

Seneca Falls Library Board of Trustees
Meeting Minutes

February 20, 2023 – 5:30 PM

Present: Marty Toombs, Dan Emmo, Bob Kernan, Mary Sandroni, Pat Novak, Laurie Lorenzetti, Chetta Brown, Maggie Carson, Marie Leo and Kelly Redder.

Staff: Jenny Burnett and Lori Stoudt

Absent: Marcy Neumire, Susan Sinicropi and Vince Sinicropi

- 1.) Public Comment / Correspondence/Guests – No public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board

a.) President's Report

i.) Tax Levy

Motion to increase in the school tax levy request by \$15,000. Kelly Redder moves. Mari Sandroni seconds. All in favor. Motion passed.

- ii.) SFL celebrates its 125th anniversary this year. We officially became a public library on December 16, 1898. We will celebrate at the Ying Quartet concert and recognize it throughout 2023.

b.) Treasurer's Report

- i.) See January 2023 financial reports

c.) Director's Report

- i.) See February 2023 Library Director Report

- ii.) Library supporter, Francis Kelley, passed away. Letter and card to sign.

- iii.) \$1,500 SCRLC Digitization Grant in progress for Cayuga Seneca Canal primary sources. Ultimately, the collection will be housed with Seneca Museum of Waterways.

- iv.) See NYS Annual Report for Public and Association Libraries – 2022

Motion to approve the NYS Annual Report. Bob Kernan moves. Kelly Redder seconds. All in favor. Motion passed.

- v.) See Community Annual Report 2022

Motion to approve the Community Annual Report with discussed changes. Pat Novak moves. Laurie Lorenzetti seconds. All in favor. Motion passed.

- vi.) See Community Use of Library Meeting Rooms policy

Motion to re-approve the Community Use of Library Meeting Rooms policy. Mary Sandroni moves. Marie Leo seconds. All in favor. Motion passed.

4.) Committee Reports

a) Buildings and Grounds

i) See Building and Grounds Report, February 20, 2023

b) Policy and Ethics

i.) The Sexual Harassment policy needs to be updated by the Policy Committee to reflect new legislation. A revised version will be brought to the board in March.

c) Strategic Planning / Finance – no report

d) Audit – no report

e) Personnel

i.) See revised Schedule of Operations (Including Closings) from the Employee Handbook

Motion to accept the amended Schedule of Operations. Mary Sandroni moves. Pat Novak seconds. All in favor. Motion passed.

f) Fundraising

i.) \$320 was received from the Doug's Fish Fry fundraiser.

5.) Motion to approve committee reports. Chetta Brown moves. Marie Leo seconds. All in favor. Motion passed.

6.) Approval of minutes of January 2023 board meeting. Laurie Lorenzetti moves. Pat Novak seconds. All in favor. Motion passed.

Adjourned 6:10 PM

Next meeting: Monday, March 20, 2023 at 5:30 PM.