Duplicate

Annual library report for year ending June 30, 1915

To The University of the State of New York

Original mailed my State Education Dept

AUG 13 1915

Place Seneca Falls, Ky

Name of library Mynderse Library

If there are any questions which it is impossible to answer accurately, **please do not leave a blank but give your best estimate,** with a question mark before the number.

If it is not practicable to give the facts for June 30th, give them for your own date, **clearly indicating the change** wherever June 30th is printed in this blank.

Put a cross (X) after the definition that describes your library

- Free to public for both lending and reference use X
- Not a lending library; is free to public for reference use
- Lends to limited class only (students, club members, subscribers etc.) but is free to public for reference use
- Both lending and reference use restricted to limited class
- Not a lending library; reference use restricted to limited class

Number of branch libraries maintained none

Number of *weeks* open during *year* 52

Number of *days* open each *week* 6

Number of *hours* open each *day* the library is open 5 hrs. During July & Aug Mon. Wed. Friday 9 AM Tues. Thurs. Sat 2:50 PM

[*State whether days or hours vary in summer and winter*]

	For adults	For children	Total
Number of bound volumes at beginning of year	3637	453	4090
" " " added by purchase	113	41	154
" " " added by gift	45	2	47
" " " lost or withdrawn	2	1	3
Total number at end of year	3793	495	4288

E501-Je15-1600 (7-7249)

Rules for counting circulation

1 The circulation should be accurately recorded each day, counting one for each lending for home use of a bound volume, pamphlet or periodical.

2 Renewals of volumes under library rules should also be counted, but no increase should be made because volumes are read by others or for any other reason.

3 The act of sending volumes from the library to an agency for distribution is not to be regarded as an issue to be counted in the circulation. In all cases volumes issued from agencies for home circulation should be counted only according to the reported circulation, disregarding the act of sending them from the library to the agency and disregarding thier use at the agency. In no case should there be any *estimation* of circulation.

4 Volumes lent for pay (pay duplicate collection) should be reported separately in the space provided.

In these rules there is no intent to determine the policy of any library as to the manner or terms of circulation, but only to place the count on a uniform basis which will render comparison possible.

	Adults	Children	Total
Number of volumes of *fiction* lent free for home use	9466	3128	12594
Number of volumes of *nonfiction* lent free for home use	216	97	313 (313)
Number of *unbound* magazines lent free for home use	75	0	75
Total *free* circulation for home use	9757	3225	12982
Circulation from pay duplicate collection (if any)	9757	3225	

Receipts from		Payments for	
Local taxation	$500	Books	$203.75
State grants	135	Periodicals	57.25
Endowment funds	80	Binding	2.50
Membership fees		Salaries, librarian	360
Fines	56.80	" assistants Supply	6
Gifts	1	" janitor service	
Entertainments		Rent	
Other sources	8.50	Heat and light	125.36
[*Give particulars of important items*]		Permanent improvements	
		Other expenses	8.44
Total	$853.30	Total	$837.30
Unexpended balance from previous year	$309.76	Balance on hand	$325.76
Grand total	$1163.06	Grand total	$1163.06

Number of new borrowers registered during the year 204

Total number of borrowers registered since 1906 2378
[*Insert date when present borrowers list was begun*]

Number of newspapers and periodicals currently received 34

Do you make use of the State traveling libraries? ..... yes –

Any special provision for children? ..... yes –

Number of assistants to librarian ..... none

Trustees are chosen by whom? ..... Library Association.

Additional information

Here insert statement regarding changes in organization, brief description of new rooms or building, increased facilities and any benefactions announced but not received, with names of givers and amounts, object and conditions of each gift, together with any other information useful for the summary of library progress printed in the report to the Legislature or as local notes in New York Libraries.

Please give date when term expires - also on the report sent to Albany.

Trustees' names

[*Signatures not necessary, but names of all the trustees should be given and dates terms expire.*]

Fred L. Story	June	1918
A. R. Palmer	"	1917
W. P. Elwell	"	1916
F. J. Dredden	"	1916
Janet Coming	"	1917
Ellen F. Wicker	"	1915
Mary R. Selby	"	1917

Ellen F. Wicker Librarian

AFFIDAVIT. This report must be verified by oath of the presiding officer, either president of the institution or chairman of its trustees The report should be read and approved by the trustees, but if this can not be done before August 1st, it should be sent as soon as sworn to and read to the trustees afterward. *In the absence of the president, the acting president should verify the report so that it may be forwarded without delay.*

STATE OF NEW YORK
COUNTY OF Orange } ss.

Fred L. Story residing in Newburgh in said county, duly sworn, deposes and says that he is presiding officer of Newburgh Library, that the foregoing report was prepared as directed on this sheet and he verily believes it to be in all respects true, and that an exact copy has been filed with the permanent records of the library.

Signed Fred L. Story
President of Newburgh Library

Subscribed and sworn to
before me Aug 13 1915

A R Palmer
Notary Public