

Seneca Falls Library

Annual Report For Public And Association Libraries - 2009

	PREVIOUS YEAR	CURRENT YEAR
1. GENERAL LIBRARY INFORMATION		
Report all information in Part 1 as of December 31, 2009		
1.1 Library ID Number	2400566010	2400566010
1.2 Library Name	Seneca Falls Library	Seneca Falls Library
1.3 Name Status (State use only)	00 (for no change from previous year)	00 (for no change from previous year)
1.4 Structure Status (State use only)	00 (for no change from previous year)	00 (for no change from previous year)
1.5 Community	Seneca Falls	Seneca Falls
1.6 Beginning Fiscal Reporting Year	1/1/2008	1/1/2009
1.7 Ending Fiscal Reporting Year	12/31/2008	12/31/2009
1.8 Address Status	00 (for no change from previous year)	00 (for no change from previous year)
1.9 Street Address	47 Cayuga Street	47 Cayuga Street
1.10 City	Seneca Falls	Seneca Falls
1.11 Zip Code	13148	13148
1.12 Four-Digit Zip Code Extension	1480	1480
1.13 Mailing Address	47 Cayuga Street	47 Cayuga Street
1.14 City	Seneca Falls	Seneca Falls
1.15 Zip Code	13148	13148
1.16 Four-Digit Zip Code Extension	1480	1480
1.17 Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(315) 568-8265	(315) 568-8265
1.18 Fax Number (enter 10 digits only; enter N/A if no fax number)	(315) 568-1606	(315) 568-1606
1.19 E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	myndersl@rochester.rr.com	myndersl@rochester.rr.com
1.20 Library Home Page URL (Enter N/A if no home page URL)	www.senecafallslibrary.org	www.senecafallslibrary.org
1.21 Population Chartered to Serve (per 2000 Census)	6861	6861
1.22 Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION	ASSOCIATION
1.23 Indicate the area chartered to serve as stated in the library's charter (select one):	Village	Village
1.24 During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to	N	N

	residents of an area not served by a public		
1.25	Indicate the type of charter the library currently holds (select one):	<i>Absolute</i>	Absolute
1.26	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	<i>12161898</i>	12161898
1.27	Date the library was last registered	<i>12311975</i>	12311975
1.28	Federal Employer Identification Number	<i>166075457</i>	166075457
1.29	County	<i>Seneca</i>	Seneca
1.30	School District	<i>Seneca Falls Central Schools</i>	Seneca Falls Central Schools
1.31	Library System	<i>Finger Lakes Library System</i>	Finger Lakes Library System
1.32	Title of Library Director/ Manager (select one):	<i>Mr.</i>	Mr.
1.33	First Name of Library Director/Manager	<i>Michael</i>	Michael
1.34	Last Name of Library Director/Manager	<i>Caraher</i>	Caraher
1.35	NYS Public Librarian Certification Number	<i>N/A</i>	N/A
1.36	E-mail Address of the Director/Manager	<i>myndersl@rochester.rr.com</i>	myndersl@rochester.rr.com
1.37	Fax Number of the Director/Manager	<i>(315) 568-1606</i>	(315) 568-1606
1.38	Does the library charge fees for library cards to people residing outside the system's service area?	<i>N</i>	N
1.39	For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to quest	<i>Y</i>	N
1.	Name of municipality or district holding the vote	<i>Seneca Falls Central Schools</i>	N/A
2.	Indicate the type of municipality or district holding the vote	<i>School District</i>	N/A
3.	Was this a Chapter 414 (Ed. Law §259.1.b)?	<i>Y</i>	N/A
4.	Dollar amount	<i>\$127,000</i>	N/A
5.	Was the vote successful?	<i>Y</i>	N/A
6.	Date the vote was held	<i>07/22/2008</i>	N/A
1.40	For the fiscal year that ended in 2009, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	<i>26%</i>	49%
1.41	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for	<i>N</i>	N

No. If yes, please complete one record for *each* contract. If no, go to question 1.42.

- | | | | |
|----|---|------------|------------|
| 1. | Name of contracting municipality or district | <i>N/A</i> | <i>N/A</i> |
| 2. | Is this a written contractual agreement? | <i>N/A</i> | <i>N/A</i> |
| 3. | Population of the geographic area served by this contract | <i>N/A</i> | <i>N/A</i> |
| 4. | Dollar amount of contract | <i>N/A</i> | <i>N/A</i> |
| 5. | Enter the appropriate code for range of services provided (select one): | <i>N/A</i> | <i>N/A</i> |

For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, *N* please annotate explaining the circumstance (s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.

N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	10,370	10,877
2.2	Adult Non-fiction Books	8,489	8,808
2.3	Total Adult Books (Total questions 2.1 & 2.2)	18,859	19,685
2.4	Children's Fiction Books	4,108	4,369
2.5	Children's Non-fiction Books	2,511	2,590
2.6	Total Children's Books (Total questions 2.4 & 2.5)	6,619	6,959
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	25,478	26,644

Other Print Materials

2.8	Total Uncataloged Books	1,489	2,042
2.9	Total Print Serials	283	213
2.10	All Other Print Materials	346	347
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	2,118	2,602
2.12	Total Print Materials (Total questions 2.7 and 2.11)	27,596	29,246

ELECTRONIC MATERIALS

2.13	Electronic Books	1,851	6,136
2.14	Local Databases	0	0
2.15	NOVELNY Databases	14	8

2.16	Other Databases	12	14
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	26	22
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	0	0
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	1,877	6,158
ALL OTHER MATERIALS			
2.20	Audio Recordings (includes audio CDs, tapes, etc.)	1,774	1,718
2.21	Video Recordings (includes VHS, DVD, etc.)	552	779
2.22	All Other Materials (includes microform, films, slides, filmstrips, etc.)	249	256
2.23	Total Other Materials Holdings (Total questions 2.20, 2.21 and 2.22)	2,575	2,753
2.24	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.23)	32,048	38,157
CURRENT SERIAL SUBSCRIPTIONS			
2.25	Current Print Serial Subscriptions	48	39
2.26	Current Electronic Serial Subscriptions	0	0
2.27	Total Current Subscriptions (Total questions 2.25 and 2.26)	48	39
ADDITIONS TO HOLDINGS - Do <u>not</u> subtract withdrawals or discards.			
2.28	Cataloged Books	1,395	1,320
2.29	All Other Print Materials	2	484
2.30	Electronic Materials	3	4,287
2.31	All Other Materials	205	178
2.32	Total Additions (Total questions 2.28 through 2.31)	1,605	6,269

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.51 through 3.59 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.50 for the 2009 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	15	30
3.2	Young Adult Program Sessions	12	10
3.3	Children's Program Sessions	35	125
3.4	All Other Program Sessions	5	4
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	67	169
3.6	Adult Program Attendance	496	804
3.7	Young Adult Program Attendance	121	59

3.8	Children's Program Attendance	1,004	4,874
3.9	All Other Program Attendance	348	359
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	1,969	6,096

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2009 (check all that apply):

a.	Program(s) for children	Yes	No
b.	Program(s) for young adults	Yes	No
c.	NYS Summer Reading Program theme for children used	Yes	Yes
d.	NYS Summer Reading Program theme for young adults used	Yes	Yes
e.	N/A	No	No
3.12	Library outlets offering the summer reading program	1	1
3.13	Children registered for the library's summer reading program	193	57
3.14	Young adults registered for the library's summer reading program	17	38
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	210	95
3.16	Children's program sessions - Summer 2009	23	20
3.17	Young adult program sessions - Summer 2009	4	7
3.18	Total program sessions - Summer 2009 (total 3.16 + 3.17)	27	27
3.19	Children's program attendance - Summer 2009	255	455
3.20	Young adult program attendance - Summer 2009	40	38
3.21	Total program attendance - Summer 2009 (total 3.19 + 3.20)	295	493

COLLABORATORS

3.22	Public school district(s) and/or BOCES	3	2
3.23	Non-public school(s)	1	1
3.24	Childcare center(s)	1	4
3.25	Summer camp(s)	0	0
3.26	Municipality/Municipalities	0	0
3.27	Literacy provider(s)	0	0
3.28	Other (describe using the State note)	0	0
3.29	Total Collaborators (total 3.22 through 3.28)	5	7

EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy	Y	Y
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programs? (Enter Y for Yes, N for No)			
3.31 Indicate age group(s) (check all that apply):			
a.	Birth - 3 years	Yes	Yes
b.	4 - 5 years	Yes	Yes
c.	Parents and Caregivers	No	No
d.	N/A	No	No
3.32	Ages birth to three years program sessions	11	54
3.33	Ages four to five years program sessions	11	23
3.34	Parent and/or caregiver program sessions	0	0
3.35	Total program sessions (total 3.32 + 3.33 + 3.34)	22	77
3.36	Ages birth to three years program attendance	113	2,154
3.37	Ages four to five years program attendance	148	519
3.38	Parent and/or caregiver program attendance	0	0
3.39	Total program attendance (total 3.36 + 3.37 + 3.38)	261	2,673
3.40 Collaborators (check all that apply):			
a.	Childcare center(s)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	Yes	Yes
d.	Other (describe using the State note)	No	No
e.	N/A	No	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)			
3.41	Speakers of Other Languages (ESOL)?	N	N
3.42	Children's program sessions	0	0
3.43	Young adult program sessions	0	0
3.44	Adult program sessions	0	0
3.45	Total program sessions (total 3.42 + 3.43 + 3.44)	0	0
3.46	Children's program attendance	0	0
3.47	Young adult program attendance	0	0
3.48	Adult program attendance	0	0
3.49	Total program attendance (total 3.46 + 3.47 + 3.48)	0	0
3.50 Collaborators (check all that apply):			
a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public School(s)	No	No
d.	Other (describe using the State note)	No	No
e.	N/A	Yes	No

LIBRARY USE

3.51	Library visits (total annual attendance)	38,183	43,562
3.52	Registered resident borrowers	2,379	2,298
3.53	Registered non-resident borrowers	4,070	4,179

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.54	Does the library have an open meeting policy?	Y	Y
3.55	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.56	Does the library have an Internet use policy?	Y	Y
3.57	Does the library have a disaster policy?	N	N

ACCESSIBILITY (Answer Y for Yes, N for No)

3.58	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.59	Does the library have devices for the deaf and hearing impaired (TTY/TDD)?	N	N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	14,183	15,008
4.2	Adult Non-fiction Books	4,880	5,472
4.3	Total Adult Books (Total questions 4.1 & 4.2)	19,063	20,480
4.4	Children's Fiction Books	7,519	8,276
4.5	Children's Non-fiction Books	1,755	2,144
4.6	Total Children's Books (Total questions 4.4 & 4.5)	9,274	10,420
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	28,337	30,900

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	9,415	10,285
4.9	Circulation of Children's Other Materials	1,395	2,421
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	10,810	12,706
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	39,147	43,606
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	10,669	12,841

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	2,918	3,220
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INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	5,003	6,002
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	3,864	4,402
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5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2009.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to your OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site		12,378
5.5	Does the library use Internet filtering software on any computer?	N	N
5.6	Total number of Internet terminals used by the general public.	12	12
5.7	Number of users (in-library only) of public Internet computers per year	9,710	12,480
5.8	Type of connection on public library Internet computers		Cable
5.9	Maximum speed of connection on public library Internet computers		1.6 to 5.0 megabits per second
5.10	Do you offer WiFi to your patrons?		Y
5.11	Do you have interactive videoconferencing capability for public use?		N

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	40	40
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	N/A	N/A
6.3	Vacant Library Director (certified)	N/A	N/A
6.4	Librarian (certified)	N/A	N/A
6.5	Vacant Librarian (certified)	N/A	N/A
6.6	Library Manager (not certified)	1	1
6.7	Vacant Library Manager (not certified)	N/A	0
6.8	Library Specialist/Paraprofessional (not certified)	N/A	N/A
6.9	Vacant Library Specialist/Paraprofessional (not certified)	N/A	N/A
6.10	Other Staff	4.5	4.5
6.11	Vacant Other Staff	N/A	0

6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	5.50	5.50
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	N/A	N/A
6.15	Salary - Entry Level Librarian (certified)	N/A	N/A
6.16	FTE - Library Director (certified)	N/A	N/A
6.17	Salary - Library Director (certified)	N/A	N/A
6.18	FTE - Library Manager (not certified)	1	1
6.19	Salary - Library Manager (not certified)	\$44,703	\$45,597

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2009.

7.1	1. Is governed by board-approved written bylaws.	Y	Y
7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents an annual report to the community.	Y	Y
7.4	4. Has board-approved written policies.	Y	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8. Maintains a facility to meet community needs, including adequate:			
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y
9. Has the equipment and connections necessary to facilitate access to information:			
7.13	9a. telephone	Y	Y
7.14	9b. photocopier (see instructions)	Y	Y
7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. telefacsimile capability (see instructions)	Y	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y
11. Employs a paid director in accordance			

	with the provisions of section 90.8 of		
7.19	Commissioner' Regulations. (see instructions)	Y	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	57	57
8.7	Minimum Weekly Total Hours - Branch Libraries	0	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	57.00	57.00
8.10	Annual Total Hours - Main Library	3,016	2,998
8.11	Annual Total Hours - Branch Libraries	0	0
8.12	Annual Total Hours - Bookmobiles	0	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,016.00	2,998.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Seneca Falls Library	Seneca Falls Library
2.	Outlet Name Status	00 (for no change)	00 (for no change)
3.	Street Address	47 CAYUGA STREET	47 CAYUGA STREET
4.	Outlet Street Address Status	00 (for no change)	00 (for no change)
5.	City	SENECA FALLS	SENECA FALLS
6.	Zip Code	13148	13148
7.	Four-Digit Zip Code Extension	1480	1480
8.	Phone (enter 10 digits only)	(315) 568-8265	(315) 568-8265
9.	Fax Number (enter 10 digits only)	(315) 568-1606	(315) 568-1606
10.	E-mail Address	myndersl@rochester.rr.com	myndersl@rochester.rr.com
11.	Outlet URL	www.senecafallslibrary.org	www.senecafallslibrary.org
12.	County	Seneca	Seneca

13.	Outlet Type Code (select one):	<i>CE</i>	CE
14.	Enter the appropriate outlet code (select one):	<i>LO</i>	LO
15.	Who owns the outlet building?		Library Board
16.	Who owns the land on which the outlet building sits?		Library Board
17.	Indicate the year this outlet was initially constructed	<i>2002</i>	2002
18.	Indicate the year the outlet underwent a major renovation costing \$25,000 or more	<i>N/A</i>	N/A
19.	Square footage of the outlet	<i>11,900</i>	11,900
20.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	<i>Y</i>	Y
21.	Is every public part of the outlet accessible to a person in a wheelchair?	<i>Y</i>	Y
22.	<i>LIBID</i>	<i>2400566010</i>	2400566010
23.	<i>FSCSID</i>	<i>NY0150</i>	NY0150
24.	<i>Metropolitan Status Code</i>	<i>NO</i>	NO
25.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	<i>0</i>	0
26.	<i>Outlet Structure Status</i>	<i>00 (for no change from previous year)</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2009. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2009 to December 31, 2009)	<i>11</i>	6
10.2	Number of <u>voting</u> positions on library board.	<i>11</i>	11

BOARD MEMBER SELECTION

10.3	Enter Board Member Selection Code (select one):	<i>EA - board members are elected by the library association membership</i>	EA - board members are elected by the library association membership
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List Officers and Board Members for the **2010 Calendar Year**. Complete one record for *each* board member.

BOARD PRESIDENT

10.4	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Mrs.
10.5	First Name	Susan
10.6	Last Name	Porter
10.7	Mailing Address	78 Cayuga Street
10.8	City	Seneca Falls

10.9	Zip Code		13148
10.10	Phone		(315) 568-5893
10.11	E-mail Address		scporter1@verizon.net
10.12	Term Expires - Month		June
10.13	Term Expires - Year (yyyy)		2010
1.	Title of Board Member (select one):	<i>Mr.</i>	Mr.
2.	First Name of Board Member	<i>Dennis</i>	Dennis
3.	Last Name of Board Member	<i>Bender</i>	Bender
4.	Mailing Address	<i>2589 Rittmer Lane</i>	2589 Rittmer Lane
5.	City	<i>Seneca Falls</i>	Seneca Falls
6.	Zip Code (5 digits only)	<i>13148</i>	13148
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>dbender@courts.state.ny.us</i>	dbender@courts.state.ny.us
9.	Office Held or Trustee	<i>Secretary</i>	Secretary
10.	Term Expires	<i>June</i>	June
11.	Term Expires - Year (yyyy)	<i>2009</i>	2012
1.	Title of Board Member (select one):	<i>Mr.</i>	Mr.
2.	First Name of Board Member	<i>Robert</i>	Robert
3.	Last Name of Board Member	<i>Kernan</i>	Kernan
4.	Mailing Address	<i>25 Tall Oaks Drive</i>	25 Tall Oaks Drive
5.	City	<i>Seneca Falls</i>	Seneca Falls
6.	Zip Code (5 digits only)	<i>13148</i>	13148
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>rkernan3@rochester.rr.com</i>	rkernan3@rochester.rr.com
9.	Office Held or Trustee	<i>Trustee</i>	Treasurer
10.	Term Expires	<i>June</i>	June
11.	Term Expires - Year (yyyy)	<i>2011</i>	2011
1.	Title of Board Member (select one):	<i>Mrs.</i>	Mr.
2.	First Name of Board Member	<i>Susan</i>	Lawrence
3.	Last Name of Board Member	<i>Porter</i>	Driscoll
4.	Mailing Address	<i>78 Cayuga Street</i>	5 Leland Drive
5.	City	<i>Seneca Falls</i>	Seneca Falls
6.	Zip Code (5 digits only)	<i>13148</i>	13148
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>scporter1@verizon.net</i>	elaurens1@yahoo.com
9.	Office Held or Trustee	<i>Vice-President</i>	Trustee
10.	Term Expires	<i>June</i>	June
11.	Term Expires - Year (yyyy)	<i>2010</i>	2011
1.	Title of Board Member (select one):	<i>Mr.</i>	Mrs.
2.	First Name of Board Member	<i>Lawrence</i>	Mary Beth
3.	Last Name of Board Member	<i>Driscoll</i>	Wright

4.	Mailing Address	5 Leland Drive	3130 Bradley Avenue
5.	City	Seneca Falls	Seneca Falls
6.	Zip Code (5 digits only)	13148	13148
7.	Phone for the Board President only (enter 10 digits only)	(315) 568-9698	N/A
8.	E-mail address	elaurens1@yahoo.com	marybethwright@hotmail.com
9.	Office Held or Trustee	President	Trustee
10.	Term Expires	June	June
11.	Term Expires - Year (yyyy)	2011	2010
1.	Title of Board Member (select one):	Mrs.	Mrs.
2.	First Name of Board Member	Mary Beth	Karen
3.	Last Name of Board Member	Wright	McNamara
4.	Mailing Address	3130 Bradley Avenue	3344 Route 89
5.	City	Seneca Falls	Seneca Falls
6.	Zip Code (5 digits only)	13148	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A	N/A
8.	E-mail address	marybethwright@hotmail.com	mjoekar4@aol.com
9.	Office Held or Trustee	Trustee	Trustee
10.	Term Expires	June	June
11.	Term Expires - Year (yyyy)	2010	2010
1.	Title of Board Member (select one):	Mrs.	Mrs.
2.	First Name of Board Member	Karen	Susan
3.	Last Name of Board Member	McNamara	Sinicropi
4.	Mailing Address	3344 Route 89	117 Cayuga Street
5.	City	Seneca Falls	Seneca Falls
6.	Zip Code (5 digits only)	13148	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A	N/A
8.	E-mail address	mjoekar4@aol.com	susan117@rochester.rr.com
9.	Office Held or Trustee	Trustee	Trustee
10.	Term Expires	June	June
11.	Term Expires - Year (yyyy)	2010	2010
1.	Title of Board Member (select one):	Mrs.	Mrs.
2.	First Name of Board Member	Susan	Deborah
3.	Last Name of Board Member	Sinicropi	Jones
4.	Mailing Address	117 Cayuga Street	11 Courtney Drive
5.	City	Seneca Falls	Seneca Falls
6.	Zip Code (5 digits only)	13148	13148
7.	Phone for the Board President only (enter 10 digits only)	N/A	N/A
8.	E-mail address	susan117@rochester.rr.com	djones33@rochester.rr.com
9.	Office Held or Trustee	Trustee	Trustee
10.	Term Expires	June	June
11.	Term Expires - Year (yyyy)	2010	2012

1.	Title of Board Member (select one):	<i>Mr.</i>	<i>Mrs.</i>
2.	First Name of Board Member	<i>Bill</i>	<i>Nancy</i>
3.	Last Name of Board Member	<i>Wayne</i>	<i>Sinha</i>
4.	Mailing Address	<i>3091 East Bayard Street Ext.</i>	<i>201 Ovid Street</i>
5.	City	<i>Seneca Falls</i>	<i>Seneca Falls</i>
6.	Zip Code (5 digits only)	<i>13148</i>	<i>13148</i>
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	<i>N/A</i>
8.	E-mail address	<i>bwayne@nycc.edu</i>	<i>msinha@rochester.rr.com</i>
9.	Office Held or Trustee	<i>Trustee</i>	<i>Trustee</i>
10.	Term Expires	<i>June</i>	<i>June</i>
11.	Term Expires - Year (yyyy)	<i>2011</i>	<i>2012</i>
1.	Title of Board Member (select one):	<i>Vacant</i>	<i>Mrs.</i>
2.	First Name of Board Member	<i>N/A</i>	<i>Gretchen</i>
3.	Last Name of Board Member	<i>N/A</i>	<i>Koch</i>
4.	Mailing Address	<i>N/A</i>	<i>55 Babcock Drive</i>
5.	City	<i>N/A</i>	<i>Rochester</i>
6.	Zip Code (5 digits only)	<i>N/A</i>	<i>14610</i>
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	<i>N/A</i>
8.	E-mail address	<i>N/A</i>	<i>prowlergretch@aol.com</i>
9.	Office Held or Trustee	<i>N/A</i>	<i>Trustee</i>
10.	Term Expires	<i>N/A</i>	<i>June</i>
11.	Term Expires - Year (yyyy)	<i>N/A</i>	<i>2010</i>
1.	Title of Board Member (select one):	<i>Mrs.</i>	<i>Vacant</i>
2.	First Name of Board Member	<i>Deborah</i>	<i>N/A</i>
3.	Last Name of Board Member	<i>Jones</i>	<i>N/A</i>
4.	Mailing Address	<i>11 Courtney Drive</i>	<i>N/A</i>
5.	City	<i>Seneca Falls</i>	<i>N/A</i>
6.	Zip Code (5 digits only)	<i>13148</i>	<i>N/A</i>
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	<i>N/A</i>
8.	E-mail address	<i>djones33@rochester.rr.com</i>	<i>N/A</i>
9.	Office Held or Trustee	<i>Trustee</i>	<i>N/A</i>
10.	Term Expires	<i>June</i>	
11.	Term Expires - Year (yyyy)	<i>2009</i>	

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	<i>Y</i>
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1.	Source of Funds	<i>Town</i>	Town
2.	Name of funding County, Municipality or District	<i>Town of Seneca Falls</i>	Town of Seneca Falls
3.	Amount	<i>\$62,500</i>	\$50,000
4.	Subject to Public Vote	<i>N</i>	N
5.	Written Contractual Agreement	<i>N</i>	N
1.	Source of Funds	<i>School District</i>	School District
2.	Name of funding County, Municipality or District	<i>Seneca Falls Central School</i>	Seneca Falls Central School
3.	Amount	<i>\$63,500</i>	\$127,000
4.	Subject to Public Vote	<i>Y</i>	Y
5.	Written Contractual Agreement	<i>N</i>	N
11.2	TOTAL LOCAL PUBLIC FUNDS	<i>\$126,000</i>	\$177,000
SYSTEM CASH GRANTS TO MEMBER LIBRARY			
11.3	Local Library Services Aid (LLSA)	<i>\$10,005</i>	\$7,564
11.4	Central Library Aid (CLDA and/or CBA)	<i>\$0</i>	\$0
11.5	Additional State Aid received from the System	<i>\$0</i>	\$0
11.6	Federal Aid received from the System	<i>\$0</i>	\$0
11.7	Other Cash Grants	<i>\$7,000</i>	\$9,377
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	<i>\$17,005</i>	\$16,941
OTHER STATE AID			
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	<i>\$0</i>	\$12,500
FEDERAL AID FOR LIBRARY OPERATION			
11.10	LSTA	<i>\$0</i>	\$0
11.11	Other Federal Aid	<i>\$0</i>	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	<i>\$0</i>	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	<i>\$0</i>	\$0
OTHER RECEIPTS			
11.14	Gifts and Endowments	<i>\$60,578</i>	\$52,305
11.15	Fund Raising	<i>\$1,745</i>	\$1,984
11.16	Income from Investments	<i>\$35,060</i>	\$21,176
11.17	Library Charges	<i>\$29,344</i>	\$27,901
11.18	Other	<i>\$10,260</i>	\$7,081
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	<i>\$136,987</i>	\$110,447
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8,	<i>\$279,992</i>	\$316,888

11.9, 11.12, 11.13 and 11.19)

11.21	BUDGET LOANS	\$0	\$0
TRANSFERS			
11.22	From Capital Fund (Same as Question 14.8)	\$0	\$0
11.23	From Other Funds	\$0	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0	\$0
11.25	BALANCE - Beginning of Fiscal Year Ending 2009 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$294,479	\$289,358
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$574,471	\$606,246

12. OPERATING FUND DISBURSEMENTS**STAFF EXPENDITURES****Salaries & Wages Paid from Library Funds**

12.1	Certified Librarians	\$0	\$0
12.2	Other Staff	\$128,410	\$136,908
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$128,410	\$136,908
12.4	Employee Benefits Expenditures	\$26,697	\$28,005
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$155,107	\$164,913

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$19,954	\$24,413
12.7	Electronic Materials Expenditures	\$7,215	\$21,027
12.8	Other Materials Expenditures	\$3,536	\$3,260
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$30,705	\$48,700

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0	\$0
12.11	From Other Funds (71OF)	\$0	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0	\$0

OPERATION AND MAINTENANCE OF BUILDINGS**Repairs to Building & Building Equipment**

12.13	From Local Public Funds (72PF)	\$0	\$0
12.14	From Other Funds (72OF)	\$0	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$0	\$0

Other Disbursements for Operation &

12.16	Maintenance of Buildings	\$59,502	\$50,725
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$59,502	\$50,725
MISCELLANEOUS EXPENSES			
12.18	Office and Library Supplies	\$8,285	\$12,469
12.19	Telecommunications	\$4,055	\$4,211
12.20	Binding Expenses	\$0	\$0
12.21	Postage and Freight	\$6,701	\$6,850
12.22	Other Miscellaneous	\$20,758	\$24,063
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$39,799	\$47,593
CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE			
12.24		\$0	\$0
DEBT SERVICE			
Capital Purposes Loans (Principal and Interest)			
12.25	From Local Public Funds (73PF)	\$0	\$0
12.26	From Other Funds (73OF)	\$0	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$0	\$0
12.28	Budget Loans (Principal and Interest)	\$0	\$0
12.29	Short-Term Loans	\$0	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0	\$0
TOTAL OPERATING FUND			
12.31	DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$285,113	\$311,931
TRANSFERS			
Transfers to Capital Fund			
12.32	From Local Public Funds (76PF)	\$0	\$0
12.33	From Other Funds (76OF)	\$0	\$0
12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0	\$0
12.35	Transfer to Other Funds	\$0	\$0
12.36	TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0	\$0
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$285,113	\$311,931
12.38	BALANCE IN OPERATING FUND -at the End of Fiscal Year Ending 2009	\$289,358	\$294,315
12.39	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as	\$574,471	\$606,246

Question 11.26)

ASSURANCE

The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the

12.40	Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	03/09/2009	02/17/2010
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FISCAL AUDIT

12.41	Last audit performed (mm/dd/yyyy)	06/07/1999	06/07/1999
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	01/01/1998-12/31/1988	01/01/1998-12/31/1998
12.43	Indicate type of audit (select one):	<i>Other (specify using the State note)</i>	Other (specify using the State note)

CAPITAL FUND

Does the library have a Capital Fund? Enter

12.44	Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	N	N
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13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$0	\$0
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0	\$0
13.5	Other State Aid	\$0	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0	\$0
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INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0	\$0
13.10	NON-REVENUE RECEIPTS	\$0	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0	\$0

13.12	CASH BALANCE - Beginning of Fiscal Year Ending 2009 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0	\$0
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TOTAL CASH RECEIPTS AND		
13.13	BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$0

14. CAPITAL FUNDS DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	\$0	\$0
14.2	Incidental Construction	\$0	\$0

Other Disbursements

14.3	Purchase of Buildings	\$0	\$0
14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$0	\$0

14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
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14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0	\$0
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14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0	\$0
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14.9	NON-PROJECT EXPENDITURES	\$0	\$0
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14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0	\$0
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14.11	CASH BALANCE - End Of Fiscal Year ending 2009	\$0	\$0
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14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$0	\$0
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15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	0.00	0.00
15.2	Total Librarians	1.00	1.00
15.3	All Other Paid Staff	4.50	4.50
15.4	Total Paid Employees	5.50	5.50
15.5	State Government Revenue	\$10,005	\$20,064
15.6	Federal Government Revenue	\$0	\$0
15.7	Other Operating Revenue	\$143,987	\$119,824
15.8	Total Operating Revenue	\$279,992	\$316,888
15.9	Other Operating Expenditures	\$99,301	\$98,318
15.10	Total Operating Expenditures	\$285,113	\$311,931
15.11	Total Capital Expenditures	\$0	\$0
15.12	Print Materials	27,250	28,899
15.13	Total Registered Borrowers	6,449	6,477
15.14	Other Capital Revenue and Receipts	\$0	\$0

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	<i>2400566010</i>	2400566010
16.2	<i>Interlibrary Relationship Code</i>	<i>ME</i>	ME
16.3	<i>Legal Basis Code</i>	<i>NP</i>	NP
16.4	<i>Administrative Structure Code</i>	<i>SO</i>	SO
16.5	<i>FSCS Public Library Definition</i>	<i>Y</i>	Y
16.6	<i>Geographic Code</i>	<i>OTH</i>	OTH
16.7	<i>FSCS ID</i>	<i>NY0150</i>	NY0150

SUGGESTED IMPROVEMENTS

Library Name:	<i>Seneca Falls Library</i>	Seneca Falls Library
Library System:	<i>Finger Lakes Library System</i>	Finger Lakes Library System
Name of Person Completing Form:		
Phone Number:		
Please share with us your suggestions for improving the <i>Annual Report</i> . Thank you!		

Seneca Falls Library

Annual Report For Public And Association Libraries - 2009

Federal Notes
State Notes
Local Notes

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

- 2.13 Electronic Books **Federal Note:** In 2009 we add the service of Recorded Books/NetLibrary downloadable e-books. The number of e-books available to our patrons is 6,136

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- 3.3 Children's Program Sessions **Federal Note:** Our Children's Librarian resigned and the replacement increased the frequency and number of children's programs.
- 3.5 **Total Number of Program Sessions (Total questions 3.1 through 3.4)** **Federal Note:** Our replacement Children's Librarian increased the frequency and number of children's programs offered.
- 3.10 **Total Program Attendance (Total questions 3.6 through 3.9)** **Federal Note:** With an increase in the frequency and number of programs, the attendance increased.

4. LIBRARY TRANSACTIONS

No Notes

5. AUTOMATION AND TELECOMMUNICATIONS

- 5.10 Do you offer WiFi to your patrons? **State Note:** We do not put any restrictions on access to WiFi.

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

No Notes

11. OPERATING FUNDS RECEIPTS

No Notes

12. OPERATING FUND DISBURSEMENTS

- 12.43 Indicate type of audit (select one): **State Note:** A local bank official came to the library and went through the checking account.

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUNDS DISBURSEMENTS

No Notes

15. FEDERAL TOTALS

No Notes

16. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes