

Seneca Falls Library Board of Trustees
Meeting Minutes

November 21, 2022 – 5:30 PM

Present: Marty Toombs, Susan Sinicropi, Dan Emmo, Bob Kernan, Marcy Neumire, Laurie Lorenzetti, Maggie Carson, Vince Sinicropi, Cindy Ody-Ortego, Marie Leo and Pat Novak

Absent: Mari Sandroni, Chetta Brown,

Staff: Jenny Burnett

- 1.) Public Comment / Correspondence/Guests – No public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board

a.) President's Report – Cindy Ody-Oretego has submitted her resignation from the Board, effective after the November 2022 meeting.

b.) Treasurer's Report

- i.) See October 2022 financial reports
- ii.) Discussion of the close out of Morgan Stanley accounts, the Library has now fully transitioned to Schwab.
Discussion on moving some funds to CD accounts.

iii.) See Budget Forecast 2023-2025

Motion to accept the 2023 Budget. Vince Sinicropi moved. Susan Sinicropi seconds. All in favor. 2023 budget passed.

c.) Director's Report

- i.) See November 2022 Library Director Report
- ii.) The FLLS Overdrive contribution for the 2023 year was put before the board.

Motion to pay for the FLLS Overdrive contribution in the amount of \$4058. Maggie Carson moved. Vince Sinicropi seconds. All in favor. Motion passed.

iii.) Ying Quartet contract for the 2023 Concert up for approval.

Motion to pay for the 2023 Ying Concert in the amount of \$4000. Vince Sinicropi moved. Susan Sinicropi seconds. All in favor. Motion passed.

Brief discussion the six month raise for Luke Lorenzetti, passed in the 2023 budget.

iv.) Staff Christmas bonus discussion.

Motion to approve Christmas bonus in the amounts of \$100 for full time staff and \$50 for part time staff. Marie Leo moved. Susan Sinicropi seconds. All in favor. Motion passed.

4.) Committee Reports

- a) Buildings and Grounds – See Buildings and Grounds November 2023 Report
- b) Policy and Ethics – no report
- c) Strategic Planning / Finance – no report
- d) Audit – October reconciliation went well. Looking forward to end of year reporting.
- e) Personnel – no report
- f) Fundraising – Cookie walk reminders, overview of a planned Polar Plunge event. Discussion on Polar Plunge the board agreed to allow Jenny Burnett to begin perusing sponsors for the event for 2024.

5.) Motion to approve committee reports. Marie Leo moved. Laurie Lorenzetti seconds. All in favor. Motion passed.

6.) Approval of minutes of October 2022 board meeting. Bob Kernan moved. Marie Leo seconded. All in favor. Motion passed.

Adjourned 6:47 PM

Next meeting: December 19, 2022 at 5:30 PM.