

Seneca Falls Library Board of Trustees
Meeting Minutes

October 21, 2024 – 5:30 PM

Present: Maggie Carson, Marie Leo, Jeanmarie Burke, Dan Babbitt, Sr., Haidee Oropallo, Kristin Sandroni, Kelly Redder, Chetta Brown, Jan Driscoll, Deb Jones and Molly Telarico

Absent: Laurie Lorenzetti and Suzi Szot

Staff Present: Jenny Burnett and Lori Stoudt

- 1.) Public Comment – no public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
 - a.) President’s Report - none
 - b.) Treasurer’s Report
 - i.) See Profit and Loss, Previous Year Comparison, January – September 2024
 - ii.) See Income and Expenses in Relation to Budget, September 2024
 - iii.) See Treasurer’s Report, October 21, 2024
 - c.) Director’s Report
 - i.) See October 21, 2024 Library Director Report
 - ii.) Get to know the staff sheet about Lori Stoudt was distributed
 - iii.) Employee turnover and a new open position was discussed including shifts and staffing needs.

Motion to acknowledge staff turnover and to rearrange shifts. Marie Leo moves. Deb Jones seconds. All in favor. Motion passed.

- iv.) The banning of a patron was discussed. Jenny will pose a question to the FLLS attorney regarding the legality of banning this particular patron. If a rush decision is needed, the board is willing to be contacted by email for a decision or conduct a special meeting.
- 4.) Committee Reports
 - a) Buildings and Grounds
 - i) See Building and Grounds Report, October 2024
 - ii) The current bathroom doors are too heavy. Beardsley Construction quoted hollow door with added trim replacements for \$2,042 for three doors.

Motion to proceed with replacement of the three current bathroom doors with three hollow doors at a cost of \$2,042. Kristen Sandroni moves. Molly Telarico seconds. All in favor. Motion passed.

- iii) A discussion about the Outdoor Facilities Code of Conduct revisions and potential outdoor signage occurred. The B&G committee will look at merging the Outdoor Facilities Codes of Conduct with the Library Use Code of Conduct and bring a revision to the board at a later date.

- b) Policy and Ethics - none
- c) Strategic Planning / Finance - none
- d) Audit - none
- e) Personnel
 - i) Motion to enter Executive session. Deb Jones motion. Kristen Sandroni seconds. All in favor. Motion passed.
 - ii) Motion to end Executive session. Dan Babbitt, Sr. moves. Maggie Carson seconds. All in favor. Motion passed.
- f) Fundraising
 - i) Discussion about Membership drive and promotion.
 - ii) Discussion of strategic ideas to support the Membership drive and promotion.
- g) Board Membership - none

5.) Motion to approve committee reports. Chetta Brown moves. Jeanmarie Burke seconds. All in favor. Motion passed.

6.) Approval of minutes of September 2024 board meeting. Kristin Sandroni moves. Jan Driscoll seconds. All in favor. Motion passed.

Adjourned 7:20 PM

Next meeting: November 17, 2024

Respectfully Submitted by:

Jeanmarie Burke, Secretary