

**Seneca Falls Library Board of Trustees**  
**Meeting Minutes**

January 15, 2024 – 5:30 PM

Present: Marty Toombs, Dan Emmo, Bob Kernan, Mari Sandroni, Laurie Lorenzetti, Chetta Brown, Maggie Carson, Marie Leo, Jeanmarie Burke and Haidee Oropallo.

Absent: Kelly Redder

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment / Correspondence/Guests – No public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board

a.) President's Report

- i.) Lighting issue update – Restitution will not be made for last month's issue with the lights.
- ii.) Tax Levy

Motion to ask for a raise of the tax levy by \$15,000 in May 2024. Bob Kernan moves. Mari Sandroni seconds. All in favor. Motion passed.

b.) Treasurer's Report

- i.) See December 2023 financial reports

c.) Director's Report

- i.) See January 2024 Library Director Report
- ii.) Ying Quartet

Motion to contract with the Ying Quartet for a concert on September 21, 2024 at a cost of \$4,500. Chetta Brown moves. Marie Leo seconds. All in favor. Motion passed.

4.) Committee Reports

a) Buildings and Grounds

- i.) See Building and Grounds Report, January 15, 2024

b) Policy and Ethics

- i.) See Proposed bylaw amendment - Article III. Membership.

Motion to approve the new wording of Article III. Membership. Bob Kernan moves and Laurie Lorenzetti seconds. All in favor. Motion passed.

c) Strategic Planning / Finance – no report

d) Audit

- i.) December 2023 audit was completed. The committee will meet with Vince Sinicropi soon to do end-of-year adjustments.
- e) Personnel
  - i.) Sabrina Hoster will be leaving in June. Jenny would like to hire two substitute clerks who would transition into a weekend / evening capacity in June. Hartford insurance and payroll would increase slightly. There would be no increase of hours worked, but an Increase the number of employees to work those hours.

Motion to hire two part-time substitute workers who will transition into part-time evening positions in June. Chetta Brown moves. Mari seconds. All in favor. Motion passed.

- f) Fundraising
  - i.) Please support the Winter Splash Party
- g) Nominating
  - i.) Marty has submitted a name to the nominating committee for someone he feels could fill the Board Treasurer position as it becomes vacant in June.

5.) Motion to approve committee reports. Marie Leo moves. Jeanmarie Burke seconds. All in favor. Motion passed.

6.) Approval of minutes of December 18, 2023 board meeting. Maggie Carson moves. Haidee Oropallo seconds. All in favor. Motion passed.

Adjourned 6:18 PM

Next meeting: Monday, February 19, 2024 at 5:30 PM.

Respectfully submitted by:

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Marie Leo, Secretary