

**Seneca Falls Library Board of Trustees**  
**Meeting Minutes**

August 21, 2023 – 5:30 PM

Present: Marty Toombs, Dan Emmo, Bob Kernan, Mari Sandroni, Laurie Lorenzetti, Chetta Brown, Maggie Carson, Marie Leo, Kelly Redder and Jeanmarie Burke.

Absent: Haidee Oropallo

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment / Correspondence/Guests – No public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
  - a.) President’s Report - none
  - b.) Treasurer’s Report
    - i.) See July 2023 financial reports
  - c.) Director’s Report
    - i.) See August 2023 Library Director Report
    - ii.) Businesses use the library as a document repository of proprietary files for public viewing. Jenny will be telling businesses that we will only accept digital copies from this point forward. The library has no legal obligation to accept these documents.
- 4.) Committee Reports
  - a) Buildings and Grounds
    - i) See Building and Grounds Report, August 21, 2023
  - b) Policy and Ethics – no report
  - c) Strategic Planning / Finance
    - i) 2024 budget. Bob will use a starting base of 2023 and will forecast 2024 – 2026.
  - d) Audit
    - i) July’s audit is done. One committee member was trained and the other will be training in August.
  - e) Personnel
  - f) Fundraising
- 5.) Motion to approve committee reports. Marie Leo moves. Maggie Carson seconds. All in favor. Motion passed.
- 6.) Approval of minutes of July 2023 board meeting. Mari Sandroni moves. Chetta Brown seconds. All in favor. Motion passed.

Adjourned 5:59 PM

Next meeting: Monday, September 18, 2023 at 5:30 PM.