

Seneca Falls Library Board of Trustees
Meeting Minutes

September 16, 2024 – 5:30 PM

Present: Laurie Lorenzetti, Maggie Carson, Marie Leo, Jan Driscoll, Dan Babbitt, Sr., Haidee Oropallo, Kristin Sandroni, Jeanmarie Burke, and Kelly Redder

Absent: Chetta Brown, Deb Jones, Susie Szot and Molly Telarico

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment – no public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
 - a.) President’s Report - none
 - b.) Treasurer’s Report
 - i.) See Treasurer’s Report, September 2024
 - c.) Director’s Report
 - i.) See September 2024 Library Director Report
 - ii.) The Friends of SFL Book Sale is this week. Members of the Friends group are no longer actively volunteering for these sales. Staff has been doing most of the work.
 - iii.) Book Sale – From 2-5 PM on Sunday, we will offer free books for educators and non-profits
 - iv.) Pumpkins After Dark – Fall Street Brewing has yet to give us a copy of their liquor permit which is needed to secure the county venue permit
 - v.) Board of Trustees Meetup October 24, 2024 at Finger Lakes Library System
- 4.) Committee Reports
 - a) Buildings and Grounds – no report
(In lieu of a report, Jenny Burnett was asked to verbally relay building and grounds activities for the month.)
 - i) Jenny sent wording for the no climbing trees signage to the B&G committee who will discuss it and seek approval of the board at a later date
 - ii) Chrisanntha Construction fixed a bathroom faucet and loosened up the bathroom doors.
 - a. Jenny has asked for a quote for hallow core doors.
 - iii) Plumber, Brett Tandle fixed the drinking fountain, changed filters and has ordered a new cover to replace the bent one for it
 - iv) A contract with All Seasons Pest Control was signed for preventative an extermination services, e.g., recent rodent and yellow jacket exterminations.
 - v) Jenny has asked for a quote for floor cleaning of the staff room and staff bathroom
 - vi) Jenny is looking into renting a lift to change ceiling bulbs, window washing (Peerless Services), and sensor replacement (Parkside Fire & Security)
 - vii) Caratozzolo Electric came to repair a dead breaker and outlet
 - b) Policy and Ethics – no report
 - c) Strategic Planning / Finance – no report
 - d) Audit – The September audit is done
 - e) Personnel

- i) Meeting on September 30, 2024 to review evaluations and discuss the 2025 budget
- f) Fundraising
 - i) Please support the book sale and Pumpkins After Dark
- g) Board Membership
 - i) Will meet in January 2024
 - ii) Two people have approached Kelly Redder about joining the board

5.) Motion to approve committee reports. Laurie Lorenzetti moves. Haidee Oropallo seconds. All in favor. Motion passed.

6.) Approval of minutes of August 2024 board meeting. Kelly Redder moves. Kristin Sandroni seconds. All in favor. Motion passed.

Adjourned 6:00 PM

Next meeting: October 21, 2024

Respectfully Submitted by:

Jeanmarie Burke, Secretary