

Place Seneca Falls, New York Name of library Wendell Library
 Population 6371 Date of founding 1891
[Last census]

ANNUAL LIBRARY REPORT FOR YEAR ENDED DECEMBER 31, 1931

To the New York State Education Department

Part 1

Is library open for stated hours each of the 52 weeks of the year? Yes

During what hours is the library open on

Sunday	<u>3 - 6 p.m.</u>	<u>7 - 9 p.m.</u>	<u>7 - 9 p.m.</u>
Monday	<u>2 - 5</u>	<u>7 - 9 p.m.</u>	<u>2 - 5</u>
Tuesday	<u>2 - 5</u>	<u>7 - 9 p.m.</u>	<u>7 - 9</u>
Wednesday	<u>2 - 5</u>	<u>7 - 9 p.m.</u>	<u>2 - 5</u>
Thursday	<u>2 - 5 p.m.</u>		<u>7 - 9</u>
Friday	<u>2 - 5</u>	<u>7 - 9 p.m.</u>	<u>2 - 5</u>
Saturday	<u>2 - 5</u>	<u>7 - 9 p.m.</u>	<u>7 - 9</u>
			<u>2 - 5</u>

Total hours open each week.

[State whether days or hours vary in summer and winter]

Is the library a circulating library? Yes, a reference library? No, or both? No

Is the free use by the public of either circulation or reference departments restricted to a limited circle or association of persons (such as students, club members, subscribers etc.)? Circulation {is} restricted; reference use {is} restricted.

Is building where library is kept owned by library? No

Value of building \$.....

Value of grounds \$.....

Number of branch libraries maintained None

Number of subbranches maintained None

Number of stations maintained None

Number of newspapers and periodicals currently received 38

Do you make use of the state traveling libraries? Yes

Do you borrow from State Library to meet unusual demands? Yes

How many trustees does your charter provide for? Seven

How are trustees chosen? Are they self-perpetuating? Elected by members of the corporation or library association? Appointed by the mayor, village board, town board or board of education? Elected by the legal voters at village, town or school district elections? If chosen in some other way, state the method. Elected by members of the Library Association

How many meetings have been held during the year?

If tax support is received, state whether it is derived from the city, village, town or school district.

Tax of \$..... for 193 voted by.....

Name all outlying communities which your library serves by sending, at least once a year, a deposit collection of 25 or more volumes:

Place

Population

Volumes sent, 193

Additional Information

Here insert statement regarding changes in organization, brief description of new rooms or buildings, increased facilities and any benefactions announced but not received, with names of givers and amounts, objects and conditions of each gift, together with any other information useful for the summary of library progress or as local notes in New York Libraries.

Trustees' names

[Signatures not necessary, but names of all the trustees should be given and years terms expire. Designate the officers and any ex officio members.]

Fred L. Story, President	Term expires 19
William Bond Clark, Vice President (deceased)	19
John C. Durig, Treasurer	19
Frederick J. McAllister	19
Charles McBride	19
Hamilton Garrison	19
Wilmot P. Elwood, Secretary	19
	19
	19
	19
	19
	19

Do not write in this margin

[Signed] Mangaré Clark, Dennis Librarian

AFFIDAVIT. This report must be verified by oath of the presiding officer, either president of the institution or chairman of its trustees. The report should be read and approved by the trustees, but if this can not be done before February 1st, it should be sent as soon as sworn to and read to the trustees afterward. In the absence of the president, the acting president should verify the report so that it may be forwarded without delay.

STATE OF NEW YORK

COUNTY OF Sherman } SS.

COUNTY OF Sherman } 33.
Frank L. Gray residing in
Sherman Falls in said county, duly sworn, deposes and says that he
is presiding officer of Mynderse's Library, that the
foregoing report was prepared as directed on this sheet and he verily believes it to be in all respects
true, and that an exact copy has been filed with the permanent records of the library.

[Signed]

P. 616

Subscribed and sworn to

bafang 100

I swear to
Mary J. Z. 190

Augustus A. Hughes
Notary Public

1	2	3	4	5	6	7	8	9	10
TOTAL POPULATION OF PLACES SERVED BY LIBRARY, IN CLUING BRANCHES ETC. (Direction sheet, I)	VOLUMES IN LIBRARY (Same as 15 below)	TOTAL CIRCULATION (Same as 21 below)	NONFICTION CIRCULATION (Same as 18 below)	LATTON (Same as 18 below)	TOTAL INCOME (Same as 44 below)	INCOME FROM TAX (Same as 36 below)	TOTAL EXPENDITURE (Same as 60 below)	EXPENDITURES FOR BOOKS, PERIODICALS AND BINDING (Same as 46+47+48 below)	COST OF SERVICE (Same as 81 below)
Put totals here	9129	33193	3495	3747.82	✓	2930.77	73688	1404.45	5867
Book Stock									
11 Number of bound volumes at beginning of year.....	6895	1657	8552						
12 Number of bound volumes added by purchase or binding.....	370	169	539						
13 Number of bound volumes added by gift	75	-	75						
Total	7340	1826	9166						
14 Subtract number of bound volumes lost or withdrawn.....	23	14	37						
15 Total number at end of year	7317	1812	9189						
16 Total number of non-fiction at end of year...	2287	619	2906						

Book Stock

- 11 Number of bound volumes at beginning of year.....
 12 Number of bound volumes added by purchase or binding.....
 13 Number of bound volumes added by gift

- Total
- 14 Subtract number of bound volumes lost or withdrawn.....
- 15 Total number at end of year
- 16 Total number of non-fiction at end of year...

Adults	Children	Total
6895	1657	8552
370	169	539
75	-	75
7340	1826	9166
23	14	37
7317	1812	9189
2287	619	2906

Use and Circulation

For rules for counting circulation see Direction sheet, II

Adults	Children	Total
21268	8369	29637
2198	1297	3495
516	145	661

Circulation

For rules for registration see Direction sheet, III

Total adult	Total children	Grand total
23982	9811	33193

Registration

For rules for registration see Direction sheet, III

23 Number of borrowers registered during the year.....	472
24 Total number of registered borrowers.....	2859
25 Registration period (Direction sheet, III:2).....	2853

BOOK STOCK	Per Capita and Percentage Figures
67 Volumes per capita of population served (Divide 2 by 1)	1.4329
68 Volumes added per capita (Divide 12+13 by 1)	0944
69 Per cent children's books are of total book stock (Direction sheet, IV:1)	1985
70 Per cent nonfiction is of total book stock (Divide 16 by 15)	3183

CIRCULATION	Per Capita and Percentage Figures
71 Circulation per capita of population served (Divide 3 by 1)	5.3042
72 Circulation per capita of registered borrowers (Divide 3 by 24)	11.8199
73 Per cent nonfiction circulation is of total circulation (Divide 18 by 21)	1034
74 Per cent children's circulation is of total circulation (Direction sheet, IV:2)	2906
75 Per cent of total population registered (Divide 24 by 1)	4488

FINANCE	Per Capita and Percentage Figures
76 Total income per capita of population served (Divide 5 by 1)	5882
77 Total expenditure per capita of population served (Divide 7 by 1)	46
78 Tax per capita of population assessed (Divide 6 by latest population)	✓
79 Per cent of expenditures for salaries (Divide 9 by 7)	4793
80 Per cent of expenditures for books, periodicals and binding (Divide 8 by 7)	2514
81 Expenditure per volume of circulation (Divide 7 by 3)	0867

STAFF AND SERVICE	Per Capita and Percentage Figures
82 Number of professional staff.....	✓
a Per cent that are college graduates.....	
b Per cent that are one-year library school graduates	
83 Salary of librarian.....	
84 Training of librarian (Direction sheet, V)	

a General education: <u>4</u> years' high school; <u>and</u> years college	✓
b Library school or agency: weeks' institutes; weeks' summer library school; weeks' training class; weeks' library school	
c Certificate held expiration date (Direction sheet, VI:3).....	
85 Hours open (Direction sheet, VI: 1-2) hours required of staff	2853
86 Branches	

FINANCIAL REPORT

Permanent Funds

(Direction sheet, VII)

26	Amount of endowment funds.....	\$	✓
27	Receipts of money for endowment in the current year.....	\$	✓
28	Expenditure from principal.....	\$	✓
29	Balance	\$	✓
30	Amount of building funds.....	\$	✓
31	Receipts of money for building funds in the current year.....	\$	✓
32	Expenditure from building fund principal.....	\$	✓
33	Balance	\$	✓
34	Other permanent funds.....	\$	✓
35	Total of all permanent funds on hand.....	\$	✓

Operating Account

RECEIPTS FROM		PAYMENT FOR	
		BOOKS, PERIODICALS AND BINDING	
		46 Books	\$ 641.44
36	Local taxation.....	47 Binding and rebinding.....	\$ 42.93
37	State grants	48 Periodical subscriptions	\$ 2.50
38	Income from invested funds.....	49 Salaries of librarian and assistants	\$ 1404.45
39	Membership fees.....	MAINTENANCE	12.00
40	Fines	50 Rent	\$ 210.40
41	Gifts for current expenses.....	51 Wages for janitors, cleaners etc.....	\$ 294.48
42	Entertainments	52 Heat	\$ 123.95
43	Other sources	53 Light	\$ 55 Repairs and alterations
44	Total	54 Building supplies	\$ 56 Expenditures for extraordinary and permanent improvements
45	Grand total	57 Library supplies	\$ 69.84
		58 Printing, publications, publicity	\$ 113.87
		59 Miscellaneous expenses	\$ 2930.77
		60 Total	\$ 2034.22
		61 Balance on hand.....	\$ 4945.53
		LIBRARY SUPPLIES, EQUIPMENT ETC.	
		62 Number of library staff full time, part time	Reference Use
		63 Number of janitors and cleaners full time, part time	If statistics of reference use are kept, give below:
		64 Volumes in reference collection	65 Number of persons using library for reading and study
		66 Number of volumes consulted	67 [over]