.,7	150	-27	БУ	22	1110	75	1118		IIIK	<del> </del>	1110	<del> </del>	113	70+	IIW	192	+	177	4	917
Material	gj	0	gn	0	gr	l o	gv	0	gz	0	hd	0	hh	0	h1	1	hp	}	ht	0	hx	م ا	it		1	0
Other	101		15	<del></del>	5-	┿	5.	<u>_</u>	52	<del></del>	1	— <u> </u>	1		111		1,12		1		111.	<del></del>	╬	<del>1 -                                   </del>	┨	U
(Specify)	gk	0	go	0	gs	lo	gw	0	ha	0	he	0	hi	0	hm		hq		hu	0	hy	ا م	lic	ا ا	1	0
TOTAL	21	267		143	٤t	143	2 X	97	hb				h i	Ö	hn		hr							1195	ih	917
THER NONBOOK	MAT												-	ICAL		<del></del>					<del></del>		-	<del></del>	-	
			-	H	old	ines	12	/31/87		T	Add	ition		<del></del>		With	dra	wals		He	old	ings l	2/	31/88	1	
Pamphlets				ī			5			it		0 .	<del></del>	<del>-  </del> ;	d		0			jn		5			1	0
Documents				-   Ī				<del></del>		iu		<u> </u>			e	· · · · · ·				130					7	V
Catalogs				i						iv		:		ij						Jp					7	
Manuscripts				i			-	<del></del>		iw		0					0			ją			3		1	0
Sheet Music		<del></del>		i						ix		<del></del>		j						-					1	J
Maps				i			8	5		iy		6		j	il		0			js		9	7		1	3
Pictures &	Phot	ograp	n s	i				<i></i>		iz		<u>~</u>		j			<u>-</u> -			132			·		7	
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l'icrocomput			ro	m			2	5		mt		0		m			ŏ			mv		2	5		7	Õ
Other (spec								5		jb -		ŏ			1		$\frac{\circ}{\circ}$			Tiv			<u>6</u>		4	•
TOTAL	<u>y</u>	Devi	CP	s i			18			lich-		6			m		$\frac{\circ}{\circ}$			Jw		19			kg	21 24
TOTAL NONBO	ok			k	7	7 7	18	3		kb	<del></del>	_6 6			c		0			kd		19	-		kh	
GRAND TOTAL (CD + DO + FS			<b></b>	k	i ,	1974	78.8			<del></del>	·		-,254	<del></del> -						TOTAL DU + GH				ON	КJ	28738

TOTAL UNCATALOGED	PAPERBOUND BOOKS WHICH CIRCULATE 2082
MICROFORMS - Numbe	r of Titles represented by books (included in Code bw) O
Numbe	r of Titles represented by periodicals (included in Code dj) O
Numbe	r of physical units represented by microforms from Codes dk, dl, jw O

#### List Information for Calendar Year 1989 Below

(If more sheets are needed, xerox this page; use as continuation page.)

	OFFICERS AND TRUSTEES ADDRESS LISTING			
NAME	COMPLETE HOME ADDRESS	ZIP CODE	DATE TERM EXPIRES	OFFICE HELD
Mr. Edward Chase	1 Leland Drive, Seneca Falls	13148	1991	President
Mrs. Janice Day	2837 Old State Road, Seneca Falls	13148	1991	Vice-Pesident
Mr. William Ottemiller	137 Cayuga Street, Seneca Falls	13148	1991	Secretary
Mr. David Brophy	286 Fall Street, Seneca Falls	13148	1989	Treasurer
Mr. Samuel Dickieson	10 Daniels Street, Seneca Falls	13148	1990	Vice-Treasure
Mr. Dennis Bender	15 Daniels Street, Seneca Falls	13148	1989	
Mrs. Frances Hyatt	91 Cayuga Street, Seneca Falls	13148	1990	
Mr. Henry Koch	33 Cayuga Street, Seneca Falls	13148	1990	
Mr. Duane Snyder	5 Washington Street, Seneca Falls	13148	1989	

NUMBER OF TRUSTEES' MEETINGS HELD DURING THE 1988 CALENDAR YEAR \_\_six

Usual scheduled date and hour of meetings (for example:

Second Tuesday of the month at 8:00 p.m. or give specific dates) 1st Wednesday of every other month at

4:30 p.m.

	(1)		Pos	itions	Fille	d 12-31	- 88	<del></del>	S	lary Rang	
TITLE'	1988 Positions	(2)	)	1 (	3)	FTE	747	(5)	}°	lary kang	
11176	Budgeted	Full-1	lime	Part	-Time	Part-	Time	ø	Be-		In-
CLURICAL STAFF SERIES	pudgeted	remale	Male	Female	2 Kale	Female	Male	Total	ginning	Maximum	crement
Chief Library Clerk					1	1	T	T	T		
Principal Library Clerk			~~~~		<b></b>		<del> </del>	<del> </del>			
Senior Library Clerk					<del> </del>		<del> </del>	<del> </del>			
Library Clerk	1			1	<del> </del>	.6	<del> </del>	.6			
Senior Library Typist				····	·	<del></del>	<del> </del>	<del>  ••</del>			·
Typist		1			<del> </del>	<del></del>	<del> </del>	<del> </del>	<del></del>		<del></del>
Page Other (Specify)					<del> </del>		<del></del>	<del> </del>	<del></del>		<del></del>
Other (Specify)		1		····	<del> </del>		<del> </del>				
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				<del></del>	<del> </del>		<del> </del>				
Subtotal		1	<del></del>	<del></del>	<del> </del>	•6		.6	Report s	alary in	
THER SUPPORT STAFF					-				Code 1.74	10. JAZR	
Specify		<del>                                     </del>	<del></del> -					· · · · · ·	<del></del>		·
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				<del></del>	<del>  </del>						
									Parant		
Subtotal							-		Code L74	alary in	
INDERY STAFF									0000 1174	10.143	
Specify		<del></del>		<del></del>	ı——-						
		<del> </del>									
Subtotal									Report s	alary in	
HIT DING MATNENANCE AND CO.									Code L74	10.142C	
UILDING MAINTENANCE AND OPP											
Janitors	1				1		•5	.5		<del></del> -	<del></del>
Guards										<del></del>	
Others (Specify)									<del></del>		
**************************************											
		11	I								
							1	•	Report sa	alary in	***************************************
Subtotal	1				1		-5	5	Report sa Code L74		
				1			•5	•5	Report sa Code L74		
Subtotal Subtotal	1 2			1	1	.6		•5 1.1			

<sup>\*</sup>See page 11 of Instructions. ¢Column 5 = Total of Col. 2 plus Tot. of Col. 4.

# REVENUE SHARING REPORT FORM CALENDAR YEAR - 1988

Construction	Pank-nhila					•
	Bookmobile	Equipment	Books	Operating	Other (Specify)	TOTALS
Requested:	Requested:	Requested:	Requested:	Requested:	Requested:	Total Requested:
keceived:	Received:	Received:	Received:	Received:	Received:	Total Received:

Use separate sheet for each government unit, i.e. town, village, county, etc.

Number of books loaned to institutions for circulation by the institution: Schools O Other O
Number of books purchased exclusively for institutional use: Schools O Other O
Number of periodical titles retained in backfiles for the following periods:  Indefinitely 11; over 5 years but not indefinitely 0; up to and including 5 years 57
Number of photocopies supplied at library's expense in lieu of circulation (kj) 0
NUMBER OF REFERENCE QUESTIONS ANSWERED 1228
Is the library a Federal documents depository? Yes ( ) Year established No (x)
Is the library a State documents depository? Yes ( ) Year established No (x)
Do you maintain registration files? Yes (X) No ( )

	(1)	Po	sition	Fille	d 12-31	- 88		N Sa	Salary Range  Be- ginning Maximum cremen  eport salary in ode L7410.142B	
man o	1988	(2)	1 (	(3)	FTE	(4)	(5)	1	rary kange	3
TITLE'	Positions	Full-Time	Pari	-Time	Part-	Time		Be-		Tn.
CLURICAL STAFF SERIES	Budgeted	Female Male	Femal	e Male	Female	Male	Total	ginning	Maximum	cremen
<del></del>										
Chief Library Clerk				T	T	Γ	T	<u> </u>		
Principal Library Clerk				1	<del> </del>	<del> </del>	<del> </del>	·		
Senior Library Clerk				<del>                                     </del>	<del> </del>		<del> </del>	<del></del>		
Library Clerk	1		1	·	.6	<del></del>	.6			<del>~</del>
Senior Library Typist						<del></del>	<del>  • • • • • • • • • • • • • • • • • • •</del>	<b> </b>		<del></del>
Typist				·	<del></del>	<del></del>		<b> </b>		
rage								<b></b>		
Other (Specify)				1			1			
							<del> </del>			
Culturated								Report	21000 40	
Subtotal			1		•6		.6	Code 174	arary in	
Specify										
						<del></del>				
Subtotal								Report sa	alary in	
INDERY STAFF								Code L74	10.143	
Specify_	<del></del>		·····	·	<del></del>					
			<del></del>							
				<del>  </del>	-					
Subtotal		<del></del>	<del></del>		<del></del>			Report sa	lary in	
UILDING MAINTENANCE AND OPI	ERATION STAFF			<del>                                     </del>				Code L741	0.142C	
Janitors	1 1			<del>-                                    </del>						
Guards				<del> ' -</del>		.5	_ •5			
Others (Specify)		<del></del>		<del>  </del>						
				<del></del>		<del>}</del>				
							·	Report sa	lary in	<del></del>
Subtotal	1			1		•5	•5	Code L741	0.142D	
TOTAL SUPPORT STAFF	2		1	1	.6	.5	1.1			
VOLUNTEERS				=::::::::::			0	amman je		2014 275.E *.
See page 11 of Instructions		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~			<del></del>					

# The University of the State of New York The State Education Department Division of Library Development Cultural Education Center - Room 10841

Empire State Plaza Albany, New York 12230

NAME OF LIBRARY OR SYSTEM MYNDERSE LIBRA	RY	NAME OF DIRECTOR_	MICHAEL CARAHER	
LOCATION SENECA FALLS, NEW YORK		NAME OF TREASURER	DAVID J. BROPHY	
		UND REPORT - 1988		
		Dec. 31 (Round to neares	st whole dollar)	
LOCAL PUBLIC FUNDS	Code 002A			
County(ies)		200		
Town(s) <u>Seneca Falls</u>	002B 5,0	JUU		
Village(s)				
City of				
School District of Seneca Falls	002E 1,5	500		
Other (Specify)	002		( 500	
TOTAL LOCAL PUBLIC FUNDS			6.500	
SYSTEM CASH CRANTS - MEMBER LIBRARY	12760 2,3	26		
Cash grants other than LLIA	L3840A1 /	1//2		
Cash derived from LLIA	DO4UAT	40_	2,472 2472	•
TOTAL SYSTEM CASH CRANTS				
STATE AID				
MEMBER LIBRARY ONLY				
Other than LLIA (Specify)	L3840A2			
SYSTEM HEADQUARTERS ONLY				
Local Library Incentive Aid:				
Kept for headquarters	L3840B1			
Distributed to members	L3840B2			
Total LLIA	L3840B			
Annual Aid	. L3840C			
Central Library Development Aid	1.3840D	<del></del>		
Central Book Aid	L3840E			
NYPL - The Research Libraries	1.3840F			
Special Grants	L3840G			
Institution Library Grant	L3840H			
Coordinated Outreach Grant	13840.J	<del></del>		
Regional Automation		<del></del>		
Pub. Lib. Sys. Automation	•			
Total Automation	1.3840K			
Correctional Facilities Aid	L3840L			
		<del></del>		
Other (Specify)	1.3840M			

### OPERATING FUND RECEIPTS - Jan. 1 - Dec. 31 (cont'd)

FEDERAL AID - SYSTEM HEADQUARTERS ONLY Library Operation					(
LSCA					•
Title I	7/0/0				
Title III	L4840A	<del></del>	_		
Total ISCA	L4840B		_		·
IOLAI ISKA	1.4840C			_	
ESEA	L4840D				
Other (Specify Act and Title)	1.4840E			_	
	LHOTOL			_	
TOTAL FEDERAL AID	1.4840			0	
				-0-	<b>-</b> .
CONTRACTS WITH PUBLIC LIBRARY AND/OR PUBLIC'LI	BRARY SYSTEM	•6			
IN NEW YORK STATE					
Free Association Libraries	1.2080				
Other Than Free Association Libraries	010		•		
TOTAL CONTRACTS	012	*****	•	-0-	•
Office and the second					
OTHER RECEIPTS		11 20			
Gifts and Endowments	1.2705	_ 6629			
Income from Investments		,			
Interest and Earnings	L2401	3,506			
Endowment and Trust Fund	<b>1.2</b> 755	10,519			
Proceeds from Sale of Property					
Real Property	1.2660				
Equipment	12665				
Refunds	1.2701				
Sale of Scrap and Excess Materials	1.2650				
Sale of Instructional Supplies -					
Unneeded Books	1.2670	317			
Library Charges - Fines and Rentals	1.2082	717			
Rental of Real Property	L2410	391			
Rental of Real Property - Other					
Covernments	12412				
Equipment Rental	12414	1.183			
Commissions	12450	<del></del>			
Insurance Recoveries	L2680	******			
Other Compensation for Loss	12690				
Other (Specify) UniTED WAY	12770	9,900		33,162	
TOTAL OTHER RECEIPTS	009		•	7-4	
		•			
TOTAL RECKIPTS	011				49 194
				=	42.134

NAME MYNDERSE LIBRARY	LOCATION SENECA FALLS, NEW YORK	
OPERAT	TING FUND RECEIPTS - Jan. 1 - Dec. 31 (cont'd)	
BUDGET LOANS TOTAL	013	
TRANSFERS  From Capital Fund  (Same as 19510.9, Pg. F-10)  From Other Funds (Specify)	017	
TOTAL TRANSFERS		
BALANCE - JANUARY 1, 1988  Cash Temporary Investments TOTAL BALANCE	001A	
TOTAL RECEIPTS, LOANS, TRANSFERS AND BALANCE (Must agree with Code 998, Pg. F-8)	018	102,105

CERTIFICATION	
I hereby certify that this is a true and accurate report.	
Signature of Board President or Tressurer	Date 1/22/89
Michael Carahan Signature of Director	Date _//23/89
Fiscal Year 1/1/88 to 12/31/88	
Date Last Audit Performed	
Please check type of Audit: ( ) City; ( ) County; ( ) State; ( ) Private	
Name of firm, if private	
PLEASE BE SURE THAT ORIGINAL SIGNATURES OF THE BOARD PRESIDENT OR TREASURER, AND DIRECTOR ASSUMPTION TO LIBRARY DEVELOPMENT. PHOTOCOPIED SIGNATURES ARE NOT ACCEPTABLE.	APPEAR ON ALL COPIES

LOCATION

#### OPERATING FUND DISBURSEMENTS Jan. 1 - Dec. 31 (Round to nearest whole dollar) PERSONNEL COSTS SALARIES Certified Librarians Series L7410.141 Support Series Library Technician 15,315 L7410.142A Clerical Staff L7410.142B 3,503 Bindery Staff L7410.142C **Building Staff** L7410.142D Total Support Series L7410.142 Other Support Staff L7410.143 TOTAL SALARIES L7410.1 18,818 EMPLOYEE BENEFITS State Retirement L9010.0 Private Retirement L9022.8 Social Security 1.9030.8 1,413 Workmen's Compensation 19040.8 193 Life Insurance L9045.8 Unemployment Insurance L9050.8 238 Disability Insurance L9055.8 117 Hospital & Medical Insurance L9060.8 TOTAL EMPLOYEE BENEFITS 19199.0 1.961 TOTAL PERSONNEL COSTS 190 20,779 LIBRARY MATERIALS AND BINDING BOOKS **Microform** L7410.410A Normicroform L7410-410B 6,697 TOTAL BOOKS L7410.410 6,697 SERLALS Periodicals Microform L7410.413A Normicroform L7410.413B 1,520 Total Periodicals L7410.413C 1,520 Other Serials Microform L7410.413D Normicroform L7410.413E Total Other Serials L7410.413F -0-TOTAL SERIALS L7410.413 1,520 . F-5

### OPERATING FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (cont'd)

AV MATERIALS	•	
Films, filmstrips, slides	17410.411	
Recordings (cassettes, tapes, discs;	L7410.412	
also video tapes and discs)		
AV Rental	17410.417	
TOTAL AV MATERIALS	205	-0-
OTHER NONBOOK MATERIALS		
Materials for Blind	L7410.414	
Itemized nonbook	L7410.415	
Bookbinding	L7410.416	148
Other Miscellaneous (Specify)	_	
	L7410.429	
Total	415	. 148
TOTAL OTHER NONBOOK	204	148
TOTAL LIBRARY MATERIALS & BINDING	L7410.42	8,365
CRANTS TO MEMBER LIBRARIES -		
SYSTEM HEADQUARTERS ONLY		
Cash Grants		
Total paid from LLIA	L7410.490A	
Total paid from other System funds	L7410.490B	
Total paid to central/cocentral		
libraries under Ed. Law 273.1.b	L7410.490C	
Total Cash Grants - Other than		
ILIA $(.490B + .490C)$	1,7410.490	
Buil Access	.7/10 /05	
Book Grants	L7410.495	
Other Grants	L7410.496	
TOTAL CRANTS	L7410.49	
CAPITAL EXPENDITURES FROM OPERATING FUNDS		
Bookmohi le	1.7410.201	
Other Vehicles	L7410.202	met de la companya de
All Other Equipment	D 4101202	
Audiovisual Equipment	L7410.203A	
Other Equipment	L7410.203B	<del></del>
Total All Other Equipment	17410.203	<del></del>
• •	L7410.2	-0-
From Local Public Funds 71PF		
From Other Funds 710F		
Total (Same as L7410.2)		
TOTAL (MAL OD DITEOTA)		

### OPERATING FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (cont'd)

		(20116 L)
OPERATION AND MAINTENANCE OF BUILDINGS Fuel and Utilities Oustodial Supplies Repairs to Buildings & Building Equipment From Local Public Funds 72PF	L7410.450 L7410.451	3,299 
From Other Funds 720F 3,069 Total Rental of Quarters Insurance Building Service Contracts TOTAL OPERATION & MAINTENANCE	L7410.452 L7410.453 L7410.454 L7410.469	3,069 1,458 1,200
OF BUILDINGS	L7410.46	9,026
AUTOMOTIVE EXPENSES		
Operation of Bookmobiles	L7410.470	
Operation of Other Vehicles	L7410.471	
Maintenance of Bookmobiles	L7410.472	
Maintenance of Other Vehicles	L7410.473	
TOTAL AUTOMOTIVE EXPENSES	L7410.47	_0_
MISCELLANEOUS EXPENSES		
Office and Library Supplies	L7410.430	1,100
Telephone	L7410.431	806
TWX/Dataphone	L7410.432	
Postage and Freight	L7410.433	289
Publicity and Printing	L7410.434	
Travel	L7410.435	133
Membership Dues	L7410.438	
Rental, Repair, and Maintenance of		
Office Equipment	1.7410.439	602
Professional Fees	L7410.437	
Contracts with Private Concerns		
for Processing	L7410.440	
Other (Specify)	900	
TOTAL MISCELLANEOUS EXPENSES	906	2,930
CONTRACTS WITH PUBLIC LIBRARIES AND/OR		National Line Special Control
PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	17410.436	-0-
	~ 4101430	

	RATING FUND DISBURSEME	MTS - Jan. 1 - De	c. 31 (cont'd)	
DEBT SERVICE				
PRINCIPAL				
Loans - Capital Purposes	L9710.6			
From Local Public Funds 73P	P			
From Other Funds 730	F			
	<del></del>			
Loans - Budget	L9750.6			
From Local Public Funds 74P.	F	***************************************		
From Other Funds 740	F			
TOTAL PRINCIPAL	L9899.6		-0-	
		_		
INTEREST				
Loans - Capital Purposes	1.9710.7			
From Local Public Funds 75P				
From Other Funds 750	?			
Loans - Budget	19750.7			
From Local Public Funds 76P				
From Other Funds 760	F			
Loans - Short Term	L9770.7	<del></del>		
From Local Public Funds 77P				
From Other Funds 7701			_	
TOTAL INTEREST	L9899.7	_	-0-	
TOTAL DEBT SERVICE	L9899.0		-0-	
TOTAL OPERATING FUND DISBURSEMENT	911			41 100
IOTAL OFERALING FORD DESIGNATION	711		=	
TRANSFERS				
TRANSFERS TO CAPITAL FUND CODE H2810	)			
From Local Public Funds 78PF				
From Other Funds 7801				
Total	L9550.9	-0-		
TRANSFER TO OTHER FUNDS - IDENTIFY				•
	195 .9	-0-		
TOTAL TRANSFERS	956		-0-	.11 .40
TOTAL DISBURSEMENTS AND TRANSFERS	915			41,100
BALANCE IN OPERATING FUNDS-December 31, 1			3	
	61,005			
Temporary Inv. 9998	<del></del>		(1, 007	
Total	999		61,005	
TOTAL DISBURSEMENT, TRANSFER AND BALANCE	998 (Mu	st agree with Cod	e 018, Pg. F-3)	102,105
CAPITAL FUND REPORT FOLLOWS: YES / 7 N	10 <u>XX</u> 7	F-8		
<del></del>	<del></del>	-		

### THE USE OF LIBRARY TECHNOLOGY IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY Mynderse Library	LIBRARY SYSTEM Finger Lakes Library System
PERSON COMPLETING FORM Michael Caraher	PHONE ( 315) 568-8265  AREA CODE NUMBER
YOU ARE REQUIRED TO RETURN	THIS FORM WITH THE ANNUAL REPORT
state. For the purpose of this survey, a computer is do offline operations, and its related peripheral equipment	use of computers in public libraries and library systems in the efined as any central processing unit, with either online or t. Contracted computer services are those which the library ganizations, commercial organizations, etc. A separate survey ., each branch should complete a form).
I. Does your library use computers in providing library	ary services? X YES NO
II. Does your library use computers indirectly by con-	tracting for computer services? YES X NO
IF THE ANSWERS TO QUESTIONS I AND II ARE NO, YOU	ARE NOT REQUIRED TO COMPLETE THE REMAINDER OF THIS SURVEY
III. Does your library use an online bibliographic data	a base? YES X NO
Please enter an "X" to indicate which one(s):  OCLC MILC RLIN UTLAS	OTHER Please describe:
IV. How many of the library's bibliographic records for the low many holdings do these machine readable by	or monographs are in machine readable form? 100% ibliographic records for monographs represent?
B. How many of the library's machine readable bi MARC format?	bliographic records for monographs are in
C. How many of the library's bibliographic recorreadable form?	ds for monographs are NOT in machine
V. How many of the library's bibliographic records f	or serials are in machine readable form?
A. How many holdings do these machine readable b	
B. How many of the library's bibliographic recor form?	ds for serials are NOT in machine readable

VI. For each computerized service or activity performed ONLINE enter "x" in column a,b or c depending on the type of computer used. For each computerized service or activity performed OFFLINE enter "x" in column d,e or f. For contracted services for any of the computerized services or activities performed enter "x" in column g.

Computerized		COMPUTER					
Sorvice		ONLINE	ONLINE		OFFLINE		-
	Micro (a)	Mini (b)	Hein Frame · (c)	Micro (d)	Hini (e)	Hain Frame (f)	Contracted Services (g)
ACQUISITIONS							
FUNLIC ACCESS CATALOG				Х		<del>-  </del>	
CUMPUTER OUTPUT HIGROFILM CON) CATALOG				*-			1
REFERENCE							
CIRCULATION							<b> </b>
INTERLIBRARY LOAN							1
ERIALS CONTROL							1
DMINISTRATIVE USES							
ATALOG ING			j	X			
THER: (please specify)							<del> </del>

117.7 1	 ONS:

Online Equipment or devices under the control of the central processing unit. The input data enters the computer directly from the point of origin or the output date is transmitted directly to where it is used.

Offline Equipment or devices not under the control of the central processing unit.

Bibliographic Record A descriptive entry for a single title. Title is a term used to designate a publication which forms a separate whole, whether issued in one or several parts.

Holdings Record An identifying entry for each copy, volume or item owned by the library which is attached to one bibliographic record. For the purposes of this survey, synonymous with a "local data record".

Records entered in a format (usually on magnetic tops) which a computer can recognize directly. Machine Readable

Monneranh For the purposes of this survey, synonymous with a book. Bound volumes of periodicals and nevspapers are not considered

monographs.

Acquisitions Ordering or purchasing books, periodicals and other library materials and equipment.

Public Access Catalog A catalog of bibliographic records in machine readable form, permitting interactive access through terminals in direct, continuing communication with the computer. Access is typically through author, title, subject, book number or a combination

CON Catalon A library catalog generated by a microfilm printer that will take output directly from the computer.

Reference locating, researching, and supplying specific information for library patrons (includes data base services, information and

referral files, special indexes, etc.)

Seriele Control All functions of acquiring, maintaining and recordkeeping on all scrials.

Administrative Usca Includes bookkeeping, billing, payable, personnel, finencial records (i.e., budgets, inventory control, etc.)

### THE USE OF LIBRARY TECHNOLOGY IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY: Mynderse Library	
VII. AUTOMATION COSTS (Please use estimates if specific data is unavailable	ole)
A. EXPENDITURES  Please indicate how much your library spent on automation relate in each category.	ed activities this year
<ol> <li>Personnel and Benefits</li> <li>Equipment purchase</li> <li>Software purchase</li> <li>Equipment maintenance/repair</li> </ol>	
a. maintenance agreement b. repairs c. other (specify):	
5. Telecommunications (phone, data lines, electronic mail, etc.) 6. Contracted services a. bibliographic utility costs b. database searches c. other (specify):	
7. Supplies 8. Other (specify):	
B. RECEIPTS	(A)* TOTAL of 1-8
Please indicate the source of the monies your library used to fund au activities this year.	tomation related
1. Local Public Funds  2. State Aid    Local Library Incentive Aid    Annual Aid    Control Library Danslers and Aid	(1) TOTAL O
Central Library Development Aid	

	Special Grants Coordinated Outreach Regional Bibliographic Databases & Interlibrary Resource Sharing Aid for State Operated Correctional Facilities Other (specify):	
		(2) TOTAL O
3.	Federal Aid LSCA Title I Title III Other (specify):	
		(3) TOTAL O
4.	Gifts and Endowments	(4) TOTAL O
5.	Other (specify):	
		Englado Englados statuturantentententententententent ar den Englado Englados statuturantententententententent d'oc
		(5) TOTAL O
		(B)* TOTAL of 1-5 O

\*The total of A should equal the total of B.

## THE USAGE OF MICKOCOMPUTER EQUIPMENT IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY: Mynderse I	ibrary		LIBRARY SY	STEM: Fi	nger Lakes Library S	ystem
PERSON COMPLETING FORM: Mich	ael Caraher		PHONE: (	315 ) REA CODE	568-8265 NUMBER	
	YOU ARE REQUIR	ED TO RETUI	RN THIS FORM	WITH THE A	ANNUAL REPORT	
INSTRUCTIONS: This survey requestionaries in the state. Through the use of this type of equipment this usage. A separate survey complete a form).	n the collectiont in libraries	n of this of and begin	iata, the De to plan tec	partment ca hnical assi	an begin to develop a pro istance activities in sup	file of port of
I. MICROCOMPUTER HARDWARE CURRI	ENTLY IN USE					
A. Enter the TOTAL NUMBER of If ZERO, you are not re-			nainder of t	his survey	٦	3
B. Enter the NUMBER of mic						
	NUMBER IN USE			UMBER IN US	SE MODEL	NUMBER IN USE
l. Adam		13. Commo	iore PET		25. OCLC M300	
<ol><li>Apple, Bell and Howell</li></ol>		14. Other	Commodore		26. TANDY 1000 27. TANDY 2000	
<ol> <li>Apple IIc</li> <li>Apple IIe</li> <li>Apple II Plus</li> </ol>	<u> </u>	15. COMPAC	Q Portable		28. Televideo 806 29. TRS-80 Color Computer	
6. Apple III			AINBOW 100 DEC Micros		30. TRS-80 Model 11	
<ol> <li>Macintosh</li> <li>Other Apple Micros</li> </ol>					31. TRS-80 Model III 32. TRS-80 Model IV	
		19. IBM PO			33. Other Micros	
9. AT&T	L	21. IBM P	_		(Please specify model)	
10. Atari		22. IBM P	с хт		Le fac CD ROL	n $2$
<ol> <li>Commodore VIC 20</li> <li>Commodore 64</li> </ol>		23. Other	IBM Micros		dedicated mil	
		24. Kaypr	o II		lised only as a	
C. Enter the TOTAL NUMBER O	F MODEMS in use	with micr	ocomputers.	Please sp	ecify MODEL and baud rate	0
D. Enter the TOTAL NUMBER O						- 2

٨.	Enter the TOTAL NUMB	ER of softwa	re programs in	use.				
в.	Check those applicat	ions listed		ch microcomputer software has	been acq		developed	locally
	SOFTVARE	ACQUIRED*	DEAETOLED TOCYTTA	SOFTWARE	ACQUIRED+	DEVELOPED		
	l, Library Applications  a) Circulation Control b) Acquisitions c) Public Access Catalog d) Cataloging e) Union Lists 1. Honographs		000000	g) Information and Referral h) Indexes i) Interlibrary Loan j) Seriale Control k) Administrative Uses 1. Accounting/Bookkeeping 2. Equipment Invantory	000000	0000000		

3. Word Processing

3. Electronic Heil

1) Other (please describe):

4. Mailing Liets

f) Spreadsheets

g) Database Hanagement

() Networking Programs

j) Other (please describe):

h) Utility Programs

*ACQUIRED - any software purchased and/or donated from commercial vendors or other so	urces external to the library or
·•	

### III

2. Nevapapers

3. Videocassettes

() Date Base Access

b) Computer Litoracy

d) Jun and Cames e) Word Processing

6. Other (please describe)

a) Computer Assisted Instruction

e) Skills Improvement (remodial,

library system.

drill practice, etc.)

(eg. BRS, Source, etc.) Public Service and/or Patron Use

3. Seriale

4. Film

ι.	PATRON ACCESS	
۸.	Enter the total number of microcomputers available for public use	2
	1. How many may be borrowed for home use?	0
	2. How many patrons per month access microcomputer equipment?	50
	3. Enter an X if there is a fee charged to the patron for equipment usage. What is the amount of the fee, and what is it for?	
	Enter the total number of software programs available for public use	27
c.	Enter an X if the library provides computer literacy training sessions for the public	
·	1. How many patrons per month receive computer literacy training?	

DIRECTIONS: Please respond to the following questions, which are related to the proposed minimum standards for public libraries. Information on aspects of the proposed standards which is already included in the annual report is not addressed in this questionnaire.

1.	BYLAWS		
a.	Does the library's board of trustees have board-approved written bylaws?	YES_X_	NO
b.	What year were the bylaws last revised?	YEAR ?	
2.	LONG-RANGE PLAN OF SERVICE		
a.	Does the library have a board-approved written long-range plan of service?	YES	NO_X
b.	What time period (year to year) does the long- range plan cover?	BEGINNING ENDING YE	
3.	BUDGET		
a.	Does the library present a written annual budget to appropriate funding agencies?	YES_X	NO
4.	EQUIPMENT		
a.	Does the library have a photocopier available to the public in the facility in which the library is located?	YES X	NO

b. Please check the topic areas where the library board has adopted written policies:  x				
X Confidentiality of Library Records Emergencies/bisaster Planning Exhibits and Displays Finances X Gifts and Special Collections X Hours Open Intellectual Freedom X Interlibrary and Interagency Cooperation X Materials Selection X Patron Complaints X Personnel Y Programming X Public Relations X Relationship to Public Library System Rules of Conduct for Library Users Services for Nonresident Borrowers X Use of Library Equipment X Use of Library Meeting Rooms Other (PIEASE DESCRIBE):  6. COLLECTION		policies for the operation of the library?  Please check the topic areas where the library	YES_X	NO
X Public Relations X Relationship to Public Library System Rules of Conduct for Library Users Services for Nonresident Borrowers X Use of Library Equipment X Use of Library Meeting Rooms Other (PIEASE DESCRIBE):  6. COLLECTION  a. Does the library periodically measure the effectiveness of the collection in meeting community needs?  b. Please indicate the method(s) used to conduct this measurement:  Circulation Per Capita In-Library Materials Use Per Capita Turnover Rate Title Fill Rate Subject and Author Fill Rate Browser's Fill Rate Document Delivery		<pre>X Collection Development X Confidentiality of Library Records Emergencies/Disaster Planning Exhibits and Displays Finances X Gifts and Special Collections X Hours Open Intellectual Freedom X Interlibrary and Interagency Cooperation X Materials Selection X Patron Complaints X Personnel</pre>		
a. Does the library periodically measure the effectiveness of the collection in meeting community needs?  b. Please indicate the method(s) used to conduct this measurement:		<ul> <li>X Public Relations</li> <li>X Relationship to Public Library System</li> <li>Rules of Conduct for Library Users</li> <li>Services for Nonresident Borrowers</li> <li>X Use of Library Equipment</li> <li>X Use of Library Meeting Rooms</li> </ul>		
effectiveness of the collection in meeting community needs?  b. Please indicate the method(s) used to conduct this measurement: Circulation Per CapitaIn-Library Materials Use Per CapitaTurnover RateTitle Fill RateSubject and Author Fill RateBrowser's Fill RateDocument Delivery	6.	COLLECTION		
Circulation Per CapitaIn-Library Materials Use Per CapitaTurnover RateTitle Fill RateSubject and Author Fill RateBrowser's Fill RateDocument Delivery		effectiveness of the collection in meeting community needs?		ио <u>х</u>
Reference Completion Rate Other (PLEASE DESCRIBE):		Circulation Per Capita In-Library Materials Use Per Capita Turnover Rate Title Fill Rate Subject and Author Fill Rate Browser's Fill Rate Document Delivery Reference Completion Rate	S	

5. POLICIES

7.	INFORMATION ABOUT THE LIBRARY		
a.	Does the library distribute printed information to the public describing the library, its policies and services?	YES <u>x</u>	NO
b.	If yes, please indicate the type of printed information provided:		
	<pre>x Library's hours open x Borrowing rules x Description of services x Location x Phone number Other (PLEASE DESCRIBE):</pre>		
c.	What is the format for distribution of this printed information?  Press release(s)  X Handout(s) for pickup in the library Posting(s) in the library Posting(s) in the community Handout(s) for pickup in community locations Handout(s) mailed to community residents Other (PIFASE DESCRIBE):		
d.	How often does the library report on its activities and accomplishments to the community?  Regularly during the year		,
	Annually Every two years Never x Other (PIEASE DESCRIBE): as needed.		

е	. What method(s) does the library use to report on its activities and accomplishments?		
	<pre>x Posting(s) in the library x Printed report(s) Newsletter x Oral report(s) x Press release(s) Budget document(s) Other (PIEASE DESCRIBE):</pre>		
8.	FACILITY		
a.	Does the library have a restroom available to the public in the facility in which the library is located?	YES x	NO
	If yes, is the restroom designed to be accessible by the physically handicapped person?	YES	NO_x
b.	Is the building entrance accessible for the physically handicapped person who uses a wheel chair?	YES	мо <u>ж</u>
c.	Are the library's public service areas on more than one floor?	YES <u>x</u>	NO
	If yes, is there an elevator connecting all levels?	YES	NO_X_
<b>d.</b>	If the library's facility is not currently accessible for the physically handicapped person, please indicate the method(s) used to provide library services and materials to this target group:		
	x Home delivery x Books-by-mail service Deposit collection(s) in accessible location(s) No services currently provided to physically handicapped persons Other (PIFASE DESCRIBE):		

2400566010
MICHAEL CARAHER, DIRECTOR
MYNDERSE LIBRARY
31 FALL STREET
SENECA FALLS, NY 13148
V SENECA FALLS

# ANNUAL LIBRARY REPORT FOR THE YEAR ENDING DECEMBER 31, 1988

OFFICIAL COPY
TO BE SENT TO
DIVISION OF LIBRARY
DEVELOPMENT
STATE TO THE TOTAL OF T

Community Seneca Falls, New York 13148	Name of Director Michael Caraher
Name of Library Mynderse Library	Name of President of Library Board _ Edward E. Chase
Street Address 31 Fall Street	PUBLIC SERVICE OUTLETS:
Mailing Address (If different from above)	# of Registered & Unregistered Branches (PO-2) O
	# of Deposit Stations, Reading Centers, etc. (PO-3) O
County SenecaZip Code 13148 Tel.#615)568-8265	# Bookmobiles Operated (PO-4) O , # of Stops: Public
Population Chartered to Serve (LC) 7466	Service School Other (Specify)
Is Director certified? Yes, No_X. If "Yes", Certi-	Name of Library System Finger Lakes Library System
fication #(Required for library serving 7,500+)	
Type of Library: Association (X) Public ( )	FOR LIBRARY DEVELOPMENT USE ONLY:
Area Chartered to Serve: Town ( ) Village (X) City ( )	TAX VALUE (LF)
School District ( ) County ( ) Other ( )	

#### MAIN LIBRARY HOURS

· · · · · · · · · · · · · · · · · · ·	Winter (Dat	es: From	9/1 To	6/30	)	Summer (Dat	es: From	7/1 To	8/31		
		M.		.м.	Total	Α.	M.	P.M.			
	From			From To		From	To	From	То	Hours	
Sunda <b>y</b>											
Monday			2;7	5;9	5			2:7	5;9	5_	
Tuesday			2;7	5;9	5			2:7	5:9	5_	
Wednesday	10	noon	2;7	5:9	7	10	noon	2:7	5.9	7	
Thursday			2;7	5:9	5			2:7	5:9	5	
Friday			2:7	5:9	5			2:7	5;9	1_5_	
Saturday			2	5	3						
			Total Main	n Hours	30				Main Hours		
			Total Branch		0			Total Br	anch Hours	1_0_	
		GRA	ND TOTAL HOL		30			GRAND TOTAL	HOURS	27	

		INTERLIBRA	NOTE: Libraries serving population of									
	Mat	erials Borrowed	on	Interlibrary Loan	Loaned on		5000 or more, must fill in the					
NUMBER OF:		By Specific	Bulk Loans to			erlibrary						
	Request			gment Collection	<u> </u>	Loan						
Books	LH	725	LO	450	mc	124						
Serials	LI	21	1p		md		Number of Interlibrary Loan Requests Forwarded:					
Films, Filmstrips,	i i						To System 1046					
Slides	LJ	189	LQ	336	me		To Other Libraries or Agencies O					
Recordings (discs							TOTAL 1046					
and tapes)	LK	27	LR	295	mf	•						
Materials for			1				Number of Interlibrary Loan Requests Filled 971					
the Blind	LL		1s		mg		Number of Books Rented (do not include rental					
ther Nonbook							volumes later purchased by library) O					
Materials					1 1							
(see A-3)	LM	9	1t		mh_		Number of Audiovisual Materials Rented O					
TOTAL	ln	971	lu	1081	mi	124						

				BOOK	STOCK			
	Holdings -	12/31/87		ions By es & Gifts	Withdr	awals	Holdings	- 12/31/88
ADULT	Titles	Volumes	Titles	Volumes	Titles	Volumes	Titles	Volumes
Fiction	laa   6103	lab 62171	208	202	hc 40	hi 22	ha 6202	BY CHAD

LIBRARY HOLDINGS AND CIRCULATION

	Holdings - 12/31/87			Purchases & Gifts			Withdrawals					ldings	-	12/31/88	Circulation		
ADULT		Titles	Vo	lumes		Titles	V	olumes		Titles		Volumes		<b>Fitles</b>	1	<i>l</i> olumes	Jan. 1-Dec. 31
Fiction	aa	6103	ah	6217	ao	208	av	222	bc	19	bj	22	bq	6292	BX	6417	10707
Nonfiction	ab	8297	ai	8644	ар	200	aw	285	bd	72	bk	121	br	8425	BY	8808	4436
TOTAL	ac	14400	aj	14861	aq	408	ax	507	be	91	ь1	143	bs	14717	bz	15225	15143
JUVENILE							П							-			1 1
Fiction	ad	1614	ak	1637	ar	168	ay	185	bf	46	bm	60	bt	1736	ca	1762	5922
Nonfiction	ae	1693	al	1755	as	57	az	59	bg	34	bn	80	bu	1716	cb	1734	2068
TOTAL	af	3307	am	3392			ba	244	bh	80	bo	140	bv	3452	CC		7990
TOTAL BOOKS	ag	17707	an	18253	au	633	BB	751	bi	171	bp	283	bw	18169	cd	18721	ck 23133

### SERIALS COLLECTION

,	Holdings - 12/31/87		Purchases & Gifts Withdrawals Holdings - 12/31/88				/31/88				
Bibliographic Volumes		Bibliographic Volumes			Bibliographic Volumes		Bibliogra		Current	Circulation	
t	ļ.—		ļ	AOTHUES	٠	volumes	pni		1 21	b. Titles	
Periodicals	СР	358	cx.	68	df	38	dn	<i>3</i> 88	dj	68	1079
Newspapers	cq	5	CY	4	dg	3	do	6	dk	4	0
Other Serials	cr	0	cz	0	dh	0	dp	0	d1	0	0
TOTAL	cs	363	da	72	di	41	DO	394	DM	72	du   1079

	***					*****			پست	NO	NBO	OK MAT	reri	ALS	******	-									*****	
AUDIO-	H	oldin	38 .	- 12/3	31/	87		Purcha	ase						With	drawa	als		Н	olding	8 -	12/3	1/8	8	Circ	ulation
VISUAL		sical					Ph	ysical			T		Phy	sica			1			sical		·			Jan	. 1 -
MATERIALS		ems		tles				tems	Ti	tles	Pri	ints	Ite	ms	Ti	tles	Pr	ints	I	ems	Ti	itles	Pr	ints	1	Dec. 31
Films	dv	0	еa		ef		ek	0	ер		eu		ez	0	fe		fj		FO	0	ft		fy			26
Filmstrips	dw	0	eb		eg		el	0	eq		ev		fa	0	ff		fk		FP	0	fu		fz			0
Slides	dχ	0	ec		eh		em	0	er		ew		fb	0	fg		fl		£q	0	fv		ga			9
Recordings	dy	1	ed	_1	еi	1	en	0	es		ex		fc	0	fh		fm		FR	1	fw	1	gb	1		491
Video:		ΓÓ	П										П		TT				П						Ì	3059
Cassettes	va	58	vc	_55_	ve			16	vi	16		16	VIII	_0	vo		vq		vs	. 74	vu	71	vw	71	l	
Discs	νb	0	vd		vf	<u> </u>	vh	0	vj	0		0	VΠ	0	VΡ		vr		VT		vv		VΧ	0		
TOTAL	dz	59	lee	56	e j	56	EO	16	et	16	ey	16	fd	0	fi		fn		FS	75	fx	72	gc	72	GH	3585
MATERIALS FOR BLIND																	٠				**************************************					:
Talking Books Braille	gi	267	gm	143	gg	143	gu	97	gy	52	hc	52	hg	0	hk		ho		нѕ	364	hw	195	ia	195 ,		917
Material	gj	0	gn	0	gr	0	gv	0	gz	0	hd	0	hh	0	h1		hp		ht	0	hx	0	ib	0		0
Other	1.1	^	1 1			1 ^			1				L	_	11		1		1 1	_					·	•
(Specify) TOTAL	gk gl	0 267	go	0 143	gs	143	gw	97	ha hb		he	0 52	hi	<u> </u>	hm		hq	ļ	hu	<del>300</del>	hy	0	ic	200	ļ., ,	0
TOTAL	181	207	IRP	リナン	IRL	1142	IKX	97	lup	22	hf	رح	hj	0	hn		hr		HV	364	nz	195	110	1195	ih	917
OTHER NONBOOK	мат	ERTAL:	S			·						Di	ועפו	CAL	TTEL	10				<del></del>			<u> </u>		ł	
OTHER HOHEOR		T17. T1577		u.	114	inge	12	/31/87			A 4 4 .	ition		LOAL	TIE	With	4			l u	<u>. 1 4 </u>	ings l	2/2	1/00	┨	
Pamphlets				i		rings	5			it	Auu		<u> </u>		d	MILLI		Matz		jn	ora	111gs 1		1/00	1	•
Documents	~							0		iu		<u> </u>			e		0		—	130			2		-	0
Catalogs				- i						iv		3			f					Jel Jel					1	
Manuscripts				- li		·		3		iw		.0			g		ō			jq		<del></del>	3		1	0
Sheet Music				$-\frac{1}{i}$				<del></del>		ix		<u>. U</u>			h					-   134    jr		··········			1	U
Maps							·8	5		iy		6		-	il		0			js		9	1		1	3
Pictures &	Phot	ogran	h s	i			_ <u>_</u>			iz					3	<del> </del>	<u> </u>			- lit			<del>-</del>		1	J
Framed Pict				$-\frac{1}{i}$				9		ja		Ö			k		0			ju			<u>a</u>		┨	0
l'icrocomput			re	m		·	2	<i></i>		mt	3	<del>-</del> 6		U			<del>-</del> ö			1		2			†	0
Other (spec								6		ib		<del>~</del>					~~~			jv			<u> </u>		1	•
TOTAL	1197	Devi	ce	s i			18			jc		6			m		<u></u>			JW		19			kg	21 24
TOTAL NONBO	OK			k	a		18	6		kb		6		k	c		0			kd		19	2		kh	24
GRAND TOTAL (CD + DQ + FS				k	i .	1974	6													TOTAL OU + GH				N	КJ	28738

TOTAL UNCATALOGED PAPERBOUND BOOKS WHICH CIRCULATE 2082	
MICROFORMS - Number of Titles represented by books (included in Code bw)	
Number of Titles represented by periodicals (included in Code dj)	0
Number of physical units represented by microforms from Codes dk, o	il, jw O

#### List Information for Calendar Year 1989 Below

(If more sheets are needed, xerox this page; use as continuation page.)

	OFFICERS AND TRUSTEES ADDRESS LISTING	<b>;</b>		
NAME	COMPLETE HOME ADDRESS	ZIP CODE	DATE TERM EXPIRES	OFFICE HELD
Mr. Edward Chase	1 Leland Drive, Seneca Falls	13148	1991	President
Mrs. Janice Day	2837 Old State Road, Seneca Falls	13148	1991	Vice-Pesident
Mr. William Ottemiller	137 Cayuga Street, Seneca Falls	13148	1991	Secretary
Mr. David Brophy	286 Fall Street, Seneca Falls	13148	1989	Treasurer
Mr. Samuel Dickieson	10 Daniels Street, Seneca Falls	13148	1990	Vice-Treasure
Mr. Dennis Bender	15 Daniels Street, Seneca Falls	13148	1989	·
Mrs. Frances Hyatt	91 Cayuga Street, Seneca Falls	13148	1990	
Mr. Henry Koch	33 Cayuga Street, Seneca Falls	13148	1990	
Mr. Duane Snyder	5 Washington Street, Seneca Falls	13148	1989	
			-	
		<del></del>		
		<del></del>		

NUMBER OF TRUSTEES' MEETINGS HELD DURING THE 1988 CALENDAR YEAR \_\_six\_

Usual scheduled date and hour of meetings (for example:

Second Tuesday of the month at 8:00 p.m. or give specific dates) 1st Wednesday of every other month at 4:30 p.m.

Number of books loaned to institutions for circulation by the institution: Schools O Other O
Number of books purchased exclusively for institutional use: Schools O Other O
Number of periodical titles retained in backfiles for the following periods:  Indefinitely 11; over 5 years but not indefinitely 0; up to and including 5 years 57
Number of photocopies supplied at library's expense in lieu of circulation (kj) O
NUMBER OF REFERENCE QUESTIONS ANSWERED 1228
Is the library a Federal documents depository? Yes ( ) Year established No (x)
Is the library a State documents depository? Yes ( ) Year established No (x)
Do you maintain registration files? Yes (X) No ( )

### LIBRARY PERSONNEL - 1988 - LIBRARIAN SERIES\*

			Posit	iona Pi	11.3	10 01 0			,			Education		
	(1)		rosit	ions Fi	ттеа	12-31-8	8	7	Se	lary R	ange	1	Grad.	Degree
	1988 Positions	(2 Full-		(3 Part=		FTE ( _Part-		(5)	Be- gin-	Max- i-	In- cre-	Bach. De-	In Libn-	Other Than
Title	Budgeted	Female				Female	Male	ø Total	ning	mum	ment	gree	ship Etc.	Libn- ship
Lib. Dir. V			ļ											<u> </u>
Lib. Dir. IV			<del> </del>						1					
Lib. Dir. III			<del> </del> -		}		<del></del>		<b>1</b>					
Lib. Dir. II					-				-			ļ		·
Lib. Dir. I				<del></del>			<del></del>		-			<b></b>	ļ	
Ass't Lib. Dir. III			<del></del>											
Ass't Lib. Dir. II									1			<del> </del>		
't Lib. Dir. I												<b>!</b>	<del>  </del>	
Dept. Head) IV													<del> </del>	
Libn. (Specialized												<del> </del>	1	
Services) IV														
Libn. IV														
Libn. (Dept. Head) III														
Libn. (Ass't Dept. Head) III					1 1									
ibn. (Specialized														
Services) III	1													
ibn. II									<u> </u>					
ibn. (Specialized					<del>  </del>				<del></del>					·
Services) II									<b> </b>				i	
Libn. I	· ·								<del>  </del>					
Libn. Trainee														
Lib. Assistant														
Other (Specify)														
	·													•
TOTAL									Ponen					
	<del></del>			LI	BRARY	TECHNI	CIAN S	ERTES*	Kebor	r sarar	y in Cod	e L7410.	141	
Library Technician	<del> </del>	1	<del>  </del>						D					
	<del></del>				اـــــا				Kepor	t salar	y in Cod	e L7410.	142A	

\*See pages 10 & 11 of Instructions. ¢Column 5 = Total of Column 2, plus
Total of Column 4.

Number of hours a full-time staff member works per week 30

Current annual salary - 1989. Library Director \$ 16140.00

TITLE		(1)	Po	sitions Fi	Salary Range					
CLERICAL STAFF SERIES   Budgeted   Fomale   Male   Female   Male   Female   Male   Total   ginning   Maximum   Crem	TTT n	1988	1 (2)	1 (3)	TT	R	(5)	39	lary Kang	e 
Chief Library Clerk Principal Library Clerk Senior Library Clerk Library Clerk Senior Library Typist Typist Page Other (Specify)  Subtotal 1 1 2 6 6 6 6 Code L74 10.142R  Subtotal 5 8 Specify  Subtotal 7 7 8 Specify  Subtotal 7 7 8 Specify  UILDING MAINTENANCE AND OPERATION STAFF  Guards Others (Specify)  Subtotal 1 7 5 5 5 Specify  TOTAL SUPPORT STAFF 2 1 1 6 5 5 1.1	11176		Full-Time	Part-Ti	ne Par	t-Time		Be-		Tn_
Chief Library Clerk Principal Library Clerk Senior Library Clerk Library Clerk Library Clerk Library Clerk Library Clerk Library Typist Typist Typist Page Other (Specify)  Subtotal 1 1 1 4 6 6 6 Report salary in Code L7410.1428  DIMER SUPPORT STAFF Specify  Subtotal Report salary in Code L7410.143  Subtotal Code L7410.142C  TOTAL SUPPORT STAFF 2 1 1 .6 .5 .5 .5 Code L7410.142D	CLERICAL STAFF SERIES	budgeted	remale   Male	Female Ma	le Fema	le Male	Total	ginning	Maximum	cremen
Principal Library Clerk		<del></del>	1							
Senior Library Clerk	Principal Library Clark						1			
Senior Library Typist	Senior Library Clerk									
Subtotal   1	Library Clark					•			************	
Typist   Page	Senior Library Tunion			1	.6		.6			
Subtotal   1	Tunist									<del></del>
Other (Specify)	Page									
Subtotal   1	Other (Specify)		<del> </del>							
Subtotal	(opecity)		<del> </del>							·
Subtotal		<del>- </del>								
Subtotal	Subtotal	<del>-  </del>	<del>  </del>					Report s	alary in	~
Subtotal   Report salary in Code L7410.143   Report salary in Code L7410.142C   Report salary in Code L7410.142C   Report salary in Code L7410.142C   Subtotal	odotota1				.6		.6	Code 1.74	10.142B	
Subtotal   Report salary in Code L74 10.143   Report salary in Code L74 10.143   Report salary in Code L74 10.143   Report salary in Code L74 10.142   Rep	OTHER SUPPORT STAFF									
Subtotal   Report salary in Code L7410.143   Code L7410.143										
Code L7410.143   Code L7410.143   Specify   Report salary in Code L7410.142C	Specify						<del>                                     </del>			
Code L7410.143   Code L7410.143   Specify   Report salary in Code L7410.142C			·				<del>  </del>			
Code L7410.143										~
Code L7410.143   Code L7410.143   Specify   Report salary in Code L7410.142C								Poport	-1	<del>~~</del> .
Specify							li	Code 1.74	alary in 10.143	
Subtotal Report salary in Code L7410.142C  UILDING MAINTENANCE AND OPERATION STAFF  Janitors 1 1 .5 .5 .5  Guards Others (Specify) Report salary in Code L7410.142D  TOTAL SUPPORT STAFF 2 1 1 .6 .5 1.1							<del> </del>		10.143	
Subtotal   Report salary in   Code L7410.142C	Specify	<u> </u>		<del></del>	<del></del>	<del></del>	ı	_		
UILDING MAINTENANCE AND OPERATION STAFF  Janitors		<del></del>								
UILDING MAINTENANCE AND OPERATION STAFF  Janitors 1						-				
UILDING MAINTENANCE AND OPERATION STAFF  Janitors 1					<del></del>					
UILDING MAINTENANCE AND OPERATION STAFF  Janitors 1	Subtotal				<del></del>			Report sa	alary in	
Janitors		TRANSCON COLUMN			<del></del>	3		Code L74	10.142C	
Guards Others (Specify)         .5         .5         Report salary in Code L7410.142D           TOTAL SUPPORT STAFF         2         1         1         .6         .5         1.1	Janitors									
Others (Specify)    Subtotal   1		-1				.5	.5			<del></del>
Subtotal   1   1   .5   .5   Code L7410.142D		<u></u>								······································
TOTAL SUPPORT STAFF 2 1 1 .6 .5 1.1	others (specify)							·		*****
TOTAL SUPPORT STAFF 2 1 1 .6 .5 1.1										
TOTAL SUPPORT STAFF 2 1 1 .6 .5 1.1								Report sa	lary in	
TOTAL SUPPORT STAFF 2 1 1 .6 .5 1.1	Subtotal	1		1		.5	.5	Code L741	10.142D	
	TOTAL SUPPORT STAFF	2		1 1	.6	.5	1.1			
	Volunteers				adrau.i.		0			<del>(************************************</del>
See page 11 of Instructions										

<sup>\*</sup>See page 11 of Instructions. ¢Column 5 = Total of Col. 2 plus Tot. of Col. 4.

## REVENUE SHARING REPORT FORM CALENDAR YEAR - 1988

NAME OF LIBRA	NAME OF LIBRARY Mynderse Library CONGRESSIONAL DISTRICT 29											
CA	APITAL OUTLA	Y		SERVICES								
Construction	Bookmobile	Equipment	Books	Operating	Other (Specify)	TOTALS						
Requested:	Requested:	Requested:	Requested:	Requested:	Requested:	Total Requested:						
\$	\$	\$	\$	\$	\$	\$ <u> </u>						
Keceived:	Received:	Received:	Received:	Received:	Received:	Total Received:						
\$	\$	\$	\$	\$	\$	\$O						
Name of Gover Application	Entitlement Period O											

Use separate sheet for each government unit, i.e. town, village, county, etc.

The University of the State of New York
The State Education Department
Division of Library Development
Cultural Education Center - Room 10841
Empire State Plaza

-0-		D3840	TOIN, SIATE AID
		MD48EI	Other (Specify)
		T078ET	Correctional Facilities Aid
		T38fOK	Total Automation
•		,00-	Pub. Lib. Sys. Automation
			Regional Automation
		T38401	Coordinated Outreach Grant
		H07861	Institution Library Grant
	<del></del>	T3840C	Special Grants
		1078E1	MYPL - The Research Libraries
	<del></del>	13840E	Central Book Aid
	<del></del>	138400	Central Library Development Aid
	<del></del>	T3840C	bia Isuma
		E078E1	ALII IRJOT
		1384052	Discributed to members
	<del></del>	T3840BI	Kept for headquarters
		1007001	Local Library Incentive Aid:
			AINO SYSTEM HEADQUART MATERS
	<del></del>	T3840A2	
		0.0700-	Other than ILIA (Specify)
			MEMBER LIBRARY CNLY
			SIMIE VID
746'7			LOID SYSTEM CASH GRAUS
720 7	<u> </u>	T3840VI	Cash derived from LLIA
	2,502	17760	Cash grants other than ILIA
			SKSLEW CYCH CKYNIC - WEVIEW FIESYKK
005 9		<b>700</b>	JOINT LOCAL PUBLIC FUNDS
		<b>4200</b>	Other (Specify)
	1,500	200ZE	School District of Seneca Falls
	· ·	<b>@</b> 00	्यूद्रे रा
		<b>2000</b>	V£11age(s)
	000,2	8200	Town(s) Seneca Falls
		<u>AS00</u>	County(ies)
·		eba)	TOCYT EMETIC EMIDS
whole dollar)	1 - Dec. 31 (Round to nearest		OPERATING FUND RECEI
	INC EUND REPORT - 1988	TASERAT	
DAVID J. BROPHY	MAME OF TREASURER		VVOI HITH COURTS AND
MICHAEL CARAHER	WHE OF DIRECTOR		TOCKLICH SENECY FALLS, NEW YORK  NAME OF LIBRARY OR SYSTEM MYNDERSE LIBRARY
amiraro millotil	y, New York 12230		WAME OR ITEDADY OF CYCLES MYNINED CP I TEDA SWAN
	1930		

### OPERATING FUND RECEIPTS - Jan. 1 - Dec. 31 (cont'd)

DETERMAN ATTA CONTROL UNA POSSANCIA CONTROL		•			
FEDERAL AID - SYSTEM HEADQUARTERS ONLY					,
Library Operation	•				(
<u>LSCA</u>					
Title I	1.484Qa				
Title III	1.4840B				
Total LSCA	1.4840C				•
ESFA.	7/0/00			<del>******</del>	
Other (Specify Act and Title)	L4840D				
(opening the dist in the)	1.4840e				
TOTAL FEDERAL AID	L4840			_0_	•
CONTRACTS WITH PUBLIC LIBRARY AND/OR PUBLIC L	TRD NOV GUERRA	<b></b>			•
IN NEW YORK STATE	THE STATES	<u> </u>			
Free Association Libraries	12080				•.
Other Than Free Association Libraries	010			•	
TOTAL CONTRACTS	012	***************************************	•	0-	•:
	VIZ			<b>-</b> U-	
OTHER RECEIPTS					
Gifts and Endowments	1.2705	4,127			
Income from Investments	12700	7,127		,	
Interest and Karmines	L2401	3,506	•		
Endowment and Trust Fund	1.2755	10,519			
Proceeds from Sale of Property	LALT 3.3	10,517			
Real Property	1.2660			,	•
Equipment	12665	***************************************			•
Refunds	12701	<del></del>		•	
Sale of Scrap and Excess Materials	12650				
Sale of Instructional Supplies -	22000				
Unneeded Books	12670	317			
Library Charges - Fines and Rentals	· 1.2082	717			
Rental of Real Property	12410	391			
Rental of Real Property - Other	22-120	391			
Governments	12412				
Equipment Rental	12414	1 100			
Commissions	12450	1,183			
Insurance Recoveries	12680				٠
Other Compensation for Loss	12690				
Other (Specify)	12770	9,900			
TOTAL OTHER RECEIPTS	009	-,,,,,		30,660	
· - <del>-</del>	<b>~</b>		•	30,000	
TOTAL RECKIPTS	011	: ::			42.134

NAME MYNDERSE LIBRARY	LOCATION SENECA FALLS, NEW YORK	
	OPERATING FUND RECEIPTS - Jan. 1 - Dec. 31 (cont'd)	
BUDGET LOANS TOTAL	013	
From Capital Fund (Same as H9510.9, Pg. F-10) From Other Funds (Specify)	017	
TOTAL TRANSFERS		
BALANCE - JANUARY 1, 1988  Cash Temporary Investments TOTAL BALANCE	001A 59,971 001B	· ·
TOTAL RECEIPTS, LOANS, TRANSFERS AND BA (Must agree with Code 998, Pg. F-8)	LANCE 018	102,105

CERTIFICATION	
I hereby certify that this is a true and accurate report.	
Signature of Board President or Thessurer	Date 1/22/89
Muchael Caraher Signature of Director	Date 1/23/59
Fiscal Year 1/1/88 to 12/31/88	
Date Last Audit Performed	
Please check type of Audit: ( ) City; ( ) County; ( ) State; ( ) Private	
Name of firm, if private	·

SUBMITTED TO LIBRARY DEVELOPMENT. PHOTOCOPIED SIGNATURES ARE NOT ACCEPTABLE.

SENECA FALLS, NEW YORK OPERATING FUND DISBURSEMENTS Jan. 1 - Dec. 31 (Round to nearest whole dollar)

PERSONNEL COSTS			
SALARIES			
Certified Librarians Series	L7410.141		
Support Series		<del></del>	<del></del>
Library Technician	L7410.142A 15,31	.5	•
Clerical Staff	L7410.142B 3,50		
Bindery Staff	L7410.142C		
Building Staff	L7410.142D	<del></del>	
Total Support Series	L7410.142		
Other Support Staff	<b>17410.143</b>		
TOTAL SALARIES	L7410.1		18,818
EMPLOYEE BENEFITS			
State Retirement	L9010.0		
Private Retirement	1.9022.8	· · · · · · · · · · · · · · · · · · ·	
Social Security			
Workmen's Compensation	L9030.8 1,41		
Life Insurance	19040.8	<u> </u>	
Unemployment Insurance	19045.8		
Disability Insurance	19050.8		
Hospital & Medical Insurance	19055.8	<del></del>	
TOTAL EMPLOYEE BENEFITS	19060.8		
TOTAL EPHOTEE BENEFITS	19199.0		1.961_
TOTAL PERSONNEL COSIS	190		20,779
LIBRARY MATERIALS AND BINDING			
BOOKS			•
Microform	L7410.410A		
Normicroform	1.7410.410B 6,69	17	
TOTAL BOOKS	L7410.410	<del></del>	6,697
SERIALS		•	
Periodicals			
Microform	17410.413A		
Normicroform	L7410.413B 1,52	<del></del>	
Total Periodicals	L7410.413C	1,520	
	D/410-413C	1,320	<del>-</del>
Other Serials			
Microform	L7410.413D		
Normicroform	L7410.413E		
Total Other Serials	L7410.413F	-0-	
TOTAL SERIALS	L7410.413		1,520
	. F-5		

### OPERATING FUND DISBURSEMENTS - Jan. 1 - Dec. 31 (cont'd)

AV MATERIALS	r			
Films, filmstrips, slides	17410.411			
Recordings (cassettes, tapes, discs;	L7410.412			
also video tapes and discs)		**********		
AV Rental	17410.417			
TOTAL AV MATERIALS	205	<del></del>		<del>-</del> 0-
OTHER NONBOOK MATERIALS		-		
Materials for Blind	L7410.414			
Itemized nonbook	L7410.415			-
Bookbinding	L7410.416	148	_	
Other Miscellaneous (Specify)	_		_	
-	L7410.429			
Total	415	•	148	<u>_</u>
TOTAL OTHER NONBOOK	204		\ <u></u>	148
TOTAL LIBRARY MATERIALS & BINDING	L7410.42			8,365
GRANIS TO MEMBER LIBRARIES -				
SYSTEM HEADQUARTERS ONLY				
Cash Grants	77/10 /00s			
Total paid from LLIA	L7410.490A			·
Total paid from other System funds Total paid to central/cocentral	L7410.490B		_	
libraries under Ed. Law 273.1.b	17/10 /000			•
Total Cash Grants - Other than	17410.490C			•
LLIA (.490B + .490C)	17410-490			
ILLA (.4705 + .4700)	17410-450			•
Book Grants	L7410.495			
Other Grants	L7410.496			•
TOTAL CRANTS	L7410.49			•
				<del></del>
CAPITAL EXPENDITURES FROM OPERATING FUNDS				
Bookmohi le	L7410-201			
Other Vehicles	17410-202			
All Other Equipment				
Audiovisual Equipment	L7410.203A		<del>_</del>	
Other Equipment	L7410-203B		<del></del>	
Total All Other Equipment	L7410.203			
	L7410.2	Ç.		-0-
From Local Public Funds 71PF				
From Other Funds 710F	·			
Total (Same as L7410.2)				

OPERATING FUND	DISBURSEMENTS -	Jan. 1 -	Dec.	31	(cont'd)

·			
OPERATION AND MAINTENANCE OF BUILDINGS			
Fuel and Utilities	L7410.450	3,299	
Oustodial Supplies	L7410.451	-0-	
Repairs to Buildings & Building Equipment	•		
From Local Public Funds 72PF			
From Other Funds 720F 3,069			
Total	L7410.452	3,069	
Rental of Quarters	L7410.453	<del></del>	
Insurance	17410-454	1.458	
Building Service Contracts	L7410.469	1.200	
TOTAL OPERATION & MAINTENANCE			
OF HUILDINGS	L7410.46	9,026	
•			·
AUTOMOTIVE EXPENSES			
. Operation of Bookmobiles	L7410.470		
Operation of Other Vehicles	L7410.471		
Maintenance of Bookmobiles	17410.472		
Maintenance of Other Vehicles	L7410.473		
TOTAL AUTOMOTIVE EXPENSES	L7410.47		
100000			
MISCELLANEOUS EXPENSES	· - <b></b>	1 100	
Office and Library Supplies	L7410.430	1,100	
Telephone	L7410.431	806	
TWX/Dataphone	17410.432		
Postage and Freight	L7410.433	289	
Publicity and Printing	17410.434		
Travel	L7410.435	133	
Membership Dues	17410.438		
Rental, Repair, and Maintenance of			
Office Equipment	17410.439	602	
Professional Fees	L7410.437		
Contracts with Private Concerns			
for Processing	L7410.440		
Other (Specify)	900		
TOTAL MISCELLANEOUS EXPENSES	906	2,930	
CONTRACTS WITH PUBLIC LIBRARIES AND/OR			
PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	17410.436	-0-	
THE PERSON AND AND AND ADDRESS.	TA 4704470	<del>27.4.11</del>	

DEEL SEKVICE

8-4 CAPITAL FUND REPORT FOLLOWS: YES 998 (Must agree with Code OIS, Pg. F-3) TOTAL DISBURSIMENT, TRANSFER AND BALANCE 102,105 \$00**'**T9 666 Total **8666** Temporary Inv. 900' T9 V666 Cash BALANCE IN OFFRETING FUNDS-December 31, 1988 516 TOTAL DISBURSIARIES AND TRANSFERS 996 -0-TOTAL TRANSFERS 6.\_261 -0-TRANSFER TO OTHER FUNDS - IDENTIFY -0-6.02261 **Intol 780F** From Other Funds 7887 From Local Public Funds TRANSFERS TO CAPITAL FUND CODE H2810 TRANSFERS -0-116 TOTAL OFFRATING FUND DISBURGENEUT 0.66861 TOTAL DEBT SERVICE -0-7.66861 TOTAL INTEREST **170F** From Other Funds 7772 From Local Public Funds 7.07761 Loans - Short Term **J60F** From Other Funds **449**7 From Local Public Funds 7.02761 198bud - ansol From Other Funds **J208** Prom Local Public Funds 75FF 7.01721 Loans - Capital Purposes INIBEREZI -0-9.66861 TOTAL PRINCIPAL **Z07**L From Other Funds From Local Public Funds 9.02761 Loans - Budget 730F From Other Funds 73FF From Local Public Funds 9.01721 Loans - Capital Purposes PRINCIPAL

# THE USE OF LIBRARY TECHNOLOGY IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY Mynderse Library	LIBRARY SYSTEM Finger Lakes Library System
PERSON COMPLETING FORM Michael Caraher	PHONE (315) 568-8265 AREA CODE NUMBER
YOU ARE REQUIRED TO RETURN TH	IS FORM WITH THE ANNUAL REPORT
state. For the purpose of this survey, a computer is define operations, and its related peripheral equipment.	Contracted computer services are those which the library nizations, commercial organizations, etc. A separate survey
I. Does your library use computers in providing library	y services? X YES NO
II. Does your library use computers indirectly by contra	
IF THE ANSWERS TO QUESTIONS I AND II ARE NO, YOU A	RE NOT REQUIRED TO COMPLETE THE REMAINDER OF THIS SURVEY
III. Does your library use an online bibliographic data	base? YES X NO
Please enter an "X" to indicate which one(s):  OCLC MILC RLIN UTLAS O	THER Please describe:
<ul> <li>IV. How many of the library's bibliographic records for A. How many holdings do these machine readable bib B. How many of the library's machine readable bibl MARC format?</li> <li>C. How many of the library's bibliographic records readable form?</li> </ul>	liographic records for monographs represent?  iographic records for monographs are in  for monographs are NOT in machine
V. How many of the library's bibliographic records for	serials are in machine readable form?
A. How many holdings do these machine readable bib	
B. How many of the library's bibliographic records form?	for serials are NOT in machine readable

VI. For each computerized service or activity performed ONLINE enter "x" in column a,b or c depending on the type of computer used. For each computerized service or activity performed OFFLINE enter "x" in column d,e or f. For contracted services for any of the computerized services or activities performed enter "x" in column g.

Computerized Service		COMPUTER					
		ONLINE			OFFLINE		
	Micro (a)	Mini (b)	Hain Frame · (c)	Micro (d)	Mini (e)	Hein Frame (f)	Contracted Services
ACQUISITIONS							
PUBLIC ACCESS CATALOG				X			
COIGUTER OUTPUT HIGROFILM (COH) CATALOG							
REFERENCE						-	
CIRCULATION							
INTERLIBRARY LOAN							
SERIALS CONTROL							
DMINISTRATIVE USES							
ATALOGING				X			
THER: (please specify)							

#### DEFINITIONS: Equipment or devices under the control of the central processing unit. The input data enters the computer directly from the Online point of origin or the output data is transmitted directly to where it is waed. Offline Equipment or devices not under the control of the central processing unit. A descriptive entry for a single title. Title is a term used to designate a publication which forms a separate whole, Bibliographic Record whether issued in one or several parts. Roldings Record An identifying entry for each copy, volume or item owned by the library which is attached to one bibliographic record. For the purposes of this survey, synonymous with a "local data record", Machine Readable Records entered in a formet (usually on magnetic tape) which a computer can recognize directly. For the purposes of this survey, synonymous with a book. Bound volumes of periodicals and newspapers are not considered Monograph Acquisitions Ordering or purchasing books, periodicals and other library materials and equipment. A catalog of bibliographic records in machine resdable form, permitting interactive access through terminals in direct, con-Public Access Catalog tinuing communication with the computer. Access is typically through author, title, subject, book number or a combination COM Catalog A library catalog generated by a microfilm printer that will take output directly from the computer. Reference Locating, researching, and supplying specific information for library patrons (includes data base services, information and referral files, special indexes, etc.) Seriale Control All functions of acquiring, maintaining and recordkeeping on all serials. Administrative Uses Includes bookkezping, billing, payable, personnel, financial records (i.e., budgets, inventory control, etc.)

### THE USE OF LIBRARY TECHNOLOGY IN NEW YORK STATE PUBLIC LIBRARIES

NAME	OF LIBRARY: Mynderse Library	
VII.	AUTOMATION COSTS (Please use estimates if specific data is unavaila	ble)
	A. EXPENDITURES  Please indicate how much your library spent on automation relatin each category.	ed activities this year
	<ol> <li>Personnel and Benefits</li> <li>Equipment purchase</li> <li>Software purchase</li> <li>Equipment maintenance/repair</li> </ol>	
	<ul><li>a. maintenance agreement</li><li>b. repairs</li><li>c. other (specify):</li></ul>	
	5. Telecommunications (phone, data lines, electronic mail, etc. 6. Contracted services a. bibliographic utility costs	)
•	<pre>b. database searches c. other (specify):</pre>	
	<pre>7. Supplies 8. Other (specify):</pre>	
		(A)* TOTAL of 1-8O
В•	RECEIPTS  Please indicate the source of the monies your library used to fund a activities this year.	utomation related
	1. Local Public Funds 2. State Aid Local Library Incentive Aid Annual Aid	(1) TOTAL O
	Central Library Development Aid	

Special Grants Coordinated Outreach Regional Bibliographic Databases & Interlibrary Resource Sharing Aid for State Operated Correctional Facilities Other (specify):		
· ·	(2) TOTAL O	
Federal Aid LSCA Title I Title III Other (specify):		
	(3) TOTAL O	
Gifts and Endowments	(4) TOTAL O	
Other (specify):		
The state of the s	enterfor terbeleni, efterfantrelle kinkelenterforden fan en	
	(5) TOTAL O	
	Coordinated Outreach Regional Bibliographic Databases & Interlibrary Resource Sharing Aid for State Operated Correctional Facilities Other (specify):  Federal Aid LSCA Title I Title III Other (specify):  Gifts and Endowments	Coordinated Outreach Regional Bibliographic Databases & Interlibrary Resource Sharing Aid for State Operated Correctional Facilities Other (specify):  C2) TOTAL  O  Federal Aid LSCA Title I Title III Other (specify):  C3) TOTAL  O  Gifts and Endowments  Other (specify):

(B)\* TOTAL of 1-5 \_0

\*The total of A should equal the total of B.

# THE USAGE OF MICROCOMPUTER EQUIPMENT IN NEW YORK STATE PUBLIC LIBRARIES

NAME OF LIBRARY: Mynderse Library	LIBRARY SYSTEM: Finge	er Lakes Library System
PERSON COMPLETING FORM: Michael Carahe	PHONE: (315 ) 568 AREA CODE	8-8265 NUMBER
	RED TO RETURN THIS FORM WITH THE ANNU	
INSTRUCTIONS: This survey requests informat libraries in the state. Through the collect the use of this type of equipment in librari this usage. A separate survey form should b complete a form).	on of this data, the Department can be and begin to plan technical assista	nce activities in support of
I. MICROCOMPUTER HARDWARE CURRENTLY IN USE		
A. Enter the TOTAL NUMBER of microcompu	ers in use	
If ZERO, you are not required to com		<u> </u>
B. Enter the NUMBER of microcomputers o		MODEL NUMBER IN USE
MODEL NUMBER IN USE	MODEL NUMBER IN USE	110000
1. Adam	13. Commodore PET	25. OCLC M300
2. Apple, Bell and	14. Other Commodore	26. TANDY 1000
Howell	Micros	27. TANDY 2000  28. Televideo 806
3. Apple IIc	15. COMPAQ Portable	
4. Apple IIe	16. DECMATE II	29. TRS-80 Color
5. Apple II Plus		Computer
6. Apple III	17. DEC RAINBOW 100	30. TRS-80 Model II
7. Macintosh	18. Other DEC Micros	31. TRS-80 Model III
8. Other Apple Micros	19. IBM PC (laser disc 2	32. TRS-80 Model IV
	public access cately 20. IBM PC jr.	33. Other Micros
9. AT&T		(Please specify model)
10. Atari		
11. Commodore VIC 20	22. IBM PC XT	
12. Commodore 64	23. Other IBM Micros	
	24. Kaypro II	
C. Enter the TOTAL NUMBER OF MODEMS in t	se with microcomputers. Please speci	fy MODEL and baud rate:
D Enter the TOTAL NUMBER OF PRINTERS in		2

1. Monographs 2. Newspapers 3. Word Proc 3. Seriale 4. Films 5. Viduocassettes 6. Other (please describe) 6) Date Base Access (eg. ERS, Source, etc.)  Fublic Service and/or Patron Use a) Computer Assisted Instruction b) Computer Litoracy  2. Equipment 3. Word Proc 4. Hailing 1 5. Electroni 1) Other (please 6, Other (please describe) 6) Other (please describe) 7) Other (please describe) 8) Database Man 6) Computer Litoracy 8) Database Man 7) Utility Prog	y Loan trol ive Uses ng/Bookkeeping t Inventory cessing Liets ic Mail	000000000000000000000000000000000000000	000000000000000000000000000000000000000	·
a) Computer Assisted Instruction		<b>اـــا</b>		
c) Skills Improvement (remodial,	negoment grams Programs	0000 00		
ACQUIRED - any software purchased and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources extended and/or donated from conscretal vendors or other sources.				2 0
How many patrons per month access microcomputer equipment?  Enter an X if there is a fee charged to the patron for equipment what is the amount of the fee, and what is it for?	ment usage.			50

III.

A.

В.

DIRECTIONS: Please respond to the following questions, which are related to the proposed minimum standards for public libraries. Information on aspects of the proposed standards which is already included in the annual report is not addressed in this questionnaire.

1.	BYLAWS		
a.	Does the library's board of trustees have board-approved written bylaws?	YES_X	NO
b.	What year were the bylaws last revised?	YEAR ?	
2.	LONG-RANGE PLAN OF SERVICE		
a.	Does the library have a board-approved written long-range plan of service?	YES	мо <u>ж</u>
b.	What time period (year to year) does the long- range plan cover?	BEGINNING YEAR ENDING YEAR	
3.	BUDGET		<del></del>
a.	Does the library present a written annual budget to appropriate funding agencies?	YES <u>x</u>	NO
4.	EQUIPMENT		
a.	Does the library have a photocopier available to the public in the facility in which the library is located?	YES_X_	NO

		OCTACE (PLEASE DESCRIBE):	
		Reference Completion Rate	
		Document Delivery	
		Browser's Fill Rate	
		Subject and Author Fill Rate	
		Title Fill Rate	
		Turnover Rate	
		In-Library Materials Use Per Capita	
	•	Circulation Per Capita	
		measurement:	
		Please indicate the method(s) used to conduct this	.d
X ON	XES	community needs?	
		effectiveness of the collection in meeting	
		. Does the library periodically measure the	9'
		. COLLECTION	'9
		Ofher (PIEASE DESCRIBE):	
		X Use of Library Meeting Rooms	
		X Use of Library Equipment	
		Services for Nonresident Borrowers	
		Rules of Conduct for Library Users	
		x Relationship to Public Library System	
		x Public Relations	
		X Programming	
		Terrsonnel Terrsonnel	
		X Patron Complaints	
		X Waterials Selection	
		Threelibrary and Interagency Cooperation	
		Intellectual Freedom	
		X Horns Oben	
		moitoffed feisers for attie	
		seonari <sup>T</sup>	
		Exhibite and Displays	
		Emergencies/Disaster Planning	
		X Confidentiality of Library Records	
		X Circulation Development	
		board has adopted written policies:	
		Please check the topic areas where the library	'q
ON	XES X	policies for the operation of the library?	
		. Does the library have board-approved written	g,
			—

7 <b>.</b>	INFORMATION ABOUT THE LIBRARY		
a.	Does the library distribute printed information to the public describing the library, its policies and services?	YES_x_	NO
b.	If yes, please indicate the type of printed information provided:		
	<pre>x Library's hours open x Borrowing rules x Description of services x Location x Phone number Other (PLEASE DESCRIBE):</pre>		·
c.	What is the format for distribution of this		
	printed information?		
	Press release(s)  X Handout(s) for pickup in the library  Posting(s) in the library  Posting(s) in the community  Handout(s) for pickup in community locations  Handout(s) mailed to community residents  Other (PLEASE DESCRIBE):		
d.	How often does the library report on its activities and accomplishments to the community?		
	Regularly during the year Annually Every two years		
	Never x Other (PLEASE DESCRIBE): as needed.	•	

e.	What method(s) does the library use to report on its activities and accomplishments?		
	<pre>x Posting(s) in the library x Printed report(s) Newsletter x Oral report(s) x Press release(s) Budget document(s) Other (PIFASE DESCRIBE):</pre>		
8.	FACILITY		
	Does the library have a restroom available to the public in the facility in which the library is located?	YES_x	NO
- (	If yes, is the restroom designed to be accessible by the physically handicapped person?	YES	NO_x
]	Is the building entrance accessible for the physically handicapped person who uses a wheel chair?	YES	NO X
c. i	Are the library's public service areas on more than one floor?	YES_x	NO
]	If yes, is there an elevator connecting all levels?	YES	NO_x
r 1	If the library's facility is not currently accessible for the physically handicapped person, please indicate the method(s) used to provide ibrary services and materials to this target proup:		
	<pre>x Home delivery x Books-by-mail service Deposit collection(s) in accessible location(s) No services currently provided to physically handicapped persons Other (PIEASE DESCRIBE):</pre>		