

Seneca Falls Library

Annual Report For Public And Association Libraries - 2005

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2005

1.1	Library ID Number	2400566010
1.2	Library Name	Seneca Falls Library
1.3	Community	Seneca Falls
1.4	Beginning Fiscal Reporting Year	1/1/2005
1.5	Ending Fiscal Reporting Year	12/31/2005
1.6	Street Address	47 Cayuga Street
1.7	City	Seneca Falls
1.8	Zip Code (5 Digits Only)	13148
1.9	Four-Digit Zip Code Extension (4 digits only; enter N/A if 1480 unknown)	
1.10	Mailing Address	47 Cayuga Street
1.11	City	Seneca Falls
1.12	Zip Code (5 digits only)	13148
1.13	Four-Digit Zip Code Extension (4 digits only; enter N/A if 1480 unknown)	
1.14	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(315) 568-8265
1.15	Fax Number (enter 10 digits only; enter N/A if no fax number)	(315) 568-1606
1.16	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	myndersl@rochester.rr.com
1.17	Library Home Page URL (Enter N/A if no home page URL)	www.senecafallslibrary.org
1.18	Population Chartered to Serve (per 2000 Census)	6861
1.19	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION
1.20	Indicate the area chartered to serve as stated in the library's charter (select one):	Village

1.21	Indicate the type of charter the library currently holds (select one):	ABSOLUTE
1.22	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	12161898
1.23	Date the library was last registered	12311975
1.24	Federal Employer Identification Number	166075457
1.25	County	Seneca
1.26	School District	Seneca Falls Central Schools
1.27	Library System	Finger Lakes Library System
1.28	Title of Library Director/ Manager (select one):	Mr.
1.29	First Name of Library Director/Manager	Michael
1.30	Last Name of Library Director/Manager	Cara her
1.31	NYS Public Librarian Certification Number	N/A
1.32	E-mail Address of the Director/Manager	myndersl@rochester.rr.com
1.33	Fax Number of the Director/Manager	(315) 568-1606
1.34	Does the library charge fees for library cards to people residing outside the system's service area?	N
1.35	In the fiscal year that ended in 2005, was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to question 1.36.	N
1.	Name of municipality or district holding the vote	N/A
2.	Indicate the type of municipality or district holding the vote	N/A
3.	Was this a Chapter 414 vote?	N/A
4.	Dollar amount	N/A
5.	Was the vote successful?	N/A
6.	Date the vote was held	N/A
1.36	For the fiscal year that ended in 2005, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	29%

- 1.37 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.38. N
1. Name of contracting municipality or district N/A
 2. Is this a written contractual agreement? N/A
 3. Population of the geographic area served by this contract N/A
 4. Dollar amount of contract N/A
 5. Enter the appropriate code for range of services provided (select one): N/A
- 1.38 During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract Answer Y for Yes, N for No. N
- 1.39 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	9,544
2.2	Adult Non-fiction Books	7,344
2.3	Total Adult Books (Total questions 2.1 & 2.2)	16,888
2.4	Children's Fiction Books	3,575
2.5	Children's Non-fiction Books	2,207
2.6	Total Children's Books (Total questions 2.4 & 2.5)	5,782
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	22,670

Other Print Materials

2.8	Total Uncataloged Books	1,024
2.9	Total Print Serials	296
2.10	All Other Print Materials	38
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1,358
2.12	Total Print Materials (Total questions 2.7 and 2.11)	24,028

ELECTRONIC MATERIALS

2.13	Electronic Books	0
2.14	NOVEL	12
2.15	Other Databases	7
2.16	Total Databases (Total questions 2.14 and 2.15)	19
2.17	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	0
2.18	Total Electronic Materials (Total questions 2.13, 2.16 and 2.17)	19

ALL OTHER MATERIALS

2.19	Audio Recordings (includes audio CDs, tapes, etc.)	1,684
2.20	Video Recordings (includes VHS, DVD, etc.)	328

2.21	All Other Materials (includes microform, films, slides, filmstrips, etc.)	94
2.22	Total Other Materials Holdings	2,106
2.23	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.18 and 2.22)	26,153

CURRENT SERIAL SUBSCRIPTIONS

2.24	Current Print Serial Subscriptions	60
2.25	Current Electronic Serial Subscriptions	0
2.26	Total Current Subscriptions (Total questions 2.24 and 2.25)	60

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.27	Cataloged Books	1,667
2.28	All Other Print Materials	396
2.29	Electronic Materials	0
2.30	All Other Materials	178
2.31	Total Additions (Total questions 2.27 through 2.30)	2,241

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	36
3.2	Young Adult Program Sessions	2
3.3	Children's Program Sessions	96
3.4	All Other Program Sessions	4
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	138
3.6	Adult Program Attendance	540
3.7	Young Adult Program Attendance	14
3.8	Children's Program Attendance	1,737
3.9	All Other Program Attendance	319
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	2,610

LIBRARY USE

3.11	Library visits (total annual attendance)	35,955
3.12	Registered resident borrowers	2,316
3.13	Registered non-resident borrowers	3,025

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.14	Does the library have an open meeting policy?	Y
3.15	Does the library have a policy protecting the confidentiality of library records?	Y
3.16	Does the library have an Internet use policy?	Y
3.17	Does the library have a disaster policy?	N

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.18	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.19	Does the library have devices for the deaf and hearing impaired (TTY/TDD)?	N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1.

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	13,476
4.2	Adult Non-fiction Books	5,136
4.3	Total Adult Books (Total questions 4.1 & 4.2)	18,612
4.4	Children's Fiction Books	8,100
4.5	Children's Non-fiction Books	2,118
4.6	Total Children's Books (Total questions 4.4 & 4.5)	10,218
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	28,830

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	6,985
4.9	Circulation of Children's Other Materials	1,530
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	8,515
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	37,345
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	11,748

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	4,169
------	------------------------------	-------

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	5,208
------	--------------------------	-------

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	1,932
------	--------------------------	-------

5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2005.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to your OPAC from outside the library?	Y
5.4	Does the library use Internet filtering software on any computer?	N
5.5	Total number of Internet terminals used by the general public.	12
5.6	Number of users (in-library only) of electronic resources per year	9,376

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

- 6.1 The number of hours per workweek used to compute FTE 40
for all paid library personnel in this section.

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS - Report positions to two decimal places.

6.2	Library Director (certified)	N/A
6.3	Vacant Library Director (certified)	N/A
6.4	Librarian (certified)	N/A
6.5	Vacant Librarian (certified)	N/A
6.6	Library Manager (not certified)	1
6.7	Vacant Library Manager (not certified)	N/A
6.8	Library Specialist/Paraprofessional (not certified)	N/A
6.9	Vacant Library Specialist/Paraprofessional (not certified)	N/A
6.10	Other Staff	3.5
6.11	Vacant Other Staff	N/A
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	4.50
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	N/A
6.15	Salary - Entry Level Librarian (certified)	N/A
6.16	FTE - Library Director (certified)	N/A
6.17	Salary - Library Director (certified)	N/A
6.18	FTE - Library Manager (not certified)	1
6.19	Salary - Library Manager (not certified)	\$40,125

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2005.

- | | | |
|---|---|---|
| 7.1 | 1. Is governed by board-approved written bylaws. | Y |
| 7.2 | 2. Has a board-approved written long range plan of service. | Y |
| 7.3 | 3. Presents an annual report to the community. | Y |
| 7.4 | 4. Has board-approved written policies. | Y |
| 7.5 | 5. Presents an annual written budget to appropriate funding agencies. | Y |
| 7.6 | 6. Periodically evaluates the effectiveness of the collection and services in meeting community needs. | Y |
| 7.7 | 7. Is open the minimum standard number of public service hours for population served. (see instructions) | Y |
| 8. Maintains a facility to meet community needs, including adequate: | | |
| 7.8 | 8a. space | Y |
| 7.9 | 8b. lighting | Y |
| 7.10 | 8c. shelving | Y |
| 7.11 | 8d. seating | Y |
| 7.12 | 8e. restroom (see instructions) | Y |
| 9. Has the equipment and connections necessary to facilitate access to information: | | |
| 7.13 | 9a. telephone | Y |
| 7.14 | 9b. photocopier (see instructions) | Y |
| 7.15 | 9c. microcomputer or terminal | Y |
| 7.16 | 9d. printer | Y |
| 7.17 | 9e. telefacsimile capability (see instructions) | Y |
| 7.18 | 10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number. | Y |
| 7.19 | 11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner's Regulations. | Y |

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report public service hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	57
8.7	Minimum Weekly Total Hours - Branch Libraries	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	57.00
8.10	Annual Total Hours - Main Library	3,016
8.11	Annual Total Hours - Branch Libraries	0
8.12	Annual Total Hours - Bookmobiles	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,016.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

- | | |
|---|----------------------------|
| 1. Outlet Name | Seneca Falls Library |
| 2. Street Address | 47 CAYUGA STREET |
| 3. City | SENECA FALLS |
| 4. Zip Code | 13148 |
| 5. Four-Digit Zip Code Extension | 1480 |
| 6. Phone (enter 10 digits only) | 3155688265 |
| 7. Fax Number (enter 10 digits only) | 3155681606 |
| 8. E-mail Address | myndersl@rochester.rr.com |
| 9. Outlet URL | www.senecafallslibrary.org |
| 10. County | Seneca |
| 11. Outlet Type Code (select one): | CE |
| 12. Enter the appropriate outlet code (select one): | LO |
| 13. Indicate the year this outlet was initially constructed | 2002 |
| 14. Indicate the year the outlet underwent a major renovation costing \$25,000 or more | N/A |
| 15. Square footage of the outlet | 11,900 |
| 16. Does the outlet have a building entrance that is physically accessible to the person in a wheelchair? | Y |
| 17. Is every public part of the outlet accessible to the person in a wheelchair? | Y |
| 18. <i>LIBID</i> | 2400566010 |
| 19. <i>FSCSID</i> | NY0150 |
| 20. <i>Metropolitan Status Code</i> | NO |
| 21. <i>Number of Bookmobiles in the Bookmobile Outlet Record</i> | 0 |

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2005. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year 12
(January 1, 2005 to December 31, 2005)

10.2 Number of voting positions on library board. 11

BOARD MEMBER SELECTION

10.3 Enter Selection Code (select one): EA

List Officers and Board Members for the *2006 Calendar Year*. Complete one record for each board member.

1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Diana
3.	Last Name of Board Member	Becker
4.	Mailing Address	76 Cayuga Street
5.	City	Seneca Falls
6.	Zip Code (5 digits only)	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	dianabecker@prodigy.net
9.	Office Held	N/A
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2008
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Dennis
3.	Last Name of Board Member	Bender
4.	Mailing Address	2589 Rittmer Lane
5.	City	Seneca Falls
6.	Zip Code (5 digits only)	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	dbender@courts.state.ny.us
9.	Office Held	Secretary
10.	Term Expires	June

11.	Term Expires - Year (yyyy)	2006
.		
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Donald
3.	Last Name of Board Member	Cramer
4.	Mailing Address	101 Cayuga Street
5.	City	Seneca Falls
6.	Zip Code (5 digits only)	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	acramer@lynnet.com
9.	Office Held	N/A
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2006
.		
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Robert
3.	Last Name of Board Member	Kernan
4.	Mailing Address	16 Tall Oaks Drive
5.	City	Seneca Falls
6.	Zip Code (5 digits only)	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	robert.kernan@senecafallssavings.com
9.	Office Held	N/A
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2008
.		
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Marie
3.	Last Name of Board Member	Leo
4.	Mailing Address	90 West Bayard Street
5.	City	Seneca Falls
6.	Zip Code (5 digits only)	13148

7.	Phone for the Board President only (enter 10 digits only)	(315) 568-2365
8.	E-mail address	leos@rochester.rr.com
9.	Office Held	President
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2006
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Debra
3.	Last Name of Board Member	Swenson
4.	Mailing Address	4535 Route 89
5.	City	Seneca Falls
6.	Zip Code (5 digits only)	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	dswenson@rochester.rr.com
9.	Office Held	N/A
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2007
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Susan
3.	Last Name of Board Member	Porter
4.	Mailing Address	78 Cayuga Street
5.	City	Seneca Falls
6.	Zip Code (5 digits only)	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	scporter1@verizon.net
9.	Office Held	Vice-President
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2007
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Lawrence
3.	Last Name of Board Member	Driscoll

4.	Mailing Address	5 Leland Drive
5.	City	Seneca Falls
6.	Zip Code (5 digits only)	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	elaurens1@yahoo.com
9.	Office Held	Treasurer
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2008
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Gail
3.	Last Name of Board Member	Lohr
4.	Mailing Address	100 Troy Street
5.	City	Seneca Falls
6.	Zip Code (5 digits only)	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	glohr@rochester.rr.com
9.	Office Held	N/A
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2007
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Marvin
3.	Last Name of Board Member	Lay
4.	Mailing Address	2022 Gravel Road
5.	City	Seneca Falls
6.	Zip Code (5 digits only)	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	MLAY1@rochester.rr.com
9.	Office Held	N/A
10.	Term Expires	June

11.	Term Expires - Year (yyyy)	2007
1.	Title of Board Member (select one):	Vacant
2.	First Name of Board Member	N/A
3.	Last Name of Board Member	N/A
4.	Mailing Address	N/A
5.	City	N/A
6.	Zip Code (5 digits only)	N/A
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	N/A
9.	Office Held	N/A
10.	Term Expires	
11.	Term Expires - Year (yyyy)	N/A

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, Y
complete one record for each funding source; if no, go to
question 11.3.

1.	Source of Funds	Town
2.	Name of funding County, Municipality or District	Seneca Falls
3.	Amount	\$52,500
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	N

1.	Source of Funds	Town
2.	Name of funding County, Municipality or District	Fayette
3.	Amount	\$515
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	N

1.	Source of Funds	Village
2.	Name of funding County, Municipality or District	Seneca Falls
3.	Amount	\$5,000
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	N

1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Seneca Falls Central School
3.	Amount	\$112,500
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	N

11.2 **TOTAL LOCAL PUBLIC FUNDS** \$170,515

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA) \$7,789

11.4 Central Library Aid (CLDA and/or CBA) \$0

11.5 Additional State Aid received from the System	\$0
11.6 Federal Aid received from the System	\$0
11.7 Other Cash Grants	\$4,957
11.8 TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$12,746

OTHER STATE AID

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
--	-----

FEDERAL AID FOR LIBRARY OPERATION

11.10 LSTA	\$0
11.11 Other Federal Aid	\$0
11.12 TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0

11.13 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
--	-----

OTHER RECEIPTS

11.14 Gifts and Endowments	\$40,418
11.15 Fund Raising	\$17,628
11.16 Income from Investments	\$7,297
11.17 Library Charges	\$32,439
11.18 Other	\$7,035
11.19 TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$104,817
11.20 TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$288,078

11.21 BUDGET LOANS	\$0
---------------------------	-----

TRANSFERS

11.22 From Capital Fund (Same as Question 14.8)	\$0
11.23 From Other Funds	\$0
11.24 TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0

11.25	BALANCE - Beginning of Fiscal Year Ending 2005 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$167,374
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$455,452

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$0
12.2	Other Staff	\$119,746
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$119,746
12.4	Employee Benefits Expenditures	\$22,809
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$142,555

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$24,290
12.7	Electronic Materials Expenditures	\$3,156
12.8	Other Materials Expenditures	\$5,736
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$33,182

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0
12.14	From Other Funds (72OF)	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$0
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$53,767
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$53,767

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$10,615
12.19	Telecommunications	\$3,845

12.20 Binding Expenses	\$0
12.21 Postage and Freight	\$5,754
12.22 Other Miscellaneous	\$28,009
12.23 Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$48,223

12.24 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** \$0

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25 From Local Public Funds (73PF)	\$0
12.26 From Other Funds (73OF)	\$0
12.27 Total (Add Questions 12.25 and 12.26)	\$0
12.28 Budget Loans (Principal and Interest)	\$0
12.29 Short-Term Loans	\$0
12.30 Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0
12.31 TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5A, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$277,727

TRANSFERS

Transfers to Capital Fund

12.32 From Local Public Funds (76PF)	\$0
12.33 From Other Funds (76OF)	\$0
12.34 Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0
12.35 Transfer to Other Funds	\$0
12.36 TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0
12.37 TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$277,727
12.38 BALANCE IN OPERATING FUND -at the End of Fiscal Year Ending 2005	\$177,725
12.39 GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$455,452

ASSURANCE

12.40 The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 02/08/2006

FISCAL AUDIT

12.41 Last audit performed (mm/dd/yyyy) 06/07/1999

12.42 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 01/01/1998 - 12/31/1998

12.43 Indicate type of audit (select one): Other (specify using the State note)

CAPITAL FUND

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. N

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1 of this report
ROUND TO THE NEAREST DOLLAR.

REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources	0
13.2 All Other Revenues from Local Sources	0
13.3 Total Revenues from Local Sources	\$0

STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for Construction	0
13.5 Other State Aid	0
13.6 Total State Aid (Add Questions 13.4 and 13.5)	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7 TOTAL FEDERAL AID	0
-------------------------------	---

INTERFUND REVENUE

13.8 Transfer from Operating Fund (Same as Question 12.34)	\$0
13.9 TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0

13.10 NON-REVENUE RECEIPTS	0
-----------------------------------	---

13.11 TOTAL RECEIPTS (Add Questions 13.9 and 13.10)	\$0
--	-----

13.12 CASH BALANCE - Beginning of Fiscal Year Ending 2005 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$199,107
--	-----------

13.13 TOTAL RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$199,107
---	-----------

14. CAPITAL FUNDS DISBURSEMENTS

PROJECT EXPENDITURES

14.1 Construction	\$199,107
-------------------	-----------

14.2 Incidental Construction	0
------------------------------	---

Other Disbursements

14.3 Purchase of Buildings	0
----------------------------	---

14.4 Interest	0
---------------	---

14.5 Collection Expenditures	0
------------------------------	---

14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
--	-----

14.7 TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$199,107
---	-----------

14.8 TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
--	-----

14.9 NON-PROJECT EXPENDITURES	0
-------------------------------	---

14.10 TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$199,107
---	-----------

14.11 CASH BALANCE - End Of Fiscal Year ending 2005	0
---	---

14.12 TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$199,107
--	-----------

15. FEDERAL TOTALS

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	0.00
15.2	Total Librarians	1.00
15.3	All Other Paid Staff	3.50
15.4	Total Paid Employees	4.50
15.5	State Government Revenue	\$7,789
15.6	Federal Aid Revenue	\$0
15.7	Other Operating Revenue	\$109,774
15.8	Total Operating Revenue	\$288,078
15.9	Other Operating Expenditures	\$101,990
15.10	Total Operating Expenditures	\$277,727
15.11	Capital Expenditures	\$199,107
15.12	Print Materials	23,990

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1 <i>LIB ID</i>	2400566010
16.2 <i>Interlibrary Relationship Code</i>	ME
16.3 <i>Legal Basis Code</i>	NP
16.4 <i>Administrative Structure Code</i>	SO
16.5 <i>FSCS Public Library Definition</i>	Y
16.6 <i>Geographic Code</i>	OTH
16.7 <i>FSCS ID</i>	NY0150

SUGGESTED IMPROVEMENTS

Library Name:

Seneca Falls Library

Library System:

Finger Lakes Library System

Name of Person Completing Form:

Phone Number:

Please share your suggestions for improving the *Annual Report*. Thank you!

Seneca Falls Library

Annual Report For Public And Association Libraries - 2005

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

No Notes

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

No Notes

4. LIBRARY TRANSACTIONS

No Notes

5. AUTOMATION AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

No Notes

11. OPERATING FUNDS RECEIPTS

No Notes

12. OPERATING FUND DISBURSEMENTS

12.43 Indicate type of audit
(select one):

State
Note:

The audit was performed by a local banking officer, who worked for the IRS at one time.

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUNDS DISBURSEMENTS

No Notes

15. FEDERAL TOTALS

No Notes

16. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes