

Seneca Falls Library

Annual Report For Public And Association Libraries - 2010

CURRENT YEAR

PREVIOUS YEAR

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2010, except for questions related to the current library director/manager (questions 1.32 through 1.37).

1.1	Library ID Number	2400566010	2400566010
1.2	Library Name	Seneca Falls Library	<i>Seneca Falls Library</i>
1.3	Name Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.4	Structure Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.5	Community	Seneca Falls	<i>Seneca Falls</i>
1.6	Beginning Fiscal Reporting Year	1/1/2010	<i>1/1/2009</i>
1.7	Ending Fiscal Reporting Year	12/31/2010	<i>12/31/2009</i>
1.8	Address Status	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.9	Street Address	47 Cayuga Street	<i>47 Cayuga Street</i>
1.10	City	Seneca Falls	<i>Seneca Falls</i>
1.11	Zip Code	13148	<i>13148</i>
1.12	Four-Digit Zip Code Extension	1480	<i>1480</i>
1.13	Mailing Address	47 Cayuga Street	<i>47 Cayuga Street</i>
1.14	City	Seneca Falls	<i>Seneca Falls</i>
1.15	Zip Code	13148	<i>13148</i>
1.16	Four-Digit Zip Code Extension	1480	<i>1480</i>
1.17	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(315) 568-8265	<i>(315) 568-8265</i>
1.18	Fax Number (enter 10 digits only; enter N/A if no fax number)	(315) 568-1606	<i>(315) 568-1606</i>
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	myndersl@rochester.rr.com	<i>myndersl@rochester.rr.com</i>
1.20	Library Home Page URL (Enter N/A if no home page URL)	www.senecafallslibrary.org	<i>www.senecafallslibrary.org</i>
1.21	Population Chartered to Serve (per 2000 Census)	6861	<i>6861</i>
1.22	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION	<i>ASSOCIATION</i>
1.23	Indicate the area chartered to serve as stated in the library's charter (select one):	Village	<i>Village</i>
1.24	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No.	N	<i>N</i>
1.25	Indicate the type of charter the library currently holds (select one):	Absolute	<i>Absolute</i>

1.26	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	12161898	12161898
1.27	Date the library was last registered	12311975	12311975
1.28	Federal Employer Identification Number	166075457	166075457
1.29	County	Seneca	Seneca
1.30	School District	Seneca Falls Central Schools	Seneca Falls Central Schools
1.31	Library System	Finger Lakes Library System	Finger Lakes Library System
NOTE: For questions 1.32 through 1.37, report all information for the <u>current</u> library director/manager.			
1.32	Title of Library Director/ Manager (select one):	Mr.	Mr.
1.33	First Name of Library Director/Manager	Michael	Michael
1.34	Last Name of Library Director/Manager	Caraher	Caraher
1.35	NYS Public Librarian Certification Number	N/A	N/A
1.36	E-mail Address of the Director/Manager	myndersl@rochester.rr.com	myndersl@rochester.rr.com
1.37	Fax Number of the Director/Manager	(315) 568-1606	(315) 568-1606
1.38	Does the library charge fees for library cards to people residing outside the system's service area?	N	N
1.39	For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to question 1.40.	N	N
1.	Name of municipality or district holding the vote	N/A	N/A
2.	Indicate the type of municipality or district holding the vote	N/A	N/A
3.	Was this a Chapter 414 (Ed. Law Â§259.1.b)?	N/A	N/A
4.	Dollar amount	N/A	N/A
5.	Was the vote successful?	N/A	N/A
6.	Date the vote was held (mm/dd/yyyy)	N/A	N/A
1.40	For the fiscal year that ended in 2010, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	39%	49%
1.41	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> contract. If no, go to question 1.42.	N	N
1.	Name of contracting municipality or district	N/A	N/A
2.	Is this a written contractual agreement?	N/A	N/A
3.	Population of the geographic area served by this contract	N/A	N/A
4.	Dollar amount of contract	N/A	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A	N/A

- 1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.

N

N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	11,055	10,877
2.2	Adult Non-fiction Books	8,992	8,808
2.3	Total Adult Books (Total questions 2.1 & 2.2)	20,047	19,685
2.4	Children's Fiction Books	4,619	4,369
2.5	Children's Non-fiction Books	2,700	2,590
2.6	Total Children's Books (Total questions 2.4 & 2.5)	7,319	6,959
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	27,366	26,644

Other Print Materials

2.8	Total Uncataloged Books	1,036	2,042
2.9	Total Print Serials	401	213
2.10	All Other Print Materials	361	347
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1,798	2,602
2.12	Total Print Materials (Total questions 2.7 and 2.11)	29,164	29,246

ELECTRONIC MATERIALS

2.13	Electronic Books	3,461	6,136
2.14	Local Databases	1	0
2.15	NOVELNY Databases	9	8
2.16	Other Databases	14	14
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	24	22
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	0	0
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	3,485	6,158

ALL OTHER MATERIALS

2.20	Audio - Physical Units	732	1,718
2.21	Audio - Downloadable Titles	3,109	
2.22	Video - Physical Units	851	779
2.23	Video - Downloadable Titles	0	
2.24	All Other Materials (includes microform, films, slides, filmstrips, etc.)	250	256
2.25	Total Other Materials Holdings (Total questions 2.20 through 2.24)	4,942	2,753

2.26	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.25)	37,591	38,157
------	---	--------	--------

CURRENT SERIAL SUBSCRIPTIONS

2.27	Current Print Serial Subscriptions	50	39
------	------------------------------------	----	----

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	1,609	1,320
2.29	All Other Print Materials	132	484
2.30	Electronic Materials	442	4,287
2.31	All Other Materials	25	178
2.32	Total Additions (Total questions 2.28 through 2.31)	2,208	6,269

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2010 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	26	30
3.2	Young Adult Program Sessions	6	10
3.3	Children's Program Sessions	116	125
3.4	All Other Program Sessions	3	4
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	151	169
3.6	Adult Program Attendance	534	804
3.7	Young Adult Program Attendance	30	59
3.8	Children's Program Attendance	4,695	4,874
3.9	All Other Program Attendance	269	359
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	5,528	6,096

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2010 (check all that apply):

a.	Program(s) for children	Yes	Yes
b.	Program(s) for young adults	Yes	Yes
c.	Summer Reading at New York Libraries name and/or logo used	Yes	Yes
d.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used	Yes	Yes
e.	N/A	No	No
3.12	Library outlets offering the summer reading program	1	1
3.13	Children registered for the library's summer reading program	59	57
3.14	Young adults registered for the library's summer reading program	9	38
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	68	95
3.16	Children's program sessions - Summer 2010	3	20
3.17	Young adult program sessions - Summer 2010	3	7

3.18	Total program sessions - Summer 2010 (total 3.16 + 3.17)	6	27
3.19	Children's program attendance - Summer 2010	365	455
3.20	Young adult program attendance - Summer 2010	87	38
3.21	Total program attendance - Summer 2010 (total 3.19 + 3.20)	452	493

COLLABORATORS

3.22	Public school district(s) and/or BOCES	2	2
3.23	Non-public school(s)	1	1
3.24	Childcare center(s)	4	4
3.25	Summer camp(s)	0	0
3.26	Municipality/Municipalities	0	0
3.27	Literacy provider(s)	0	0
3.28	Other (describe using the State note)	0	0
3.29	Total Collaborators (total 3.22 through 3.28)	7	7

EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y	Y
3.31	Indicate age group(s) (check all that apply):		
a.	Birth - school entry	Yes	
b.	Parents and Caregivers	No	
c.	N/A	No	
3.32	Ages birth to school entry program sessions	77	
3.33	Parent and/or caregiver program sessions	0	0
3.34	Total program sessions (total 3.32 + 3.33)	77	77
3.35	Ages birth to school entry program attendance	3,306	2,154
3.36	Parent and/or caregiver program attendance	0	0
3.37	Total program attendance (total 3.35 + 3.36)	3,306	2,673
3.38	Collaborators (check all that apply):		
a.	Childcare center(s)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	Yes	Yes
d.	Other (describe using the State note)	No	No
e.	N/A	No	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.39	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	N	N
3.40	Children's program sessions	0	0
3.41	Young adult program sessions	0	0
3.42	Adult program sessions	0	0
3.43	Total program sessions (total 3.40 + 3.41 + 3.42)	0	0
3.44	Children's program attendance	0	0
3.45	Young adult program attendance	0	0
3.46	Adult program attendance	0	0
3.47	Total program attendance (total 3.44 + 3.45 + 3.46)	0	0
3.48	Collaborators (check all that apply):		
a.	Literacy NY (Literacy Volunteers of America)	No	No

b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public School(s)	No	No
d.	Other (describe using the State note)	No	No
e.	N/A	Yes	No

LIBRARY USE

3.49	Library visits (total annual attendance)	40,099	43,562
3.50	Registered resident borrowers	1,866	2,298
3.51	Registered non-resident borrowers	3,380	4,179

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.52	Does the library have an open meeting policy?	Y	Y
3.53	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.54	Does the library have an Internet use policy?	Y	Y
3.55	Does the library have a disaster policy?	N	N

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.56	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.57	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N	N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	15,698	15,008
4.2	Adult Non-fiction Books	5,645	5,472
4.3	Total Adult Books (Total questions 4.1 & 4.2)	21,343	20,480
4.4	Children's Fiction Books	6,878	8,276
4.5	Children's Non-fiction Books	1,981	2,144
4.6	Total Children's Books (Total questions 4.4 & 4.5)	8,859	10,420
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	30,202	30,900

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	12,873	10,285
4.9	Circulation of Children's Other Materials	2,834	2,421
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	15,707	12,706
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	45,909	43,606
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	11,693	12,841

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	3,317	3,220
------	------------------------------	-------	-------

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	7,228	6,002
------	--------------------------	-------	-------

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	4,669	4,402
------	--------------------------	-------	-------

5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2010.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to the OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site	15,558	12,378
5.5	Does the library use Internet filtering software on any computer?	N	N
5.6	Total number of Internet terminals used by the general public.	12	12
5.7	Number of users (in-library only) of public Internet computers per year	14,212	12,480
5.8	Type of connection on public Internet computers	Cable	Cable
5.9	Maximum speed of connection on public library Internet computers	3.1 - 6.0 Mbps	1.6 to 5.0 megabits per second
5.10	Do you offer WiFi to your patrons?	Y	Y
5.11	Do you have interactive videoconferencing capability for public use?	N	N

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	40	40
-----	--	----	----

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	0	N/A
6.3	Vacant Library Director (certified)	0	N/A
6.4	Librarian (certified)	0	N/A
6.5	Vacant Librarian (certified)	0	N/A
6.6	Library Manager (not certified)	1.0	1
6.7	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	0	N/A
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	N/A
6.10	Other Staff	4.5	4.5
6.11	Vacant Other Staff	0	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	5.50	5.50
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	0	N/A
6.15	Salary - Entry Level Librarian (certified)	\$0	N/A
6.16	FTE - Library Director (certified)	0	N/A

6.17	Salary - Library Director (certified)	\$0	N/A
6.18	FTE - Library Manager (not certified)	1	1
6.19	Salary - Library Manager (not certified)	\$46,965	\$45,597

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2010.

7.1	1. Is governed by board-approved written bylaws.	Y	Y
7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents an annual report to the community.	Y	Y
7.4	4. Has board-approved written policies.	Y	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8.	Maintains a facility to meet community needs, including adequate:		
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y
9.	Has the equipment and connections necessary to facilitate access to information:		
7.13	9a. telephone	Y	Y
7.14	9b. photocopier (see instructions)	Y	Y
7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. telefacsimile capability (see instructions)	Y	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	57	57
8.7	Minimum Weekly Total Hours - Branch Libraries	0	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	57.00	57.00
8.10	Annual Total Hours - Main Library	2,977	2,998
8.11	Annual Total Hours - Branch Libraries	0	0
8.12	Annual Total Hours - Bookmobiles	0	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,977.00	2,998.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Seneca Falls Library	<i>Seneca Falls Library</i>
2.	Outlet Name Status	00 (for no change)	<i>00 (for no change)</i>
3.	Street Address	47 CAYUGA STREET	<i>47 CAYUGA STREET</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00 (for no change)</i>
5.	City	SENECA FALLS	<i>SENECA FALLS</i>
6.	Zip Code	13148	<i>13148</i>
7.	Four-Digit Zip Code Extension	1480	<i>1480</i>
8.	Phone (enter 10 digits only)	(315) 568-8265	<i>(315) 568-8265</i>
9.	Fax Number (enter 10 digits only)	(315) 568-1606	<i>(315) 568-1606</i>
10.	E-mail Address	myndersl@rochester.rr.com	<i>myndersl@rochester.rr.com</i>
11.	Outlet URL	www.senecafallslibrary.org	<i>www.senecafallslibrary.org</i>
12.	County	Seneca	<i>Seneca</i>
13.	Outlet Type Code (select one):	CE	<i>CE</i>
14.	Public Service Hours Per Year for This Outlet	2,977	
15.	Number of Weeks This Outlet is Open	52	
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	
17.	Is the meeting space available for public use even when the outlet is closed?	Y	
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	253	
19.	Enter the appropriate outlet code (select one):	LO	<i>LO</i>
20.	Who owns this outlet building?	Library Board	<i>Library Board</i>
21.	Who owns the land on which this outlet is built?	Library Board	<i>Library Board</i>
22.	Indicate the year this outlet was initially constructed	2002	<i>2002</i>
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A	<i>N/A</i>
24.	Square footage of the outlet	11,900	<i>11,900</i>
25.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	<i>Y</i>
26.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	<i>Y</i>
27.	<i>LIBID</i>	2400566010	<i>2400566010</i>

28.	<i>FSCSID</i>	NY0150	<i>NY0150</i>
29.	<i>Metropolitan Status Code</i>	NO	<i>NO</i>
30.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	<i>0</i>
31.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2010. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2010 to December 31, 2010)	11	<i>6</i>
10.2	Number of voting library board positions stated in the library's charter.	9	
10.3	Number of current <u>voting</u> positions on library board.	11	<i>11</i>
10.4	Have the members of the library board taken and filed the Oath of Office (public libraries <u>only</u>)?	N/A	
10.5	The date trustees took the Oath of Office (mm/dd/yyyy)	N/A	
10.6	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	

BOARD MEMBER SELECTION

10.7	Enter Board Member Selection Code (select one):	EA - board members are elected by the library association membership	<i>EA - board members are elected by the library association membership</i>
------	---	--	---

List Officers and Board Members for the **2011 Calendar Year**. Complete one record for *each* board member.

BOARD PRESIDENT

10.8	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Mrs.	<i>Mrs.</i>
10.9	First Name	Gretchen	<i>Susan</i>
10.10	Last Name	Koch	<i>Porter</i>
10.11	Mailing Address	4051 Route 89	<i>78 Cayuga Street</i>
10.12	City	Seneca Falls	<i>Seneca Falls</i>
10.13	Zip Code	13148	<i>13148</i>
10.14	Phone	(315) 246-9823	<i>(315) 568-5893</i>
10.15	E-mail Address	prowlergretch@aol.com	<i>scporter1@verizon.net</i>
10.14	Term Expires - Month	June	<i>June</i>
10.16	Term Expires - Year (yyyy)	2013	<i>2010</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mr.</i>
2.	First Name of Board Member	Deborah	<i>Dennis</i>
3.	Last Name of Board Member	Jones	<i>Bender</i>
4.	Mailing Address	11 Courtney Drive	<i>2589 Rittmer Lane</i>
5.	City	Seneca Falls	<i>Seneca Falls</i>
6.	Zip Code (5 digits only)	13148	<i>13148</i>
7.	E-mail address	djones33@rochester.rr.com	<i>dbender@courts.state.ny.us</i>

8.	Office Held or Trustee	Secretary	<i>Secretary</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2012	<i>2012</i>
1.	Title of Board Member (select one):	Mr.	<i>Mr.</i>
2.	First Name of Board Member	Robert	<i>Robert</i>
3.	Last Name of Board Member	Kernan	<i>Kernan</i>
4.	Mailing Address	25 Tall Oaks Drive	<i>25 Tall Oaks Drive</i>
5.	City	Seneca Falls	<i>Seneca Falls</i>
6.	Zip Code (5 digits only)	13148	<i>13148</i>
7.	E-mail address	rkernan3@rochester.rr.com	<i>rkernan3@rochester.rr.com</i>
8.	Office Held or Trustee	Treasurer	<i>Treasurer</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2011	<i>2011</i>
1.	Title of Board Member (select one):	Mr.	<i>Mr.</i>
2.	First Name of Board Member	Lawrence	<i>Lawrence</i>
3.	Last Name of Board Member	Driscoll	<i>Driscoll</i>
4.	Mailing Address	5 Leland Drive	<i>5 Leland Drive</i>
5.	City	Seneca Falls	<i>Seneca Falls</i>
6.	Zip Code (5 digits only)	13148	<i>13148</i>
7.	E-mail address	elaurens1@yahoo.com	<i>elaurens1@yahoo.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2011	<i>2011</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Karen	<i>Mary Beth</i>
3.	Last Name of Board Member	McNamara	<i>Wright</i>
4.	Mailing Address	3344 Route 89	<i>3130 Bradley Avenue</i>
5.	City	Seneca Falls	<i>Seneca Falls</i>
6.	Zip Code (5 digits only)	13148	<i>13148</i>
7.	E-mail address	mjoekar4@aol.com	<i>marybethwright@hotmail.com</i>
8.	Office Held or Trustee	Vice President	<i>Trustee</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2013	<i>2010</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Susan	<i>Karen</i>
3.	Last Name of Board Member	Sinicropi	<i>McNamara</i>
4.	Mailing Address	117 Cayuga Street	<i>3344 Route 89</i>
5.	City	Seneca Falls	<i>Seneca Falls</i>
6.	Zip Code (5 digits only)	13148	<i>13148</i>
7.	E-mail address	susan117@rochester.rr.com	<i>mjoekar4@aol.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2013	<i>2010</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Nancy	<i>Susan</i>
3.	Last Name of Board Member	Sinha	<i>Sinicropi</i>
4.	Mailing Address	201 Ovid Street	<i>117 Cayuga Street</i>
5.	City	Seneca Falls	<i>Seneca Falls</i>

6.	Zip Code (5 digits only)	13148	13148
7.	E-mail address	msinha@rochester.rr.com	susan117@rochester.rr.com
8.	Office Held or Trustee	Trustee	Trustee
9.	Term Expires	June	June
10.	Term Expires - Year (yyyy)	2012	2010
1.	Title of Board Member (select one):	Mrs.	Mrs.
2.	First Name of Board Member	Ann	Deborah
3.	Last Name of Board Member	Cramer	Jones
4.	Mailing Address	101 Cayuga Street	11 Courtney Drive
5.	City	Seneca Falls	Seneca Falls
6.	Zip Code (5 digits only)	13148	13148
7.	E-mail address	acramer101@verizon.net	djones33@rochester.rr.com
8.	Office Held or Trustee	Trustee	Trustee
9.	Term Expires	June	June
10.	Term Expires - Year (yyyy)	2013	2012
1.	Title of Board Member (select one):	Mr.	Mrs.
2.	First Name of Board Member	Daniel	Nancy
3.	Last Name of Board Member	Emmo	Sinha
4.	Mailing Address	117 Bridge Street	201 Ovid Street
5.	City	Seneca Falls	Seneca Falls
6.	Zip Code (5 digits only)	13148	13148
7.	E-mail address	danielrobertemmo@aol.com	msinha@rochester.rr.com
8.	Office Held or Trustee	Trustee	Trustee
9.	Term Expires	June	June
10.	Term Expires - Year (yyyy)	2011	2012
1.	Title of Board Member (select one):	Mrs.	Mrs.
2.	First Name of Board Member	Susan	Gretchen
3.	Last Name of Board Member	Porter	Koch
4.	Mailing Address	78 Cayuga Street	55 Babcock Drive
5.	City	Seneca Falls	Rochester
6.	Zip Code (5 digits only)	13148	14610
7.	E-mail address	scporter1@verizon.net	prowlergretch@aol.com
8.	Office Held or Trustee	Trustee	Trustee
9.	Term Expires	June	June
10.	Term Expires - Year (yyyy)	2013	2010
1.	Title of Board Member (select one):	Vacant	Vacant
2.	First Name of Board Member	N/A	N/A
3.	Last Name of Board Member	N/A	N/A
4.	Mailing Address	N/A	N/A
5.	City	N/A	N/A
6.	Zip Code (5 digits only)	N/A	N/A
7.	E-mail address	N/A	N/A
8.	Office Held or Trustee	N/A	N/A
9.	Term Expires		
10.	Term Expires - Year (yyyy)		

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y	Y
1.	Source of Funds	County	Town
2.	Name of funding County, Municipality or District	Seneca County	Town of Seneca Falls
3.	Amount	\$10,650	\$50,000
4.	Subject to Public Vote	N	N
5.	Written Contractual Agreement	Y	N
1.	Source of Funds	Town	School District
2.	Name of funding County, Municipality or District	Seneca Falls	Seneca Falls Central School
3.	Amount	\$40,000	\$127,000
4.	Subject to Public Vote	N	Y
5.	Written Contractual Agreement	N	N
1.	Source of Funds	School District	
2.	Name of funding County, Municipality or District	Seneca Falls Central Schools	
3.	Amount	\$127,187	
4.	Subject to Public Vote	Y	
5.	Written Contractual Agreement	N	
11.2	TOTAL LOCAL PUBLIC FUNDS	\$177,837	\$177,000

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$261	\$7,564
11.4	Central Library Aid (CLDA and/or CBA)	\$0	\$0
11.5	Additional State Aid received from the System	\$0	\$0
11.6	Federal Aid received from the System	\$0	\$0
11.7	Other Cash Grants	\$16,547	\$9,377
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$16,808	\$16,941

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$37,500	\$12,500
------	---	----------	----------

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0	\$0
11.11	Other Federal Aid	\$0	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0	\$0

11.13 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE

OTHER RECEIPTS

11.14	Gifts and Endowments	\$45,651	\$52,305
11.15	Fund Raising	\$1,455	\$1,984
11.16	Income from Investments	\$16,103	\$21,176
11.17	Library Charges	\$28,793	\$27,901
11.18	Other	\$9,718	\$7,081

11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$101,720	\$110,447
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$333,865	\$316,888
11.21	BUDGET LOANS	\$0	\$0
TRANSFERS			
11.22	From Capital Fund (Same as Question 14.8)	\$0	\$0
11.23	From Other Funds	\$0	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2010 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$294,315	\$289,358
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$628,180	\$606,246

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$0	\$0
12.2	Other Staff	\$140,908	\$136,908
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$140,908	\$136,908
12.4	Employee Benefits Expenditures	\$29,720	\$28,005
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$170,628	\$164,913

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$29,123	\$24,413
12.7	Electronic Materials Expenditures	\$5,492	\$21,027
12.8	Other Materials Expenditures	\$2,504	\$3,260
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$37,119	\$48,700

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0	\$0
12.11	From Other Funds (71OF)	\$0	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0	\$0
12.14	From Other Funds (72OF)	\$0	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$0	\$0
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$58,076	\$50,725
	Total Operation & Maintenance of Buildings		

12.17	(Add Questions 12.15 and 12.16)	\$58,076	\$50,725
-------	---------------------------------	----------	----------

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$16,512	\$12,469
12.19	Telecommunications	\$4,851	\$4,211
12.20	Binding Expenses	\$0	\$0
12.21	Postage and Freight	\$3,675	\$6,850
12.22	Other Miscellaneous	\$22,640	\$24,063
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$47,678	\$47,593

12.24	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0	\$0
-------	--	-----	-----

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25	From Local Public Funds (73PF)	\$0	\$0
12.26	From Other Funds (73OF)	\$0	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$0	\$0
12.28	Budget Loans (Principal and Interest)	\$0	\$0
12.29	Short-Term Loans	\$0	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0	\$0

12.31	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$313,501	\$311,931
-------	--	-----------	-----------

TRANSFERS

Transfers to Capital Fund

12.32	From Local Public Funds (76PF)	\$0	\$0
12.33	From Other Funds (76OF)	\$0	\$0
12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0	\$0
12.35	Transfer to Other Funds	\$0	\$0
12.36	TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0	\$0
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$313,501	\$311,931
12.38	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2010	\$314,679	\$294,315
12.39	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$628,180	\$606,246

ASSURANCE

12.40	The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/16/2011	02/17/2010
-------	--	------------	------------

FISCAL AUDIT

12.41	Last audit performed (mm/dd/yyyy)	06/07/1999	06/07/1999
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	01/01/1998-12/31/1998	01/01/1998-12/31/1998
12.43	Indicate type of audit (select one):	Other (specify using the State note)	Other (specify using the State note)

CAPITAL FUND

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.

N

N

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$0	\$0
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0	\$0
13.5	Other State Aid	\$0	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0	\$0
------	--------------------------	-----	-----

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0	\$0
------	---	-----	-----

13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0	\$0
------	---	-----	-----

13.10	NON-REVENUE RECEIPTS	\$0	\$0
-------	-----------------------------	-----	-----

13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0	\$0
-------	---	-----	-----

13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2010 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0	\$0
-------	---	-----	-----

13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$0	\$0
-------	--	-----	-----

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	\$0	\$0
14.2	Incidental Construction	\$0	\$0

Other Disbursements

14.3	Purchase of Buildings	\$0	\$0
14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$0	\$0

14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0	\$0
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0	\$0
14.9	NON-PROJECT EXPENDITURES	\$0	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0	\$0
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2010	\$0	\$0
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$0	\$0

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	0.00	0.00
15.2	Total Librarians	1.00	1.00
15.3	All Other Paid Staff	4.50	4.50
15.4	Total Paid Employees	5.50	5.50
15.5	State Government Revenue	\$37,761	\$20,064
15.6	Federal Government Revenue	\$0	\$0
15.7	Other Operating Revenue	\$118,267	\$119,824
15.8	Total Operating Revenue	\$333,865	\$316,888
15.9	Other Operating Expenditures	\$105,754	\$98,318
15.10	Total Operating Expenditures	\$313,501	\$311,931
15.11	Total Capital Expenditures	\$0	\$0
15.12	Print Materials	28,803	28,899
15.13	Total Registered Borrowers	5,246	6,477
15.14	Other Capital Revenue and Receipts	\$0	\$0

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	LIB ID	2400566010	2400566010
16.2	Interlibrary Relationship Code	ME	ME
16.3	Legal Basis Code	NP	NP
16.4	Administrative Structure Code	SO	SO
16.5	FSCS Public Library Definition	Y	Y
16.6	Geographic Code	OTH	OTH
16.7	FSCS ID	NY0150	NY0150

SUGGESTED IMPROVEMENTS

Library Name:	Seneca Falls Library	Seneca Falls Library
Library System:	Finger Lakes Library System	Finger Lakes Library System
Name of Person Completing Form:		
Phone Number:		

Please share with us your suggestions for
improving the *Annual Report*. Thank you!

1. The report is very good and informative.
2. The report is very good and informative.
3. The report is very good and informative.
4. The report is very good and informative.
5. The report is very good and informative.

6. The report is very good and informative.
7. The report is very good and informative.
8. The report is very good and informative.
9. The report is very good and informative.
10. The report is very good and informative.

11. The report is very good and informative.
12. The report is very good and informative.
13. The report is very good and informative.
14. The report is very good and informative.
15. The report is very good and informative.

16. The report is very good and informative.
17. The report is very good and informative.
18. The report is very good and informative.
19. The report is very good and informative.
20. The report is very good and informative.
21. The report is very good and informative.
22. The report is very good and informative.
23. The report is very good and informative.
24. The report is very good and informative.
25. The report is very good and informative.

Seneca Falls Library
Annual Report For Public And Association Libraries - 2010

Federal Notes
State Notes
Local Notes

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

2.13 Electronic Books **Federal Note:** Last year I combined e-books and e-audio books. This year the numbers have been placed in the correct location.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

No Notes

4. LIBRARY TRANSACTIONS

No Notes

5. AUTOMATION AND TELECOMMUNICATIONS

5.10 Do you offer WiFi to your patrons? **State Note:** We offer WiFi to our patrons and do not place any restrictions on its access.

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

No Notes

11. OPERATING FUNDS RECEIPTS

No Notes

12. OPERATING FUND DISBURSEMENTS

12.43 Indicate type of audit (select one): **State Note:** A local bank official came to the library and went through the checking account.

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. FEDERAL TOTALS

No Notes

16. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes

To print out a copy of your Annual Report:

Log on to: <http://www.nysl.nysed.gov/libdev/libs/>

Scroll down the page to the **orange boxes**. On the right side you can click on and open a blank annual report, instructions for the report, and changes to the report in PDF format.

To log into Bibliostat Collect:

1. Open Internet Explorer 4.0 or higher and go to:
<http://collect.btol.com>. **YOU MUST BE IN INTERNET EXPLORER;
NETSCAPE WILL NOT WORK.**

2. Enter the **Username** and **Password** for your library.

PLEASE NOTE: Bibliostat Collect is not yet ready for inputting statistics. You will be notified as soon as the site is ready.

BEFORE YOU SUBMIT YOUR REPORT.....

- Print off your report and give it to another person to proofread it; this will allow a second pair of eyes a chance to catch misspelling and incomplete sentences.
- Remember: Your “Operating Fund Receipts” and “Operating Fund Disbursements” MUST equal.
- Remember also: Your “Capital Fund Receipts” and “Capital Fund Disbursements” MUST equal.
- If you have any comments for Library Development concerning the Annual Report, you have a chance to give them ‘Suggested Improvements’ at the very end of your report. Just click on ‘Suggested Improvements’ and fill it in. **You do not need to fill this in at all, unless you have comments.**
- No signed certification sheets are needed for the report.