



2003 Annual Report

Seneca Falls Library

Michael F. Nozzolio Building

mission statement

The mission of the **Seneca Falls Library** is to serve the community's educational, informational and literary needs through the provision of literary materials, programs, meeting venues and multimedia services.

board of directors

Dennis Bender

Samuel Dickieson

Larry Driscoll

Robert Kernan

Diana Becker

Gretchen Koch

Lansing Blackshaw

Marie Leo

Edward Chase

Susan Porter

Donald Cramer

Debra Swenson

a message from the president

It's been five months since that unseasonably warm November day when the Seneca Falls Library opened its doors for the first time. The grand opening was a joyous day for the library and community, as hundreds visited the new facility made possible by the generosity of so many.

Since that time, the library has seen a substantial increase in traffic as more and more people check out the new building.

More than 1,000 new cardholders have been added since November. The public meeting room – which adjoins the kitchen and can be divided into two rooms -- has been especially well utilized. About 20 community groups use the room regularly, including Literacy Volunteers, a local Girl Scout troop, the House of Concern, the Seneca Community Players and a home-schooling group. The meeting room is used four to five days a week, morning, noon and night. Donations from the Seneca Falls Rotary Club and the Shaken Memorial will combine to purchase a new Powerpoint projector for community use in the meeting room. Call the library at 568-8265 for information and to reserve the meeting room.

The Mother Goose program run by Children's Librarian Jan Caraccilo has also grown tremendously since the library's move. At one recent Tuesday morning session, more than 40 children and parents filled the children's area to hear stories. In the old building, the story hour rarely attracted more than 10 to 15 listeners. The new designated children's area -- with its stage, large windows and low bookshelves -- makes listening to stories a much more comfortable and enjoyable experience.

Our computer area is another part of the library that has seen significant growth. We now have 12 public-access computers, triple the amount available in the old building. Those computers are used by patrons of all ages – from youngsters enjoying some educational games to high school students working on term papers or older adults surfing the Web or working on resumes.

Anyone who has moved knows it takes some time to settle in and feel at home in your new surroundings. As we begin to feel more at home at 47 Cayuga St., it is our hope to offer more programs.

But we look to our users as well. One patron came up with the idea of launching a book club for youngsters who enjoy the popular children's author Barbara Park. The "Junie B. Jones Book Club" is meeting every Saturday morning for 6 and 7 year old children. Kathy Miller is volunteering her time to lead the group and the library purchased the books for the club – a kind of partnership we'd like to repeat. If you have a particular interest or expertise, the new Seneca Falls Library may be a good venue to share it. We encourage you to call us with your ideas.

As a mother of two young children, I admit I'm prone to "mothering" metaphors. But I have often thought of this new library as akin to children. As many of you know, it certainly takes effort to birth a child ... or in our case, a new library. But that labor pales in comparison to the work it takes to raise a child. I feel the same way about the Seneca Falls Library. Many have worked hard to realize its birth, but in a sense the work has just begun. We continue to look for your support in making the library the best it can be.

Susan C. Porter

2003 offerings

1. 16, 119 adult books
2. 4,931 Children's books
3. Periodicals:
 - a. 7 newspapers
 - b. 64 periodical subscriptions
4. 1,464 books-on-tape and books-on-cd
5. Large print books: fiction and non-fiction
- 6 Reference materials:
 - a. Koeppel Law Library administered by the 7th Judicial District
 - b. Seneca Falls History compiled by Roberta Halden
 - c. DAR Collection
7. 253 Videos and DVD's
8. Computers
 - 6 Internet/Workstations;
 - 4 Internet;
 - 2 Children's
9. # visits 19,223

staff

Michael Caraher

Tom Stincic

Suzanne Mathewson

David Fenton

Jennifer Sawyer

Jan Caricillo

meeting room

The meeting room is used on average 4 to 5 days per week. Meetings are scheduled mornings, afternoons, and evenings. Many days there are multiple meetings per day.

The groups using the meeting room are:

- Century 21 Investment Club
- Child Care Council of the Finger Lakes
- Finger Lakes Arts Grants and Services Inc.
- Finger Lakes Youth Football League
- Garden Club of Seneca Falls
- Girl Scouts Seven Lakes Council
- Girl Scout Troop 178
- House of Concern
- Literacy Volunteers
- Mannatech Independent Associates
- Mynderse Academy Tutor
- Myndwich
- Red Tent Book Club
- Seneca Falls Historical Society
- Seneca Falls LEAH
- Seneca Community Players
- Seneca County Facilitative Enrollment
- U.S. Investigation Services – Albany District
- Woman's Reading Club
- Writer's Group

new library cards

Since opening in November 2003, we have added over 1,000 new library cards and library visits are up 50%.

MYNDERSE LIBRARY
STATEMENTS OF FINANCIAL POSITION
December 31, 2003
(With Comparative Totals for 2002)

ASSETS

	Operating Fund <u>2003</u>	Building Fund <u>2003</u>	Total <u>2003</u>	Total <u>2002</u>
CURRENT ASSETS:				
Petty cash	\$34	\$0	\$34	\$31
Cash on hand	444	0	444	189
Operating checking	6,459	0	6,459	6,607
Building vision fund checking	0	82,024	82,024	618,379
Investment checking	134,537	0	134,537	33,066
Building checking	0	7,309	7,309	5,444
Money market - Smith Barney	26,508	0	26,508	28,521
Stock and bonds - Smith Barney	351,722	0	351,722	327,274
Pledges receivable	0	684,565	684,565	1,102,938
Prepaid insurance	686	2,171	2,857	0
Total Current Assets	<u>\$520,390</u>	<u>\$776,069</u>	<u>\$1,296,459</u>	<u>\$2,122,449</u>
PROPERTY AND EQUIPMENT:				
Land	\$0	\$87,117	\$87,117	\$87,117
Building and improvements	0	2,506,907	2,506,907	0
Equipment	50,338	20,870	71,208	50,338
Accumulated depreciation	(33,221)	(5,645)	(38,866)	(23,756)
Net Property and Equipment	<u>\$17,117</u>	<u>\$2,609,249</u>	<u>\$2,626,366</u>	<u>\$113,699</u>
OTHER ASSETS:				
Construction in progress	\$0	\$0	\$0	\$1,193,419
Total Assets	<u>\$537,507</u>	<u>\$3,385,318</u>	<u>\$3,922,825</u>	<u>\$3,429,567</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES:				
Accounts payable	\$0	\$0	\$0	\$1,184
Current portion of note payable	0	10,526	10,526	0
Total Current Liabilities	<u>0</u>	<u>10,526</u>	<u>10,526</u>	<u>1,184</u>
LONG-TERM LIABILITIES:				
Note payable	\$0	\$138,110	\$138,110	\$0
Less: Current Portion	0	(10,526)	(10,526)	0
Total Long-Term Liabilities	<u>0</u>	<u>127,584</u>	<u>127,584</u>	<u>0</u>
Total Liabilities	<u>\$0</u>	<u>\$138,110</u>	<u>\$138,110</u>	<u>\$1,184</u>
NET ASSETS:				
Unrestricted	\$537,507	\$2,778,778	\$3,316,285	\$1,701,622
Temporarily restricted	0	363,080	363,080	1,726,761
Board designated	0	105,350	105,350	0
Total Net Assets	<u>\$537,507</u>	<u>\$3,247,208</u>	<u>\$3,784,715</u>	<u>\$3,428,383</u>
Total Liabilities and Net Assets	<u>\$537,507</u>	<u>\$3,385,318</u>	<u>\$3,922,825</u>	<u>\$3,429,567</u>

See accountants' compilation report.

MYNDERSE LIBRARY
STATEMENTS OF ACTIVITIES
Years Ended December 31, 2003
(With Comparative Totals for 2002)

	Operating Fund <u>2003</u>	Building Fund <u>2003</u>	Total <u>2003</u>	Total <u>2002</u>
<u>CHANGES IN UNRESTRICTED NET ASSETS</u>				
<u>PUBLIC SUPPORT AND REVENUE:</u>				
Seneca Falls School	\$50,000	\$0	\$50,000	\$42,500
Town/Village of Seneca Falls and Fayette	106,000	0	106,000	10,750
Grants	8,465	0	8,465	8,032
United Way	7,250	0	7,250	7,750
Contributions	6,386	0	6,386	11,547
Library fees and fines	2,793	0	2,793	2,304
Memberships	19,551	0	19,551	13,100
Special events	9,669	0	9,669	260
Sale of property - Net of Closing	0	105,560	105,560	0
Dividends and interest	16,625	0	16,625	19,372
Net Realized/Unrealized gains (losses) on investments	34,186	0	34,186	(30,292)
Transfers from investments	21,600	0	21,600	21,600
	<u>\$282,525</u>	<u>\$105,560</u>	<u>\$388,085</u>	<u>\$106,923</u>
Net Assets Released from Restrictions	0	1,312,912	1,312,912	993,258
Total Unrestricted Public Support and Revenue	<u>\$282,525</u>	<u>\$1,418,472</u>	<u>\$1,700,997</u>	<u>\$1,100,181</u>
<u>EXPENSES:</u>				
Program services:				
Salaries and benefits	\$78,756	\$0	\$78,756	\$88,747
Insurance	2,792	3,039	5,831	1,299
Library materials	16,790	0	16,790	22,430
Building expense	13,553	285	13,838	7,329
Advertising	266	0	266	961
Depreciation	9,465	5,645	15,110	9,285
Total program services	<u>\$121,622</u>	<u>\$8,969</u>	<u>\$130,591</u>	<u>\$130,051</u>
Supporting services:				
Office and postage	\$11,835	\$1,403	\$13,238	\$13,599
Board liability	98	0	98	784
Professional fees	5,468	0	5,468	4,591
Investment fees	3,428	0	3,428	3,516
Contracted services	4,025	0	4,025	225
Special events	1,987	0	1,987	0
Interest expense	0	1,029	1,029	0
Transfers to operating	21,600	0	21,600	21,600
Total supporting services	<u>\$48,441</u>	<u>\$2,432</u>	<u>\$50,873</u>	<u>\$44,315</u>
Total Expenses	<u>\$170,063</u>	<u>\$11,401</u>	<u>\$181,464</u>	<u>\$174,366</u>
Change in Unrestricted Net Assets	\$112,462	\$1,407,071	\$1,519,533	\$925,815
<u>CHANGES IN TEMPORARILY RESTRICTED NET ASSETS</u>				
<u>PUBLIC SUPPORT AND REVENUE:</u>				
Grants	\$0	\$100,000	\$100,000	\$500,000
Contributions	0	44,545	44,545	607,235
Dividends and interest	0	5,166	5,166	9,093
	<u>\$0</u>	<u>\$149,711</u>	<u>\$149,711</u>	<u>\$1,116,328</u>
Net Assets Released from Restrictions	0	(1,312,912)	(1,312,912)	(993,258)
Change in Temporarily Restricted Net Assets	\$0	(\$1,163,201)	(\$1,163,201)	\$123,070
Net Assets at Beginning of Year	425,045	3,003,338	3,428,383	2,379,498
Net Assets at End of Year	<u>\$537,507</u>	<u>\$3,247,208</u>	<u>\$3,784,715</u>	<u>\$3,428,383</u>