

Duplicate -

Original mailed JUL 26 1911

Annual library report for year ending June 30, 1911

to the New York State Education Department

Place *Seneca Falls - New York*

Name of library *Myndersee Library*

Notes

If there are any questions which it is impossible to answer accurately, please do not leave a blank but give your best estimate, with a question mark "?" before the number.

If it is not practicable to give the facts for June 30th, give them for your own date, clearly indicating the change wherever June 30th is printed in this blank.

Terms of use Free for lending Free to limited class, as students

Free for reference Subscription

[Underscore words that apply]

Days open during year *305*

Hours open each week for lending *27*

Hours open each week for reading *28*

	For adults	For children	Total
Number of bound volumes at beginning of year	<i>5101</i>	<i>911</i>	<i>6012</i>
" " " added by purchase	<i>172</i>	<i>30</i>	<i>202</i>
" " " added by gift	<i>25</i>	<i>6</i>	<i>131</i>
" " " lost or withdrawn	<i>200</i>	<i>50</i>	<i>250</i>
Total number at end of year	<i>5198</i>	<i>897</i>	<i>6095</i> (<i>6095</i>)
Number of volumes of fiction lent for home use	<i>9893</i>	<i>2503</i>	<i>12396</i>
Total number of volumes lent for home use	<i>10162</i>	<i>2523</i>	<i>12685</i>
Total number of unbound magazines lent for home use			

Number of persons on library staff	1
Number of new borrowers registered during the year	199
Total number of registered borrowers	1571
Number of newspapers and periodicals currently received	34
Number of visits to library for reading and study	1500

Receipts from	Payments for
Unexpended balance \$ 158.05	Books \$ 443.71
Local taxation	Periodicals 61.60
State grants	Binding 19.65
Endowment funds 293.37	Salaries, library service.... 306.00
Membership fees 32.00	“ janitor service
Fines 128.95	Rent
Gifts 26.10	Heat and light 159.11
Entertainments	Permanent improvements
Sale of publications	Other expenses 56.49
Other sources 40.00	Balance on hand 11.25
Total \$ 658.47	Total \$ 658.47

Rules for counting circulation

- 1 The circulation shall be accurately recorded each day, counting one for each lending of a bound volume for home use.
 - 2 Renewal of a book under library rules at or near the end of regular terms of issue may also be counted, but no increase shall be made because books are read by others or for any other reason.
 - 3 Books lent directly through delivery stations and branches will be included, but the circulation from collections of books sent to schools or elsewhere for distribution will **not be included**. A separate statement of such traveling libraries will be made.
 - 4 Books lent for pay may be included in the circulation, but must also be reported separately.
- In these rules there is no intent to determine the policy of any library as to the manner or terms of circulation, but only to place the count on a uniform basis which will render comparison possible.

Additional information

Here insert statements regarding changes in organization, brief description of new rooms or building, increased facilities and any benefactions announced but not received, with names of givers and amount, object and conditions of each gift, together with any other information useful for the summary of library progress printed in the report to the Legislature.

Trustees' names

..... Librarian

Affidavit. This report must be verified by oath of the presiding officer, either president of the institution or chairman of its trustees. The report should be read and approved by the trustees, but if this can not be done before August 1st, it should be sent as soon as sworn to and read to the trustees afterward. *In the absence of the president, the acting president should verify the report so that it may be forwarded without delay.*

STATE OF NEW YORK

COUNTY OF

Schenectady

} ss.

Frank L. Story

..... residing in
Schenectady..... in said county, duly sworn, deposes and says that he
is presiding officer of *Mynderson Library*....., that the
foregoing report was prepared as directed on this sheet and he verily believes it to be in
all respects true, and that an exact copy has been filed with the permanent records of the
library.

Frank L. Story

.....
President of *Mynderson Library*.....

Subscribed and sworn to

before me

July 26

1911

A. P. Palmer

Notary Public