

Seneca Falls Library Board of Trustees
Meeting Minutes

June 20, 2022 – 5:30 PM

Present: Marty Toombs, Susan Sinicropi, Dan Emmo, Bob Kernan, Marcy Neumire, Laurie Lorenzetti, Deb Jones, Cindy Ody-Ortego, Marie Leo, Mari Sandroni and Chetta Brown, Maggie Carson and Pat Novak

Absent: Vince Sinicropi

Staff: Jenny Burnett and Lori Stoudt

ANNUAL MEETING

1.) Election of Board Members

a. Terms have ended for Laurie Lorenzetti and Deborah Jones.

- i) Laurie Lorenzetti – Motion to reelect for another term. Sue Sinicropi moves. Bob Kernan seconds. All in favor. Motion carried.
- ii) Deborah Jones – Deb cannot be re-elected as she has reached her term limit.

End of Annual Meeting

REGULAR MEETING

1) Election of Officers for 2022 – 2023

Motion to nominate Marty Toombs as President, Mari Sandroni as Vice-President, Marie Leo as Secretary and Bob Kernan as Treasurer. Chetta Brown moves. Sue Sinicropi seconds. All in favor. Motion passed.

2.) Public Comment / Correspondence / Guests – No public present

3.) Review of potential conflicts of interest – none

4.) Reports to the Board

a.) President's Report

- i.) Please complete the Conflict of Interest forms and turn these in to Jenny.

- ii.) Marty will email who is on which committee. If anyone would like to switch committees, please let Marty know.

b.) Treasurer's Report

- i.) See May 31, 2022 financial statements
- ii.) There is an error on the Financial Position report. Bob will make the correction and email it to the board.
- iii.) Approximately \$1 million dollars is in the checking account. Discussion on when money should be moved to the investment accounts. Bob will look into timing.

Motion to authorize Bob to move \$500,000 out of the checking account into the investment account to be managed by our fund manager. Pat Novak moves. Cindy Ody-Ortego seconds. All in favor. Motion passed.

c.) Director's Report

- i.) See June 2022 Library Director Report
- ii.) The Red Cross Blood Drive has moved from the American Legion to the library, tomorrow, June 21st, from 11-5
- iii.) Open Meeting policy

Motion to reapprove the Open Meeting policy. Mari Sandroni moves. Laurie Lorenzetti seconds. All in favor. Motion approved.

- iv.) Marty gave an overview of the NY Open Meetings Law. The board will review and may vote on related policy in July.
- v.) Digitization of the Scrapbook collection – Jenny would like the South Central Regional Library Council to digitize a 119 volume scrapbook collection that covers Seneca Falls' history from 1700-2017. The collection is not replaceable. The project would also implement Optical Character Recognition which will make the collection searchable. Ultimately, it would be upload onto the New York Heritage website. The estimated project cost is \$3,720. Jenny will be speaking with representatives from the Finger Lakes Times and the Reveille regarding copyright concerns.

Motion to pay for the cost of the scrapbook digitization project. Mari Sandroni moves. Maggie Carson seconds. All in favor. Motion passed.
- vi.) If board members would like to attend the NYLA conference in the fall then please let Jenny know.
- vii.) Sexual Harassment Training – Please complete it if you have not already.

5.) Committee Reports

a) Buildings and Grounds

- i) See Building and Grounds Report, June 20, 2022

b) Policy and Ethics – no report

c) Strategic Planning / Finance

- i.) Bob will look at the financial numbers in September which will help make the three-year projections
- d) Audit - no report
- e) Personnel – no report
- f) Fundraising
 - i.) Doug’s Fish Fry will be coming on Monday, October 17, 2022 as a fundraiser.

6.) Motion to approve reports. Pat Novak moves. Cindy Ody-Ortego seconds. All in favor. Motion passed.

7.) Approval of minutes of May 2022 board meeting. Mari Sandroni moves. Pat Novak seconds. All approve. Motion passed.

Adjourned 6:30 PM

Next meeting: July 18, 2022 at 5:30 PM