

Annual library report for year ending June 30, 1906

to the University of the State of New York

of The Nyanderse Library formerly S. V. Library Union
 located in Saratoga Falls New York

Laws of 1892, ch. 378, §41 Every library or museum which receives State aid or enjoys any exemption from taxation or other privilege not usually accorded to business corporations shall make the report required by section 25 of this act, and such report shall relieve the institution from making any report now required by statute or charter to be made to the Legislature, or to any department, court or other authority of the State. These reports shall be summarized and transmitted to the Legislature by the Regents with the annual reports of the State Library and State Museum.

Besides the libraries required by law to report, every library in the State having 200 or more volumes is earnestly requested to fill the same blank.

Regents rule. 53 Annual reports. Each institution in the University shall transmit to the Department on August 1 of each year a report for the preceding school year, in prescribed form. Any University institution whose annual report for the preceding school year is not filed before the 20th day of September shall not participate in any apportionments unless such neglect is duly excused for sufficient reason. Any institution failing for two consecutive years to report shall be deemed to have discontinued its educational operations, and after due notice its charter may be suspended as provided in section 31 of the University law.

Notes

If there are any questions which it is impossible to answer accurately, please do not leave a blank but give your best estimate. When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:

— drawn through heading means "does not apply to this institution."

O in place of answer means "none this year." ? in place of answer means "fact unknown."

? preceding an answer means "probably" or "approximately"; e.g. ?324 means "to the best of our knowledge and belief about 324."

If it is not practicable to give the facts for June 30, give them for your own date, clearly indicating the change wherever June 30 is printed in this blank.

Growth: vol. added during year	{ Given <u>64</u> Bought <u>150</u>	Days open during year	<u>275</u>
Size: total vol. in library Include only bound volumes.	<u>4990</u>	Hours open each week for lending	<u>28</u>
Use: vol. issued for home use This should state entire circulation for the year. One book lent 10 times counts 10, not 1.	<u>3317</u>	" reading	<u>25</u>
vol. issued for use at the library		State number of hours required by the rules of the library. If there is no reading-room or accommodation for readers, put "o" in the line "for reading."	

Free to public for lending
Free to public for reference
 Free to limited class; e. g. students
 or inmates of an institution

Terms of use. Underscore the words that apply to your library:

Receipts from local taxation	\$	Payments for books	\$
" state aid		" serials	} \$
" gifts and other sources		" binding	
		" salaries	
Total \$	_____	" all other expenses	
	=====	Total \$	_____

Additional information

Here insert statements regarding changes in organization, brief description of new rooms or building, increased facilities and any benefactions announced but not received, with names of givers and amount, object and conditions of each gift, together with any other information useful for the summary of library progress printed in the report to the Legislature.

[Sign]

Librarian

Affidavit. This report must be verified by oath of the presiding officer, either president of the institution or chairman of its trustees. The report should be read and approved by the trustees, but if this can not be done before August 1, it should be sent as soon as sworn to and read to the trustees afterward.

STATE OF NEW YORK

COUNTY OF

} ss.

.....residing in
.....in said county, duly sworn, deposes and says that he is
presiding officer of....., that the foregoing
report was prepared as directed on this sheet and he verily believes it to be in all respects true, and that an exact copy has been filed with
the permanent records of the library.

Subscribed and sworn

President of.....

before me.....1906