

Seneca Falls Library Board of Trustees
Meeting Minutes
May 16, 2022 – 5:30 PM

Present: Marty Toombs, Dan Emmo, Marcy Neumire, Mari Sandroni, Pat Novak, Laurie Lorenzetti, Deb Jones, Chetta Brown, Maggie Carson, Vince Sinicropi and Marie Leo

Absent: Bob Kernan, Cindy Ody-Ortego and Susan Sinicropi

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment / Correspondence/Guests – No public present
- 2.) Review of potential conflicts of interest
 - i.) (Marty Toombs is President of the Pathway Home of the Finger Lakes)
The Pathway Home has donated a desk to the SFL to be used by the new Teen & Adult Services Coordinator. The desk is new, in the box, and is valued at \$400 - \$500. Marty is requesting a donation from the library to Pathway Home for the desk.

Motion to accept the desk, contingent on it being in good condition, and to donate \$300 to the Pathway Home for the desk. Pat Novak moves. Chetta Brown seconds. Marty Toombs abstained. All others in favor. Motion passed.

- 3.) Reports to the Board
 - a.) President's Report
 - i.) NYS will require trustees to complete 2 hours of training each year, beginning in 2023. The Board President must certify that this training has been completed. Failure to complete the training will result in the removal of the board member. FLLS may offer online training to fulfill the requirements. This required training is in addition to the Sexual Harassment training.
 - b.) Treasurer's Report
 - i.) See April 2022 financial reports
 - ii.) Approximately \$1 million is still in the library savings account at Generations Bank. When to move the money into investments? There is no need to rush as the market is volatile at present.
 - c.) Director's Report
 - i.) See May 2022 Library Director Report
 - ii.) \$1,200 was received from FLLS Outreach Mini Grant for Developing Life Skills boxes
 - iii.) Luke Lorenzetti was hired as the new Teen & Adult Services Coordinator
 - iv.) The MOST (Museum of Science and Technology) has partnered with us on the Adventure Pass program. Deer Haven (Romulus) has approached us about being part of the program too.
 - v.) Board members are requested to bake cookies for Children's Book Fest on June 4th.
 - vi.) Library Equipment Replacement policy

Motion to re-adopt the Library Equipment Replacement Policy. Deb Jones moves. Marcy Neumire seconds. All in favor. Motion passed.

vii.) Contracting with Minority and Women-Owned Enterprises

Motion to re-adopt the Contracting with Minority and Women-Owned Enterprises policy. Deb Jones moves. Mari Sandroni seconds. All in favor. Motion passed.

4.) Committee Reports

a) Buildings and Grounds

i) See Building and Grounds Report

Motion to approve Upstate Temperature Control contract. Pat Novak moves. Mari Sandroni seconds. All in favor. Motion passed.

b) Policy and Ethics – no report

c) Strategic Planning / Finance – no report

d) Audit

i.) The audit committee met with Lori Stoudt. Audit committee members will begin alternating monthly to check the bank statement against SFL records.

e) Personnel - none

f) Fundraising

i.) October 17, 2022 is a tentative date for the Doug's Fish Fry fundraiser. Sue Sinicropi will confirm.

5.) Motion to approve committee reports. Marie Leo moves. Pat Novak seconds. All in favor. Motion passed.

6.) Approval of corrected April board meeting minutes. Mari Sandroni moves. Vince Sinicropi seconds. All in favor. Motion passed.

Adjourned 6:01 PM

Next meeting: June 20, 2022 at 5:30 PM.