

# Seneca Falls Library

## Annual Report For Public And Association Libraries - 2007

	CURRENT YEAR	PREVIOUS YEAR
<b>1. GENERAL LIBRARY INFORMATION</b>		
Report all information in Part 1 as of December 31, 2007		
1.1 Library ID Number	2400566010	2400566010
1.2 Library Name	Seneca Falls Library	Seneca Falls Library
1.3 Community	Seneca Falls	Seneca Falls
1.4 Beginning Fiscal Reporting Year	1/1/2007	1/1/2006
1.5 Ending Fiscal Reporting Year	12/31/2007	12/31/2006
1.6 Street Address	47 Cayuga Street	47 Cayuga Street
1.7 City	Seneca Falls	Seneca Falls
1.8 Zip Code (5 Digits Only)	13148	13148
1.9 Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	1480	1480
1.10 Mailing Address	47 Cayuga Street	47 Cayuga Street
1.11 City	Seneca Falls	Seneca Falls
1.12 Zip Code (5 digits only)	13148	13148
1.13 Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	1480	1480
1.14 Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(315) 568-8265	(315) 568-8265
1.15 Fax Number (enter 10 digits only; enter N/A if no fax number)	(315) 568-1606	(315) 568-1606
1.16 E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	myndersl@rochester.rr.com	myndersl@rochester.rr.com
1.17 Library Home Page URL (Enter N/A if no home page URL)	www.senecafallslibrary.org	www.senecafallslibrary.org

1.18	Population Chartered to Serve (per 2000 Census)	6861	6861
1.19	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION	ASSOCIATION
1.20	Indicate the area chartered to serve as stated in the library's charter (select one):	Village	Village
1.21	Indicate the type of charter the library currently holds (select one):	ABSOLUTE	ABSOLUTE
1.22	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	12161898	12161898
1.23	Date the library was last registered	12311975	12311975
1.24	Federal Employer Identification Number	166075457	166075457
1.25	County	Seneca	Seneca
1.26	School District	Seneca Falls Central Schools	Seneca Falls Central Schools
1.27	Library System	Finger Lakes Library System	Finger Lakes Library System
1.28	Title of Library Director/ Manager (select one):	Mr.	Mr.
1.29	First Name of Library Director/Manager	Michael	Michael
1.30	Last Name of Library Director/Manager	Caraher	Caraher
1.31	NYS Public Librarian Certification Number	N/A	N/A
1.32	E-mail Address of the Director/Manager	myndersl@rochester.rr.com	myndersl@rochester.rr.com
1.33	Fax Number of the Director/Manager	(315) 568-1606	(315) 568-1606
1.34	Does the library charge fees N for library cards to people residing outside the system's service area?		N
1.35	For the fiscal reporting year N		N

(questions 1.4 and 1.5) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for *each* vote held. If no, go to question 1.36.

1.	Name of municipality or district holding the vote	N/A	N/A
2.	Indicate the type of municipality or district holding the vote	N/A	N/A
3.	Was this a Chapter 414 (Ed. Law §259.1.b)?	N/A	N/A
4.	Dollar amount	N/A	N/A
5.	Was the vote successful?	N/A	N/A
6.	Date the vote was held	N/A	N/A
1.36	For the fiscal year that ended in 2007, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	30%	28%
1.37	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <i>each</i> contract. If no, go to question 1.38.	N	N
1.	Name of contracting municipality or district	N/A	N/A
2.	Is this a written contractual agreement?	N/A	N/A
3.	Population of the geographic area served by this contract	N/A	N/A

4.	Dollar amount of contract	N/A	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A	N/A
1.38	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No.	N	N
1.39	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.	N	N
1.40	Structure Status (State use only)	00 (for no change from previous year)	00 (for no change from previous year)
1.41	Name Status (State use only)	00 (for no change from previous year)	00 (for no change from previous year)
1.42	Address Status	00 (for no change from previous year)	00 (for no change from previous year)

## 2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

### PRINT MATERIALS

#### Cataloged Books

2.1	Adult Fiction Books	10,055	9,839
2.2	Adult Non-fiction Books	8,212	7,830
2.3	Total Adult Books (Total	18,267	17,669

questions 2.1 & 2.2)

2.4	Children's Fiction Books	3,993	3,796
2.5	Children's Non-fiction Books	2,422	2,319
2.6	Total Children's Books (Total questions 2.4 & 2.5)	6,415	6,115
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	24,682	23,784

#### Other Print Materials

2.8	Total Uncataloged Books	1,763	1,545
2.9	Total Print Serials	258	275
2.10	All Other Print Materials	344	338
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	2,365	2,158
2.12	Total Print Materials (Total questions 2.7 and 2.11)	27,047	25,942

#### ELECTRONIC MATERIALS

2.13	Electronic Books	1,851	1,493
2.14	Local Databases	0	0
2.15	NOVEL Databases	13	12
2.16	Other Databases	10	9
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	23	21
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	0	0
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	1,874	1,514

#### ALL OTHER MATERIALS

2.20	Audio Recordings (includes audio CDs, tapes, etc.)	1,839	1,804
2.21	Video Recordings (includes VHS, DVD, etc.)	524	487

2.22	All Other Materials (includes microform, films, slides, filmstrips, etc.)	252	187
2.23	Total Other Materials Holdings	2,615	2,478
2.24	<b>GRAND TOTAL HOLDINGS</b> (Total questions 2.12, 2.19 and 2.23)	31,536	29,934

**CURRENT SERIAL SUBSCRIPTIONS**

2.25	Current Print Serial Subscriptions	44	58
2.26	Current Electronic Serial Subscriptions	0	0
2.27	Total Current Subscriptions (Total questions 2.25 and 2.26)	44	58

**ADDITIONS TO HOLDINGS** - Do not subtract withdrawals or discards.

2.28	Cataloged Books	1,398	1,264
2.29	All Other Print Materials	6	173
2.30	Electronic Materials	358	1,493
2.31	All Other Materials	200	393
2.32	Total Additions (Total questions 2.28 through 2.31)	1,962	3,323

**3. LIBRARY PROGRAMS, POLICIES, AND SERVICES**

Report all information on questions 3.1 through 3.10 and 3.51 through 3.59 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.50 for the 2007 calendar year.

**LIBRARY SPONSORED PROGRAMS**

3.1	Adult Program Sessions	27	51
3.2	Young Adult Program Sessions	0	0
3.3	Children's Program Sessions	63	43
3.4	All Other Program Sessions	6	2
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	96	96
3.6	Adult Program Attendance	545	1,599

3.7	Young Adult Program Attendance	0	0
3.8	Children's Program Attendance	1,576	1,230
3.9	All Other Program Attendance	274	95
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	2,395	2,924

### SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2007 (check all that apply):

- a. Program(s) for children Yes
- b. Program(s) for young adults No
- c. NYS Summer Reading Program theme for children used Yes
- d. NYS Summer Reading Program theme for young adults used No
- e. N/A No

3.12 Library outlets offering the summer reading program 1

3.13 Children registered for the library's summer reading program ~~27~~ 34

3.14 Young adults registered for the library's summer reading program 0

3.15 Total number registered for the library's summer reading program (total 3.13 + 3.14) 27

3.16 Children's program sessions – Summer 2007 ~~8~~ 3

3.17 Young adult program sessions – Summer 2007 0

3.18 Total program sessions – Summer 2007 (total 3.16 + 3.17) 8

3.19 Children's program ~~247~~ 630



## attendance – Summer 2007

- 3.20 Young adult program attendance – Summer 2007 0
- 3.21 Total program attendance – Summer 2007 (total 3.19 + 3.20) 247

## COLLABORATORS

- 3.22 Public school district(s) and/or BOCES 0
- 3.23 Non-public school(s) 0
- 3.24 Childcare center(s) 0
- 3.25 Summer camp(s) 0
- 3.26 Municipality/Municipalities 1
- 3.27 Literacy provider(s) 0
- 3.28 Other (describe using the State note) 1
- 3.29 Total Collaborators (total 3.22 through 3.28) 2

## EARLY LITERACY PROGRAMS

- 3.30 Did the library offer early literacy programs? (Enter Y for Yes, N for No) Y
- 3.31 Indicate age group(s) (check all that apply):
- a. Birth - 3 years Yes
  - b. 4 - 5 years Yes
  - c. Parents and Caregivers No
  - d. N/A No
- 3.32 Ages birth to three years program sessions 5
- 3.33 Ages four to five years program sessions 10
- 3.34 Parent and/or caregiver program sessions 0
- 3.35 Total program sessions (total 3.32 + 3.33 + 3.34) 15
- 3.36 Ages birth to three years program attendance 59
- 3.37 Ages four to five years 109



## program attendance

3.38 Parent and/or caregiver program attendance 0

3.39 **Total program attendance** 168  
(total 3.36 + 3.37 + 3.38)

3.40 Collaborators (check all that apply):

- a. Childcare center(s) Yes
- b. Public School District(s) and/or BOCES Yes
- c. Non-Public School(s) Yes
- d. Other (describe using the State note) No
- e. N/A No

**PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)**

3.41 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) N

3.42 Children's program sessions 0

3.43 Young adult program sessions 0

3.44 Adult program sessions 0

3.45 **Total program sessions** 0  
(total 3.42 + 3.43 + 3.44)

3.46 Children's program attendance 0

3.47 Young adult program attendance 0

3.48 Adult program attendance 0

3.49 **Total program attendance** 0  
(total 3.46 + 3.47 + 3.48)

3.50 Collaborators (check all that apply):

- a. Literacy NY (Literacy Volunteers of America) No
- b. Public School District(s) and/or BOCES No
- c. Non-Public School(s) No

- d. Other (describe using the State note) No
- e. N/A Yes

**LIBRARY USE**

3.51	Library visits (total annual attendance)	35,819	36,428
3.52	Registered resident borrowers	2,182	2,431
3.53	Registered non-resident borrowers	3,519	3,483

**WRITTEN POLICIES (Answer Y for Yes, N for No)**

3.54	Does the library have an open meeting policy?	Y	Y
3.55	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.56	Does the library have an Internet use policy?	Y	Y
3.57	Does the library have a disaster policy?	N	N

**ACCESSIBILITY (Answer Y for Yes, N for No)**

3.58	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.59	Does the library have devices for the deaf and hearing impaired (TTY/TDD)?	N	N

**4. LIBRARY TRANSACTIONS**

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

**CATALOGED BOOK CIRCULATION**

4.1	Adult Fiction Books	14,212	13,748
4.2	Adult Non-fiction Books	4,749	5,559
4.3	Total Adult Books (Total	18,961	19,307

questions 4.1 & 4.2)

4.4	Children's Fiction Books	7,466	7,288
4.5	Children's Non-fiction Books	1,821	2,064
4.6	Total Children's Books (Total questions 4.4 & 4.5)	9,287	9,352
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	28,248	28,659

#### CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	9,136	7,891
4.9	Circulation of Children's Other Materials	1,486	1,498
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	10,622	9,389
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	38,870	38,048
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	10,773	10,850

#### REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	2,861	3,440
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#### INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	5,122	5,158
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#### INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	3,628	3,152
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### 5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2007.

#### SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
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5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to your OPAC from outside the library?	Y	Y
5.4	Does the library use Internet filtering software on any computer?	N	N
5.5	Total number of Internet terminals used by the general public.	12	12
5.6	Number of users (in-library only) of public Internet computers per year	10,423	10,804

**5.7 Type of connection on public library Internet computers**

a.	Dial-Up	No
b.	DSL	No
c.	Cable	Yes
d.	Leased Line	No
e.	Municipal Networks (wireless or other)	No
f.	State Network	No
g.	Fiber	No
h.	Other (specify using the State note)	No

**5.8 Maximum speed of connection on public library Internet computers**

a.	Less than 128 kilobits per second	No
b.	129 to 256 kilobits per second	No
c.	257 to 768 kilobits per second	No
d.	769 kilobits to 1.4 megabits per second	No
e.	1.5 megabits per second	No
f.	1.6 to 5.0 megabits per second	Yes
g.	6.0 to 10 megabits per second	No
h.	Greater than 10 megabits	No

per second

**6. STAFF INFORMATION**

Report all staff information as of the end of the fiscal year reported in Part 1.

**FTE (FULL-TIME EQUIVALENT CALCULATION)**

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	40	40
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**BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS - Report positions to two decimal places.**

6.2	Library Director (certified)	N/A	N/A
6.3	Vacant Library Director (certified)	N/A	N/A
6.4	Librarian (certified)	N/A	N/A
6.5	Vacant Librarian (certified)	N/A	N/A
6.6	Library Manager (not certified)	1	1
6.7	Vacant Library Manager (not certified)	N/A	N/A
6.8	Library Specialist/Paraprofessional (not certified)	N/A	N/A
6.9	Vacant Library Specialist/Paraprofessional (not certified)	N/A	N/A
6.10	Other Staff	4.5	4.5
6.11	Vacant Other Staff	N/A	N/A
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	5.50	5.50
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00

**SALARY INFORMATION**

6.14	FTE - Entry Level Librarian (certified)	N/A	N/A
6.15	Salary - Entry Level Librarian (certified)	N/A	N/A
6.16	FTE - Library Director	N/A	N/A

(certified)

6.17	Salary - Library Director (certified)	N/A	N/A
6.18	FTE - Library Manager (not certified)	1	1
6.19	Salary - Library Manager (not certified)	\$43,191	\$41,730

**7. MINIMUM PUBLIC LIBRARY STANDARDS**

Report all information as of December 31, 2007.

7.1	1. Is governed by board-approved written bylaws.	Y	Y
7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents an annual report to the community.	Y	Y
7.4	4. Has board-approved written policies.	Y	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8. Maintains a facility to meet community needs, including adequate:			
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y

9. Has the equipment and connections necessary to facilitate access to information:

7.13	9a. telephone	Y	Y
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7.14	9b. photocopier (see instructions)	Y	Y
7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. telefacsimile capability (see instructions)	Y	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner's Regulations. (see instructions)	Y	Y

## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	57	57
8.7	Minimum Weekly Total Hours - Branch Libraries	0	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	57.00	57.00
8.10	Annual Total Hours - Main Library	3,016	3,016



8.11	Annual Total Hours - Branch Libraries	0	0
8.12	Annual Total Hours - Bookmobiles	0	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,016.00	3,016.00

## 9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Seneca Falls Library	<i>Seneca Falls Library</i>
2.	Outlet Name Status (State Use Only - Do Not Modify)	00 (for no change)	<i>00 (for no change)</i>
3.	Street Address	47 CAYUGA STREET	<i>47 CAYUGA STREET</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00 (for no change)</i>
5.	City	SENECA FALLS	<i>SENECA FALLS</i>
6.	Zip Code	13148	<i>13148</i>
7.	Four-Digit Zip Code Extension	1480	<i>1480</i>
8.	Phone (enter 10 digits only)	(315) 568-8265	<i>(315) 568-8265</i>
9.	Fax Number (enter 10 digits only)	(315) 568-1606	<i>(315) 568-1606</i>
10.	E-mail Address	myndersl@rochester.rr.com	<i>myndersl@rochester.rr.com</i>
11.	Outlet URL	www.senecafallslibrary.org	<i>www.senecafallslibrary.org</i>
12.	County	Seneca	<i>Seneca</i>
13.	Outlet Type Code (select one):	CE	<i>CE</i>
14.	Enter the appropriate outlet code (select one):	LO	<i>LO</i>
15.	Indicate the year this outlet was initially constructed	2002	<i>2002</i>
16.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	N/A	<i>N/A</i>
17.	Square footage of the outlet	11,900	<i>11,900</i>

18.	Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y	Y
19.	Is every public part of the outlet accessible to the person in a wheelchair?	Y	Y
20.	LIBID	2400566010	2400566010
21.	FSCSID	NY0150	NY0150
22.	Metropolitan Status Code (State Use Only - Do Not Modify)	NO	NO
23.	Number of Bookmobiles in the Bookmobile Outlet Record	0	0
24.	Structure Status (State Use Only - Do Not Modify)	00 (for no change from previous year)	00 (for no change from previous year)

## 10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2007. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2007 to December 31, 2007)	12	11
10.2	Number of voting positions on library board.	12	11

### BOARD MEMBER SELECTION

10.3	Enter Selection Code (select one):	EA - board members are elected by the library association membership	EA - board members are elected by the library association membership
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List Officers and Board Members for the **2008 Calendar Year**. Complete one record for each board member.

1.	Title of Board Member (select one):	Mr.	Mrs.
2.	First Name of Board Member	Dennis	Diana
3.	Last Name of Board Member	Bender	Becker
4.	Mailing Address	2589 Rittmer Lane	76 Cayuga Street
5.	City	Seneca Falls	Seneca Falls

6.	Zip Code (5 digits only)	13148	<i>13148</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	dbender@courts.state.ny.us	<i>lilyandkimmi@rochester.rr.com</i>
9.	Office Held or Trustee	Secretary	<i>N/A</i>
10.	Term Expires	June	<i>June</i>
11.	Term Expires - Year (yyyy)	2009	<i>2008</i>
1.	Title of Board Member (select one):	Mr.	<i>Mr.</i>
2.	First Name of Board Member	Donald	<i>Dennis</i>
3.	Last Name of Board Member	Cramer	<i>Bender</i>
4.	Mailing Address	101 Cayuga Street	<i>2589 Rittmer Lane</i>
5.	City	Seneca Falls	<i>Seneca Falls</i>
6.	Zip Code (5 digits only)	13148	<i>13148</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	acramer@verizon.net	<i>dbender@courts.state.ny.us</i>
9.	Office Held or Trustee	N/A	<i>Secretary</i>
10.	Term Expires	June	<i>June</i>
11.	Term Expires - Year (yyyy)	2009	<i>2009</i>
1.	Title of Board Member (select one):	Mr.	<i>Mr.</i>
2.	First Name of Board Member	Robert	<i>Donald</i>
3.	Last Name of Board Member	Kernan	<i>Cramer</i>
4.	Mailing Address	25 Tall Oaks Drive	<i>101 Cayuga Street</i>
5.	City	Seneca Falls	<i>Seneca Falls</i>
6.	Zip Code (5 digits only)	13148	<i>13148</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	robert.kernan@senecafallssavings.com	<i>acramer@verizon.net</i>

9.	Office Held or Trustee	N/A	<i>N/A</i>
10.	Term Expires	June	<i>June</i>
11.	Term Expires - Year (yyyy)	2008	<i>2009</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mr.</i>
2.	First Name of Board Member	Marie	<i>Robert</i>
3.	Last Name of Board Member	Leo	<i>Kernan</i>
4.	Mailing Address	90 West Bayard Street	<i>25 Tall Oaks Drive</i>
5.	City	Seneca Falls	<i>Seneca Falls</i>
6.	Zip Code (5 digits only)	13148	<i>13148</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>N/A</i>
8.	E-mail address	leos@rochester.rr.com	<i>robert.kernan@senecafallssavings.com</i>
9.	Office Held or Trustee	N/A	<i>N/A</i>
10.	Term Expires	June	<i>June</i>
11.	Term Expires - Year (yyyy)	2009	<i>2008</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Susan	<i>Marie</i>
3.	Last Name of Board Member	Porter	<i>Leo</i>
4.	Mailing Address	78 Cayuga Street	<i>90 West Bayard Street</i>
5.	City	Seneca Falls	<i>Seneca Falls</i>
6.	Zip Code (5 digits only)	13148	<i>13148</i>
7.	Phone for the Board President only (enter 10 digits only)	N/A	<i>(315) 568-2365</i>
8.	E-mail address	scporter1@verizon.net	<i>leos@rochester.rr.com</i>
9.	Office Held or Trustee	Vice-President	<i>President</i>
10.	Term Expires	June	<i>June</i>
11.	Term Expires - Year (yyyy)	2010	<i>2009</i>

- |     |   |                     |                              |
|-----|---|---------------------|------------------------------|
| 1.  | Title of Board Member<br>(select one):                    | Mr.                 | <i>Mrs.</i>                  |
| 2.  | First Name of Board Member                                | Lawrence            | <i>Susan</i>                 |
| 3.  | Last Name of Board Member                                 | Driscoll            | <i>Porter</i>                |
| 4.  | Mailing Address   | 5 Leland Drive      | <i>78 Cayuga Street</i>      |
| 5.  | City  | Seneca Falls        | <i>Seneca Falls</i>          |
| 6.  | Zip Code (5 digits only)                                  | 13148               | <i>13148</i>                 |
| 7.  | Phone for the Board President only (enter 10 digits only) | (315) 568-9698      | <i>N/A</i>                   |
| 8.  | E-mail address  | elaurens1@yahoo.com | <i>scporter1@verizon.net</i> |
| 9.  | Office Held or Trustee                                    | President           | <i>Vice-President</i>        |
| 10. | Term Expires  | June                | <i>June</i>                  |
| 11. | Term Expires - Year (yyyy)                                | 2008                | <i>2007</i>                  |
- 
- |     |   |                            |                            |
|-----|---|----------------------------|----------------------------|
| 1.  | Title of Board Member<br>(select one):                    | Mrs.                       | <i>Mr.</i>                 |
| 2.  | First Name of Board Member                                | Mary Beth                  | <i>Lawrence</i>            |
| 3.  | Last Name of Board Member                                 | Wright                     | <i>Driscoll</i>            |
| 4.  | Mailing Address   | 3130 Bradley Avenue        | <i>5 Leland Drive</i>      |
| 5.  | City  | Seneca Falls               | <i>Seneca Falls</i>        |
| 6.  | Zip Code (5 digits only)                                  | 13148                      | <i>13148</i>               |
| 7.  | Phone for the Board President only (enter 10 digits only) | N/A                        | <i>N/A</i>                 |
| 8.  | E-mail address  | marybethwright@hotmail.com | <i>elaurens1@yahoo.com</i> |
| 9.  | Office Held or Trustee                                    | N/A                        | <i>Treasurer</i>           |
| 10. | Term Expires  | June                       | <i>June</i>                |
| 11. | Term Expires - Year (yyyy)                                | 2010                       | <i>2008</i>                |
- 
- |    |  |         |             |
|----|--|---------|-------------|
| 1. | Title of Board Member<br>(select one): | Mrs.    | <i>Mrs.</i> |
| 2. | First Name of Board Member             | Sandra  | <i>Gail</i> |
| 3. | Last Name of Board                     | Ferrara | <i>Lohr</i> |

**Member**

4.	<b>Mailing Address</b>	17 Swaby Street	<i>100 Troy Street</i>
5.	<b>City</b>	Seneca Falls	<i>Seneca Falls</i>
6.	<b>Zip Code (5 digits only)</b>	13148	<i>13148</i>
7.	<b>Phone for the Board President only (enter 10 digits only)</b>	N/A	<i>N/A</i>
8.	<b>E-mail address</b>	sandra.ferrara@senecafallssavings.com	<i>glohr@rochester.rr.com</i>
9.	<b>Office Held or Trustee</b>	N/A	<i>N/A</i>
10.	<b>Term Expires</b>	June	<i>June</i>
11.	<b>Term Expires - Year (yyyy)</b>	2010	<i>2007</i>
1.	<b>Title of Board Member (select one):</b>	Mrs.	<i>Mr.</i>
2.	<b>First Name of Board Member</b>	Karen	<i>Marvin</i>
3.	<b>Last Name of Board Member</b>	McNamara	<i>Lay</i>
4.	<b>Mailing Address</b>	3344 Route 89	<i>2022 Gravel Road</i>
5.	<b>City</b>	Seneca Falls	<i>Seneca Falls</i>
6.	<b>Zip Code (5 digits only)</b>	13148	<i>13148</i>
7.	<b>Phone for the Board President only (enter 10 digits only)</b>	N/A	<i>N/A</i>
8.	<b>E-mail address</b>	mjoekar4@aol.com	<i>mlay@rochester.rr.com</i>
9.	<b>Office Held or Trustee</b>	N/A	<i>N/A</i>
10.	<b>Term Expires</b>	June	<i>June</i>
11.	<b>Term Expires - Year (yyyy)</b>	2010	<i>2007</i>
1.	<b>Title of Board Member (select one):</b>	Mrs.	<i>Mr.</i>
2.	<b>First Name of Board Member</b>	Susan	<i>Leo</i>
3.	<b>Last Name of Board Member</b>	Sinicropi	<i>Connolly</i>
4.	<b>Mailing Address</b>	117 Cayuga Street	<i>P.O. Box 430</i>
5.	<b>City</b>	Seneca Falls	<i>Seneca Falls</i>
6.	<b>Zip Code (5 digits only)</b>	13148	<i>13148</i>

7.	Phone for the Board President only (enter 10 digits only)	N/A	N/A
8.	E-mail address	susan117@rochester.rr.com	lconnolly@co.seneca.ny.us
9.	Office Held or Trustee	N/A	N/A
10.	Term Expires	June	June
11.	Term Expires - Year (yyyy)	2010	2007
1.	Title of Board Member (select one):	Mr.	Mrs.
2.	First Name of Board Member	Bill	Mary Beth
3.	Last Name of Board Member	Wayne	Wright
4.	Mailing Address	3091 East Bayard Street Ext.	3130 Bradley Avenue
5.	City	Seneca Falls	Seneca Falls
6.	Zip Code (5 digits only)	13148	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A	N/A
8.	E-mail address	bwayne@nycc.edu	marybethwright@hotmail.com
9.	Office Held or Trustee	N/A	N/A
10.	Term Expires	June	June
11.	Term Expires - Year (yyyy)	2008	2007
1.	Title of Board Member (select one):	Vacant	
2.	First Name of Board Member	N/A	
3.	Last Name of Board Member	N/A	
4.	Mailing Address	N/A	
5.	City	N/A	
6.	Zip Code (5 digits only)	N/A	
7.	Phone for the Board President only (enter 10 digits only)	N/A	
8.	E-mail address	N/A	



9. Office Held or Trustee N/A
10. Term Expires N/A
11. Term Expires - Year (yyyy) N/A

## 11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

- 11.1 Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3. Y Y

1. Source of Funds	Town	<i>Town</i>
2. Name of funding County, Municipality or District	Seneca Falls	<i>Town of Seneca Falls</i>
3. Amount	\$62,500	<i>\$77,500</i>
4. Subject to Public Vote	N	<i>N</i>
5. Written Contractual Agreement	N	<i>N</i>
1. Source of Funds	School District	<i>Village</i>
2. Name of funding County, Municipality or District	Seneca Falls Central School	<i>Village of Seneca Falls</i>
3. Amount	\$75,000	<i>\$2,500</i>
4. Subject to Public Vote	N	<i>N</i>
5. Written Contractual Agreement	N	<i>N</i>
11.2 <b>TOTAL LOCAL PUBLIC FUNDS</b>	\$137,500	<i>\$155,000</i>

### SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA)	\$12,465	<i>\$7,430</i>
11.4 Central Library Aid (CLDA and/or CBA)	\$0	<i>\$0</i>
11.5 Additional State Aid received from the System	\$0	<i>\$0</i>
11.6 Federal Aid received from the System	\$0	<i>\$0</i>
11.7 Other Cash Grants	\$5,777	<i>\$4,980</i>

11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$18,242	\$12,410
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#### OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0	\$0
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#### FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0	\$0
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11.11	Other Federal Aid	\$0	\$0
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11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0	\$0
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11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0	\$0
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#### OTHER RECEIPTS

11.14	Gifts and Endowments	\$77,824	\$102,930
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11.15	Fund Raising	\$4,229	\$3,550
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11.16	Income from Investments	\$35,974	\$34,544
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11.17	Library Charges	\$29,860	\$33,353
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11.18	Other	\$10,949	\$8,423
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11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$158,836	\$182,800
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11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$314,578	\$350,210
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11.21	<b>BUDGET LOANS</b>	\$0	\$0
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#### TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	\$0	\$0
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11.23 From Other Funds	\$0	\$0
11.24 <b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$0	\$0
11.25 <b>BALANCE</b> - Beginning of Fiscal Year Ending 2007 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$255,111	\$177,725
11.26 <b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$569,689	\$527,935

## 12. OPERATING FUND DISBURSEMENTS

### STAFF EXPENDITURES

#### Salaries & Wages Paid from Library Funds

12.1 Certified Librarians	\$0	\$0
12.2 Other Staff	\$126,758	\$124,041
12.3 <b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$126,758	\$124,041
12.4 <b>Employee Benefits Expenditures</b>	\$24,472	\$24,945
12.5 <b>Total Staff Expenditures</b> (Add Questions 12.3 and 12.4)	\$151,230	\$148,986

### COLLECTION EXPENDITURES

12.6 Print Materials Expenditures	\$17,880	\$18,487
12.7 Electronic Materials Expenditures	\$8,281	\$9,216
12.8 Other Materials Expenditures	\$3,177	\$3,363
12.9 <b>Total Collection Expenditures</b> (Add Questions 12.6, 12.7 and 12.8)	\$29,338	\$31,066

### CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10 From Local Public Funds (71PF)	\$0	\$0
12.11 From Other Funds (71OF)	\$0	\$0
12.12 <b>Total Capital Expenditures</b> (Add Questions 12.10 and 12.11)	\$0	\$0

## OPERATION AND MAINTENANCE OF BUILDINGS

### Repairs to Building & Building Equipment

12.13 From Local Public Funds (72PF)	\$0	\$0
12.14 From Other Funds (72OF)	\$0	\$0
12.15 <b>Total Repairs</b> (Add Questions 12.13 and 12.14)	\$0	\$0
12.16 Other Disbursements for Operation & Maintenance of Buildings	\$52,148	\$51,973
12.17 <b>Total Operation &amp; Maintenance of Buildings</b> (Add Questions 12.15 and 12.16)	\$52,148	\$51,973

## MISCELLANEOUS EXPENSES

12.18 Office and Library Supplies	\$9,990	\$5,802
12.19 Telecommunications	\$4,281	\$3,735
12.20 Binding Expenses	\$0	\$0
12.21 Postage and Freight	\$8,456	\$4,849
12.22 Other Miscellaneous	\$19,767	\$21,913
12.23 <b>Total Miscellaneous Expenses</b> (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$42,494	\$36,299
12.24 <b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0	\$4,500

## DEBT SERVICE

### Capital Purposes Loans (Principal and Interest)

12.25 From Local Public Funds (73PF)	\$0	\$0
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12.26 From Other Funds (73OF)	\$0	\$0
12.27 <b>Total</b> (Add Questions 12.25 and 12.26)	\$0	\$0
12.28 Budget Loans (Principal and Interest)	\$0	\$0
12.29 Short-Term Loans	\$0	\$0
12.30 <b>Total Debt Service</b> (Add Questions 12.27, 12.28 and 12.29)	\$0	\$0
12.31 <b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$275,210	\$272,824

## TRANSFERS

### Transfers to Capital Fund

12.32 From Local Public Funds (76PF)	\$0	\$0
12.33 From Other Funds (76OF)	\$0	\$0
12.34 <b>Total Transfers to Capital Fund</b> (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0	\$0
12.35 <b>Transfer to Other Funds</b>	\$0	\$0
12.36 <b>TOTAL TRANSFERS</b> (Add Questions 12.34 and 12.35)	\$0	\$0
12.37 <b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.31 and 12.36)	\$275,210	\$272,824
12.38 <b>BALANCE IN OPERATING FUND</b> -at the End of Fiscal Year Ending 2007	\$294,479	\$255,111
12.39 <b>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE</b> (Add Questions 12.37 and 12.38; same as Question 11.26)	\$569,689	\$527,935

## ASSURANCE

12.40 The Library operated under 03/11/2008 03/07/2007  
 its plan of service in  
 accordance with the  
 provisions of Education  
 law and the Regulations of  
 the Commissioner, and  
 assures that the "Annual  
 Report" was reviewed and  
 accepted by the Library  
 Board on (date -  
 mm/dd/yyyy).

### FISCAL AUDIT

12.41 Last audit performed 06/07/1999 06/07/1999  
 (mm/dd/yyyy)

12.42 Time period covered by 01/01/1998-12/31/1998 01/01/1998-12/31/1998  
 this audit (mm/dd/yyyy) -  
 (mm/dd/yyyy)

12.43 Indicate type of audit Other (specify using the State Other (specify using the State  
 (select one): note) note)

### CAPITAL FUND

12.44 Does the library have a Capital Fund? Enter Y for N  
 Yes, N for No. If No, stop  
 here. If Yes, complete the  
 Capital Fund Report.

### 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1 of this report  
 ROUND TO THE NEAREST DOLLAR.

#### REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local \$0 \$0  
 Government Sources

13.2 All Other Revenues from \$0 \$0  
 Local Sources

13.3 **Total Revenues from** \$0 \$0  
**Local Sources**

#### STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for \$0 \$0  
 Construction

13.5 Other State Aid \$0 \$0

13.6 **Total State Aid (Add** \$0 \$0  
**Questions 13.4 and 13.5)**

#### FEDERAL AID FOR CAPITAL PROJECTS

13.7 **TOTAL FEDERAL AID** \$0 \$0

**INTERFUND REVENUE**

13.8 **Transfer from Operating Fund (Same as Question 12.34)** \$0 \$0

13.9 **TOTAL REVENUES** \$0 \$0  
(Add Questions 13.3, 13.6, 13.7 and 13.8)

13.10 **NON-REVENUE RECEIPTS** \$0 \$0

13.11 **TOTAL RECEIPTS** (Add Questions 13.9 and 13.10) \$0 \$0

13.12 **CASH BALANCE -** \$0 \$0  
Beginning of Fiscal Year  
Ending 2007 (Same as  
Question 14.11 of previous  
year, if fiscal year has not  
changed)

13.13 **TOTAL RECEIPTS AND BALANCE** (Add Questions 13.11 and 13.12; same as Question 14.12) \$0 \$0

**14. CAPITAL FUNDS DISBURSEMENTS**  
**PROJECT EXPENDITURES**

14.1 **Construction** \$0 \$0

14.2 **Incidental Construction** \$0 \$0

**Other Disbursements**

14.3 **Purchase of Buildings** \$0 \$0

14.4 **Interest** \$0 \$0

14.5 **Collection Expenditures** \$0 \$0

14.6 **Total Other Disbursements** \$0 \$0  
(Add Questions 14.3, 14.4  
and 14.5)

14.7 **TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6) \$0 \$0

14.8 **TRANSFER TO OPERATING FUND** \$0 \$0  
(Same as Question 11.22)

14.9 **NON-PROJECT** \$0 \$0



**EXPENDITURES**

14.10	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$0	\$0
14.11	<b>CASH BALANCE - End Of Fiscal Year ending 2007</b>	\$0	\$0
14.12	<b>TOTAL CASH DISBURSEMENTS AND BALANCE</b> (Add Questions 14.10 and 14.11; same as Question 13.13)	\$0	\$0

**15. FEDERAL TOTALS**

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	0.00	0.00
15.2	Total Librarians	1.00	1.00
15.3	All Other Paid Staff	4.50	4.50
15.4	Total Paid Employees	5.50	5.50
15.5	State Government Revenue	\$12,465	\$7,430
15.6	Federal Aid Revenue	\$0	\$0
15.7	Other Operating Revenue	\$164,613	\$187,780
15.8	Total Operating Revenue	\$314,578	\$350,210
15.9	Other Operating Expenditures	\$94,642	\$92,772
15.10	Total Operating Expenditures	\$275,210	\$272,824
15.11	Capital Expenditures	\$0	\$0
15.12	Print Materials	26,703	25,604
15.13	Total Registered Borrowers	5,701	5,914
15.14	Other Capital Revenue and Receipts	\$0	\$0

**16. FOR NEW YORK STATE LIBRARY USE ONLY**

16.1	LIB ID	2400566010	2400566010
16.2	Interlibrary Relationship Code	ME	ME
16.3	Legal Basis Code	NP	NP

16.4	<i>Administrative Structure Code</i>	SO	<i>SO</i>
16.5	<i>FSCS Public Library Definition</i>	Y	<i>Y</i>
16.6	<i>Geographic Code</i>	OTH	<i>OTH</i>
16.7	<i>FSCS ID</i>	NY0150	<i>NY0150</i>

**SUGGESTED IMPROVEMENTS**

Library Name:	Seneca Falls Library	<i>Seneca Falls Library</i>
Library System:	Finger Lakes Library System	<i>Finger Lakes Library System</i>
Name of Person Completing Form:		
Phone Number:		

Please share your  
suggestions for improving  
the *Annual Report*. Thank  
you!