

Duplicates report.

REPORT
JUL 26 1913

Annual library report for year ending June 30, 1913

To the University of the State of New York

Place... Seneca Falls - New York

Name of library... Mynders Library

If there are any questions which it is impossible to answer accurately, please do not leave a blank but give your best estimate, with a question mark before the number.

If it is not practicable to give the facts for June 30th, give them for your own date, clearly indicating the change wherever June 30th is printed in this blank.

Terms of use Free for lending Free to united class, as students
 Free for reference For subscribers only

[Underscore words that apply]

Days open during year..... 303

Hours open each week for lending..... 28

Hours open each week for reading..... 28

	For adults	For children	Total
Number of bound volumes at beginning of year....	<u>5376</u>	<u>982</u>	<u>6358</u>
“ “ “ added by purchase.....	<u>121</u>	<u>55</u>	<u>176</u>
“ “ “ added by gift.....	<u>60</u>	<u>14</u>	<u>74</u>
“ “ “ lost or withdrawn.....	<u>7</u>	<u>7</u>	<u>14</u>

Total number at end of year..... 5550 1044 6594

Number of volumes of *fiction* lent for home use..... 6754 2752 9506

Total number of volumes lent for home use..... 9255 3252 12507

Total number of unbound magazines lent for home use..... 20

Number of volumes in foreign languages in library... 20

What languages are represented? French

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Number of persons on library staff..... 1

Number of new borrowers registered during the year 197

Total number of borrowers registered since 19. 06 1984

NOTE [Insert the date of last revision]

Number of newspapers and periodicals currently received 34

Do you make use of the State traveling libraries? For Children

Any special provision for children? yes -

Receipts from		Payments for	
Unexpended balance	\$ 1,296.2	Books	\$ 1,549.2
Local taxation	500	Periodicals	64.60
State grants	100	Binding	483.0
Endowment funds	80	Salaries, librarian	320
Membership fees	9	" assistants	6
Fines	92.50	" janitor service.....	
Gifts		Rent	
Entertainments		Heat and light.....	126.52
Other sources	126.57	Permanent improvements...	43.97
Total	\$ 9,374.69	Other expenses	28.16
		Balance on hand.....	1,155.42
		Total	\$ 9,374.69

Rules for counting circulation

1 The circulation should be accurately recorded each day, counting one for each lending of a bound volume for home use.

2 Renewals of books under library rules at or near the end of regular terms of issue may also be counted, but no increase should be made because books are read by others or for any other reason.

3 Books lent directly through delivery stations and branches should be included, but the circulation from collections of books sent to schools or elsewhere for distribution should not be included. A separate statement of such traveling libraries should be made.

4 Books lent for pay may be included in the circulation, but should in addition also be reported separately.

In these rules there is no intent to determine the policy of any library as to the manner or terms of circulation, but only to place the count on a uniform basis which will render comparison possible.

Additional information

Here insert statement regarding changes in organization, brief description of new rooms or building, increased facilities and any benefactions announced but not received, with names of givers and amount, object and conditions of each gift, together with any other information useful for the summary of library progress printed in the report to the Legislature.

Trustees' names

F. L. Story
 A. R. Palmer
 W. P. Ellwell
 F. J. Medden
 Mrs. M. A. Sibley
 Miss Janet Coring
 Ellen F. Wicker

..... Ellen F. Wicker Librarian

Affidavit. This report must be verified by oath of the presiding officer, either president of the institution or chairman of its trustees. The report should be read and approved by the trustees, but if this can not be done before August 1st, it should be sent as soon as sworn to and read to the trustees afterward. In the absence of the president, the acting president should verify the report so that it may be forwarded without delay.

STATE OF NEW YORK

COUNTY OF Schenectady } ss.

Fred L. Story residing in Schenectady in said county, duly sworn, deposes and says that he is presiding officer of Myndrose Library, that the foregoing report was prepared as directed on this sheet and he verily believes it to be in all respects true, and that an exact copy has been filed with the permanent records of the library.

..... Fred L. Story
 President of Myndrose Library

Subscribed and sworn to

before me May 26 1913

..... Albin
 Notary Public