

Seneca Falls Library Board of Trustees
Meeting Minutes

August 15, 2022 – 5:30 PM

Present: Marty Toombs, Susan Sinicropi, Dan Emmo, Bob Kernan, Laurie Lorenzetti, Mari Sandroni, and Vince Sinicropi

Absent: Marcy Neumire, Pat Novak, Maggie Carson, Marie Leo, Chetta Brown and Cindy Ody-Ortego

Staff: Jenny Burnett and Lori Stoudt

1.) Public Comment / Correspondence/Guests – No public present

2.) Review of potential conflicts of interest – none

3.) Reports to the Board

a.) President's Report - none

b.) Treasurer's Report

i.) See July 2022 financial reports

c.) Director's Report

i.) See July 2022 Director Report

ii.) Ann Giovannini was hired as the Substitute Library Clerk

iii.) Restroom Renovation Project – Total cost \$303,751. We are hoping for a 50% match through the State Aid for Library Construction grant program. Application due September 1st for FLLS approval vote. By October 1st, FLLS will submit grant applications to NYS.

Motion to move forward on the project. Sue moves. Mari seconded. All in favor.
Motion passed

iv) See Assurances State Aid for Library Construction Program (FY 2022-2023)

Motion to approve the Assurances. Laurie moved. Bob seconded. All in favor.
Motion passed.

v) See Seneca Falls Library Color Copier Proposal 2022

Motion to purchase color copier and to sign the service agreement. Sue moves.
Vince seconded. All in favor. Motion passed.

vi) See Policy for Animals at the Library

Motion to accept the Animals at the Library policy. Vince moves. Mari seconded. All in favor. Motion passed.

vii) See Change to Community Use of Library Meeting Rooms

Motion to accept amendment to the policy. Mari moves. Laurie seconded. All in favor. Motion passed.

4.) Committee Reports

a) Buildings and Grounds

- i) See Building and Grounds Report, August 15, 2022
- ii) Jenny will serve as the primary contact with Beardsley architects

b) Policy and Ethics - (See above under Director's Report)

c) Strategic Planning / Finance

- i.) Bob will start working on a new budget for 2023 and extension of three-year plan in September
- ii.) The 2021 Form 990 has been prepared and was emailed to all board members for review.

d) Audit - no report

e) Personnel

- i) See Employee Handbook with recommended amendments

Motion to approve amendments in the Employee Handbook as noted. Mari moves. Bob seconded. All approve. Motion approved.

- ii) Request by Mari for Kelly Redder to become a non-trustee Personnel committee member.

Motion to add Kelly Redder as a non-trustee Personnel committee member. Vince moves. Mari seconds. All in favor. Motion passed.

f) Fundraising – no report

5.) Motion to approve reports to the board. Dan moved. Sue seconded. All approve. Motion passed.

6.) Approval of minutes of the July board meeting. Mari moved. Laurie seconded. All approve. Motion passed.

Adjourned 6:35 PM.

Next meeting: September 19, 2022 at 5:30 PM.