

Mynderse Library

2000 New York Member Public Library Survey

General Library Information #1 - 44

1	Library ID Number: SYSTCD	24
2	SUBSYSTCD	00
3	C OCD	56
4	LIBCD	6010
5	CSS Number	N/A
6	Library Name	Mynderse Library
7	Beginning Fiscal Reporting Year (mm/dd/yyyy)	01012000
8	Ending Fiscal Reporting Year (mm/dd/yyyy)	12312000
9	Library Name	Mynderse Library
10	Community	Seneca Falls
11	Street Address	31 Fall Street
12	City	Seneca Falls
13	Zip Code (5 Digits Only)	13148
14	4 Digit Zip Code Extension	1428
15	Mailing Address	31 Fall Street
16	City	Seneca Falls
17	Zip Code (5 Digits Only)	13148
18	4 Digit Zip Code Extension	1428
19	Telephone Number (enter digits only)	(315) 568-8265
20	Fax Number (enter digits only)	(315) 568-1606
21	E-Mail Address to Contact the Library	mcaraher@lakenet.org
22	Library Home Page URL	www.flls.org
23	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION
24	Population Chartered To Serve (1990)	7370

3	Indicate the area chartered to serve as stated in the library's charter (select one):	VILLAGE
26	Federal Employer Identification Number	166075457
27	County	Seneca
28	School District	Seneca Falls Central Schools
29	Library System	Finger Lakes Library System
30	Name Of Library Director/Manager	Michael Caraher
31	NYS Public Librarian Certification Number (use N/A if not certified)	N/A
32	Indicate the type of charter the library currently holds (select one):	ABSOLUTE
33	Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter.	12161898
34	Date the library was last registered	12311975
35	Does the library charge fees for library cards to people residing outside the system's service area? Enter Y for Yes, N for No.	N
36	Was all or part of the library's budget subject to a public vote for the fiscal year ending in 2000? Enter Y for yes, N for No.	N
37	Enter the code that indicates the outcome of public vote(s) for the library's budget (select one):	N/A
38	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No.	N
39	Name of contracting municipality or district	
40	Is this a written contractual agreement? Enter Y for Yes, N for No.	
41	Population of the geographic area served by this contract	
42	Dollar amount of contract	
43	Enter the appropriate code for range of services provided (select one):	

REPORT OF UNUSUAL CIRCUMSTANCE(S)

44	For the reporting year, has the library experienced any usual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed, for renovations, massive weeding of collection, etc.)?	N
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Library Collection #45 - 74

CATALOGED BOOK HOLDINGS

NUMBER OF VOLUMES

45	Adult Fiction Books	8,683
46	Adult Nonfiction Books	9,530
47	TOTAL Adult Books (Lines 45 & 46)	18213.00
48	Children's Fiction Books	2,846
49	Children's Nonfiction Books	1,684
50	TOTAL Children's Books (Lines 48 & 49)	4530.00
51	TOTAL CATALOGED BOOKS (Lines 47 & 50)	22743.00
52	TOTAL UNCATALOGED BOOK HOLDINGS	882

SERIAL HOLDINGS

NUMBER OF BIBLIOGRAPHIC VOLUMES

53	Magazines	266
54	Newspapers	18
55	Other Serials	2
56	TOTAL SERIALS (Lines 53, 54 & 55)	286.00

AUDIO-VISUAL HOLDINGS

NUMBER OF PHYSICAL ITEMS

57	Audio recordings (includes CDs, tapes, etc.)	1,311
58	Video recordings	261
59	Other Audio-Visual materials	0
60	TOTAL AUDIO-VISUAL (Lines 57, 58 & 59)	1572.00

OTHER MATERIAL HOLDINGS

NUMBER OF PHYSICAL ITEMS

61	CD-ROMs	0
62	Other Materials in Electronic Format	0
63	All Other Materials	460
64	TOTAL OTHER MATERIAL HOLDINGS (Lines 61, 62 & 63)	460.00
65	GRAND TOTAL HOLDINGS (Lines 51, 52, 56, 60 & 64)	25943.00

ADDITIONS TO HOLDINGS

~~VO.~~ MES/PHYSICAL ITEMS

66	Cataloged Books	1,062
67	Uncataloged Books	157
	Total of questions 66-67	1219.00
68	Serials	4
69	Audio-Visual	225
70	Other Materials	5
71	TOTAL ADDITIONS (Lines 66 through 70)	1453.00

CURRENT SUBSCRIPTION TITLES

NUMBER OF TITLES

72	Print And Microform	62
73	Electronic	0
74	TOTAL SUBSCRIPTION TITLES (Lines 72 & 73)	62.00

Programs, Policies and Services #75 - 97

LIBRARY SPONSORED PROGRAMS

TOTAL NUMBER

75	Adult Program Sessions	0
76	Young Adult Program Sessions	0
77	Children's Program Sessions	66
78	All Other Program Sessions	0
79	Adult Program Attendance	0
80	Young Adult Program Attendance	0
81	Children's Program Attendance	1,412
82	All Other Program Attendance	0

LIBRARY USE

TOTAL NUMBER

83	Library Visits (total annual attendance)	15959
84	Library materials used in the library	2,934
85	Registered borrowers	3,882
86	Registered non-resident borrowers	445

WRITTEN POLICIES (Answer Y for Yes, N for No)

87	Does the library have an open meeting policy?	Y
88	Does the library have a policy which protects the confidentiality of library records?	Y
89	Does the library have an Internet use policy?	Y
90	Does the library have a disaster policy?	N


MAIN LIBRARY BUILDING (only)

91	Enter the appropriate building code (select one):	LO
92	Date of initial construction of the library facility	1916
93	Indicate the year the library last did a major renovation costing \$25,000 or more	1998

ACCESSIBILITY (Answer Y for Yes, N for No)

94	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, person in jail, etc.)?	Y
95	Does the library have a building entrance that is physically accessible to the person in a wheelchair?	Y

?

- 96  Is every public part of the library facility accessible to the N
~~person in a wheelchair?~~
- 97 Does the library have devices for the deaf and hearing N
impaired (TTY/TDD)?

Library Transactions #98 - 124

CATALOGED BOOK CIRCULATION

NUMBER OF TRANSACTIONS

98	Adult Fiction Books	8,964
99	Adult Nonfiction Books	3,287
100	TOTAL Adult Books (Lines 98 & 99)	12251.00
101	Children's Fiction Books	4,041
102	Children's Nonfiction Books	1,433
103	TOTAL Children's Books (Lines 101 & 102)	5474.00
104	TOTAL CATALOGED BOOK CIRCULATION (Lines 100 & 103)	17725.00

CIRCULATION OF OTHER MATERIALS

NUMBER OF TRANSACTIONS

105	Uncataloged Books	717
106	Serials	526
107	Audio-Visual	5,102
108	Other Materials	10
109	TOTAL CIRCULATION OF OTHER MATERIALS (Lines 105 through 108)	6355.00
110	GRAND TOTAL CIRCULATION TRANSACTIONS (Lines 104 & 109)	24080.00
111	GRAND TOTAL CIRCULATION OF CHILDREN'S MATERIALS (included in Line 110)	5,474

REFERENCE TRANSACTIONS

NUMBER OF TRANSACTIONS

112	Adult	1,429
113	Children's	1,214
114	TOTAL REFERENCE TRANSACTIONS (Lines 112 & 113)	2643.00

INTERLIBRARY LOAN - MATERIALS BORROWED

NUMBER OF ITEMS

115	Books	426
116	Serials	1
117	Audio-Visual	95

?

118	Other Materials	1
119	TOTAL MATERIALS BORROWED (Lines 115 through 118)	523.00

INTERLIBRARY LOAN - MATERIALS LOANED

NUMBER OF ITEMS

120	Books	110
121	Serials	0
122	Audio-Visual	29
123	Other Materials	0
124	TOTAL MATERIALS LOANED (Lines 120 through 123)	139.00

Automation and Telecom. #125 - 142

SYS. EMS AND SERVICES

125	Automated circulation system?	Y
126	Online public access catalog (OPAC)?	Y
127	Electronic access to your OPAC from outside the library?	Y
128	Microcomputer (IBM-compatible Pentium or greater) for staff use?	Y
129	Microcomputer (IBM-compatible Pentium or greater) for public use?	Y
130	Number of microcomputers (IBM-compatible Pentium or greater)	7
131	Does the library have Internet access?	Y
132	If the library has Internet access, is the Internet used by (select one):	PE
133	Does the library use Internet filtering software?	N
134	Number of Internet terminals used by library staff only	2
135	Number of Internet terminals used by the general public	2
136	Total number of Internet terminals (lines 134 and 136)	4.00
137	Number of users of electronic resources in a typical week	80
138	Instruction for library customers by library staff or others on use of Internet resources?	Y
139	Access to electronic services (e.g., bibliographic and full-text databases, multi-media products, indexes or reference tools, full text serials)?	Y
140	Capacity to place ILL/document delivery request electronically?	N

SELECTED OPERATING EXPENDITURES (Please round to the nearest dollar)

141	Operating expenditures for library materials in electronic format.	\$0
142	Operating expenditures for electronic access.	\$132

Staff Information #143 - 170**FTE (FULL-TIME EQUIVALENT CALCULATION)****NUMBER OF HOURS PER WEEK**

143 The number of hours per work week used to compute FTE for 40 all paid library personnel in questions 144-161.

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS**Library Director (certified and/or ALA/MLS)**

144	FEMALE (FTE)	0
145	MALE (FTE)	0
146	VACANT (FTE)	0

Librarian (certified and/or ALA/MLS)

147	FEMALE (FTE)	0
148	MALE (FTE)	0
149	VACANT (FTE)	0

Library Manager (without certification and/or ALA/MLS)

150	FEMALE (FTE)	0
151	MALE (FTE)	1
152	VACANT (FTE)	0

Library Specialist/Paraprofessional (without ALA/MLS)

153	FEMALE (FTE)	0
154	MALE (FTE)	0
155	VACANT (FTE)	0

Other Staff

156	FEMALE (FTE)	1.5
157	MALE (FTE)	0
158	VACANT (FTE)	0

Building Maintenance and Operating Staff

159	FEMALE (FTE)	0
160	MALE (FTE)	0.25
161	VACANT (FTE)	0

TOTAL PAID STAFF (Lines 144 through 161)

162	FEMALE (FTE)	1.50
163	MALE (FTE)	1.25

?

164	VACANT (FTE)	0.00
	Total of questions 150-161	2.75

SALARY INFORMATION

Entry-Level Librarian (certified and/or ALA/MLS)

165	FTE	0
166	CURRENT ANNUAL SALARY	\$0

Library Director (certified and/or ALA/MLS)

167	FTE	0
168	CURRENT ANNUAL SALARY	\$0

Library Manager (without certification and/or ALA/MLS)

169	FTE	1
170	CURRENT ANNUAL SALARY	\$30,000

Min. Public Library Standards #171 - 189

Library Development continues to track each library's progress in meeting the minimum Standards. Indicate whether the library is able to meet each of the minimum public library standards outlined on Lines 171 through 189 (regardless of official compliance date) by answering Y for Yes, N for No to each item.

171	1. is governed by board-approved written bylaws.	Y
172	2. has a board-approved written long range plan of service	Y
173	3. presents an annual report to the community	Y
174	4. has board-approved written policies.	Y
175	5. presents annually a written budget to appropriate funding agencies.	Y
176	6. periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y
177	7. is open the minimum standard number of public service hours for population served. (see instructions)	Y
8. maintains a facility to meet community needs, including adequate:		
178	8a. space	Y
179	8b. lighting	Y
180	8c. shelving	Y
181	8d. seating	Y
182	8e. restroom (see instructions)	Y
9. has the equipment necessary to facilitate access to information:		
183	9a. telephone	Y
184	9b. photocopier (see instructions)	Y
185	9c. microcomputer or terminal (see instructions)	Y
186	9d. printer	Y
187	9e. telefacsimile capability (see instructions)	Y
188	10. distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
189	11. employs a paid director in accordance with the provisions of section 90.8 of Commissioner's Regulations. (see instructions)	Y

Public Service Information #190 - 234

PUBLIC SERVICE OUTLETS (Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.)

Total Number

190	Main Library	1
191	Branches	0
192	Bookmobiles	0
193	Other Outlets	0
194	TOTAL PUBLIC SERVICE OUTLETS (Lines 190 through 193)	1.00

PUBLIC SERVICE HOURS

Minimum Weekly Total Hours

195	MAIN LIBRARY	37
196	BRANCH LIBRARIES	0
197	BOOKMOBILES	0
198	TOTAL HOURS OPEN	37.00

Weekly total Hours for a Typical Week

199	MAIN LIBRARY	40
200	BRANCH LIBRARIES	0
201	BOOKMOBILES	0
202	TOTAL HOURS OPEN	40.00

Annual Total Hours

203	MAIN LIBRARY	2040
204	BRANCH LIBRARIES	0
205	BOOKMOBILES	0
206	TOTAL HOURS OPEN	2040.00

SCHEDULE OF PUBLIC SERVICE HOURS AT THE MAIN LIBRARY

Report the general opening and closing times for public service at the MAIN LIBRARY for a typical week.

SUNDAY

207	OPEN	N/A
208	CLOSE	N/A
209	RE-OPEN	N/A

?

210	CLOSE	N/A
MONDAY		
211	OPEN	9:00 AM
212	CLOSE	5:00 PM
213	RE-OPEN	N/A
214	CLOSE	N/A
TUESDAY		
215	OPEN	2:00 PM
216	CLOSE	9:00 PM
217	RE-OPEN	N/A
218	CLOSE	N/A
WEDNESDAY		
219	OPEN	2:00 PM
220	CLOSE	9:00 PM
221	RE-OPEN	N/A
222	CLOSE	N/A
THURSDAY		
223	OPEN	2:00 PM
224	CLOSE	9:00 PM
225	RE-OPEN	N/A
226	CLOSE	N/A
FRIDAY		
227	OPEN	9:00 AM
228	CLOSE	5:00 PM
229	RE-OPEN	N/A
230	CLOSE	N/A
SATURDAY		
231	OPEN	2:00 PM
232	CLOSE	5:00 PM
233	RE-OPEN	N/A
234	CLOSE	N/A

Service Outlet Information

PLEASE NOTE: Libraries reporting Public Service Outlets on Lines 190, 191 and 192 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles.

1	Outlet Name	Mynderse Library
2	Street Address	31 FALL STREET
3	City or Town	SENECA FALLS
4	Zip Code	13148
5	4 Digit Zip Code Extension	1428
6	Phone (no hyphen/parenthesis)	3155688265
7	Telefacsimile Number (digits only)	3155681606
8	Internet E-Mail Address	mcaraher@lakenet.org
9	Outlet URL	www.flls.org
10	County	Seneca
11	Outlet Type Code	CE

Officers and Trustees #235 - 237

Please report information about trustee meetings as of December 31. All public and association libraries are required by Education Law to hold at least four meetings a year.

TRUSTEE MEETINGS

TOTAL NUMBER

235 Total number of trustee meetings held during calendar year (January 1 to December 31) 11

236 Number of voting trustee positions on library board 11

TRUSTEE SELECTION

237 Enter Trustee Selection Code (select one): EA

List Officers and Trustees for the next Calendar Year. Please list the President and other officers first. The number of trustees listed below should be the same as the number of voting trustee positions reported on Line 236. Do not report ex-officio "non-voting" trustees or community representatives to the library board. If a position is vacant, please indicate by writing "Vacant" for Name of Trustee for each vacant trustee position. If there is no term expiration date, please indicate. Keep the same format for month/year for all trustee listings.

1 Name of Trustee Donald Cramer

2 Home Address 101 Cayuga Street

3 City Seneca Falls

4 Zip Code (5 digits only) 13148

5 4 Digit Zip Code Extension 1203

6 Phone (digits only) For the Board President only N/A

7 Office Held 0

8 Term Expires - Month (mm) June

9 Term Expires - Year (yyyy) 2003

10 No Term Expiration Date

1 Name of Trustee Frances Hyatt

2 Home Address 14 Auburn Road, Apartment 11

3 City Seneca Falls

4 Zip Code (5 digits only) 13148

5 4 Digit Zip Code Extension 1201

6 Phone (digits only) For the Board President only N/A

7 Office Held 0

8 Term Expires - Month (mm) June

?

9	Term Expires - Year (yyyy)	2002
10	No Term Expiration Date	
1	Name of Trustee	G. Lansing Blackshaw
2	Home Address	3721 Parker Road
3	City	Seneca Falls
4	Zip Code (5 digits only)	13148
5	4 Digit Zip Code Extension	9302
6	Phone (digits only) For the Board President only	N/A
7	Office Held	0
8	Term Expires - Month (mm)	June
9	Term Expires - Year (yyyy)	2003
10	No Term Expiration Date	
1	Name of Trustee	James Monahan
2	Home Address	19 Cayuga Street
3	City	Seneca Falls
4	Zip Code (5 digits only)	13148
5	4 Digit Zip Code Extension	1445
6	Phone (digits only) For the Board President only	N/A
7	Office Held	Treasurer
8	Term Expires - Month (mm)	June
9	Term Expires - Year (yyyy)	2001
10	No Term Expiration Date	
1	Name of Trustee	Judge Dennis Bender
2	Home Address	2589 Rittmer Lane
3	City	Seneca Falls
4	Zip Code (5 digits only)	13148
5	4 Digit Zip Code Extension	9711
6	Phone (digits only) For the Board President only	N/A
7	Office Held	Vice-President
8	Term Expires - Month (mm)	June
?		

9	Term Expires - Year (yyyy)	2001
10	No Term Expiration Date	
1	Name of Trustee	Robert Kernan
2	Home Address	16 Tall Oaks Drive
3	City	Seneca Falls
4	Zip Code (5 digits only)	13148
5	4 Digit Zip Code Extension	1133
6	Phone (digits only) For the Board President only	N/A
7	Office Held	0
8	Term Expires - Month (mm)	June
9	Term Expires - Year (yyyy)	2002
10	No Term Expiration Date	
1	Name of Trustee	Samuel Dickieson
2	Home Address	10 Daniels Street
3	City	Seneca Falls
4	Zip Code (5 digits only)	13148
5	4 Digit Zip Code Extension	1110
6	Phone (digits only) For the Board President only	3155686958
7	Office Held	President
8	Term Expires - Month (mm)	June
9	Term Expires - Year (yyyy)	2002
10	No Term Expiration Date	
1	Name of Trustee	Susan Sinicropi
2	Home Address	117 Cayuga Street
3	City	Seneca Falls
4	Zip Code (5 digits only)	13148
5	4 Digit Zip Code Extension	1117
6	Phone (digits only) For the Board President only	N/A
7	Office Held	0
8	Term Expires - Month (mm)	June

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9	Term Expires - Year (yyyy)	2003
10	No Term Expiration Date	
1	Name of Trustee	Marie Leo
2	Home Address	90 West Bayard Street
3	City	Seneca Falls
4	Zip Code (5 digits only)	13148
5	4 Digit Zip Code Extension	1816
6	Phone (digits only) For the Board President only	N/A
7	Office Held	Secretary
8	Term Expires - Month (mm)	June
9	Term Expires - Year (yyyy)	2001
10	No Term Expiration Date	
1	Name of Trustee	Debra Swenson
2	Home Address	78 Cayuga Street
3	City	Seneca Falls
4	Zip Code (5 digits only)	13148
5	4 Digit Zip Code Extension	1229
6	Phone (digits only) For the Board President only	N/A
7	Office Held	0
8	Term Expires - Month (mm)	June
9	Term Expires - Year (yyyy)	2004
10	No Term Expiration Date	
1	Name of Trustee	Vacant
2	Home Address	N/A
3	City	N/A
4	Zip Code (5 digits only)	N/A
5	4 Digit Zip Code Extension	N/A
6	Phone (digits only) For the Board President only	N/A
7	Office Held	N/A
8	Term Expires - Month (mm)	
?		

Mynderse Library

2000 New York Member Public Library Survey

Receipts #238 - 370

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

County(ies)

238-257 002A1-002A5 Source of Funds

238-257 Amount

238-257 Subject to Public Vote Enter Y for Yes, N for No

238-257 Contractual Agreement Enter Y for yes, N for No

Town(s)

258-285 002B1-002B7 Source of Funds

Fayette

258-285 Amount

\$350

258-285 Subject to Public Vote Enter Y for Yes, N for No

N

258-285 Contractual Agreement Enter Y for yes, N for No

N

258-285 002B1-002B7 Source of Funds

Seneca Falls

258-285 Amount

\$5,400

258-285 Subject to Public Vote Enter Y for Yes, N for No

N

258-285 Contractual Agreement Enter Y for yes, N for No

N

258-285 002B1-002B7 Source of Funds

Tyre

258-285 Amount

\$200

258-285 Subject to Public Vote Enter Y for Yes, N for No

N

258-285 Contractual Agreement Enter Y for yes, N for No

N

Village(s)

286-297 002C1-002C3 Source of Funds

Seneca Falls

286-297 Amount

\$1,650

286-297 Subject to Public Vote Enter Y for Yes, N for No

N

286-297 Contractual Agreement Enter Y for yes, N for No

N

City of

298-309 002D1-002D3 Source of Funds

N/A

?

298-309 Amount	\$0
298-309 Subject to Public Vote Enter Y for Yes, N for No	N
298-309 Contractual Agreement Enter Y for yes, N for No	N
School District of	
310-333 002E1-002E6 Source of Funds	Seneca Falls
310-333 Amount	\$25,000
310-333 Subject to Public Vote Enter Y for Yes, N for No	Y
310-333 Contractual Agreement Enter Y for yes, N for No	N
Other (Specify)	
334-345 002F1-002F3 Source of Funds	N/A
334-345 Amount	\$0
334-345 Subject to Public Vote Enter Y for Yes, N for No	N
334-345 Contractual Agreement Enter Y for yes, N for No	N
346 002 TOTAL LOCAL PUBLIC FUNDS	32600.00

SYSTEM CASH GRANTS TO MEMBER LIBRARY

347 L3840A1 Local Library Services Aid	\$7,178
348 L3840A2 Central Library aid (CLDA and CBA)	\$0
349 L3840A3 Other State Aid	\$0
350 L4839A Federal Aid	\$0
351 L2760 Other Cash Grants	\$0
352 L3840A1A TOTAL SYSTEM CASH GRANTS	7178.00

OTHER STATE AID

353 L3840A4 State Aid other than LLSA, central Library Aid, or other State aid reported as system cash grants	\$0
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FEDERAL AID FOR LIBRARY OPERATION

354 L4839C LSTA	\$0
355 L4839D Other Federal Aid	\$0
356 L4840 TOTAL FEDERAL AID	0.00
357 <u>012 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</u>	\$0

OTHER RECEIPTS

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358	L2705 Gifts and Endowments	\$42,321
359	L2706 Fund Raising	\$62,426
360	L2401 Income from Investments	\$36,150
361	L2082 Library Charges	\$18,120
362	L2770 Other	\$9,218
363	009 TOTAL OTHER RECEIPTS	168235.00
364	011 TOTAL OPERATING FUND RECEIPTS (Add 002, L3840A1A, L3840A4, L4840, 012 and 009)	208013.00
365	013 <u>BUDGET LOANS</u>	\$0

TRANSFERS

366	L2850 From Capital Fund (Same as H9510.9)	\$0
367	017 From Other Funds	\$0
368	L2850A TOTAL TRANSFERS (Add L2850 and 017)	0.00
369	001 <u>BALANCE - BEGINNING OF FISCAL YEAR ending 2000 (Same as Code999 of previous year, if fiscal year has not changed)</u>	50360
370	018 <u>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</u> (Add 011, 013, L2850A and 001) (Same as Code 998)	258373.00

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Disbursements #371 - 416

PERSONNEL COSTS

Salaries

371	L7410.141 Certified Librarians	\$0
372	L7410.143 Other Staff	\$45,028
373	L7410.1 Total Salaries	45028.00
374	L9199.0 Employee Benefits	\$6,545
375	190 TOTAL PERSONNEL COSTS (Add L7410.1 and L9199.0)	51573.00

LIBRARY MATERIALS AND BINDING

376	L7410.410 Books	\$15,215
377	L7410.413 Serials	\$2,343
378	205 AV Materials	\$2,985
379	204 Other Materials & Binding	\$41
380	206 Machine-Readable Materials and Search Services	\$0
381	L7410.42 TOTAL LIBRARY MATERIALS & BINDING (Add L7410.410 through 206)	20584.00

CAPITAL EXPENDITURES FROM OPERATING FUNDS

382	71PF From Local Public Funds	\$0
383	71OF From Other Funds	\$0
384	L7410.2 TOTAL CAPITAL EXPENDITURES (Add 71PF and 0.00 71OF)	

OPEARTION AND MAINTENANCE OF BUILDINGS

385	72PF Repairs to Buildings & Building Equipment From Local Public Funds	\$0
386	72OF Repairs to Buildings & Building Equipment From Other Funds	\$1,080
387	L7410.452 Total Repairs (Add 72PF and 72OF)	1080.00
388	L7410.450 Fuel And Utilities	\$6,620
389	L7410.454 Insurance	\$1,820

390	L7410.453 Other Disbursements For Oper. & Maintenance Of Buildings	\$590
391	L7410.46 TOTAL OPERATION & MAINTENANCE OF BUILDINGS (Add L7410.452, L7410.450, L7410.454 and L7410.453)	10110.00

MISCELLANEOUS EXPENSES

392	L7410.430 Office And Library Supplies	\$3,453
393	L7410.431 Telecommunication	\$2,571
394	L7410.433 Postage And Freight	\$1,534
395	900 Other Miscellaneous	\$10,879
396	906 TOTAL MISCELLANEOUS EXPENSES (Add L7410.430 through 900)	18437.00
397	L7410.436 <u>CONTRACT WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</u>	\$0

DEBT SERVICE

398	73PF Capital Purposes Loans (Principal And Interest) From Local Public Funds	\$0
399	73OF Capital Purposes Loans (Principal And Interest) From Other Funds	\$0
400	L9710.6 TOTAL (Add 73PF and 73OF)	0.00
401	L9750.6 Budget Loans (Principal And Interest)	\$0
402	L9770.7 Short-Term Loans (Interest)	\$0
403	L9899.0 TOTAL DEBT SERVICE (Add L9710.6, L9750.6 and L9770.7)	0.00
404	911 TOTAL OPERATING FUND DISBURSEMENTS (Add 190, L7410.42, L7410.2, L7410.46, 906, L7410.436, and L9899.0)	100704.00

TRANSFERS

405	76PF Transfers To Capital Fund From Local Public Fund	\$0
406	76OF Transfers To Capital Fund From Other Fund	\$86,842
407	L9550.9 TOTAL (Same as Code H2810) (Add 76PF and 76OF)	86842.00
408	L9551.9 Transfers To Other Funds	\$0
409	956 TOTAL TRANSFERS (Add L9550.9 and L9551.9)	86842.00
410	915 <u>TOTAL DISBURSEMENTS AND TRANSFERS</u> (Add 911 and 956)	187546.00

411 ~~999~~ 999 BALANCE IN OPERATING FUND at the End of Fiscal \$70,827
Year Ending 2000

412 998 GRAND TOTAL DISBURSEMENTS, TRANSFERS & 258373.00
BALANCE (Add 915 and 999)

FISCAL AUDIT

413 Last audit performed (mm/dd/yyyy) 06/07/99

414 Time Period covered by this audit (mm/dd/yyyy - mm/dd/yyyy) 01/01/98-12/31/98

415 Indicate type of audit (select one): OTHER

CAPITAL FUND

416 Does the library have a Capital Fund? Enter Y for Yes, N for Y
No. If No, stop here. If yes, please complete the Capital Fund
Report.

Capital Fund Receipts #417 - 427

417	H2799 <u>REVENUES FROM LOCAL SOURCES</u>	\$0
<u>INTERFUND REVENUE</u>		
418	H2810 Transfer from Operating Fund (Same as Code L9550.9)	86842.00
<u>STATE AID FOR CAPITAL PROJECTS</u>		
419	H3893 State Aid Received for Construction	\$0
<u>FEDERAL AID FOR CAPITAL PROJECTS</u>		
420	H4893A LSCA Title II	\$0
421	H4893B Other	\$0
422	H4893 TOTAL FEDERAL AID	0.00
423	H5000 TOTAL REVENUE (Add H2799, H2810, H3893 and H4893)	86842.00
424	H5999 <u>NON REVENUE RECEIPTS</u>	\$0
425	H6000 TOTAL CASH RECEIPTS (Add H5000 and H5999)	86842.00
426	H8061 CASH BALANCE - Beginning of Fiscal Year Ending 2000 (Same as code H8067 of previous year,if fiscal year has not changed)	92911
427	H8064 <u>TOTAL CASH RECEIPTS AND BALANCE</u> (Add H6000 and H8061)	179753.00

Capital Fund Disbursements #428 - 439

PROJECT EXPENDITURES

428	741 Construction	\$0
429	742 Incidental Construction	\$0
430	H890.392 Other Disbursements: Purchase of Buildings Purchase Of Buildings	\$0
431	H890.370 Other Disbursements: Interest	\$0
432	H890.349 Other Disbursements: Books And Library Materials	\$88,799
433	743 Total Other Disbursements (Add H890.392, H890.370 and H890.349)	88799.00
434	744 TOTAL PROJECT EXPENDITURES (Add 741, 742, and 743)	88799.00
435	H9510.9 <u>TRANSFER TO OPERATING FUND</u> (Same as Code L2850)	0.00
436	H9998.0 <u>NONPROJECT EXPENDITURES</u>	\$22,935
437	745 <u>TOTAL DISBURSEMENTS AND TRANSFERS</u> (Add 744, H9510.9 and H9998.0)	111734.00
438	H8067 CASH BALANCE - End Of Fiscal Year Ending 2000	\$68,019
439	H8068 <u>TOTAL CASH DISBURSEMENTS AND BALANCE</u> (Add 745 and H8067)	179753.00

Federal Edit Check Totals #440 - 448

440	Total ALA-MLS	0.00
441	Total Librarians	1.00
442	All Other Paid Staff	1.75
443	Total Paid Employees	2.75
444	State Government Aid	2362.00
445	Total Income	208013.00
446	Other Operating Expenditures	115388.00
447	Total Operating Expenditures	166961.00
448	Book/Serial Volumes	23911.00

Certification

Click [here](#) to print a copy of the Board Fiscal Officer certification.

Click [here](#) to print a copy of the Library Board President and Library Director certification.

Click [here](#) to print a copy of the Comment Sheet.

Mynderse Library

2000 New York Member Public Library Survey

State Notes

General Library Information #1 - 44

Notes

Library Collection #45 - 74

Notes

Programs, Policies and Services #75 - 97

Notes

Library Transactions #98 - 124

Notes

Information and Telecom. #125 - 142

Notes

Staff Information #143 - 170

Notes

Public Library Standards #171 - 189

Notes

Public Service Information #190 - 234

Notes

Service Outlet Information

Notes

Officers and Trustees #235 - 237

Term Expires - Year (yyyy)

Our trustee terms do not follow the calendar year. They are elected in June and serve for 3 years.

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Notes

bursements #371 - 416

Notes

ital Fund Receipts #417 - 427

Notes

ital Fund Disbursements #428 - 439

Notes

leral Edit Check Totals #440 - 448

Notes

tification

Notes

Mynderse Library

2000 New York Member Public Library Survey

General Library Information #1 - 44

No Notes

Library Collection #45 - 74

No Notes

Programs, Policies and Services #75 - 97

No Notes

Library Transactions #98 - 124

No Notes

Automation and Telecom. #125 - 142

No Notes

Staff Information #143 - 170

No Notes

Min. Public Library Standards #171 - 189

No Notes

Public Service Information #190 - 234

No Notes

Service Outlet Information

No Notes

Officers and Trustees #235 - 237

9 Term Expires - Year (yyyy)

State Note: Our trustee terms do not follow the calendar year. They are elected in June and serve for 3 years.

State Note: Our trustee terms do not follow the calendar year. They are elected in June and serve for 3 years.

State Note: Our trustee terms do not follow the calendar year. They are elected in June and serve for 3 years.

Receipts #238 - 370

No Notes

?

Disbursements #371 - 416

No Notes

Capital Fund Receipts #417 - 427

No Notes

Capital Fund Disbursements #428 - 439

No Notes

Federal Edit Check Totals #440 - 448

444 State Government Aid

FSCS Note: This is the amount we received and we did not receive any special grants this year. Last year the amount received was \$7,000 and so this amount is not unreasonable

445 Total Income

FSCS Note: We are beginning a capital campaign to build a new building. We received funds to purchase land for the new building and we also received donations towards the building fund.

446 Other Operating Expenditures

FSCS Note: We purchased land for a new building and had architectural fee associated with the new building. These expenditures increased our operating expenditures.

447 Total Operating Expenditures

FSCS Note: We purchased land for our new building and we had architectural fee for the design of the new building.

Certification

No Notes

Division of Library Development
New York State Library
New York State Education Department
Annual Report for Public and Association Libraries - 2000

Certification of Board Appointed Fiscal Officer

I, ANNE P. MONAHAN certify that I am the board appointed fiscal officer of the WYNDEASE LIBRARY and that this report, to the best of my knowledge, information and belief, is a true and correct statement of the financial transactions and fiscal condition for the fiscal year ended 12/31, 2000.

(Signed) James P. Brundage (Date) 2/13/2001
Title: Treasurer

The Library's Local Fiscal Year is: 1/1/2000 to 12/31/2000
(month/day/year) (month/day/year)

This Annual Report is submitted for Fiscal Year: 1/1/2000 to 12/31/2000 *
(month/day/year) (month/day/year)

*(The fiscal year on which the library is reporting data for this annual report should agree with the dates supplied on Part 1 of the Annual Report)

Date Last Audit Performed: 6/7/99
(month/day/year)

Please check type of Audit: () City; () County; () State; () Private Accounting Firm;
(☒) Other; () N/A

Time period covered by the audit: 1/1/1998 to 12/31/1998
(month/day/year) (month/day/year)

The audit was performed by JOHN GADZINA (name) at
OFFICE OF SENECA FALLS SAVING BANK (firm or organization).

PLEASE BE SURE THAT THE ORIGINAL SIGNATURE OF THE FISCAL OFFICER APPEARS ON THE COPY SUBMITTED TO LIBRARY DEVELOPMENT. PHOTOCOPIED SIGNATURES ARE NOT ACCEPTABLE.

**Division of Library Development
New York State Library
New York State Education Department
Annual Report for Public and Association Libraries - 2000**

**Certification of Library Board President
and Library Director**

Having assured that the Mynderse Library (name
of library) is operating under its approved charter and registration in accordance with the provisions
of Education Law and the Regulations of the Commissioner for the fiscal year commencing
1/1/2000 and ending 12/31, 2000, and having
(month/day/year) (month/day)
duly assured that the "Annual Report" and the "Certification of Board Appointed Fiscal Officer"
were reviewed and accepted by the Library Board President, this annual report is filed on the
7th day of March, 2001.

(Signed) Samuel C. Deane
Library Board President

(Date) 3/7/01

(Signed) Michael Carahan
Library Director

(Date) 3/7/01

PLEASE BE SURE THAT THE ORIGINAL SIGNATURE OF THE BOARD PRESIDENT
AND LIBRARY DIRECTOR APPEAR ON THE COPY SUBMITTED TO LIBRARY
DEVELOPMENT. PHOTOCOPIED SIGNATURES ARE NOT ACCEPTABLE.

Finger Lakes Library System

ANNUAL REPORT INFORMATION

From: Marisa Iacobucci, Adult Services & Carol Hendrix, Exec. Admin. Assistant

Marisa

Carol

Library Name: **Mynderse Library**

Login: **NY0150**

Password: **Pass753**

LLSA Grant (Line 3840A-1): **\$2,362**

Book Replacement Grant (line L2760): **-0-**

If your library received any Special Legislative Grants for 2000, use line L3840A-3.

Annual Report time is here! Some of us from the System went to the Annual Report Training Workshop in Canandaigua to learn about Bibliostat, the new web based software we will be using to complete and submit our annual reports. The following are key points, which we hope will help you complete your annual report. Please feel free to contact us at any time with questions you may have.

- Above you will find a **Login** and **Password, assigned to your library by Bibliostat**. Please keep this information in a safe place. We will also have a copy of this information, so you can contact us if you misplace it. **PLEASE DO NOT CHANGE YOUR LOGIN AND PASSWORD.** If you change your login and password, no one will have a copy of this information and will be unable to help you if you lose it. **So, we strongly encourage you to NOT change this information.**
- This login and password allows you to get into your annual report through The Library Place website. We have included five pages of "Frequently Asked Questions for Bibliostat Collect". This will tell you exactly how to get to The Library Place and Bibliostat Collect. If you have further questions, please don't hesitate to call and ask us for assistance.
- Once you have logged on to your annual report on the bibliostat website, you may practice entering information and exploring. Please be aware that any information you type in **at this time** will, in the near future, be completely cleared. **The web site is not quite ready for you to enter permanent information and submit your report, so any information you type in currently will not be saved.** As soon as we know the date that you can begin entering permanent information we will let you know. Again, we encourage you to try out the site, but **no information will be saved** at this time.

- Once you log onto the site, we recommend you **print out a paper copy of your annual report, including instructions and begin working on gathering your statistics immediately.** We will need you to submit your electronic annual report to us no later than **5pm on February 14th**, so the sooner you begin gathering your statistics, the better.
- We have designated the week of February 5th, **“Annual Report Week at Finger Lakes Library System”**.
 - On **Monday, February 5th at 9:30 am**, we will be offering a supplementary workshop demonstrating how to get into and maneuver around the Bibliostat web site. This is not meant to replace the training workshops being offered by New York State. We found the workshop very helpful—it completely demystified the new process—and we encourage you to attend if at all possible. **There is one more workshop located fairly close on Friday, January 26th at the Sidney Memorial Public Library.** If you need more information concerning the workshop, please give us a call.
 - During the week of February 5th (Monday – Friday, 9am-4: 30pm) we will have computers available for you to input your Annual Report data at Finger Lakes Library System. You just need to sign up to reserve time for use.
 - Before this designated week, and up through the deadline of **5pm on February 14th**, we will be available for any questions you may have. Marisa & Carol will be able to answer statistical questions, and Frank will be available for financial questions.

One final thought—take the time to begin working on your report early. Inputting the information onto Bibliostat is very simple and straightforward. Accumulating all of your numbers and information is what takes time, so avoid stress and begin soon!

[Home](#) [Survey](#) [Status And Printing](#) [Logout](#)

All edit checks for review

Receipts #238 - 370

370 018 GRAND TOTAL

RECEIPTS, BUDGET LOANS,
TRANSFERS AND BALANCE
(Add 011, 013, L2850A and
001) (Same as Code 998)

OPERATING FUND RECEIPTS on #370, should be equal to OPERATING
FUND DISBURSEMENTS on #412. If this value is correct please explain
why using a State note.

Federal Edit Check Totals #440 - 448

444 State Government Aid

The normal range for State Government Income is between 8286 and
19334. Please explain why your data is out of the normal range using
the Federal note.

445 Total Income

[update](#)

Normal range between 82,853.1
and 115,073.75

446 Other operating expenditures 115388.00

Normal range 29,653 and
48,514.2

447 Total Operating Expenditures 166961.00

Normal 90,742.5 and 131,072.5

All edit checks for review

Receipts #238 - 370

370 018 GRAND TOTAL**RECEIPTS, BUDGET LOANS,
TRANSFERS AND BALANCE****(Add 011, 013, L2850A and
001) (Same as Code 998)**

**OPERATING FUND RECEIPTS on #370, should be equal to
OPERATING FUND DISBURSEMENTS on #412. If this value is correct
please explain why using a State note.**

Federal Edit Check Totals #440 - 448

444 State Government Aid

**The normal range for State Government Income is between 8286 and
19334. Please explain why your data is out of the normal range using
the Federal note.**

445 Total Incomeupdate

5359

All edit checks for review

Receipts #238 - 370

370018 GRAND TOTAL

258373.00

**RECEIPTS, BUDGET LOANS,
TRANSFERS AND BALANCE**
(Add 011, 013, L2850A and
001) (Same as Code 998)

OPERATING FUND RECEIPTS on #370, should be equal to
OPERATING FUND DISBURSEMENTS on #412. If this value is correct
please explain why using a State note.

Federal Edit Check Totals #440 - 448

444 State Government Aid

2362.00

The normal range for State Government Income is between 8286 and
19334. Please explain why your data is out of the normal range using
the Federal note.

445 Total Income

208013.00

update

All edit checks for review
Receipts #338 - 370

370018 GRAND TOTAL
RECEIPTS, BUDGET LOANS,
TRANSFERS AND BALANCE
(Add 011, 013, 12850A and
001) (Same as Code 988)
OPERATING FUND RECEIPTS on #370, should be equal to
OPERATING FUND DISBURSEMENTS on #412. If this value is correct
please explain why using a State note.

Federal Edit Check Totals #440 - 448

444 State Government Aid
The normal range for State Government income is between 8288 and
18334. Please explain why your data is out of the normal range using
the Federal note.

445 Total Income

All edit checks for review

Receipts #238 - 370

370 018 GRAND TOTAL

258373.00

**RECEIPTS, BUDGET LOANS,
TRANSFERS AND BALANCE****(Add 011, 013, L2850A and
001) (Same as Code 998)****OPERATING FUND RECEIPTS on #370, should be equal to
OPERATING FUND DISBURSEMENTS on #412. If this value is correct
please explain why using a State note.**

Federal Edit Check Totals #440 - 448

444 State Government Aid

2362.00

**The normal range for State Government Income is between 8286 and
19334. Please explain why your data is out of the normal range using
the Federal note.****445 Total Income**

208013.00

update

Normal range ~~29,653~~ and ~~48,514.2~~

All edit checks for review

Receipts 438 - 370

370018 GRAND TOTAL
RECEIPTS, BUDGET LOANS,
TRANSFERS AND BALANCE
(Add 011, 012, L2860A and
001) (Same as Code 998)
OPERATING FUND RECEIPTS on 9370, should be equal to
OPERATING FUND DISBURSEMENTS on 9412. If this value is correct
please explain why using a State note.

Federal Edit Check Totals 440 - 448

444 State Government Aid
The normal range for State Government income is between 3286 and
15334. Please explain why your data is out of the normal range using
the Federal note.

443 Total Income