

Seneca Falls Library Board of Trustees
Meeting Minutes

February 19, 2024 – 5:30 PM

Present: Marty Toombs, Dan Emmo, Bob Kernan, Laurie Lorenzetti, Chetta Brown, Maggie Carson, Marie Leo, Kelly Redder, Jeanmarie Burke, and Haidee Oropallo.

Guest: Molly Tallerico

Absent: Mari Sandroni

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment / Correspondence/Guests – None
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board

a.) President's Report

- i.) See Rest Room Renovation Project report

Motion to approve a contract with Chrisanntha Construction company not to exceed their bid of \$317,400. Chetta Brown moves. Kelly Redder seconds. All in favor.
Motion passed.

Project must be completed by June 7, 2024

b.) Treasurer's Report

- i.) See February 2024 financial reports
- ii.) See Scott Healy, CPA letter proposal regarding quarterly reviews of SFL accounting (1 year agreement)

Motion to initiate the Scott Healy proposal as presented. Marie Leo moves. Maggie Carson seconds. All in favor. Motion passed.

- iii.) See Mark A. Schmidt, CPA Request for Proposal-Accounting Services letter (3 year agreement)

Motion to initiate the Mark Schmidt proposal as presented. Chetta Brown moves. Jeanmarie Burke seconds. All in favor. Motion passed.

c.) Director's Report

- i.) See February 2024 Library Director Report
- ii.) March 7 at 9:00 AM – Board members are invited to learn about how weeding of the collection is done.
- iii.) See NYS Annual Report for Public and Association Libraries 2023

Motion to accept the 2023 Annual Report for submission to NYS. Marie Leo moves.
Laurie Lorenzetti seconds. All in favor. Motion passed.

4.) Committee Reports

- a) Buildings and Grounds
 - i) See Building and Grounds Report, February 19, 2024
- b) Policy and Ethics – no report
- c) Strategic Planning / Finance – no report
- d) Audit – no report
- e) Personnel – no report
- f) Fundraising – no report
- g) Nominating
 - i) The committee has been speaking with three potential future board members
 - ii) Email will go out this week to board members regarding the need to fill three officer positions in June
 - iii) Question was raised on if the nominating committee become a permanent fixture

5.) Motion to approve committee reports. Marie Leo moves. Laurie Lorenzetti seconds. All in favor. Motion passed.

6.) Approval of minutes of January 15, 2024 board meeting. Chetta Brown moves. Kelly Redder seconds. All in favor. Motion passed.

Adjourned 6:45 PM

Next meeting: Monday, March 18, 2024 at 5:30 PM.

Respectfully submitted by:

Marie Leo, Secretary