

**Seneca Falls Library Board of Trustees**  
**Meeting Minutes**

August 16, 2021 – 5:30 PM

Present: Marty Toombs, Dan Emmo, Bob Kernan, Maggie Carson, Marie Leo, Pat Novak, Laurie Lorenzetti, Susan Sinicropi, Mari Sandroni, Marcy Neumire, Cindy Ody-Ortego and Chetta Brown

Absent: Vince Sinicropi and Deb Jones

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment / Correspondence/Guests – No public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
  - a.) President’s Report – no report
  - b.) Treasurer’s Report
    - i.) See July 2021 financial reports
    - ii.) The look of the financial reports will change to a graphic form for better layman use starting in September or October.
  - c.) Director’s Report
    - i.) See August 2021 Library Director Report
    - ii.) Summer Reading Program - 9,644 patrons used the library. 366 registered for ReadSquared. 47 finished the program. 100,000 minutes were read.
    - iii.) Karen Kelley has a reading dog in training named Trevor
    - iv.) Philip Withers memorials - Suggestion to the board that a Gold Leaf on the Giving Tree be created for Philip Withers as well as an Honorarium added to the minutes.
    - v.) Former SFL employee, Julia Moreland passed away on July 18<sup>th</sup>
    - vi.) Board Committees should create “wish list” proposals to be presented at the September meeting
- 4.) Committee Reports
  - a.) Building and Grounds
    - i.) See August 16, 2021 Building and Grounds Report
    - ii.) Motion to allow Caratozzolo Electric to install digital timers to regulate building lights at a cost of \$891.00. Mary Sandroni moves. Maggie Carson seconds. All in favor. Motion passed.
  - b.) Policy and Ethics
    - i) Motion to approve the Airborne Infectious Disease Exposure Prevention Plan “HERO Plan” as written. Pat Novak moves. Sue Sinicropi seconds. All in favor. Motion passed.
  - c.) Strategic Planning / Finance – no report
  - d.) Audit – no report
  - e.) Personnel
    - i.) Personnel will have a meeting on August 30<sup>th</sup>.

f.) Fundraising

i.) Fundraising will meet at 5:00 PM on September 20<sup>th</sup>

5.) Motion to approve committee reports. Chetta Brown moves. Marie Leo seconds. All in favor. Motion passed.

6.) Approval of minutes of July board meeting. Laurie Lorenzetti moves. Marie Leo seconds. All in favor. Motion passed.

Next meeting: September 20, 2021 at 5:30 PM.