

Seneca Falls Library Board of Trustees
Meeting Minutes

December 20, 2021 – 5:30 PM

Present: Marty Toombs, Dan Emmo, Bob Kernan, Mari Sandroni, Pat Novak, Laurie Lorenzetti, Deb Jones, Vince Sinicropi, Marie Leo, Maggie Carson, Cindy Ody-Ortego and Chetta Brown.

Absent: Susan Sinicropi and Marcy Neumire

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment / Correspondence/Guests – Suzanne and James Mathewson
 - a.) Former employee, Suzanne Mathewson, addressed the board regarding a personnel matter.
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
 - a.) President’s Report - none
 - b.) Treasurer’s Report
 - i.) See November 2021 financial reports

Motion to approve the revised 2022 Budget. Vince Sinicropi moves. Marie Leo seconded. All in favor. Motion passed.
 - ii.) See Proposed Changes to the SFL Investment Policy

Motion to approve the use of Option 2 - Standard Twelve Quarter Average Basis. Vince Sinicropi moved. Deb Jones seconds. All in favor. Motion passed.
 - c.) Director’s Report
 - i.) See December 2021 Library Director Report
- 4.) Committee Reports
 - a) Buildings and Grounds
 - i) See Building and Grounds Report, December 20, 2021
 - ii.) Discussion of renovating restrooms and excavating the sewer lines in 2022. Quotes from contractors and architects will be needed. Dan would like to seek a state grant. The Buildings and Grounds committee are to meet in January.
 - b) Policy and Ethics – no report
 - c) Strategic Planning / Finance – no report

d) Audit

- i.) The committee will meet in January to review roles and responsibilities of the committee since Vince has stepped down as committee chair.

e) Personnel

- i.) Motion to enter Executive Session. Mary Sandroni moved. Deb Jones second. All in favor. Motion passed.
- ii.) Motion to return from Executive Session. Mary Sandroni moved. Cindy Ody-Ortego seconded. All in favor. Motion passed.

f.) Fundraising - no report

5.) Motion to approve committee reports. Mary Sandroni moved. Cindy Ody-Ortego seconded. All in favor. Motion passed.

6.) Approval of minutes of November board meeting. Bob Kernan moved. Pat Novak seconded. All in favor. Motion passed.

Other Business:

- a.) Vince Sinicropi expressed thanks to the board for their support and for the leaf in memory of his daughter, Jenna Crandall, on the Giving Tree.

Meeting adjourned at 6:53

Next meeting: January 17, 2022 at 5:30 PM.