

**Seneca Falls Library Board of Trustees**  
**Meeting Minutes**

November 15, 2021 – 5:30 PM

Present: Marty Toombs, Susan Sinicropi, Bob Kernan, Marcy Neumire, Mari Sandroni, Pat Novak, Laurie Lorenzetti, Deb Jones, Chetta Brown, Maggie Carson, and Cindy Ody-Ortego.

Absent: Dan Emmo and Vince Sinicropi

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment / Correspondence/Guests – No public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board

a.) President's Report

- i.) Vince Sinicropi has asked not to be the Audit Committee chair. Maggie Carson is the new Chair. Deb Jones and Pat Novak have joined the Audit Committee. Marty will give the committee members a sheet stating responsibilities of the committee.

b.) Treasurer's Report

- i.) See October 2021 financial reports
- ii.) See Three-Year Projection 2022-2024 and the Salary and Benefit Analysis  
See 2022 Budget
  - A) There was a discussion regarding negative number of total expenses in 2023 and 2024 and looking at the two new employee positions.
  - B) Bob will change projection numbers to reflect the board discussion so that the board can see and think over the projection numbers. Bob will add in transfers from investments to operating in 2022 (\$39,000), 2023 (\$57,000), and 2024 (\$58,000).
  - C) Resolution to approve the amended Budget with changes decided upon during the meeting. Deb Jones moves. Mari Sandroni seconds. All in favor.
  - D) Bob will email a copy of the revised budget to the board later this week.

c.) Director's Report

- i.) See November 2021 Library Director Report
- ii.) Memorial Resolution for Philip A. Withers. Board approved of the wording.
- iii.) SFL Long Range Plan 2022-2027. Discussion of changes in language.

Motion to approve the SFL Long Range Plan 2022-2027 with the discussed wording changes. Susan Sinicropi moves. Cyndi Ody-Ortego seconds. All in favor. Motion passed.

- iv) Motion to approve the Staff Christmas bonus to be distributed in December 2021 of \$50 for part-time and \$100 for full-time employees. Mari Sinicropi moves. Pat Novak seconds. All in favor. Motion passed.

4.) Committee Reports

- a) Buildings and Grounds
  - i) See Building and Grounds Report, November 15, 2021
- b) Policy and Ethics – no report
- c) Strategic Planning / Finance – no report
- d) Audit
  - i) Motion to receiving the Withers bequest without restrictions to the Morgan Stanley account. Marty Toombs moves. Laurie Lorenzetti seconds. All in favor. Motion passed.
- e) Personnel - no report
- f) Fundraising
  - i.) Sue has a list of board members and volunteers. She will give it to Jenny.
  - ii.) There has been no response from Doug's Fish Fry regarding a fundraising effort with them.

5.) Old / New Business

- a.) A discussion Withers bequest, the suggestion of a music scholarship and the memorial plaque took place. Jenny has spoken with the executor and backup executor regarding continuing the Ying Quartet concerts and about placing a similar sized plaque to and opposite from the Edward Chase plaque. As stated in the October meeting, the library cannot legally become a scholarship distributor.
- b.) Marie Leo suggested that a gold Leaf should be added to the Giving Tree to commemorate Vince Sinicropi's daughter, Jenna Sinicropi Crandall.

Motion for the Board of Trustees to have a gold leaf added to the Giving Tree in memory of Jenna Sinicropi Crandall. Marie Leo moves. Bob Sinicropi seconds. All in favor. Motion passed.

6.) Motion to approve committee reports. Mari Sandroni moves. Marcie Neumire seconds. All in favor. Motion passed.

7.) Approval of minutes of October board meeting. Marie Sandroni moves. Laurie Lorenzetti seconded. All in favor. Motion passed.

Adjourned 7:01 PM

Next meeting: December 20, 2021 at 5:30 PM.