

**Seneca Falls Library Board of Trustees**  
**Meeting Minutes**

April 18, 2022 – 5:30 PM

Present: Marty Toombs, Susan Sinicropi, Dan Emmo, Bob Kernan, Deb Jones, Mari Sandroni, Chetta Brown, Cindy Ody-Ortego, Pat Novak, and Marcy Neumire

Absent: Vince Sinicropi, Maggie Carson, Laurie Lorenzetti and Marie Leo

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment / Correspondence/Guests – No public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
  - a.) President’s Report - none
    - i.) NY State budget did pass
  - b.) Treasurer’s Report
    - i.) See March 31, 2022 financial reports
    - ii.) Finance Meeting on 4/19/22 is set to decide who will replace Morgan Stanley as the new Investment Advisor

Motion to approve the transfer and to authorize the finance committee to make the decision. Sue Sinicropi moved. Pat Novak seconded. All in favor. Motion approved.

- c.) Director’s Report
  - i.) See April 2022 Library Director Report
  - ii.) SFL is receiving full funding of \$16,000 from Rosen grant for this year
  - iii.) The website was revamped by Lori Stoudt
  - iv.) The Adventure Pass was launched on 4/18/22
  - v.) Authorization to pay FLLS the recommended amount for Overdrive based on SFL usage

Motion to approve the Overdrive Payment Authorization of \$4,508. Deb Jones moved. Mari Sandroni seconded. All in favor. motion passed.

- vi.) Confidentiality of Library Records policy

Motion to approve the Confidentiality of Library Records policy. Mari Sandroni moved. Marcy Neumire seconded. All in favor. Motion passed.

- vii.) Library Use Code of Conduct policy

Motion to approve the Library Use Code of Conduct policy. Chetta Brown moved. Mari Sandroni seconded. All in favor. Motion passed.

4.) Committee Reports

a) Buildings and Grounds

- i) See Building and Grounds Report, April 18, 2022
- ii) Jenny will check on the price for additional security cameras for the second floor.

b) Policy and Ethics - no report

c) Strategic Planning / Finance - no report

d) Audit - no report

e) Personnel

- i) See Proposed changes to the Employee Policy Manual

Motion to approve the changes in the Employee Policy Manual. Cindy Ody-Ortego. Mari Sandroni seconded. All in favor. Motion passed.

f) Fundraising

- i) The board has been asked to volunteer at the Friend's spring book sale
- ii) Doug's Fish Fry has yet to respond. Pat Novak will ask a contact to try contact them
- iii) Jenny requested that the SFL host a half-a-hog fundraising raffle. The board agreed for the staff to proceed.

5.) Motion to approve committee reports. Bob Kernan moved. Pat Novak seconded. All approve. Motion passed.

6.) Approval of minutes of March 2022 board meeting. Sue Sinicropi moved. Mari Sandroni seconded. All approve. Motion passed.

Next meeting: May 16, 2022 at 5:30 PM.