Annual library report for year ending June 30, 1904 to the Regents of the University of the State of New York

Laws of 1892, ch. 378, § 41. Every library or museum which receives State aid or enjoys any exemption from taxation or other privilege not usually accorded to business corporations shall make the report required by §25 of this act, and such report shall relieve the institution from making any report now required by statute or charter to be made to the Legislature, or to any department, court or other authority of the State. These reports shall value the institution from making any report now required by statute or charter to be made to the Legislature, or to any department, court or other authority of the State. These reports shall passed the libraries required by law to report, every library in the State having 200 or more volumes is carnestly requested to fill the same blank. Regents the libraries required by law to report, every library in the State having 200 or more volumes is carnestly requested to fill the same blank. Regents ordinance. Each institution in the University shall transmit to the University year, for annual reports of institutions, shall close on June 20, unless permission is given to report for a year ending at some other date, in which case the report shall specify the exact dates covered. Notes Notes If there are any questions which it is impossible to answer accurately, please do not leave a blank, but give your best estimate. When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted: ———————————————————————————————————	of Deneva tallo Library	association	
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exemption from taxation or other privilege not usually accorded to business corporations shall make the report required by \$2 of this act, and such report shall relieve the institution from making any report now required by statute or charter to be made to the Legislature, or to any department, court or other authority of the State. These reports shall be summarized and transmitted to the Legislature by the Regents with the annual reports of the State Library and State Museum. Besides the libraries required by law to report, every library in the State having 200 or more volumes is earnestly requested to fill the same blank. Regents ordinance. Each institution in the University shall transmit to the University on or before Aug. 1 of each year a report in such from and detail as the Regents shall prescribe. The University year, for annual reports of institutions, shall close on June 30, unless permission is given to report for a year ending at some other date, in which case the report shall specify the exact dates covered. Notes If there are any questions which it is impossible to answer accurately, please do not leave a blank, but give your best estimate. When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted: — drawn through heading means "does not apply to this institution." O in place of answer means "more having and belief about 324." It it is not practicable to give the facts for June 30, give them for your own date, clearly indicating the change wherever June 30 is printed in this blank. Growth: vol. added during year Given 32 Bought 204 Size: total vol. in library 43-20 Include only bound volumes. Hours open each week for lending 34 "reading 34 State number of hours required by the rales of the library. If there is no reading rome or accommodation for readers, put "or in the library or inmates of an institution." Payments for books 8-3-2-3 "state aumber of hours requi	located in Mulium auto 16.		
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Size: total vol. in library 1920 Include only bound volumes. Use: vol. issued for home use This should state entire circulation for the year. 11940 One book lent ro times counts 10, not 1. vol. issued for use at the library Terms of use. Underscore the words that apply to your library: Free to public for lending 34 State number of hours required by the rules of the library. If there is no reading room or accommodation for readers, put "o" in the line "for reading." Free to public for lending Free to public for reference; Free to limited class; e. g. students or inmates of an institution Receipts from local taxation Payments for books \$ 37.69 "serials 49.30 "serials 49.30 "serials 49.30 "salaries "gifts and other sources 59485 "all other expenses 4/9.57	best estimate. When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted: — drawn through heading means "does not apply to this institution." O in place of answer means "none this year." ? in place of answer means "fact unknown." ? preceding an answer means "probably" or "approximately"; e.g. ?324 means "to the best of our knowledge and belief about 324." If it is not practicable to give the facts for June 30, give them for your own date, clearly indicating the change		
Terms of use. Underscore the words that apply to your library: Free to public for reference! Free to limited class; e. g. students or inmates of an institution Payments for books \$ 3 8.69 "serials 49.30 "binding 33./0 52 "salaries "gifts and other sources \$ 9485 "all other expenses 4/9.50	Size: total vol. in library Include only bound volumes. Use: vol. issued for home use This should state entire circulation for the year. 11940 One book lent to times counts to, not r.	Give as nearly as possible the number of days on which the library has been open. If only for part of the year, a note in the margin should explain in what months. Hours open each week for lending 34 "reading 34 State number of hours required by the rules of the library. If	
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CAU PI	" state aid	" salaries	
	gifts and other sources 3 74 10	" all other expenses 4/9, 87	

Additional information

Here insert statements regarding changes in organization, brief description of new rooms or building, increased facilities and any benefactions announced but not received, with names of givers and amount, object and conditions of each gift, together with any other information useful for the summary of library progress printed in the Regents report to the Legislature.

[Sign] Ellen 7. Whiches -

Librarian

Affidavit. This report must be verified by oath of the presiding officer, either president of the institution or chairman of its trustees. The report should be read and approved by the trustees, but if this can not be done before Aug. 1, it should be sent as soon as sworn to and read to the trustees afterward.

STATE OF NEW YORK	
County of	Sss.
	residing in
	in said county, duly sworn, deposes and says that he is
presiding officer of	, that the foregoing
report was prepared as directed on this sheet and he verily believes it to be in all respects true, and that an exact copy has been filed with the permanent records of the library.	
Subscribed and sworn	President of
before me	1904