

PART I

ANNUAL LIBRARY REPORT FOR YEAR ENDED DECEMBER 31, 1948

To the New York State Education Department

New York State Library

Division of Library Extension

Place Seneca Falls, N.Y. Name of library Mynderse
 County Seneca Name of librarian Ruth H. Merrill (Mrs. Robert D.)
 Population served 6452 Date appointed Jan 1, 1943

Read General Directions on pages 15 and 16. One copy should be filled out and attested and returned to the Division of Library Extension by February 15, 1949. The second copy should be filed in your library as a permanent record.

LIBRARY HOURS

Winter Schedule

(Inclusive dates Sept 1 - July 1)

Sunday 0
 Monday 2-5 + 7-9 P.M.
 Tuesday 2-5 + 7-9 P.M.
 Wednesday 2-5 + 7-9 P.M.
 Thursday 2-5 P.M.
 Friday 2-5 + 7-9 P.M.
 Saturday 2-5 + 7-9 P.M.

Summer Schedule

(Inclusive dates July 1 - Sept 1)

Sunday 0
 Monday 7-9 P.M.
 Tuesday 2-5 P.M.
 Wednesday 7-9 P.M.
 Thursday 2-5 P.M.
 Friday 7-9 P.M.
 Saturday 2-5 P.M.

Average number of hours open per week 26Note exceptions or variations to the above Legal holidays observed in N.Y. State

AGENCIES — BRANCHES

Number of branch libraries maintained No. 0a In library buildings No. 0b In schools No. 0c Others No. 0Number of other agencies maintained No. 0a In schools No. 0b Others No. 0Number of bookmobiles No. 0

FINANCIAL REPORT—(Include all departments and branches)
Operating Account

1948

RECEIPTS	CODE	ACTUAL RECEIPTS
*Local taxation or appropriation.....	120	\$ 250 00 ✓
Contracts for library service.....	130	✓
State grants.....	140	✓
Income from invested funds.....	150	2819 41 ✓
Interest on deposits.....	151	✓
Membership fee.....	160	927 5 ✓
Fines, charges, sales.....	170	2099 5 ✓
Gifts for current expenses.....	171	✓
Rentals of books, films, etc.....	172	✓
Other sources.....	180	✓
Total receipts.....	190	3372 11
Unexpended balance from previous year..... (balance as reported 1947 report, item 61)	110	1753 68
Grand total.....	199	\$ 5125 79

* Also enter sources and amounts on next page.

EXPENDITURES	EXPENDITURES
BOOKS, PERIODICALS AND BINDING, ETC. 560.15	
Books for regular collection.....	210 \$ 560 15 ✓
Books for rental collection.....	220 ✓
Binding and rebinding.....	230 1344 3 ✓
Periodicals, pamphlets, etc. Mont. magazines on 3 year subscription	240 1625 ✓
Total amount expended for films (purchase \$..... rental \$.....)	250 ✓
Records.....	260 ✓
Total.....	299 7108 3
SALARIES	
Salaries for librarian and library staff.....	310 1429 45 ✓
Pensions and retirement allowances.....	320 ✓
Total.....	399 1429 45
MAINTENANCE AND OPERATION	
Rent.....	410 ✓
Wages for maintenance staff, janitors, cleaners, etc.....	420 3600 0 ✓
Heat, light and water.....	430 3918 7 ✓
Building supplies.....	431 4955 ✓
Repairs and alterations.....	432 ✓
Telephone, travel and transportation.....	433 ✓
Insurance.....	440 ✓
Other operating expenses.....	450 ✓
Total.....	499 8014 2
LIBRARY SUPPLIES, EQUIPMENT, ETC.	
Library and office supplies.....	510 7090
Equipment.....	520 6840
Printing, publications, publicity.....	530 ✓
Miscellaneous expenses.....	540 2089 5
Total.....	599 3482 5
Total all ordinary expenses.....	X90 3289 95
Balance on hand, December 31, 1948.....	X91 1835 84
Total and balance.....	X99 \$ 5125 79

INVESTED FUNDS ACCOUNT
(See Directions page 16)

INVESTED FUNDS	CODE																		
Amount of all invested funds January 1, 1948.....	610	\$																	
Income from invested funds.....	650																		
Gifts and bequests received during year.....	660																		
Expenditures from invested funds.....	670																		
Amount of invested funds, December 31, 1948.....	699																		

Indicate below the sources and amounts of local taxation or appropriation. Indicate the unit by name, population and the amount received from each unit.

UNIT	NAME OR DISTRICT NUMBERS	POPULATION OF UNIT	AMOUNT OF TAX
County			
Town			
Village			
School District			
City			

REGISTRATION

	CODE	
Total number of adult borrowers, January 1, 1948.....	710	1125
Total number of adult borrowers registered during year.....	720	173
*Total number of adult non-resident borrowers registered during year.....	721	7
Subtract total number of adult borrowers withdrawn during year.....	730	47
Total number of adult borrowers, December 31, 1948.....	740	1258
Total number of children and young adult borrowers January 1, 1948.....	750	631
Total number of children and young adult borrowers registered during year.....	760	138
*Total number of children and young adult non-resident borrowers registered during year.....	761	0
Subtract total number of children and young adult borrowers withdrawn during year.....	770	10
Total number of children and young adults, December 31, 1948.....	780	759
Total number of registered borrowers, December 31, 1948.....	799	2017

* State fee charged \$... *\$2.00 deposit*

Indicate registration period *3* years.

BOOK STOCK

	CODE	NUMBER OF BOOKS			
BOOK STOCK JANUARY 1, 1948					
Adult <i>fiction</i> on hand January 1, 1948.....	810			3	5 4 3
Adult <i>non-fiction</i> on hand January 1, 1948.....	811			4	3 9 0
Total number of adult books on hand January 1, 1948.....	812			7	9 3 3
Children and young adult books on hand January 1, 1948.....	813			1	6 7 8
Total number of volumes on hand January 1, 1948.....	819			9	6 1 1
PURCHASES					
Adult <i>fiction</i> <i>added by purchase</i> in 1948.....	820				1 5 4
Adult <i>non-fiction</i> <i>added by purchase</i> in 1948.....	821				5 8
Total adult books <i>added by purchase</i> in 1948.....	822			2	1 2
Children and young adult books <i>added by purchase</i> in 1948.....	823			1	4 2
Total number <i>added by purchase</i> in 1948.....	829			3	5 4
GIFTS					
Adult <i>fiction</i> <i>added by gift</i> in 1948.....	830				1 4 9
Adult <i>non-fiction</i> <i>added by gift</i> in 1948.....	831				4 8
Total number of adult books <i>added by gift</i> in 1948.....	832			1	9 7
Children and young adult books <i>added by gift</i> in 1948.....	833				2
Total number <i>added by gift</i> in 1948.....	839			1	9 9
WITHDRAWALS					
Adult <i>fiction</i> <i>withdrawn</i> in 1948.....	840				2 6
Adult <i>non-fiction</i> <i>withdrawn</i> in 1948.....	841			2	4 2
Children and young adult books <i>withdrawn</i> in 1948.....	842				1 3
Total number <i>withdrawn</i> in 1948.....	849			2	8 1
*BOOK STOCK DECEMBER 31, 1948					
Total number of adult <i>fiction</i> books on December 31, 1948.....	850			3	8 2 0
Total number of adult <i>non-fiction</i> books on December 31, 1948.....	851			4	2 5 4
Total number of adult books on December 31, 1948.....	852			8	0 7 4
Total number of children and young adult books on December 31, 1948.....	853			1	8 0 9
Total number of volumes in book collection on December 31, 1948.....	859			9	8 8 3
NEWSPAPERS, PERIODICALS, ETC.					
Number of adult newspapers received currently.....	860				3
Number of children and young adult newspapers received currently.....	861				0
Total number of newspapers received currently.....	862				3
Number of adult periodicals received currently.....	863				1 6
Number of children and young adult periodicals received currently.....	864				4
Total number of periodicals received currently.....	869				2 3

* Add purchases and gifts to total number of volumes on hand January 1, 1948 and subtract withdrawals.

USE AND CIRCULATION
(For rules for counting circulation see Directions on page 15)

CIRCULATION FOR HOME USE	CODE	NUMBER CIRCULATED					
ADULT							
Adult non-fiction lent.	910				1	1	08
Adult fiction lent.	911				5	5	90
Total adult books lent.	919				6	6	98
CHILDREN AND YOUNG PEOPLE							
Children and young adult non-fiction lent.	920				4	4	2
Children and young adult fiction lent.	921				4	3	94
Total children and young adult books lent.	929				4	8	36
FILMS AND RECORDS							
Adult films lent.	930						0
Children and young adult films lent.	931						0
Total films lent.	939						0
Adult records lent.	940						0
Children and young adult records lent.	941						0
Total records lent.	949						0
MAGAZINES AND PAMPHLETS							
Unbound adult magazines and pamphlets lent.	950						
Unbound children and young adult magazines and pamphlets lent.	951						
Total magazines and pamphlets lent.	959				5	9	0
Total circulation of other materials.	960						
<i>Record in separate groups now asked for before</i>							
TOTALS							
Total free circulation (include all totals above)	991				1	2	124
Total circulation from rental collection.	992					8	29
Grand total circulation.	999				1	2	953
<i>Interlibrary loans</i>							
Total number of books borrowed from other libraries.	010					1	3
Total number of books lent to other libraries.	020						0

PROFESSIONAL AND SUBPROFESSIONAL STAFF

order to have
never asked for before

TOTALS

Trustees

- 1 How many trustees does your charter provide for? nine
- 2 How are trustees chosen? Elected by members of Mynders Library
- 3 How many trustees' meetings have been held during the year? Ten

List trustees

(Signatures not necessary, but names of all the trustees should be given and years terms expire. Designate the officers and any ex officio members.)

Name	Home address	Term expires
Robert J. Howland	Seneca Falls, N.Y.	June 1 1949
Fred J. Medden	" " "	" 1 1949
Warren E. Wormuth	" " "	" 1 1949
Stewart M. Lelark	" " "	" 1 1950
John L. Davis	" " "	" 1 1950
Willard W. Eastman	" " "	" 1 1950
Henry W. Rock	" " "	" 1 1951
James M. Lomb	" " "	" 1 1951
Fred L. Story	" " "	" 1 1951
		19.....

[Signed]..... Librarian

AFFIDAVIT. This report must be verified by oath of the presiding officer, either president of the institution or chairman of its trustees. The report should be read and approved by the trustees, but if this can not be done before February 1st, it should be sent as soon as sworn to and read to the trustees afterward. In the absence of the president, the acting president should verify the report so that it may be forwarded without delay.

STATE OF NEW YORK }
COUNTY OF } ss.

..... residing in
..... in said county, duly sworn, deposes and says that he is
presiding officer of
that the foregoing report was prepared as directed on this sheet and he verily believes it to be in all respects true,
and that an exact copy has been filed with the permanent records of the library.

[Signed].....

President.....

Subscribed and sworn to

before me 19.....